

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: June 21, 2023 MINUTES

President Davis called the meeting to order at 9:06 a.m.

Call to Order

CLOSED SESSION COMMENTS

There were no closed session comments.

Closed Session Comments

The Board recessed to Closed Session at 9:07 a.m. to discuss Public Employee Discipline/Dismissal/Release.

The Board recessed from Closed Session. The meeting of the Board was called to order by Trustee Davis at 9:20 a.m.

ROLL CALL: Present: Trustees Davis, Hanacek, Jones, Perry, Vickers
Absent: None

Dominic Vellanoweth, Program Manager, led the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 5-0 to approve the agenda.

Approval of Agenda

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

REPORT ON CLOSED SESSION ACTION

There was no reportable action.

EXECUTIVE DIRECTOR'S REPORT

Dr. Weir and the Board discussed the future process for updating board policies.

Executive Director's Report

Dr. Weir announced there will be a few grand openings for the 2023-24 school year. Grand openings include Shorecliffs Middle School culinary kitchen, Niguel Hills and Marco Forster Career Centers and Tesoro High School esports classroom.

PUBLIC COMMENTS

There were no comments from the public.

Public Comments

CONSENT CALENDAR

Staff requested that Item #5 be pulled for further discussion. On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a roll call vote of 5-0 to approve the consent calendar to include the following:

Minutes of the Board meeting on March 8, 2023

Purchase Orders

Checks

Personnel Assignment Order

Business-Plus System Support and Software Support Service Agreement #51647, Amendment #2.

Human Resources Application Software Support Service Agreement #10003674.

Amendment No. 1 to the Memorandum of Understanding between College and Career Advantage and Capistrano Unified School District.

Memorandum of Understanding between University Lab Partners and College and Career Advantage.

First Robotics World Competition.

International Bridge Competition.

International Leadership Conference.

ROLL CALL: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: No

LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES

The retainer agreement with Margaret Chidester was discussed and direction was given to staff. It carried by a vote of 5-0 to approve the retainer agreement with the law offices of Margaret A. Chidester & Associates.

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

PUBLIC HEARING FOR 2023-24 PROPOSED FINAL BUDGET

Trustee Davis declared the Public Hearing open at 9:57 a.m. As there

Minutes

Purchase Orders

Checks

Personnel
Assignment
Order

Agreement
#51647,
Amendment #2

Agreement
#10003674

Amendment
No. 1

MOU with ULP

Robotics
Competition

Bridge
Competition

International
Leadership
Conference

Retainer
Agreement

Public Hearing

were no comments or input, the Public Hearing was declared closed at 9:58 a.m.

2023-24 PROPOSED BUDGET

Ms. Inskeep, Accountant, presented a summary review of the 2023-24 proposed budget and addressed Trustee questions.

**2023-24
Proposed Budget**

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried by a vote of 5-0 to approve the 2023-24 proposed budget.

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

FIRST READING – BOARD POLICY #4262, 4362 - VACATIONS

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried by a vote of 5-0 to approve revisions to Board Policy 4262, 4363 – Vacations.

BP 4262, 4362

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

SALARY SCHEDULE ADJUSTMENT

On a motion from Trustee Vickers, seconded by Trustee Hanacek it carried by a vote of 5-0 to approve the salary schedule adjustments.

**Salary Schedule
Adjustment**

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

ORGANIZATIONAL GOALS 2022-23

Staff provided Trustees with a status report of the end-of-year Organizational Goals for 2022-23 and addressed Trustee questions.

**Organizational
Goals**

RESOLUTION #03-22/23 – YEAR-END INTERNAL TRANSFERS

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 4-0-1 to approve Resolution #03-22/23, Year-End Internal Transfers.

**Resolution #03-
22/23**

ROLL CALL: Ayes: Trustees Davis, Jones, Perry, Vickers
Nos: None
Absent: Trustee Hanacek

RESOLUTION #04-22/23 – SALARY SCHEDULES FOR 2023-24

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a roll call vote of 4-0-1 to approve Resolution #04-22/23, Salary Schedules for 2023-24.

**Resolution #04-
22/23**

ROLL CALL: Ayes: Trustees Davis, Jones, Perry, Vickers
Nos: None
Absent: Trustee Hanacek

CCA CALENDAR FOR THE 2023-24 SCHOOL YEAR

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 4-0-1 to approve the CCA calendar for the 2023-24 school year.

**Calendar for
2023-24 School
Year**

VOTE: Ayes: Trustees Davis, Jones, Perry, Vickers
 Nos: None
 Absent: Trustee Hanacek

ADJOURNMENT

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a vote of 4-0-1 to adjourn the meeting at 11:04 a.m.

Adjournment

VOTE: Ayes: Trustees Davis, Jones, Perry, Vickers
 Nos: None
 Absent: Trustee Hanacek

Vice President

Secretary