



COLLEGE AND CAREER ADVANTAGE

GOVERNING BOARD MEETING

AGENDA

**Thursday, March 12, 2020
8:30 a.m.**

**33122 Valle Road, San Juan Capistrano, CA 92675
Training Room 3**

CLOSED SESSION AT 8:30 A.M.

CALL TO ORDER

CLOSED SESSION COMMENTS

CLOSED SESSION (as authorized by law)

A. PUBLIC EMPLOYMENT AND EVALUATION OF PERFORMANCE

Executive Director

(Pursuant to Government Code §54957)

B. SUCCESSION PLAN — EXECUTIVE DIRECTOR

(Pursuant to Government Code §54957)

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

One Case

(Pursuant to Government Code §54957)

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324 Board Minutes, all regular School Board Meetings will be audio recorded.

OPEN SESSION AT 9:00 A.M.

CALL TO ORDER — ROLL CALL

CALL TO ORDER – ROLL CALL

ROLL CALL: Trustee Hanacek _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

ACTION/VOTE

Motion _____ Second _____ Vote _____

REPORT ON CLOSED SESSION ACTION

BOARD AND EXECUTIVE DIRECTOR COMMENTS

ORAL COMMUNICATIONS

Addressing the Board. The Governing Board encourages citizens to participate in the operation of the ROP and, in turn, desires to be responsive to the needs of the school community. Any person may address the Board concerning an item on the agenda. The Board President may exercise judgment as to the time allotted to each speaker or on each subject. Board policy states that presentations are generally limited to three minutes for each speaker and a maximum of twenty minutes to each subject.

For Items on the Agenda: If you wish to address the Board regarding an item on the Board agenda, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific Board item you wish to address and the Board President will call upon you to speak when the agenda item is being discussed.

For Items Not on the Agenda: If you wish to address the Board regarding a matter which is not included on the meeting agenda but which is within Board jurisdiction, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific subject you wish to address. The Board President will call upon you to speak at the appropriate time. The Board is prohibited from taking action at the meeting on any matter not included on the posted agenda.

The Governing Board encourages citizens to participate in public school matters, and there is a professional staff of administrators available to handle most matters of public concern. It is expected that matters ordinarily will be presented to the administrative staff prior to the Board's involvement. It is requested that individuals who speak during the public meeting will be courteous and avoid remarks which reflect adversely on the character or motives of any person, or his or her race, religion, political views or economic status.

Reasonable Accommodation. In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Executive Director or designee in writing by noon on the Monday before the scheduled meeting. Such notification shall provide ROP personnel time to make reasonable arrangements to assure accessibility to the meeting.

1. COMMENTS FROM THE PUBLIC

Non-agenda items. Individuals may be limited to 3 minutes.

CONSENT CALENDAR

All matters listed under the consent calendar are considered to the Board to be routine and will be enacted by the board in one motion in the form listed below. Usually no discussion will occur on these items; however, any member of the Board, audience or staff may request discussion of specific items on the consent calendar.

2. MINUTES

Pages 1-7

Approval of the minutes of the Board meeting on December 12, 2019 (supporting information).

3. PURCHASE ORDERS

Pages 8-14

Board to ratify/approve purchase orders as presented (supporting information).

4. CHECKS

Pages 15-17

Board to ratify/approve checks as presented (supporting information).

5. PERSONNEL ASSIGNMENT ORDER

Page 18

Board to ratify/approve personnel assignment order as presented (supporting information).

6. DONATION

Board to ratify/approve donation of engine blocks, multiple parts to build an engine, multiple tools and various automotive parts to Capistrano Valley High School for the automotive program (no supporting information).

7. DONATION

Board to ratify/approve donation of 2005 Suzuki Verona to the San Clemente High School Automotive Academy (no supporting information).

8. TRAINING AGREEMENT

Pages 19-22

Board to approve the following Community Classroom Training Agreements: Del Sol RCFF Homes, Advanced TMJ Center, Intecore Physical Therapy and Care Ambulance Service, Inc. (supporting information).

Motion_____ Second_____

ROLL CALL: Trustee Hanacek _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

DISCUSSION/ACTION ITEMS

- 9. ORGANIZATIONAL GOALS: MID YEAR REVIEW** **Pages 23-24**
Board to review the mid-year assessment of the 2019-2020 **DISCUSSION**
Organizational Goals (supporting information).
Contact: Patricia Romo, Executive Director
- 10. FUNDING UPDATE** **Page 25**
Board to receive information on funding for College and Career **DISCUSSION**
Advantage (supporting information).
Contact: Patricia Romo, Executive Director
- 11. CCA RELATED EARLY COLLEGE PROGRAM UPDATE** **DISCUSSION**
Board to receive an oral report on the CCA Early College Program (no
supporting information).
Contact: Patricia Romo, Executive Director
- 12. CAREER CAMPUS RELOCATION** **DISCUSSION**
Board to receive an oral report on the Career Campus relocation (no
supporting information).
Contact: Patricia Romo, Executive Director
- 13. WASC UPDATE** **DISCUSSION**
Board to receive on oral update on the status of WASC (no supporting
information).
Contact: Patricia Romo, Executive Director
- 14. CTE ADVISORY BOARD MEETINGS** **DISCUSSION**
Board to receive an oral update on the CTE Advisory Board Meetings
(no supporting information).
Contact: Patricia Romo, Executive Director
- 15. STEM DATA** **Page 26**
Board to receive STEM data for review and discussion (supporting **DISCUSSION**
information).
Contact: Patricia Romo, Executive Director

16. BOARD MEETING DATES AND TIMES FOR THE REMAINDER OF 2020

Board to discuss CCA Board meeting dates and times for the remainder of 2020.

Contact: Patricia Romo, Executive Director

Motion_____ Second_____ Vote_____

Page 27
ACTION/
VOTE

17. SECOND INTERIM REPORT

Board to review and certify the Second Interim Report (supporting information).

Contact: Cindy Fox, Accountant

Motion_____ Second_____ Vote_____

Pages 28-81
ACTION/
VOTE

18. BUDGET ASSUMPTIONS

Board to discuss the 2020-2021 budget assumptions (supporting information).

Contact: Patricia Romo, Executive Director

Pages 82-83
DISCUSSION

19. LETTER OF INTENT TO AWARD THE K12 WORKFORCE PATHWAYS COORDINATOR GRANT

Board to receive the Letter of Intent to Award the K12 Workforce Pathways Coordinator Grant (supporting information).

Contact: Patricia Romo, Executive Director

Page 84
DISCUSSION

20. LETTER OF TENTATIVE FUNDING FOR THE K12 STRONG WORKFORCE PROGRAM APPLICATION – “HEALTH AND MEDICAL TECHNOLOGY, STUDENT TRANSITIONS AND EMPLOYMENT SUCCESS”

Board to receive the Letter of Tentative Funding for the K12 Strong Workforce Program Application – “Health and Medical Technology, Student Transitions and Employment” (supporting information).

Contact: Patricia Romo, Executive Director

Page 85
DISCUSSION

21. RESOLUTION #6-19/20 – RESOLUTION OF THE GOVERNING BOARD OF COLLEGE AND CAREER ADVANTAGE TO ACCEPT INSURANCE COVERAGE IN LIEU OF BOND

Board to review and consider approval of Resolution #6-19/20 accepting evidence of insurance coverage in lieu of a bond in reference to the Fourth Amended Joint Powers Agreement (supporting information).

Contact: Patricia Romo, Executive Director

Pages 86-87
ACTION/ROLL
CALL

Motion_____ Second_____

ROLL CALL: Trustee Hanacek _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

22. INTERNATIONAL CONFERENCE ON THE FANTASTIC IN THE ARTS

**ACTION/ROLL
CALL**

Board to approve teacher travel to International Conference on the Fantastic in the Arts in Orlando, Florida. This is an academic conference of scholars in various arts sharing recent research, ideas, methods, challenges and other related topics. Dates of the conference are March 18, 2020 to March 21, 2020. The CCA instructor requesting attendance at the conference teaches 3D Media Design, Art of Animation and Game Design. CCA will pay the instructor's travel expenses estimated to be approximately \$1,300.00 (no supporting documentation).

Contact: Patricia Romo, Executive Director

Motion_____ Second_____

ROLL CALL: Trustee Hanacek _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

23. 2020 YOUTH BUSINESS SUMMIT – VIRTUAL ENTERPRISE COMPETITION

**ACTION/ROLL
CALL**

Board to approve Virtual Enterprise class travel to New York City, New York to compete in the 2020 Virtual Enterprise Youth Business Summit. This is the national competition which teams had to qualify for by going through the regional and state rounds of the Business Plan competition. Twenty-six students and five adult chaperones will be attending. Dates of the Business Summit are April 20, 2020 to April 23, 2020. Cost to CCA is approximately \$25,000.00 (no supporting documentation).

Contact: Patricia Romo, Executive Director

Motion_____ Second_____

ROLL CALL: Trustee Hanacek _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

24. BROADWAY TEACHERS WORKSHOP

Board to approve teacher travel to Broadway Teachers Workshop in New York, New York. This is an academic conference of scholars in various arts sharing recent research, ideas, methods, challenges and other related topics. Dates of the conference are July 12, 2020 to July 15 21, 2020. The CCA instructor requesting attendance at the conference teaches Theater Performer. CCA will pay the instructor's travel expenses estimated to be approximately \$2,125.00 (no supporting documentation)

Contact: Patricia Romo, Executive Director

Motion _____ Second _____

ROLL CALL: Trustee Hanacek _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

**ACTION/ROLL
CALL**

25. BUSINESS PARTNER AFFILIATION AGREEMENTS

Board to receive a list of Business Partner Affiliation Agreements for 2019-2020. For information only (supporting Information).

Contact: Patricia Romo, Executive Director

**Pages 88-105
DISCUSSION**

26. ADJOURNMENT _____ a.m.

Motion _____ Second _____ Vote _____

ACTION/ VOTE

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: December 12, 2019 MINUTES

Patricia Romo called the meeting to order at 8:30 a.m.

Call to Order

The Board recessed to Closed Session to discuss Public Employment and Evaluation of Performance, Executive Director.

The Board recessed from Closed Session. The Meeting of the Board was called to order by Patricia Romo, Executive Director, at 9:00 a.m.

ROLL CALL: Present: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
Absent: None

Patricia Romo led the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to approval of the Agenda, staff requested Item #15 be discussed prior to the Board and Executive Director Comments. On a motion from Trustee McNicholas, seconded by Trustee Jones, it carried by a vote of 5-0-0 to approve the agenda as amended.

Approval of Agenda

VOTE: Ayes: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
Nos: None
Absent: None

REPORT ON CLOSED SESSION ACTION

There was no reportable action.

Report on Closed Session

REORGANIZATION OF THE BOARD

ELECTION OF PRESIDENT

Mrs. Romo asked for nominations for the office of President of the College and Career Advantage (CCA) Governing Board for 2020. Trustee McNicholas nominated Trustee Vickers, seconded by Trustee Hanacek.

Election of President

CONSENT CALENDAR

**Agenda Item 2
March 12, 2020**

Trustee Vickers accepted the nomination. It carried unanimously to elect Trustee Vickers as President for 2020.

ELECTION OF VICE PRESIDENT

Trustee Vickers asked for nominations for the office of Vice President of the CCA Governing Board for 2020. Trustee Vickers nominated Trustee Jones, seconded by Trustee Perry. Trustee Jones accepted the nomination. It carried unanimously to elect Trustee Jones as Vice President for 2020.

Election of Vice President

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Public Comments

2018-2019 AUDIT

Mrs. Romo introduced Mr. Miguel Beltran from the auditing firm of Eide Bailly. The firm conducted an audit of the organization for the year ending June 30, 2019. Mr. Beltran provided Trustees with an updated copy of the 2018-2019 audit report and provided a summary review of the report. Mr. Beltran stated there were no findings to report and Mrs. Romo thanked staff for their preparation and thoroughness in providing the required data for the annual audit.

2018-2019 Audit

On a motion from Trustee McNicholas, seconded by Trustee Jones, it carried by a vote of 4-0-1 to acknowledge receipt of the 2018-2019 audit report.

