

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: June 29, 2022 MINUTES

President Perry called the meeting to order at 9:03 a.m.

Call to Order

ROLL CALL: Present: Trustees Jones, Perry, Vickers
Absent: Trustees Davis, McNicholas

CLOSED SESSION COMMENTS

There were no closed session comments.

Closed Session Comments

The Board recessed to Closed Session at 9:05 a.m. to discuss Public Employee Evaluation.

The Board recessed from Closed Session. The meeting of the Board was called to order by Trustee Perry at 9:10 a.m.

ROLL CALL: Present: Trustees Jones, Perry, Vickers
Absent: Trustees Davis, McNicholas

Trustee Perry led the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to approval of the Agenda, staff requested that item #17 be pulled and items #24, #26 and #33 be moved ahead of item #1. On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the agenda as amended.

Approval of Agenda

VOTE: Present: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

ELECTION OF VICE PRESIDENT

Trustee Perry called for nominations for the office of Vice President of the CCA Governing Board for the remainder of 2022. Trustee Vickers nominated Trustee Jones, seconded by Trustee Jones. Trustee Jones accepted the nomination. On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to elect Trustee Jones as Vice President for the remainder of 2022.

Election of Vice President

VOTE: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Public Comments

PUBLIC HEARING FOR 2022-23 PROPOSED BUDGET

Trustee Perry declared the Public Hearing open at 9:16 a.m. As there were no comments or input, the Public Hearing was declared closed at 9:17 a.m.

Public Hearing

2022-23 PROPOSED BUDGET

Ms. Inskeep, Accountant, presented a summary review of the 2022-23 proposed budget and addressed Trustee questions.

2022-23 Proposed Budget

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the 2022-23 proposed budget.

VOTE: Ayes: Trustees Jones, Perry, Vickers
 Nos: None
 Absent: Trustees Davis, McNicholas

CCA CALENDAR FOR 2022-23 SCHOOL YEAR

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the CCA calendar for the 2022-23 school year.

CCA Calendar

VOTE: Ayes: Trustees Jones, Perry, Vickers
 Nos: None
 Absent: Trustees Davis, McNicholas

ORGANIZATIONAL GOALS 2021-22

Dr. Paul Weir provided Trustees with a status report of the end-of-year Organizational Goals for 2021-22 and addressed Trustee questions.

Organizational Goals

CONSENT CALENDAR

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve the consent calendar to include the following:

Minutes of the Board meeting on March 9, 2022, as presented.

Minutes

Purchase Orders as presented.

Purchase Orders

Checks as presented.

Checks

Personnel Assignment Order as presented.

Personnel Assignment Order

Appointment of Representatives.	<u>Representatives</u>
Retainer Agreement for legal services with Margaret A. Chidester & Associates as presented.	<u>Retainer Agreement</u>
Business-Plus System Support and Software Support Service Agreement #51647, Amendment #1, as presented.	<u>Agreement #51647, Amendment #1</u>
Human Resources Application Software Support Service Agreement #46314, Amendment #4, as presented.	<u>Agreement #46314, Amendment #4</u>
Grant Sub-Agreement between Rancho Santiago Community College District and College and Career Advantage for Round 4 of the K12 Strong Workforce Program Grant for Orange County (CUSD) as presented.	<u>K12 SWP Grant Sub-Agreement CUSD</u>
Grant Sub-Agreement between Rancho Santiago Community College District and College and Career Advantage for Round 4 of the K12 Strong Workforce Program Grant for Orange County (LBUSD) as presented.	<u>K12 SWP Grant Sub-Agreement LBUSD</u>
Memorandum of Understanding between College and Career Advantage, Capistrano Unified School District and Laguna Beach Unified School District regarding Career Technical Education Grants as presented.	<u>MOU GRANTS</u>
Memorandum of Understanding between College and Career Advantage and Capistrano Unified School District as presented.	<u>MOU WITH CUSD</u>
Memorandum of Understanding between University Lab Partners and the Regional Occupational Programs in the South Orange County Region as presented.	<u>MOU WITH ULP</u>
First Robotics World Competition as presented.	<u>Robotics Competition</u>
International Bridge Competition as presented.	<u>International Bridge Competition</u>
Career Technical Education Joint Powers Authority Coalition Letter of Agreement to Participate as presented.	<u>Agreement to Participate</u>
First Reading Board Policy 4117.2 as presented.	<u>BP 4117.2</u>
First Reading Board Policy 4119.1 as presented.	<u>BP 4119.1</u>

First Reading Board Policy 4119.21 as presented.

BP 4119.21

First Reading Board Policy 4119.22 as presented.

BP 4119.22

First Reading Board Policy 4119.23 as presented.

BP 4119.23

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

CONFLICT OF INTEREST CODE BIENNIAL REVIEW

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the Conflict of Interest Code Biennial Review.

Conflict of Interest Code Biennial Review

VOTE: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #06-21/22 – YEAR-END INTERNAL TRANSFERS

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #06-21/22, Year-End Internal Transfers.

Resolution #06-21/22

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #07-21/22 – SALARY SCHEDULES FOR 2022-23

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #07-21/22, Salary Schedules for 2022-23.

Resolution #07-21/22

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #08-21/22 – AUTHORIZATION OF SIGNATURES

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #8-21/22, Authorization of Signatures.

Resolution #08-21/22

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #09-21/22 – AUTHORIZATION OF SIGNATURES FOR SCHOOLSFIRST FEDERAL CREDIT UNION AND FARMERS & MERCHANTS BANK

Resolution #09-21/22

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #9-21/22, Authorization of Signatures for SchoolsFirst Federal Credit Union and Farmers & Merchants Bank

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #10-21/22 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ON THE BUSINESS-PLUS SYSTEM

Resolution #10-21/22

On a motion from Trustee Vickers, seconded by Trustee Perry, it carried by a roll call vote of 3-0-0 to approve Resolution #10-21/22, Authorization to Approve Vendor Payments on the Business-Plus System.

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #11-21/22 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ELECTRONICALLY

Resolution #11-21/22

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #11-21/22, Authorization to Approve Vendor Payments Electronically.

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

ADJOURNMENT

Adjournment

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a vote of 3-0-0 to adjourn the meeting at 9:49 a.m.

VOTE: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

Vice President

Secretary