

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: March 8, 2023 MINUTES

CALL TO ORDER

Trustee Davis called the meeting to order at 9:06 a.m.

Call to Order

ROLL CALL: Present: Trustees Davis, Jones, Hanacek, Perry
Absent: Vickers

Trustee Davis led the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion from Trustee Hanacek, seconded by Trustee Jones, it carried by a vote of 4-0-1 to approve the agenda.

Approval of Agenda

VOTE: Ayes: Trustees Davis, Jones, Hanacek, Perry
Nos: None
Absent: Trustee Perry

COMMENTS FROM THE PUBLIC

There were no Public Comments.

Public Comments

CONSENT CALENDAR

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a roll call vote of 5-0 to approve the consent calendar to include the following:

Consent Calendar

Minutes of the Board meeting on December 7, 2022

Minutes

Minutes of the Board meeting on December 19, 2022

Minutes

Purchase Orders

Purchase Orders

Checks

Checks

Personnel Assignment Order

Personnel Assignment Order

Educating for Careers Conference

Conference

2023 Youth Business Summit – Virtual Enterprise Competition

Virtual Enterprise Competition

Grant Sub-Agreement between Rancho Santiago Community College District and College and Career Advantage for Round 5 of the K12 Strong Workforce Program Grant for Orange County	<u>Grant Sub-Agreement</u>
Board Policy 4118 – Suspension/Disciplinary Action	<u>BP 4118</u>
Board Policy 4119.25, 4219.25, 4319.25 – Political Activities of Employees	<u>BP 4119.25, 4219.25, 4319.25</u>
Board Policy 4119.41, 4219.41, 4319.41 – Employees with Infectious Disease	<u>BP 4119.41, 4219.41, 4319.41</u>
Board Policy 4119.42, 4219.42, 4319.42 – Exposure Control Plan for Bloodborne Pathogens	<u>BP 4119.42, 4219.42, 4319.42</u>
Board Policy 4119.43, 4219.43, 4319.43 – Universal Precautions	<u>BP 4119.43, 4219.43, 4319.43</u>
Board Policy 4030 – Nondiscrimination in Employment	<u>BP 4030</u>
Board Policy 4131 – Staff Development	<u>BP 4131</u>
Board Policy 4132, 4232, 4332 – Publication or Creation of Materials	<u>BP 4132, 4232, 4332</u>
Board Policy 4136, 4236, 4336 – Nonschool Employment	<u>BP 4136, 4236, 4336</u>
Board Policy 4144, 4244, 4344 – Complaints	<u>BP 4144, 4244, 4344</u>
Board Policy 4151, 4251, 4351 – Employee Compensation	<u>BP 4151, 4251, 4351</u>
Board Policy 4156.3, 4256.3, 4356.3 – Employee Property Reimbursement	<u>BP 4156.3, 4256.3, 4356.3</u>
Board Policy 4157.1, 4257.1, 4357.1 – Work-Related Injuries	<u>BP 4157.1, 4257.1, 4357.1</u>

Board Policy 4158, 4258, 4358 – Employee Security	<u>BP 4158, 4258, 4358</u>
Board Policy 4159, 4259, 4359 – Employee Assistance Programs	<u>BP 4159, 4259, 4359</u>
Board Policy 4161, 4261, 4361 – Leaves	<u>BP 4161, 4261, 4361</u>
Board Policy 4200 – Classified Personnel	<u>BP 4200</u>
Board Policy 4216 – Probationary/Permanent Status	<u>BP 4216</u>
Board Policy 4222 – Teacher Aides/Paraprofessionals	<u>BP 4222</u>
Board Policy 4231 – Staff Development	<u>BP 4231</u>
Board Policy 4300 – Administrative and Supervisory Personnel	<u>BP 4300</u>
Board Policy 4301 – Administrative Staff Organization	<u>BP 4301</u>
Board Policy 4313.2 – Demotion/Reassignment	<u>BP 4313.2</u>
Board Policy 4315.1 – Staff Evaluating Teachers	<u>BP 4315.1</u>
Board Policy 4331 – Staff Development	<u>BP 4331</u>

ROLL CALL: Ayes: Trustees Davis, Jones, Hanacek, Perry, Vickers
 Noes: None

EXECUTIVE DIRECTOR’S REPORT

Dr. Weir reported on several activities that have recently taken place at CCA and informed the Board of future, potential programs/opportunities for students.

Executive Director’s Report

SECOND INTERIM REPORT

Melanie Inskip, Accountant, provided the Board with a summary review of the second interim report.

Second Interim Report

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a vote of 5-0 to certify the Second Interim Report.

VOTE: Ayes: Trustees Davis, Jones, Hanacek, Vickers, Perry
 Nos: None

JOINT POWERS AUTHORITY AGREEMENT

The JPA Agreement was discussed with focus on the title of Executive Director of CCA versus Superintendent of CCA.

JPA Agreement

ENROLLMENT DATA

Mrs. Thomas presented enrollment data for the 2022-2023 school year along with comparison data for the 2019-20, 2020-21 and 2021-22 school years.

Enrollment Data

PROGRAM PLANNING

Meetings with high school principals have been held. All CUSD sites were pleased with their offerings; LBUSD expressed interest in a class during the bell schedule. The Board also received an update on the progress and plans for each school site.

Program Planning

WASC UPDATE

The WASC report is complete and was uploaded to the WASC portal; the report was also emailed to all teachers, staff, and board members for final review. The WASC reception, catered by our culinary team and students, will be held at Capistrano Valley High School on Sunday, April 16, 2023, from 2:30 p.m. to 5:00 p.m. The visitation is scheduled for April 17-19, 2023.

WASC Update

BOARD COMMENTS

The Board requested additional information on board items be included on the agenda.

Board Comments

ADJOURNMENT

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a vote of 5-0 to adjourn the meeting at 11:10 a.m.

Adjournment

VOTE: Ayes: Trustees Davis, Jones, Hanacek, Vickers, Perry
 Nos: None

Vice President

Secretary