VOTE: Ayes: Trustees Jones, McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustee Hanacek

CONSENT CALENDAR

Staff requested Item #8, Minutes of the Special Board meeting on June 17, 2019, be agendaized for the next CCA Board meeting. Item #14, Adoption of San Clemente Automotive Classes, was pulled for further discussion.

On a motion from Trustee Jones, seconded by Trustee Perry, it carried by a roll call vote of 4-0-1 to approve the consent calendar to include the following:

Minutes of the Board meeting on September 12, 2019, as presented.

Minutes

Purchase Orders as presented.

Purchase
Orders

Checks as presented.

Checks

Personnel Assignment Order as presented.

Personnel
Assignment
Order

Training Agreements as presented.

Training
Agreements

Donation as presented.

Donation

ROLL CALL: Ayes: Trustees Jones, McNicholas, Perry, Vickers
Nos: None
Absent: Trustee Hanacek

On a motion from Trustee McNicholas, seconded by Trustee Jones, Adoption of San Clemente Automotive Classes was discussed. Mrs. Romo explained the goal is to offer the same automotive classes in sequence for a pathway at all three sites offering automotive. San Clemente High School Automotive Academy has a well-developed program of classes that have been adopted by the Capistrano Unified School District (CUSD) Board as CUSD classes. College and Career Advantage (CCA) would like to adopt the CUSD classes as CCA classes and align these classes for a pathway at all three high schools offering automotive classes. By a vote of 4-0-1 the Board approved adoption of the CUSD automotive classes as CCA classes.

VOTE: Ayes: Trustees Jones, McNicholas, Perry, Vickers
Nos: None
Absent: Trustee Hanacek

SINGLE BUDGET ADOPTION

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a vote of 4-0-1 to approve continuing the single budget adoption process for fiscal year 2020-2021.

Single Budget
Adoption

VOTE: Ayes: Trustees Jones, McNicholas, Perry, Vickers
Nos: None
Absent: Trustee Hanacek

FIRST INTERIM REPORT

Mrs. Cindy Fox, Accountant for College and Career Advantage, provided a summary overview of the First Interim Report which is due to Orange County Department of Education by December 15, 2019.

First Interim Report

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a vote of 4-0-1 to approve the First Interim Report.

VOTE: Ayes: Trustees Jones, McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustee Hanacek

CAREER GUIDANCE SPECIALISTS AND CAREER CENTERS

Mrs. Romo reported the Career Technical Education Incentive Grant (CTIEG) requires CCA to provide career guidance. Discussions regarding career centers and career guidance specialists have taken place with the CUSD Superintendent, Administration at LBUSD and each high school principal. The Career Guidance Specialists will be employed by CCA and will be located at each high school site. CCA plans to begin hiring career guidance specialists in the spring to start work in August for the fall. The Career Guidance Specialists will also be promoting CTE classes in the middle schools and elementary schools introducing students to CCA CTE programs in high schools. The positions are funded by the grant and each person hired will be informed that the position is grant funded.

CGS and Career Centers

VOTE: Ayes: Trustees Jones, McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustee Hanacek

It was requested that Agenda item #24 be discussed prior to other agenda items.

RESOLUTION #01-19/20 – SETTING OF REGULAR MEETING DATES

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 4-0-1 to approve Resolution #01-19/20, Setting of Regular Meeting Dates.

Resolution #01-19/20

This item will be brought back for discussion and possible date and time changes at the March 12, 2020, Board meeting.

ROLL CALL: Ayes: Trustees Jones, McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustee Hanacek

FALL ENROLLMENT DATA

Fall enrollment data was presented to the Board for their information and review.

**Fall
Enrollment**

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT (CUSD) AND COLLEGE AND CAREER ADVANTAGE (CCA) – EMPLOYMENT OF EXECUTIVE DIRECTOR

The MOU between CUSD and CCA for the employment of the Executive Director was presented to the Board for their information and review.

MOU

STRONG WORKFORCE PROGRAM (SWP) K12 PATHWAY IMPROVEMENT GRANT – AGREEMENT #49193

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a vote of 3-0-2 to approve the Strong Workforce Program K12 Pathway Improvement Grant – Agreement #49193.

**SWP K12
Agreement**

VOTE: Ayes: Trustees McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustees Hanacek, Jones

CALIFORNIA CAREER TECHNICAL EDUCATION INCENTIVE GRANT PROGRAM MOU BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND COLLEGE AND CAREER ADVANTAGE

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a vote of 3-0-2 to approve the California Career Technical Education Incentive Grant Program MOU between Capistrano Unified School District and College and Career Advantage.

**CTEIG MOU
CUSD and
CCA**

VOTE: Ayes: Trustees McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustees Hanacek, Jones

CALIFORNIA CAREER TECHNICAL EDUCATION INCENTIVE GRANT PROGRAM MOU BETWEEN LAGUNA BEACH UNIFIED SCHOOL DISTRICT AND COLLEGE AND CAREER ADVANTAGE

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a vote of 3-0-2 to approve the California Career Technical

**CTEIG MOU
LBUSD and**

Education Incentive Grant Program MOU between Laguna Beach Unified School District and College and Career Advantage.

CCA

VOTE: Ayes: Trustees McNicholas, Perry, Vickers
Nos: None
Absent: Trustees Hanacek, Jones

RESOLUTION #02-19/20 – AUTHORIZATION OF SIGNATURES

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 3-0-2 to approve Resolution #02-19/20, Authorization of Signatures.

Resolution
#02-19/20

ROLL CALL: Ayes: Trustees McNicholas, Perry, Vickers
Nos: None
Absent: Trustees Hanacek, Jones

RESOLUTION #03-19/20 – AUTHORIZATION OF SIGNATURES FOR SCHOOLSFIRST FEDERAL CREDIT UNION AND FARMERS & MERCHANTS BANK

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 3-0-2 to approve Resolution #03-19/20, Authorization of Signatures for SchoolsFirst Federal Credit Union and Farmers & Merchants Bank.

Resolution
#03-19/20

ROLL CALL: Ayes: Trustees McNicholas, Perry, Vickers
Nos: None
Absent: Trustees Hanacek, Jones

RESOLUTION #04-19/20 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ON THE BI-TECH SYSTEM

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 3-0-2 to approve Resolution #04-19/20, Authorization to Approve Vendor Payments on the Bi-Tech System.

Resolution
#04-19/20

VOTE: Ayes: Trustees McNicholas, Perry, Vickers
Nos: None
Absent: Trustees Hanacek, Jones

RESOLUTION #05-19/20 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ELECTRONICALLY

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 3-0-2 to approve Resolution #5-19/20, Authorization to Approve Vendor Payments Electronically.

**Resolution
#05-19/20**

VOTE: Ayes: Trustees McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustees Hanacek, Jones

FUTURE AGENDA ITEMS

Future agenda items for the March 12, 2020, Board meeting include the Second Interim Report and discussion regarding dates and times of the College and Career Advantage Governing Board Meetings.

**Future
Agenda Items**

ADJOURNMENT

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a vote of 3-0-2 to adjourn the meeting at 10:04 a.m.

Adjournment

VOTE: Ayes: Trustees McNicholas, Perry, Vickers
 Nos: None
 Absent: Trustees Hanacek, Jones

President

Secretary

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 03/12/2020

FROM 12/05/2019 TO 03/03/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N97R0261	WESTCOAST PRODUCTS & DESIGN LL	8,800.62	8,800.62	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0263	AMAZON.COM	179.08	179.08	0110010015 4310	Instruction / Instructional Supplies
N97R0264	FIRE SAFETY USA INC.	14,663.03	14,663.03	0120800105 4310	CTEIG-CCC / Instructional Supplies
N97R0271	AMAZON.COM	46.06	46.06	0120800A05 4320	CTEIG-ADM / Office Supplies
N97R0272	AMAZON.COM	123.74	123.74	0110010015 4200	Instruction / BOOKS OTHER THAN TEXTBOOKS
N97R0273	HOME DEPOT CREDIT SERVICES	960.45	960.45	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0274	AMERICAN EXPRESS	811.09	811.09	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0275	AMERICAN EXPRESS	278.61	278.61	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0276	JUNG, RICK	1,355.62	1,355.62	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0277	LAW OFFICES OF MARGARET A. CH	533.00	533.00	0110110215 5810	Administration/General / Professional Services
N97R0278	AMAZON.COM	848.31	324.68	0110010015 4310	Instruction / Instructional Supplies
			495.63	0110010015 4400	Instruction / NONCAPITALIZATION EQUIPMENT
			28.00	0110010015 5891	Instruction / Taxes-Fees-Permits
N97R0279	LIFESAVER EDUCATION	420.00	60.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
			120.00	0120800105 5300	CTEIG-CCC / DUES & MEMBERSHIPS
			60.00	0120800305 5300	CTEIG-CVHS / DUES & MEMBERSHIPS
			60.00	0120800405 5300	CTEIG-DHHS / DUES & MEMBERSHIPS
			60.00	0120801305 5300	CTEIG-THS / DUES & MEMBERSHIPS
			60.00	0120801405 5300	CTEIG-SJHHS / DUES & MEMBERSHIPS
N97R0280	DANA POINT CHAMBER OF COMMERCE	170.00	170.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
N97R0281	SAN JUAN CAPISTRANO CHAMBER OF	125.00	125.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
N97R0282	DENAULT'S HARDWARE	126.99	55.48	0110110215 4320	Administration/General / Office Supplies
			71.51	0155655625 4330	Facility Repairs-Maintenance / Supplies-Bldg Maintenance
N97R0283	AMAZON.COM	321.71	321.71	0120800505 4310	CTEIG-SCHS / Instructional Supplies
N97R0284	AMAZON.COM	858.15	858.15	0120801405 4310	CTEIG-SJHHS / Instructional Supplies
N97R0285	AMERICAN EXPRESS	24.45	24.45	0110110215 5900	Administration/General / COMMUNICATIONS
N97R0286	YBARRA, YVONNE	1,825.00	1,825.00	0110010015 5810	Instruction / Professional Services
N97R0287	STRUIKSMA, KATHY	107.74	107.74	0110810915 4320	Board-Audit Activities / Office Supplies
N97R0288	AMERICAN EXPRESS	589.00	589.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
N97R0289	AMERICAN EXPRESS	38.97	38.97	0110010015 4300	Instruction / MATERIALS & SUPPLIES
N97R0290	STAPLES	43.07	43.07	0110010015 4310	Instruction / Instructional Supplies
N97R0291	AMERICAN EXPRESS	170.07	170.07	0110010015 4300	Instruction / MATERIALS & SUPPLIES

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 03/12/2020

FROM 12/05/2019 TO 03/03/2020

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N97R0292	AMERICAN EXPRESS	292.59	292.59	0120801405 4310	CTEIG-SJHHS / Instructional Supplies
N97R0294	CAROC	150.00	150.00	0110010015 5220	Instruction / Conferences
N97R0295	AMERICAN EXPRESS	136.66	136.66	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0296	AMERICAN EXPRESS	59.25	59.25	0110010015 4300	Instruction / MATERIALS & SUPPLIES
N97R0297	LIFESAVER EDUCATION	275.00	275.00	01125901 5810	Surgical Technician-Adult / Professional Services
N97R0298	ORANGE COAST COLLEGE	350.00	350.00	0120800305 5810	CTEIG-CVHS / Professional Services
N97R0299	WOOTEN, JEREMEY	386.55	386.55	0120801405 5300	CTEIG-SJHHS / DUES & MEMBERSHIPS
N97R0300	AMAZON.COM	84.04	84.04	0120800A05 4320	CTEIG-ADM / Office Supplies
N97R0301	BAILEIGH INDUSTRIAL HOLDINGS L	3,216.35	3,216.35	0120800305 4400	CTEIG-CVHS / NONCAPITALIZATION EQUIPMENT
N97R0302	AMERICAN EXPRESS	4,738.33	814.59	0120800305 4310	CTEIG-CVHS / Instructional Supplies
			3,923.74	0120800305 4400	CTEIG-CVHS / NONCAPITALIZATION EQUIPMENT
N97R0303	AMERICAN EXPRESS	271.55	271.55	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0304	FIVE STAR CLEANER	485.00	485.00	0120800305 5810	CTEIG-CVHS / Professional Services
N97R0305	AMERICAN EXPRESS	25.50	25.50	0110110215 5900	Administration/General / COMMUNICATIONS
N97R0306	AMERICAN EXPRESS	295.00	295.00	0120800505 5220	CTEIG-SCHS / Conferences
N97R0307	STAPLES	19.91	19.91	0110110215 4320	Administration/General / Office Supplies
N97R0308	AMERICAN EXPRESS	135.25	135.25	0110810915 4300	Board-Audit Activities / MATERIALS & SUPPLIES
N97R0309	AMERICAN EXPRESS	395.00	395.00	0110010015 4300	Instruction / MATERIALS & SUPPLIES
N97R0310	AMERICAN EXPRESS	54.43	54.43	0110010015 4300	Instruction / MATERIALS & SUPPLIES
N97R0311	AMERICAN EXPRESS	12.87	12.87	0110010015 4310	Instruction / Instructional Supplies
N97R0312	AMERICAN EXPRESS	165.00	165.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
N97R0313	AMERICAN EXPRESS	195.00	195.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
N97R0314	AMERICAN EXPRESS	205.00	10.00	0110010015 4310	Instruction / Instructional Supplies
			195.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
N97R0315	AMERICAN EXPRESS	185.00	185.00	0110010015 5300	Instruction / DUES & MEMBERSHIPS
N97R0316	SELFF, SEAN	303.22	303.22	0120800505 5220	CTEIG-SCHS / Conferences
N97R0317	A-1 AWARDS & ENGRAVING	37.71	37.71	0110810915 4320	Board-Audit Activities / Office Supplies
N97R0318	STAPLES	50.57	50.57	0110010015 4310	Instruction / Instructional Supplies
N97R0319	KERN HIGH SCHOOL DISTRICT /	625.00	625.00	0120801405 5220	CTEIG-SJHHS / Conferences
N97R0320	ANDRE, JAQUES	160.00	160.00	0120800505 4310	CTEIG-SCHS / Instructional Supplies
N97R0321	PATCH SUPPLY INC	361.18	361.18	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0322	REV ROBOTICS LLC	199.61	199.61	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0323	HOME DEPOT CREDIT SERVICES	1,713.10	1,713.10	0120800305 4400	CTEIG-CVHS / NONCAPITALIZATION EQUIPMENT

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 03/12/2020

FROM 12/05/2019 TO 03/03/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N97R0324	AMERICAN EXPRESS	48.72	48.72	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0325	AMAZON.COM	48.30	48.30	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0326	REV ROBOTICS LLC	882.00	882.00	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0327	REV ROBOTICS LLC	269.02	269.02	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0328	GRAINGER	109.73	109.73	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0329	AMAZON.COM	161.60	161.60	0120801405 4400	CTEIG-SJHHS / NONCAPITALIZATION EQUIPMENT
N97R0330	AMERICAN EXPRESS	289.36	289.36	0110010015 4300	Instruction / MATERIALS & SUPPLIES
N97R0331	AMERICAN EXPRESS	50.00	50.00	0120810005 5220	CTEIG-INSTRUCTION / Conferences
N97R0332	THOMAS, KIMBERLEY	1,007.00	1,007.00	0110038815 5220	Inst Strong Wrkfree Grant / Conferences
N97R0333	CLEEK, KATHRYN	1,188.00	1,188.00	0110038815 5220	Inst Strong Wrkfree Grant / Conferences
N97R0335	AMAZON.COM	1,164.85	1,164.85	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0336	AMERICAN EXPRESS	164.75	164.75	0120801405 4310	CTEIG-SJHHS / Instructional Supplies
N97R0337	AMERICAN EXPRESS	8,680.00	6,310.00	0110010015 9205	Instruction / ACCOUNTS RECEIVABLE MANUAL
			1,975.00	0110038815 5220	Inst Strong Wrkfree Grant / Conferences
			395.00	0111610515 5220	Student Services Manager / Conferences
N97R0338	AMERICAN EXPRESS	625.00	625.00	0120801405 5220	CTEIG-SJHHS / Conferences
N97R0339	AMAZON.COM	66.68	66.68	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0340	AMERICAN EXPRESS	907.09	907.09	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0341	AMAZON.COM	173.69	173.69	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0342	AMERICAN EXPRESS	23.40	23.40	0120800305 5810	CTEIG-CVHS / Professional Services
N97R0343	AMERICAN EXPRESS	30.27	30.27	0110010015 4310	Instruction / Instructional Supplies
N97R0344	AMERICAN EXPRESS	112.39	112.39	0110010015 4300	Instruction / MATERIALS & SUPPLIES
N97R0345	AMERICAN EXPRESS	184.60	184.60	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0346	SOUTHWEST SCHOOL & OFFICE SUPP	412.34	412.34	0111610515 4311	Student Services Manager / Copier Paper-Instructional Use
N97R0347	AMERICAN EXPRESS	36.95	36.95	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0348	STAPLES	983.56	983.56	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0349	AMERICAN EXPRESS	27.48	27.48	0110110215 5900	Administration/General / COMMUNICATIONS
N97R0350	O'REILLY AUTO PARTS	213.55	213.55	0155655625 5600	Facility Repairs-Maintenance / RENTALS,LEASES & REPAIR
N97R0351	AMERICAN EXPRESS	89.00	89.00	0120810005 5220	CTEIG-INSTRUCTION / Conferences
N97R0352	AMERICAN EXPRESS	16.00	16.00	0120810005 5300	CTEIG-INSTRUCTION / DUES & MEMBERSHIPS
N97R0353	HOSA	370.00	370.00	0120810005 5300	CTEIG-INSTRUCTION / DUES & MEMBERSHIPS
N97R0354	CAPISTRANO UNIFIED SCHOOL DIST	120.00	120.00	0120800305 5870	CTEIG-CVHS / Outside Printing
N97R0355	BERK, ELLEN	849.00	849.00	0120800605 5220	CTEIG-SHS / Conferences

User ID: CAFOX

Report ID: PO010_Fund

<v. 030305>

Page No.: 3

Current Date:

03/04/2020

Current Time:

08:34:04

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 03/12/2020

FROM 12/05/2019 TO 03/03/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N97R0356	FAMALETTE, DWYNN	250.01	250.01	0120800205 4310	CTEIG-ANHS / Instructional Supplies
N97R0357	AMERICAN EXPRESS	143.91	143.91	0110038815 5220	Inst Strong Wrkfrce Grant / Conferences
N97R0358	AMERICAN EXPRESS	150.67	150.67	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0359	AMERICAN EXPRESS	174.49	174.49	0120810005 5830	CTEIG-INSTRUCTION / Advertising-Promotions
N97R0360	AMERICAN EXPRESS	321.49	321.49	0120810005 5830	CTEIG-INSTRUCTION / Advertising-Promotions
N97R0361	HOSA	315.00	315.00	0120810005 5300	CTEIG-INSTRUCTION / DUES & MEMBERSHIPS
N97R0362	VIRTUAL ENTERPRISES INTERNATI	2,000.00	2,000.00	0120801405 5300	CTEIG-SJHHS / DUES & MEMBERSHIPS
N97R0363	VIRTUAL ENTERPRISES INTERNATI	3,000.00	3,000.00	0120800305 5300	CTEIG-CVHS / DUES & MEMBERSHIPS
N97R0364	REID, MARK	460.00	460.00	0120810005 5810	CTEIG-INSTRUCTION / Professional Services
N97R0365	AMOUKHTHEH, KATHERINE	3,600.00	3,600.00	0120810005 5810	CTEIG-INSTRUCTION / Professional Services
N97R0366	AMERICAN EXPRESS	100.00	100.00	0120810005 5220	CTEIG-INSTRUCTION / Conferences
N97R0367	ULTRADENT PRODUCTS INC.	932.08	932.08	01163901 4310	Dental Assistant-Adult / Instructional Supplies
N97R0368	HENRY SCHEIN INC.	3,902.96	3,902.96	01163901 4310	Dental Assistant-Adult / Instructional Supplies
N97R0369	AMAZON.COM	12.92	12.92	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0370	GANAHL LUMBER	1,067.65	983.58	0120801405 4310	CTEIG-SJHHS / Instructional Supplies
			84.07	0120801405 5891	CTEIG-SJHHS / Taxes-Fees-Permits
N97R0371	JUNG, RICK	863.53	506.35	0120800305 4310	CTEIG-CVHS / Instructional Supplies
			357.18	0120800305 4400	CTEIG-CVHS / NONCAPITALIZATION EQUIPMENT
N97R0372	BELANTO, JOSEPH	159.82	159.82	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0373	AMERICAN EXPRESS	29.17	29.17	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0374	AMERICAN EXPRESS	484.06	484.06	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0375	AMERICAN EXPRESS	6.43	6.43	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0376	AMERICAN EXPRESS	955.75	955.75	0120800605 4310	CTEIG-SHS / Instructional Supplies
N97R0377	AMERICAN EXPRESS	220.00	220.00	0120810005 5300	CTEIG-INSTRUCTION / DUES & MEMBERSHIPS
N97R0378	AMERICAN EXPRESS	60.00	60.00	0120810005 5220	CTEIG-INSTRUCTION / Conferences
N97R0379	AMERICAN EXPRESS	49.69	49.69	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0380	AMERICAN EXPRESS	102.81	102.81	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0381	WESTCOAST PRODUCTS & DESIGN LL	442.91	442.91	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0382	WESTCOAST PRODUCTS & DESIGN LL	106.21	106.21	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0383	WESTCOAST PRODUCTS & DESIGN LL	442.91	442.91	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0384	CHRISTINA'S UNIFORMS CO.	165.02	165.02	01163901 4310	Dental Assistant-Adult / Instructional Supplies
N97R0385	AMAZON.COM	82.14	82.14	0118600105 4310	CPR CERTIFICATION-HS / Instructional Supplies
N97R0386	AMERICAN EXPRESS	118.68	118.68	0120800305 4310	CTEIG-CVHS / Instructional Supplies

User ID: CAFOX

Report ID: PO010_Fund

<v. 030305>

Page No.: 4

Current Date: 03/04/2020

Current Time: 08:34:04

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 03/12/2020

FROM 12/05/2019 TO 03/03/2020

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N97R0387	AMAZON.COM	38.76	38.76	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0388	CDW GOVERNMENT	1,162.89	1,158.89	0120800A05 4400	CTEIG-ADM / NONCAPITALIZATION EQUIPMENT
			4.00	0120800A05 5891	CTEIG-ADM / Taxes-Fees-Permits
		625.00	625.00	0120800305 5220	CTEIG-CVHS / Conferences
		6.34	6.34	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0389	AMERICAN EXPRESS	88.69	88.69	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0390	AMERICAN EXPRESS	50.00	50.00	0120810005 5300	CTEIG-INSTRUCTION / DUES & MEMBERSHIPS
N97R0391	AMERICAN EXPRESS	102.33	102.33	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0392	STAPLES	59.75	59.75	0110110215 5900	Administration/General / COMMUNICATIONS
N97R0393	AMERICAN EXPRESS	8.10	8.10	0110110215 5900	Administration/General / COMMUNICATIONS
N97R0394	AMERICAN EXPRESS	1,219.71	1,219.71	0120801405 4310	CTEIG-SJHHS / Instructional Supplies
N97R0395	AMERICAN EXPRESS	309.25	309.25	0155655625 5600	Facility Repairs-Maintenance / RENTALS,LEASES & REPAIR
N97R0396	AMAZON.COM	876.72	876.72	0120810005 5810	CTEIG-INSTRUCTION / Professional Services
N97R0397	AMERICAN EXPRESS	193.56	193.56	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0398	CAPISTRANO UNIFIED SCHOOL DIST	160.30	160.30	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0399	AMAZON.COM	496.24	496.24	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0400	AMERICAN EXPRESS	306.56	306.56	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0401	AMERICAN EXPRESS	550.40	550.40	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0402	AMERICAN EXPRESS	149.15	149.15	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0403	AMERICAN EXPRESS	88.66	88.66	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0404	AMAZON.COM	26.59	26.59	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0405	AMERICAN EXPRESS	26.29	26.29	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0406	AMERICAN EXPRESS	368.08	368.08	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0407	AMERICAN EXPRESS	6.24	6.24	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0408	AMERICAN EXPRESS	377.62	377.62	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0409	AMAZON.COM	126.43	126.43	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0410	AMERICAN EXPRESS	19.87	19.87	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0411	AMERICAN EXPRESS	249.74	249.74	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0412	AMERICAN EXPRESS	54.31	54.31	0120801405 4310	CTEIG-SJHHS / Instructional Supplies
N97R0413	AMERICAN EXPRESS	42.25	42.25	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0414	AMERICAN EXPRESS	276.98	276.98	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0415	AMERICAN EXPRESS	149.94	74.97	0120800305 5220	CTEIG-CVHS / Conferences

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 03/12/2020

FROM 12/05/2019 TO 03/03/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N97R0417	*** CONTINUED ***				
N97R0418	AMERICAN EXPRESS	97.58	74.97	0120801405 5220	CTEIG-SJHHS / Conferences
N97R0419	AMERICAN EXPRESS	5,298.20	97.58	0120800305 4310	CTEIG-CVHS / Instructional Supplies
			2,065.40	0120800305 5220	CTEIG-CVHS / Conferences
			3,232.80	0120801405 5220	CTEIG-SJHHS / Conferences
N97R0420	AMERICAN EXPRESS	213.86	213.86	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0421	AMERICAN EXPRESS	15.00	15.00	0110110215 5900	Administration/General / COMMUNICATIONS
N97R0422	AMERICAN EXPRESS	50.50	50.50	0110010015 4300	Instruction / MATERIALS & SUPPLIES
N97R0423	AMERICAN EXPRESS	15.00	15.00	0120810005 5220	CTEIG-INSTRUCTION / Conferences
N97R0425	AMERICAN EXPRESS	219.38	219.38	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0426	AMAZON.COM	57.18	57.18	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0427	FRIEDMAN-DE LEON, RACHEL	60.34	60.34	0120800705 4310	CTEIG-LBHS / Instructional Supplies
N97R0428	AMERICAN EXPRESS	8,125.00	4,615.00	0110010015 9205	Instruction / ACCOUNTS RECEIVABLE MANUAL
			3,105.00	0110038815 5220	Inst Strong Wrkfree Grant / Conferences
			405.00	0111610515 5220	Student Services Manager / Conferences
N97R0429	AMERICAN EXPRESS	57.01	57.01	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0430	AMERICAN EXPRESS	491.25	491.25	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0431	AMERICAN EXPRESS	130.29	130.29	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0432	AMERICAN EXPRESS	206.59	206.59	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0433	AMERICAN EXPRESS	403.14	403.14	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0434	AMERICAN EXPRESS	287.28	287.28	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0435	AMERICAN EXPRESS	74.51	74.51	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0436	AMERICAN EXPRESS	144.29	144.29	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0437	AMERICAN EXPRESS	140.80	140.80	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0438	AMERICAN EXPRESS	3.87	3.87	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0439	AMAZON.COM	13.88	13.88	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0440	AMAZON.COM	31.24	31.24	0120801305 4310	CTEIG-THS / Instructional Supplies
N97R0441	AMAZON.COM	515.13	515.13	0120800205 4310	CTEIG-ANHS / Instructional Supplies
N97R0442	AMERICAN EXPRESS	10.76	10.76	0120800205 4310	CTEIG-ANHS / Instructional Supplies
N97R0443	AMERICAN EXPRESS	14.95	14.95	0120810005 5220	CTEIG-INSTRUCTION / Conferences
N97R0444	STAPLES	19.38	19.38	0120800205 4310	CTEIG-ANHS / Instructional Supplies
N97R0445	NORTHERN ORANGE COUNTY WORKERS	8,997.00	6,747.75	0110010015 3601	Instruction / WORKERS'COMP-CERTIFICATED
			2,249.25	0140040015 3602	Support Staff / WORKERS'COMP-CLASSIFIED

User ID: CAFOX
Report ID: PO010_Fund
<v. 030305>

Page No.: 6

Current Date: 03/04/2020
Current Time: 08:34:04

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 03/12/2020

FROM 12/05/2019 TO 03/03/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N97R0446	GIL, STEVE	87.83	87.83	0120801405 4310	CTEIG-SJHHS / Instructional Supplies
N97R0447	AMERICAN EXPRESS	7.90	7.90	0120810005 4300	CTEIG-INSTRUCTION / MATERIALS & SUPPLIES
N97R0448	AMERICAN EXPRESS	50.08	50.08	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0449	AMERICAN EXPRESS	83.63	83.63	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0450	STAPLES	48.44	48.44	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0451	DELUXE BUSINESS CHECKS AND SOL	178.17	178.17	0110110215 5870	Administration/General / Outside Printing
N97R0452	VITAL LINK ORANGE COUNTY	2,235.00	875.00	0120800105 5220	CTEIG-CCC / Conferences
			975.00	0120800705 5220	CTEIG-LBHS / Conferences
			385.00	0120801405 5220	CTEIG-SJHHS / Conferences
N97R0453	AMERICAN EXPRESS	662.06	32.06	0120800305 4300	CTEIG-CVHS / MATERIALS & SUPPLIES
			630.00	0120800305 5220	CTEIG-CVHS / Conferences
N97R0454	AMERICAN EXPRESS	26.66	26.66	0120810005 4310	CTEIG-INSTRUCTION / Instructional Supplies
N97R0455	AMERICAN EXPRESS	18.92	18.92	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0456	AMERICAN EXPRESS	119.55	119.55	0120800505 5600	CTEIG-SCHS / RENTALS, LEASES & REPAIRS
N97R0457	HOME DEPOT CREDIT SERVICES	66.34	66.34	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0458	B&H PHOTO & VIDEO	2,053.67	102.94	0120800405 4310	CTEIG-DHHS / Instructional Supplies
			1,950.73	0120800405 4400	CTEIG-DHHS / NONCAPITALIZATION EQUIPMENT
N97R0459	REID, MARK	718.75	718.75	0120810005 5810	CTEIG-INSTRUCTION / Professional Services
N97R0460	MOUNT MIGUEL HIGH SCHOOL	500.00	500.00	0120800305 5220	CTEIG-CVHS / Conferences
N97R0461	AMERICAN EXPRESS	278.57	85.70	0120800705 4310	CTEIG-LBHS / Instructional Supplies
			192.87	0120800705 4400	CTEIG-LBHS / NONCAPITALIZATION EQUIPMENT
N97R0462	VELLANOWETH, DOMINIC	130.63	130.63	0110038815 5220	Inst Strong Wkfree Grant / Conferences
N97R0463	AMAZON.COM	257.04	257.04	0120800305 4310	CTEIG-CVHS / Instructional Supplies
N97R0464	CAROC	150.00	150.00	0120810005 5220	CTEIG-INSTRUCTION / Conferences
N97R0465	CHRISTINA'S UNIFORMS CO.	1,911.94	209.76	01163901 4310	Dental Assistant-Adult / Instructional Supplies
			863.34	0120800105 4310	CTEIG-CCC / Instructional Supplies
			838.84	0120800705 4310	CTEIG-LBHS / Instructional Supplies
N97X0012	EIDE BAILLY LLP	5,000.00	5,000.00	0110810915 5810	Board-Audit Activities / Professional Services
N97X0013	AMERICAN EXPRESS	3,000.00	3,000.00	0120800505 4310	CTEIG-SCHS / Instructional Supplies
			140,523.41		
	Fund 01 Total:		140,523.41		

COLLEGE & CAREER ADV
Consolidated Check Register
from 12/5/2019 to 3/3/2020

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
97 00015094	V9701684	CSEBA	DD MES DEC19	OH 12/10/2019		MW	IS	1,823.40
97 00015095	V9701846	METLIFE SMALL MARKET	LIFE DEC19	OH 12/10/2019		MW	IS	180.80
97 00015096	V9700517	ACSA	INV18542	OH 12/18/2019		MW	IS	650.00
97 00015097	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68NI0539	OH 12/18/2019		MW	IS	483.82
97 00015098	V9701739	CLUTTEY, TANIA	WEBSITE DEC19	OH 12/18/2019		MW	IS	250.00
97 00015099	V9701972	DANA POINT CHAMBER OF COMMERCE	DPCC 2020	OH 12/18/2019		MW	IS	170.00
97 00015100	V9701526	DELTA DENTAL OF CALIFORNIA	BE003694103	OH 12/18/2019		MW	IS	84.53
97 00015101	V9701926	DEWEY'S	1129694	OH 12/18/2019		MW	IS	532.32
97 00015102	V9701014	FOX, CINDY	MILEAGE	OH 12/18/2019		MW	IS	72.04
97 00015103	V9700948	HENRY SCHEIN INC.	70424572	OH 12/18/2019		MW	IS	375.84
97 00015104	V9701622	INTEGRATED OFFICE TECHNOLOGY	519089	OH 12/18/2019		MW	IS	134.96
97 00015105	V9701950	MARGARET A. CHIDESTER & ASSOCI	9057	OH 12/18/2019		MW	IS	533.00
97 00015106	V9701203	MCKESSON MEDICAL SURGICAL INC	70117120	OH 12/18/2019		MW	IS	3,634.08
97 00015107	V9700419	MOORE, ANNE	TES CAROCP	OH 12/18/2019		MW	IS	138.04
97 00015108	V9701441	O'REILLY AUTO PARTS	3046 460659	OH 12/18/2019		MW	IS	269.82
97 00015109	V9700102	San Juan Capistrano Chamber of	2824	OH 12/18/2019		MW	IS	125.00
97 00015110	V9701720	SARGENT, CHRISTINA	MILEAGE NOV19	OH 12/18/2019		MW	IS	21.00
97 00015111	V9701969	SNAP-ON EQUIPMENT INC.	ARS 13959261	OH 12/18/2019		MW	IS	346.88
97 00015112	VOID.CONTIVoid - Continued Stub		CONTINUE	OH 12/23/2019		VM	VD	0.00
97 00015113	V9701672	AMERICAN EXPRESS	92165 NOV19	OH 12/23/2019		MW	IS	14,215.38
97 00015114	V9701825	CHRISTINA'S UNIFORMS CO.	51510	OH 01/09/2020		MW	IS	1,291.26
97 00015115	V9701739	CLUTTEY, TANIA	WEBSITE JAN20	OH 01/09/2020		MW	IS	250.00
97 00015116	V9701799	DEAN, JILLIAN	MILEAGE NOV19	OH 01/09/2020		MW	IS	247.08
97 00015117	V9701526	DELTA DENTAL OF CALIFORNIA	BE003729775	OH 01/09/2020		MW	IS	84.53
97 00015118	V9701966	SEAN SELFF	TES CAT 19 SELFF	OH 01/09/2020		MW	IS	115.00
97 00015119	V9700162	STAPLES	772	OH 01/09/2020		MW	IS	253.11
97 00015120	V9701872	STRIKSMAS, KATHY	MILEAGE	OH 01/09/2020		MW	IS	84.39
97 00015121	V9701116	YBARRA, YVONNE	11	OH 01/09/2020		MW	IS	1,825.00
97 00015122	V9799999	CDTFA	E4EZZXL	OH 01/10/2020		MW	IS	1,156.08
97 00015123	V9701684	CSEBA	DD MES JAN20	OH 01/10/2020		MW	IS	1,823.40
97 00015124	V9701846	METLIFE SMALL MARKET	LIFE JAN20	OH 01/10/2020		MW	IS	180.80
97 00015125	V9701693	A-1 AWARDS & ENGRAVING	AA 2119459	OH 01/23/2020		MW	IS	37.71
97 00015126	VOID.CONTIVoid - Continued Stub		CONTINUE	OH 01/23/2020		VM	VD	0.00
97 00015127	V9701672	AMERICAN EXPRESS	92165 DEC19	OH 01/23/2020		MW	IS	9,802.50
97 00015128	V9701172	B&H PHOTO & VIDEO	166525942	OH 01/23/2020		MW	IS	8,474.92

Current Date: 03/04/2020
Current Time: 08:37:58

User: CAFOX - Cindy A Fox
Report: BK3005: Consolidated Check Register

Page 1

COLLEGE & CAREER ADV
Consolidated Check Register
from 12/5/2019 to 3/3/2020

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
97 00015129	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68N10820	OH 01/23/2020		MW	IS	9.00
97 00015130	V9701014	FOX, CINDY	MILEAGE DEC19	OH 01/23/2020		MW	IS	45.36
97 00015131	V9700109	Gutierrez, Alfonso	MILEAGE	OH 01/23/2020		MW	IS	161.82
97 00015132	V9700419	MOORE, ANNE	MILEAGE DEC19	OH 01/23/2020		MW	IS	106.72
97 00015133	V9701916	ZSPACE INC.	IN8594	OH 01/23/2020		MW	IS	5,700.00
97 00015134	V9701818	COLLEGE AND CAREER ADVANTAGE	1489	OH 01/24/2020		MW	IS	4,353.28
97 00015135	V9701970	WITMER PUBLIC SAFETY GROUP INC	E1992463 001	OH 01/24/2020		MW	IS	5,516.90
97 00015136	V9701973	BAILEIGH INDUSTRIAL HOLDINGS L	INV0126711	OH 01/30/2020		MW	IS	3,216.35
97 00015137	V9701894	DIFRANCESCO, ROCCO	MILEAGE NOV19	OH 01/30/2020		MW	IS	270.28
97 00015138	V9701441	O'REILLY AUTO PARTS	3143196099	OH 01/30/2020		MW	IS	493.16
97 00015139	V9701736	PATON GROUP	12021	OH 01/30/2020		MW	IS	7,764.52
97 00015140	V9700162	STAPLES	4029	OH 01/30/2020		MW	IS	74.55
97 00015141	V9701669	VELLANOWETH, DOMINIC	TES CAROCP	OH 01/30/2020		MW	IS	153.12
97 00015142	V9701756	AMOUKHEH, KATHERINE	011520	OH 02/06/2020		MW	IS	3,600.00
97 00015143	V9701739	CLUTTEY, TANIA	WEBSITE FEB20	OH 02/06/2020		MW	IS	250.00
97 00015144	V9701684	CSEBA	DD MES FEB20	OH 02/06/2020		MW	IS	1,823.40
97 00015145	V9701799	DEAN, JILLIAN	MILEAGE JAN20	OH 02/06/2020		MW	IS	143.76
97 00015146	V9701526	DELTA DENTAL OF CALIFORNIA	BE003782107	OH 02/06/2020		MW	IS	84.53
97 00015147	V9701958	GRAINGER	9407576439	OH 02/06/2020		MW	IS	109.73
97 00015148	V9701977	HOSA	737839	OH 02/06/2020		MW	IS	685.00
97 00015149	V9701961	JOHNSON, ERIC	TES CALCO19	OH 02/06/2020		MW	IS	334.55
97 00015150	V9701846	METLIFE SMALL MARKET	LIFE FEB20	OH 02/06/2020		MW	IS	180.80
97 00015151	V9700419	MOORE, ANNE	TES OC SYMPO19	OH 02/06/2020		MW	IS	65.25
97 00015152	V9701747	PATCH SUPPLY INC	74143	OH 02/06/2020		MW	IS	361.18
97 00015153	V9700471	REID, MARK	CTE200108	OH 02/06/2020		MW	IS	460.00
97 00015154	V9701253	SOUTHWEST SCHOOL & OFFICE SUPP	PINVO673803	OH 02/06/2020		MW	IS	412.34
97 00015155	V9701854	VIRTUAL ENTERPRISES INTERNATI	WEST20 067	OH 02/06/2020		MW	IS	5,000.00
97 00015156	V9701172	B&H PHOTO & VIDEO	167342646	OH 02/18/2020		MW	IS	53.34
97 00015157	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68N10954	OH 02/18/2020		MW	IS	876.72
97 00015158	V9701825	CHRISTINA'S UNIFORMS CO.	51561	OH 02/18/2020		MW	IS	165.01
97 00015159	V9701894	DIFRANCESCO, ROCCO	MILEAGE JAN20	OH 02/18/2020		MW	IS	57.50
97 00015160	V9701979	EIDE BAILLY LLP	E100902561	OH 02/18/2020		MW	IS	4,250.00
97 00015161	V9700060	EMPLOYMENT DEVELOPMENT DEPT	94233051 LEC4 19	OH 02/18/2020		MW	IS	810.19
97 00015162	V9700109	Gutierrez, Alfonso	MILEAGE JAN20	OH 02/18/2020		MW	IS	39.33
97 00015163	V9700734	GUTIERREZ, JUAN	MILEAGE	OH 02/18/2020		MW	IS	50.03

User: CAFOX - Cindy A Fox

Report: BK3005: Consolidated Check Register

Page

2

Current Date: 03/04/2020

Current Time: 08:37:58

COLLEGE & CAREER ADV
Consolidated Check Register
 from 12/5/2019 to 3/3/2020

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00015164	V9701961	JOHNSON, ERIC	MILEAGE JAN20	OH	02/18/2020		MW	IS	70.73
97 00015165	V9701971	SELF, SEAN	TES NCE3 SELF	OH	02/18/2020		MW	IS	500.25
97 00015166	VOID.CONTIVoid - Continued Stub		CONTINUE	OH	02/27/2020		VM	VD	0.00
97 00015167	VOID.CONTIVoid - Continued Stub		CONTINUE	OH	02/27/2020		VM	VD	0.00
97 00015168	V9701672	AMERICAN EXPRESS	92165 JAN20	OH	02/27/2020		MW	IS	35,398.58
97 00015169	V9701102	NORTHERN ORANGE COUNTY WORKERS	229731	OH	03/03/2020		MW	IS	8,997.00

Issued: 142,310.97
97 Bank Total: 142,310.97

Grand Total: 142,310.97

PERSONNEL ASSIGNMENT ORDER

Certificated

Anthony Sardegna Ratify/approve employment as Medical Hospital Careers Instructor effective December 17, 2019. Step 12.

Mr. Sardegna is a Registered Nurse in the Emergency Department at Hoag Hospital where he has worked since November 2017. He is also a Clinical Skills Instructor at Saddleback College, Health & Human Sciences. As a Clinical Skills Instructor he provides guided demonstrations of emergency medical patient care and demonstrates/teaches patient assessment and management. Mr. Sardegna has been a Clinical Skills Instructor since April 2016. Mr. Sardegna spent one year at Mission Hospital as a volunteer in the surgical intensive care unit and was a nursing student volunteer at several medical facilities for approximately one and a half years. Mr. Sardegna earned his Associates of Applied Science in Nursing at Saddleback College as well as an Associates of Applied Science in Automotive Technology.

CONSENT CALENDAR

**Agenda Item 5
March 12, 2020**

TRAINING AGREEMENT: COMMUNITY CLASSROOM

The following terms are understood and agreed by and between College and Career Advantage and Del Sol RCFE homes (Company).

THE CCA shall:

- Be considered the Employer of the student, unless the student is being paid a cash wage or salary by a private employer, or unless the Company elects to provide Workers' Compensation.
- Provide a related classroom instruction program and require the classroom instructor to visit the internship at least once per three weeks.
- Assist students with career planning and identifying employment and educational objectives.
- Locate and/or select training sites and plan on-the-job training experiences.
- Prepare individualized training plans.
- Monitor student's progress in partnership with the internship site supervisor.
- Develop and maintain a training plan including specific performance objectives and expected duration of training for each objective.
- Reassign a student at any given time.

THE INTERNSHIP SITE (Company)

- The site supervisor will have a clear understanding of the program objectives and a willingness to participate.
- The site supervisor will consult with the instructor regarding the student's progress and provide evaluations.
- The site supervisor will have the right to discharge the trainee. However, the instructor requests consultation with the Site Supervisor before any student is discharged.
- The site supervisor will release the student for related instruction attendance.

No student enrolled in career preparation instruction and internship shall replace an employee of the Training Site or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or College and Career Advantage during the student's participation. Neither the CCA nor the Company shall discriminate against any student on the basis of race, color, religion or national origin.

Name of Company Representative/Title : (Please Print) <u>Elizabeth Jimenez</u>	
Signature of Company Representative: _____	
Company: <u>Del Sol RCFE homes</u>	Phone: _____
Address: _____	Date: _____

CCA Instructor Rachel Friedman-de Leon LVA

Course Title Medical - Hospital Occupations

Executive Director Patu Romo Board Approval Date _____

TRAINING AGREEMENT: COMMUNITY CLASSROOM

The following terms are understood and agreed by and between College and Career Advantage and Advanced TMS Center, Ladera Ranch CA (Company).

THE CCA shall:

- Be considered the Employer of the student, unless the student is being paid a cash wage or salary by a private employer, or unless the Company elects to provide Workers' Compensation.
- Provide a related classroom instruction program and require the classroom instructor to visit the internship at least once per three weeks.
- Assist students with career planning and identifying employment and educational objectives.
- Locate and/or select training sites and plan on-the-job training experiences.
- Prepare individualized training plans.
- Monitor student's progress in partnership with the internship site supervisor.
- Develop and maintain a training plan including specific performance objectives and expected duration of training for each objective.
- Reassign a student at any given time.

THE INTERNSHIP SITE (Company)

- The site supervisor will have a clear understanding of the program objectives and a willingness to participate.
- The site supervisor will consult with the instructor regarding the student's progress and provide evaluations.
- The site supervisor will have the right to discharge the trainee. However, the instructor request consultation with the Site Supervisor before any student is discharged.
- The site supervisor will release the student for related instruction attendance.

No student enrolled in career preparation instruction and internship shall replace an employee of the Training Site or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or College and Career Advantage during the student's participation. Neither the CCA nor the Company shall discriminate against any student on the basis of race, color, religion or national origin.

Name of Company Representative/Title : (Please Print)	<u>Kevin Kunkack, owner</u>
Signature of Company Representative:	<u>[Signature]</u>
Company:	<u>Advanced TMS center</u>
Phone	<u>949-768-2988</u>
Address	<u>333 Corporate Drive #260 Ladera Ranch CA 92644</u>
Date	<u>2-25-2020</u>

CCA Instructor Kathy Paulson

Course Title Medical Hospital Careers

Executive Director _____ Board Approval Date _____

* White: CCA • * Yellow: Instructor • * Pink: Internship Site

COLLEGE AND CAREER ADVANTAGE
33122 VALLE RD • SAN JUAN CAPISTRANO, CA 92675 • 949-234-9464

TRAINING AGREEMENT: COMMUNITY CLASSROOM

The following terms are understood and agreed by and between College and Career Advantage and Intecore Physical Therapy (Company).

THE CCA shall:

- Be considered the Employer of the student, unless the student is being paid a cash wage or salary by a private employer, or unless the Company elects to provide Workers' Compensation.
- Provide a related classroom instruction program and require the classroom instructor to visit the internship at least once per three weeks.
- Assist students with career planning and identifying employment and educational objectives.
- Locate and/or select training sites and plan on-the-job training experiences.
- Prepare individualized training plans.
- Monitor student's progress in partnership with the internship site supervisor.
- Develop and maintain a training plan including specific performance objectives and expected duration of training for each objective.
- Reassign a student at any given time.

THE INTERNSHIP SITE (Company)

- The site supervisor will have a clear understanding of the program objectives and a willingness to participate.
- The site supervisor will consult with the instructor regarding the student's progress and provide evaluations.
- The site supervisor will have the right to discharge the trainee. However, the instructor requires consultation with the Site Supervisor before any student is discharged.
- The site supervisor will release the student for related instruction attendance.

No student enrolled in career preparation instruction and internship shall replace an employee of the Training Site or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or College and Career Advantage during the student's participation. Neither the CCA nor the Company shall discriminate against any student on the basis of race, color, religion or national origin.

Name of Company Representative/Title : (Please Print) <u>Heather Hunt, PTA</u>	
Signature of Company Representative: <u>Heather Hunt, PTA</u>	
Company: <u>Intecore Physical Therapy</u>	Phone <u>(949) 716-4548</u>
Address <u>5 Journey, Suite 100, Aliso Viejo, CA 92656</u>	
Date <u>10/9/19</u>	

CCA Instructor _____

~~Course Title~~ Pati Rome

* White: CCA • * Yellow: Instructor • * Pink: Internship Site

TRAINING AGREEMENT: COMMUNITY CLASSROOM

The following terms are understood and agreed by and between College and Career Advantage and CARE AMBULANCE SERVICE, INC. (Company).

THE CCA shall:

- Be considered the Employer of the student, unless the student is being paid a cash wage or salary by a private employer, or unless the Company elects to provide Workers' Compensation.
- Provide a related classroom instruction program and require the classroom instructor to visit the internship at least once per three weeks.
- Assist students with career planning and identifying employment and educational objectives.
- Locate and/or select training sites and plan on-the-job training experiences.
- Prepare individualized training plans.
- Monitor student's progress in partnership with the internship site supervisor.
- Develop and maintain a training plan including specific performance objectives and expected duration of training for each objective.
- Reassign a student at any given time.

THE INTERNSHIP SITE (Company)

- The site supervisor will have a clear understanding of the program objectives and a willingness to participate.
- The site supervisor will consult with the instructor regarding the student's progress and provide evaluations.
- The site supervisor will have the right to discharge the trainee. However, the instructor request consultation with the Site Supervisor before any student is discharged.
- The site supervisor will release the student for related instruction attendance.

No student enrolled in career preparation instruction and internship shall replace an employee of the Training Site or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or College and Career Advantage during the student's participation. Neither the CCA nor the Company shall discriminate against any student on the basis of race, color, religion or national origin.

Name of Company Representative/Title :(Please Print)	<u>MICHAEL GORMAN</u>
Signature of Company Representative:	<u>X. [Signature]</u>
Company:	<u>CARE AMBULANCE SERVICE</u> Phone <u>714 288-3800</u>
Address	<u>1517 W. BRADEN CT ORANGE</u> Date <u>2/12/2020</u>

CCA Instructor _____

Course Title _____

Executive Director Pati Romo Board Approval Date _____

* White: CCA • * Yellow: Instructor • * Pink: Internship Site



College and Career Advantage Organizational Goals Mid-Year 2019-20

1. Student Achievement

- a. Develop course curriculum guides that include CTE standards, course outline, lessons, handouts, practices, assessments.

Plans are in place to complete these guides through the WASC process to be completed by June 2021

- b. Develop CTE Teacher Induction Program that consists of six modules to be delivered over a two year period. Module topics to be developed in collaboration with the CUSD TIP and PL staff.

The TIP program is on target and the first three modules have been provided to approximately 12 new teachers. This plan will be completed and delivered to the first cohort by June 2021

- c. Continue the WASC Self-Study process in preparation for accreditation in spring 2021.

While WASC is an on-going process, we are in the beginning stages of our self-study work with all stakeholders. A new Student/Community Profile is almost complete and will be provided to the Board at the June meeting, followed by disbursement to all stakeholders. At our next meetings, teams will be updating outdated Expected Student Learning Results (ESLR's) and begin their work on identifying changes since our last self-study WASC report.

- d. Increase college credit earning courses, UC a-g courses, and honors weighted courses.

All CCA courses have been assessed to ensure they meet the California CTE Model Curriculum Standards and revisions have been made when possible to increase college credit earning, UC a-g and honors weighted courses. We are currently offering over 39 articulated courses 58 UC a-g courses and 30 honors weighted courses. The goal is to attain at least one of these designations for every CTE course, both District CTE and CCA sponsored.

- e. Develop Student Ambassador Program to provide opportunities for student leadership and community outreach.

We have currently recruited 25 student ambassadors under the direction of the K12 Student Services Manager. These students are being trained to understand CTE as a whole and attend promotional events, campus tours

of CTE programs, and represent CCA at PTA and Chamber of Commerce events.

2. Budget/Resource Management

- a. Continue to find grant opportunities to increase resources.

The Executive Director has led the consortiums in multiple grant opportunities including the new Perkins V grant, K12 SWP grant in multiple year applications, the CTEIG in multiple year applications and a separate grant opportunity through the CCCCCO. These efforts resulted in approximately \$2 million dollars of additional funding each year for CCA, and additional CTE funds for each JPA partner district.

- b. Work with CDE, Capitol Advisors and School Services to stabilize funding through a variety of sources.

The Executive Director has worked with CDE and the Schools Services/Capitol Advisors groups to lobby for future CTE direct funding vs. grant funding. In addition, she has attended Legislative Education Committee meetings, California Workforce Pathways Joint Advisory Committee (CWPJAC) meetings, State Board of Education (SBE) meetings and CTE related committee meetings to learn about, provide advice, and develop stability in CTE funding.

- c. Maintain classroom and district-wide inventory system.

CCA has worked to restore the inventory system that was lost in the 2015 move to the CUSD district offices and has almost completed that work. Staff will have a classroom inventory by June 2020 for every CCA classroom across the region.

3. Community Engagement and Communication

- a. Strengthen partnerships and collaboration with community-based organizations. CCA staff has joined the community Chambers of Commerce, PTSA's, and work with multiple business and industry partners.

- b. Strengthen Advisory Board partners and deliveries.

All advisory meetings have been held for 2019-20 and additional partnership agreements have been developed

- c. Strengthen involvement in regional collaborative networks.

Staff is attending OCDE OC Pathway meetings, LAOCRC meetings, and CTEoc meetings.

- d. Market to parents, students, legislators, staff, teachers in local and regional communities.

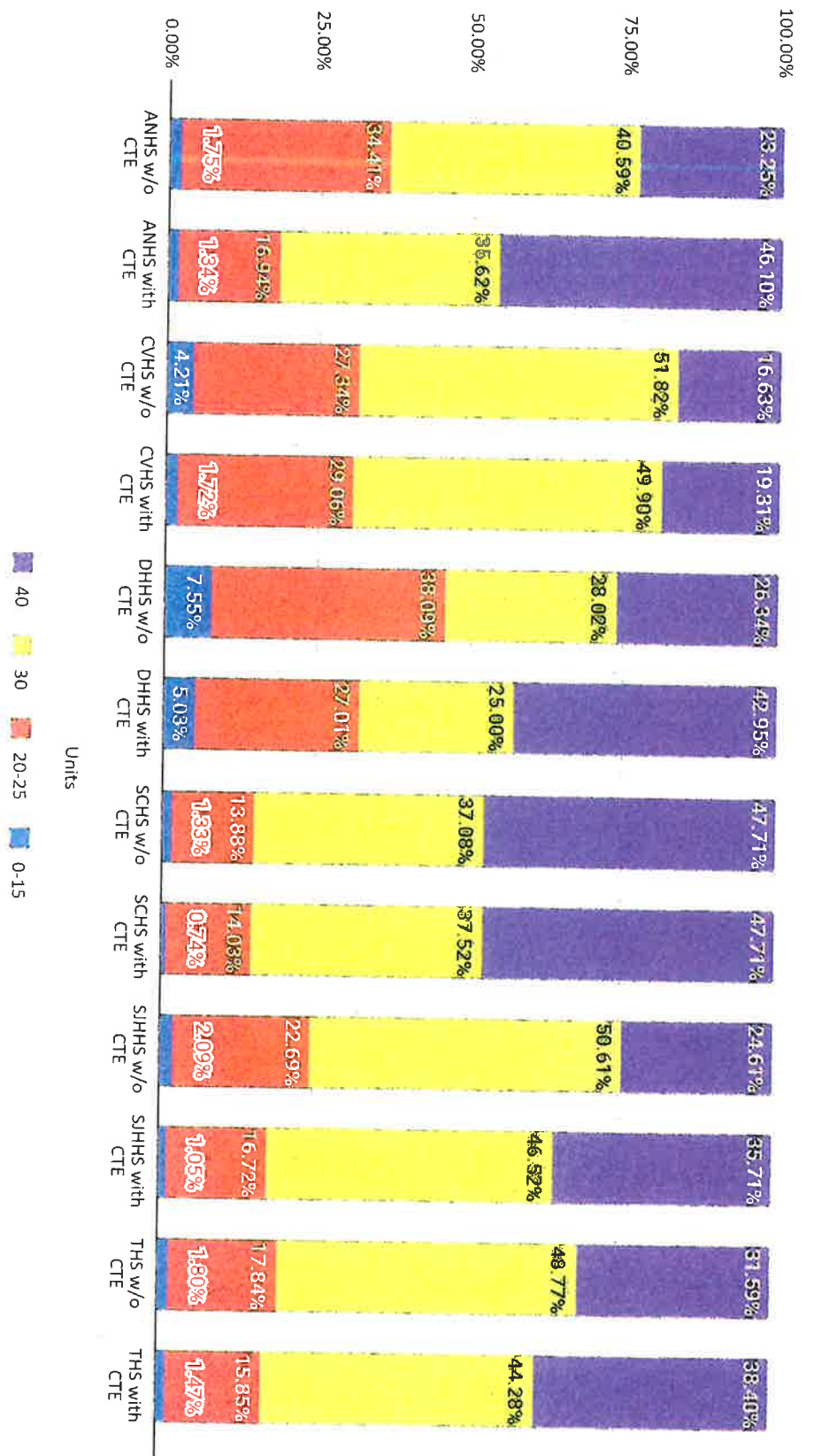
This is still a work in progress and we will report out at the June meeting.



CTE Grant Allocations			
	CUSD/CCA	LBUSD/CCA	Total
CTEIG			
2015-16	\$ 3,520,000.00	\$ 177,780.00	\$ 3,697,780.00
2016-17	\$ 2,805,083.00	\$ 197,969.00	\$ 3,003,052.00
2017-18	\$ 1,715,173.00	\$ 96,401.00	\$ 1,811,574.00
2018-19	\$ 1,693,534.63	\$ 219,146.40	\$ 1,912,681.03
2019-20	\$ 1,462,002.00	\$ 106,625.00	\$ 1,568,627.00
	\$ 11,195,792.63	\$ 797,921.40	\$ 11,993,714.03
K12 SWP			
2018-19	\$ 797,440.00	\$ 577,440.00	\$ 1,374,880.00
2019-20	\$ 417,945.00	\$ 69,429.00	\$ 487,374.00
	\$ 1,215,385.00	\$ 646,869.00	\$ 1,862,254.00
Total grants	\$ 12,411,177.63	\$ 1,444,790.40	\$ 13,855,968.03

*each of the JPA districts will receive additional funds through the OCDE consortium in addition to these funds.

Years of Science without vs. with CTE by High School



COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Patricia Romo, Executive Director

DATE: March 5, 2020

SUBJECT: BOARD MEETING DATES AND TIMES FOR THE REMAINDER OF 2020

BACKGROUND INFORMATION

Board approved setting of regular meeting dates at the December 12, 2019 meeting with the request that this item be brought back to the March 12, 2020 Board meeting for further discussion.

Board meeting dates and times for the remainder of 2020 are listed below:

Thursday, June 18, 2020 at 8:30 a.m.
Thursday, August 20, 2020 at 8:30 a.m.
Thursday, September 10, 2020 at 8:30 a.m.
Thursday, December 10, 2020 at 8:30 a.m.

RECOMMENDATION

It is respectfully requested the Board discuss and, if necessary, modify Board meeting dates and times for the remainder of 2020.

ACTION/VOTE

**Agenda Item 16
March 12, 2020**

COLLEGE AND CAREER ADVANTAGE

M e m o r a n d u m

TO: CCA Governing Board
FROM: Cindy Fox, Accountant
DATE: March 5, 2020
SUBJECT: SECOND INTERIM REPORT

BACKGROUND INFORMATION

Education Code 1240(j)(l) requires that districts provide the County Superintendents of Schools with an interim report on the organization's fiscal condition through the periods ending October 31 and January 31.

CURRENT SITUATION

Staff has prepared the Second Interim Report as of January 31, 2020. At Second Interim, the proposed budget includes an increase in revenue and expenses of \$30,768 based on additional revenue from the Adult Education Program as well as additional interest income.

The following assumptions were made in preparation of the current budget and the Second Interim Report for the 2019/20 fiscal year.

GENERAL FUND REVENUES

Interest Income

The Second Interim projected interest revenue of \$36,000 for funds currently on deposit with the Orange County Treasury, an increase of \$18,000.

Other State Revenue

The First Interim budget projected CTE Incentive Grant funds at \$974,377, a carryover from 18/19 (an audit adjustment was made to record it as revenue in 19/20), the K12 Strong Workforce Grant Funds of \$277,224 and \$107,850 for STRS on Behalf. This remains unchanged for Second Interim.

Other Local Revenue

Adult Education Program funds are projected at \$387,768, an increase of \$12,768.

Apportionment

The total allocation from both JPA districts for 2019/20 projected at First Interim at \$1,865,821 remains unchanged at Second Interim.

In summary, total revenue in the amount of \$3,649,040 is projected at Second Interim, an increase of \$30,768 over First Interim projections.

GENERAL FUND EXPENDITURES

Certificated and Classified Salaries

The current budget for certificated salaries projected at \$1,380,840 remains unchanged from First Interim. The current budget for classified salaries is projected at \$420,233 also remains unchanged from First Interim.

In addition to certificated salaries, CCA contracts through a Memo of Understanding with CUSD and LBUSD for additional certificated instructional staff in the amount of approximately \$533,879 and the Executive Director's salary of \$155,105.

Employee Benefits

Employee Benefits projected at \$772,454 remain unchanged for Second Interim.

Textbooks, Supplies and Non-capitalized Equipment

Expenditures for textbooks, materials and supplies, and equipment are projected at \$290,490, an increase of \$72,768 from First Interim. This increase consists of a \$12,768 increase for the Adult Education Program, an \$18,000 increase from additional interest income revenue and a \$42,000 reassignment from Services and Other Operating Expenses.

Services and Other Operating Expenditures

Expenditures for services and operating expenditures are projected at \$785,023, a decrease of \$42,000 from First Interim. The decrease is due to a reassignment to Textbooks, Supplies and Non-capitalized Equipment.

In summary, total expenditures are projected at \$3,649,040, an increase of \$30,768 from First Interim.

ENDING FUND BALANCE

On July 1, 2019, the CCA's beginning fund balance was \$219,606, of which \$212,394 is reserved for economic uncertainties. That amount is above the 5% State reserve requirement.

At fiscal year ending 6/30/2020, the ending fund balance is projected to remain unchanged at \$219,606.

SUBSEQUENT YEAR PROJECTIONS (2020/21 AND 2021/22)

At the time of Second Interim, revenue and expenditures for 2020/21 and 2021/22 remain projected at \$3,552,145.

PROJECTION OF FINANCIAL CONDITION

Based on Second Interim projections, CCA will have a positive cash flow balance for each of the subsequent fiscal years.

Staff projects that CCA will be in a positive financial position for the 2019/20 fiscal year and the subsequent two fiscal years (2020/21, 2021/22).

The Second Interim Report is based on the most updated and reliable fiscal information available to staff.

RECOMMENDATION

It is respectfully requested that the Governing Board review and approve with a positive certification of the updated fiscal plan as presented. The Second Interim Report will become the CCA's revised operating budget for fiscal year 2019/20.

ACTION/VOTE

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129, 41023, and 42130)

Signed: _____ Date: _____
JPA Administrator or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the JPA. (Pursuant to EC sections 41023 and 42131)

Meeting Date: _____ Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

☒ POSITIVE CERTIFICATION

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ QUALIFIED CERTIFICATION

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐ NEGATIVE CERTIFICATION

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Patricia Romo Telephone: (949) 234-9476
Title: Executive Director, CTE E-mail: pjromo@capousd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Local Control Funding Formula (LCFF) Revenue	This criterion is not checked for JPAs.	n/a	
5	Salaries and Benefits	Projected ratio of total salaries and benefits to total general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements?	X	
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2018-19) annual payment?	n/a	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	n/a	
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the JPA operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since first interim in self-insurance liabilities?	X	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	n/a	
		• Classified? (Section S8B, Line 1b)	n/a	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	n/a	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior or current fiscal years?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	107,850.00	1,359,451.00	0.00	1,359,451.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,258,820.88	2,258,820.88	1,875,860.27	2,289,588.88	30,768.00	1.4%
5) TOTAL, REVENUES			2,366,670.88	3,618,271.88	1,875,860.27	3,649,039.88		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	1,314,663.80	1,380,839.87	747,997.14	1,380,839.87	0.00	0.0%
2) Classified Salaries		2000-2999	383,941.00	420,232.89	208,036.82	420,232.89	0.00	0.0%
3) Employee Benefits		3000-3999	695,455.02	772,454.25	327,800.33	772,454.25	0.00	0.0%
4) Books and Supplies		4000-4999	300,947.87	217,722.30	202,968.90	290,490.30	(72,768.00)	-33.4%
5) Services and Other Operating Expenditures		5000-5999	734,201.76	827,022.57	164,409.85	785,022.57	42,000.00	5.1%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,429,209.45	3,618,271.88	1,651,213.04	3,649,039.88		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(1,062,538.57)	0.00	224,647.23	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,062,538.57)	0.00	224,647.23	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,282,144.84	1,208,696.92		1,208,696.92	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,282,144.84	1,208,696.92		1,208,696.92		
d) Other Restatements		9795	0.00	(974,377.00)		(974,377.00)	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,282,144.84	234,319.92		234,319.92		
2) Ending Balance, June 30 (E + F1e)			219,606.27	234,319.92		234,319.92		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	11,925.80	11,925.80		11,925.80		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,260,219.04	212,394.12		212,394.12		
Unassigned/Unappropriated Amount		9790	(1,062,538.57)	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	107,850.00	1,359,451.00	0.00	1,359,451.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			107,850.00	1,359,451.00	0.00	1,359,451.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	18,000.00	18,000.00	23,725.56	36,000.00	18,000.00	100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	375,000.00	375,000.00	162,134.71	387,788.00	12,788.00	3.4%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other Transfers In		8781-8783	1,865,820.88	1,865,820.88	1,690,000.00	1,865,820.88	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,258,820.88	2,258,820.88	1,875,860.27	2,289,588.88	30,768.00	1.4%
TOTAL, REVENUES			2,366,670.88	3,618,271.88	1,875,860.27	3,649,039.88		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	1,114,598.80	1,274,598.80	683,268.13	1,274,598.80	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	200,065.00	106,241.07	64,729.01	106,241.07	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			1,314,663.80	1,380,839.87	747,997.14	1,380,839.87	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	20,000.00	52,778.21	27,505.97	57,067.21	(4,289.00)	-8.1%
Classified Supervisors' and Administrators' Salaries		2300	82,414.00	155,389.47	64,531.05	151,100.47	4,289.00	2.8%
Clerical, Technical and Office Salaries		2400	281,527.00	212,065.21	115,999.80	212,065.21	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			383,941.00	420,232.89	208,036.82	420,232.89	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	335,023.90	324,383.90	89,093.98	329,068.42	(4,684.52)	-1.4%
PERS		3201-3202	69,301.35	70,601.35	39,343.64	81,584.67	(10,983.32)	-15.6%
OASDI/Medicare/Alternative		3301-3302	26,629.77	30,049.77	16,144.93	28,738.11	1,311.66	4.4%
Health and Welfare Benefits		3401-3402	220,000.00	293,011.23	163,883.57	285,011.23	8,000.00	2.7%
Unemployment Insurance		3501-3502	2,000.00	980.00	2,284.47	3,961.01	(2,981.01)	-304.2%
Workers' Compensation		3601-3602	40,000.00	49,528.00	16,151.73	42,577.58	6,950.42	14.0%
OPEB, Allocated		3701-3702	2,500.00	3,900.00	898.01	1,513.23	2,386.77	61.2%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			695,455.02	772,454.25	327,800.33	772,454.25	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	20,000.00	19,276.13	8,781.61	8,781.61	10,494.52	54.4%
Books and Other Reference Materials		4200	0.00	1,339.90	2,605.74	2,605.74	(1,265.84)	-94.5%
Materials and Supplies		4300	160,903.61	102,062.01	113,535.58	180,948.19	(78,886.18)	-77.3%
Noncapitalized Equipment		4400	120,044.26	95,044.26	78,045.97	98,154.76	(3,110.50)	-3.3%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			300,947.87	217,722.30	202,968.90	290,490.30	(72,768.00)	-33.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	5,000.00	21,789.44	23,206.76	65,380.00	(43,590.56)	-200.1%
Dues and Memberships		5300	11,478.00	11,478.00	12,829.91	13,922.91	(2,444.91)	-21.3%
Insurance		5400-5450	48,000.00	48,000.00	51,669.00	51,669.00	(3,669.00)	-7.6%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,800.00	2,800.00	4,999.34	5,633.59	(2,833.59)	-101.2%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	666,423.76	742,455.13	71,220.04	647,717.07	94,738.06	12.8%
Communications		5900	500.00	500.00	484.80	700.00	(200.00)	-40.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			734,201.76	827,022.57	164,409.85	785,022.57	42,000.00	5.1%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			3,429,209.45	3,618,271.88	1,651,213.04	3,649,039.88		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20
		Projected Year Totals
6360	Pupils with Disabilities Attending ROC/P	11,925.80
Total, Restricted Balance		11,925.80

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	222,394.12
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	212,394.12
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	1,359,451.00	-4.86%	1,293,324.24	0.00%	1,293,324.24
4. Other Local Revenues	8600-8799	2,289,588.88	-1.34%	2,258,820.88	0.00%	2,258,820.88
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		3,649,039.88	-2.66%	3,552,145.12	0.00%	3,552,145.12
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				1,380,839.87		1,408,456.67
b. Step & Column Adjustment				27,616.80		14,084.57
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,380,839.87	2.00%	1,408,456.67	1.00%	1,422,541.24
2. Classified Salaries						
a. Base Salaries				420,232.89		425,874.51
b. Step & Column Adjustment				5,641.62		4,237.14
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	420,232.89	1.34%	425,874.51	0.99%	430,111.65
3. Employee Benefits	3000-3999	772,454.25	4.23%	805,138.69	0.43%	808,602.97
4. Books and Supplies	4000-4999	290,490.30	-38.56%	178,473.49	-12.21%	156,687.50
5. Services and Other Operating Expenditures	5000-5999	785,022.57	-6.47%	734,201.76	0.00%	734,201.76
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)						
11. Total (Sum lines B1 thru B10)		3,649,039.88	-2.66%	3,552,145.12	0.00%	3,552,145.12
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		0.00		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		234,319.92		234,319.92		234,319.92
2. Ending Fund Balance (Sum lines C and D1)		234,319.92		234,319.92		234,319.92
3. Components of Ending Fund Balance (Form 011)						
(Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740	11,925.80		11,925.80		11,925.80
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	212,394.12		212,394.12		212,394.12
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		234,319.92		234,319.92		234,319.92

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	212,394.12		212,394.12		212,394.12
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances						
(Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		212,394.12		212,394.12		212,394.12
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		5.82%		5.98%		5.98%
F. RECOMMENDED RESERVES						
1. JPA ADA						
Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)		0.00		0.00		0.00
2. Total Expenditures and Other Financing Uses (Line B11)		3,649,039.88		3,552,145.12		3,552,145.12
3. Less: Special Education Pass-through (Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		3,649,039.88		3,552,145.12		3,552,145.12
5. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)		182,451.99		177,607.26		177,607.26
7. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		69,000.00		69,000.00		69,000.00
8. Reserve Standard (Greater of Line F6 or F7)		182,451.99		177,607.26		177,607.26
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Revenue assumes ongoing CTE Incentive Grant funding.						

		Beginning Balances (Per Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH			590,426.85	1,672,110.22	3,147,270.91	2,911,435.03	2,051,391.87	1,760,787.94	1,810,036.08	1,423,764.94
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment		8010-8019								
Property Taxes		8020-8079								
Miscellaneous Funds		8080-8099								
Federal Revenue		8100-8299								
Other State Revenue		8300-8599								
Other Local Revenue		8600-8799	110.90	1,692,519.34	4,521.26	5,923.51	4,557.53	132,755.72	35,472.01	34,935.10
Interfund Transfers In		8910-8929								
All Other Financing Sources		8930-8979								
TOTAL RECEIPTS			110.90	1,692,519.34	4,521.26	5,923.51	4,557.53	132,755.72	35,472.01	34,935.10
C. DISBURSEMENTS										
Certificated Salaries		1000-1999	44,880.39	41,712.08	129,854.24	134,385.96	136,866.93	731.16	259,586.38	126,568.55
Classified Salaries		2000-2999	(120.00)	34,254.60	34,949.61	34,182.94	34,867.11	34,867.12	35,035.44	35,366.01
Employee Benefits		3000-3999	14,966.00	48,501.91	43,898.55	66,590.72	52,047.21	25,859.46	77,935.48	63,760.78
Books and Supplies		4000-4999	5,142.69	5,117.79	44,583.55	40,443.37	58,551.48	15,622.68	33,507.34	17,116.13
Services		5000-5999	8,408.40	(471,425.37)	577,248.21	15,057.28	13,478.90	6,515.97	15,126.46	28,617.10
Capital Outlay		6000-6599								
Other Outgo		7000-7499								
Interfund Transfers Out		7600-7629								
All Other Financing Uses		7630-7699								
TOTAL DISBURSEMENTS			73,277.48	(343,838.99)	830,535.16	290,640.27	295,811.63	83,596.39	421,191.10	271,428.57
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not in Treasury		9111-9199								
Accounts Receivable		9200-9299	1,416,126.50			25,383.39			2.00	
Due From Other Funds		9310								
Stores		9320								
Prepaid Expenditures		9330								
Other Current Assets		9340								
Deferred Outflows of Resources		9490								
SUBTOTAL			0.00	0.00	0.00	25,383.39	0.00	0.00	2.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable		9500-9599								
Due To Other Funds		9610	261,276.55	561,197.64	(590,178.02)	600,709.79	(650.17)	(88.81)	554.05	
Current Loans		9640								
Unearned Revenues		9650								
Deferred Inflows of Resources		9690								
SUBTOTAL			0.00	561,197.64	(590,178.02)	600,709.79	(650.17)	(88.81)	554.05	0.00
Nonoperating										
Suspense Clearing		9910								
TOTAL BALANCE SHEET ITEMS			0.00	(561,197.64)	590,178.02	(575,326.40)	650.17	88.81	(552.05)	0.00
E. NET INCREASE/DECREASE (B - C + D)			1,081,683.37	1,475,160.68	(235,835.88)	(860,043.16)	(290,603.93)	49,248.14	(386,271.14)	(236,493.47)
F. ENDING CASH (A + E)			1,672,110.22	3,147,270.91	2,911,435.03	2,051,391.87	1,760,787.94	1,810,036.08	1,423,764.94	1,187,271.47
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		1,187,271.47	1,222,869.47	1,003,774.27	784,479.07				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019							0.00	0.00
Property Taxes	8020-8079							0.00	0.00
Miscellaneous Funds	8080-8099							0.00	0.00
Federal Revenue	8100-8299							0.00	0.00
Other State Revenue	8300-8599	221,779.20			163,294.80		974,377.00	1,359,451.00	1,359,451.00
Other Local Revenue	8600-8799	67,115.46	34,201.46	34,001.46	243,475.13			2,289,588.88	2,289,588.88
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979	288,894.66	34,201.46	34,001.46	406,769.93	0.00	974,377.00	3,649,039.88	3,649,039.88
TOTAL RECEIPTS									
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	126,568.55	126,568.55	126,568.55	126,568.53			1,380,839.87	1,380,839.87
Classified Salaries	2000-2999	35,366.01	35,366.01	35,366.01	35,366.02	35,366.01		420,232.89	420,232.89
Employee Benefits	3000-3999	63,760.78	63,760.78	63,760.78	171,610.80	18,000.00		772,454.25	772,454.25
Books and Supplies	4000-4999	17,601.32	17,601.32	17,601.32	17,601.31			290,490.30	290,490.30
Services	5000-5999	10,000.00	10,000.00	10,000.00	10,000.00	551,995.62		785,022.57	785,022.57
Capital Outlay	6000-6599							0.00	0.00
Other Outgo	7000-7499							0.00	0.00
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		253,296.66	253,296.66	253,296.66	361,146.66	605,361.63	0.00	3,649,039.88	3,649,039.88
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not in Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							1,441,511.89	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	1,441,511.89	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							832,821.03	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	832,821.03	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	608,690.86	
E. NET INCREASE/DECREASE (B - C + D)		35,598.00	(219,095.20)	(219,295.20)	45,623.27	(605,361.63)	974,377.00	608,690.86	0.00
F. ENDING CASH (A + E)		1,222,869.47	1,003,774.27	784,479.07	830,102.34				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								1,199,117.71	

	Beginning Balances (Ref: Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		830,102.34	2,180,526.07	2,294,408.68	2,221,217.63	2,148,026.58	2,074,835.53	2,001,644.48	1,928,453.43
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenue	8100-8299								
Other State Revenue	8300-8599	1,185,474.24							
Other Local Revenue	8600-8799	201,750.00	201,750.00	201,750.00	201,750.00	201,750.00	201,750.00	201,750.00	201,750.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
TOTAL RECEIPTS		1,387,224.24	201,750.00	201,750.00	201,750.00	201,750.00	201,750.00	201,750.00	201,750.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	9,030.49	9,030.49	139,039.57	139,039.57	139,039.57	139,039.57	139,039.57	139,039.57
Classified Salaries	2000-2999	0.00	35,489.54	35,489.54	35,489.54	35,489.54	35,489.54	35,489.54	35,489.54
Employee Benefits	3000-3999	3,963.73	19,541.07	76,605.65	76,605.65	76,605.65	76,605.65	76,605.65	76,605.65
Books and Supplies	4000-4999	14,872.79	14,872.79	14,872.79	14,872.79	14,872.79	14,872.79	14,872.79	14,872.79
Services	5000-5999	8,933.50	8,933.50	8,933.50	8,933.50	8,933.50	8,933.50	8,933.50	8,933.50
Capital Outlay	6000-6599								
Other Outgo	7000-7499								
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
TOTAL DISBURSEMENTS		36,800.51	87,867.39	274,941.05	274,941.05	274,941.05	274,941.05	274,941.05	274,941.05
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not in Treasury	9111-9199								
Accounts Receivable	9200-9299								
Due From Other Funds	9310								
Stores	9320								
Prepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599								
Due To Other Funds	9610								
Current Loans	9640								
Unearned Revenues	9650								
Deferred Inflows of Resources	9690								
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating									
Suspense Clearing	9910								
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)		1,350,423.73	113,882.61	(73,191.05)	(73,191.05)	(73,191.05)	(73,191.05)	(73,191.05)	(73,191.05)
F. ENDING CASH (A + E)		2,180,526.07	2,294,408.68	2,221,217.63	2,148,026.58	2,074,835.53	2,001,644.48	1,928,453.43	1,855,262.38
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name)									
A. BEGINNING CASH		1,855,262.38	1,782,071.33	1,708,880.28	1,466,689.23				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079							0.00	
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299							0.00	
Other State Revenue	8300-8599				107,850.00			1,293,324.24	1,293,324.24
Other Local Revenue	8600-8799	201,750.00	201,750.00	32,750.00	208,570.88			2,258,820.88	2,258,820.88
Interfund Transfers In	8910-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		201,750.00	201,750.00	32,750.00	316,420.88	0.00	0.00	3,552,145.12	3,552,145.12
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	139,039.57	139,039.57	139,039.57	139,039.56			1,408,456.67	1,408,456.67
Classified Salaries	2000-2999	35,489.54	35,489.54	35,489.54	35,489.54	35,489.57		425,874.51	425,874.51
Employee Benefits	3000-3999	76,605.65	76,605.65	76,605.65	76,605.65	15,577.39		805,138.69	805,138.69
Books and Supplies	4000-4999	14,872.79	14,872.79	14,872.79	14,872.80			178,473.49	178,473.49
Services	5000-5999	8,933.50	8,933.50	8,933.50	8,933.50	626,999.76		734,201.76	734,201.76
Capital Outlay	6000-6599							0.00	
Other Outgo	7000-7499							0.00	
Interfund Transfers Out	7600-7629							0.00	
All Other Financing Uses	7630-7699							0.00	
TOTAL DISBURSEMENTS		274,941.05	274,941.05	274,941.05	274,941.05	678,066.72	0.00	3,552,145.12	3,552,145.12
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		(73,191.05)	(73,191.05)	(242,191.05)	41,479.83	(678,066.72)	0.00	0.00	0.00
F. ENDING CASH (A + E)		1,782,071.33	1,708,880.28	1,466,689.23	1,508,169.06				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								830,102.34	

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 233,374.73
2. Contracted general administrative positions not paid through payroll
- a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
- b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

--

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 2,338,639.05

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 9.98%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. 0.00
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	306,181.44
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	14,443.16
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	6,969.82
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	327,594.42
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	327,594.42

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	2,781,952.12
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	205,362.20
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	207,385.57
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	63,877.54
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	62,868.03
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	3,321,445.46

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)

(Line A8 divided by Line B18)

9.86%

D. Preliminary Proposed Indirect Cost Rate(For final approved fixed-with-carry-forward rate for use in 2021-22 see www.cde.ca.gov/fg/ac/ic/)

(Line A10 divided by Line B18)

9.86%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>327,594.42</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>0.00</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B18) or (the highest rate used to recover costs from any program (0%) times Part III, Line B18); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>0.00</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
<p>Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.</p>	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>0.00</u>

Approved indirect cost rate: 0.00%
Highest rate used in any program: 0.00%

<u>Fund</u>	<u>Resource</u>	<u>Eligible Expenditures (Objects 1000-5999 except Object 5100)</u>	<u>Indirect Costs Charged (Objects 7310 and 7350)</u>	<u>Rate Used</u>
-------------	-----------------	-----------------------------------------------------------------------------	-----------------------------------------------------------	----------------------

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the interim certification.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable to JPAs, and the salaries and benefits and deficit spending criteria which measure unrestricted expenditures for districts but total expenditures for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**

This criterion is not checked for JPAs.

2. **CRITERION: Enrollment**

This criterion is not checked for JPAs.

3. **CRITERION: ADA to Enrollment**

This criterion is not checked for JPAs.

4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**

This criterion is not checked for JPAs.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2016-17)	0.00		0.0%
Second Prior Year (2017-18)	0.00		0.0%
First Prior Year (2018-19)	2,097,323.46	3,244,819.88	64.6%
	Historical Average Ratio:		21.5%

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5.0%	5.0%	5.0%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	16.5% to 26.5%	16.5% to 26.5%	16.5% to 26.5%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 01I, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2019-20)	2,573,527.01	3,649,039.88	70.5%	Not Met
1st Subsequent Year (2020-21)	2,639,469.87	3,552,145.12	74.3%	Not Met
2nd Subsequent Year (2021-22)	2,661,255.86	3,552,145.12	74.9%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of salary and benefit costs to total expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

Rising costs of retirement benefits increase the ratio of Salaries and Benefits to Total Expenditures.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating) for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

JPA's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
JPA's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2019-20)	0.00	0.00	0.0%	No
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	No
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	No

Explanation
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2019-20)	1,359,451.00	1,359,451.00	0.0%	No
1st Subsequent Year (2020-21)	1,293,324.24	1,293,324.24	0.0%	No
2nd Subsequent Year (2021-22)	1,293,324.24	1,293,324.24	0.0%	No

Explanation
(required if Yes)

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2019-20)	2,258,820.88	2,289,588.88	1.4%	No
1st Subsequent Year (2020-21)	2,258,820.88	2,258,820.88	0.0%	No
2nd Subsequent Year (2021-22)	2,258,820.88	2,258,820.88	0.0%	No

Explanation
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2019-20)	217,722.30	290,490.30	33.4%	Yes
1st Subsequent Year (2020-21)	178,473.49	178,473.49	0.0%	No
2nd Subsequent Year (2021-22)	156,687.50	156,687.50	0.0%	No

Explanation
(required if Yes)

Additional expenditures will be incurred to the adult program through the partnership the the Adult Education Program.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2019-20)	827,022.57	785,022.57	-5.1%	Yes
1st Subsequent Year (2020-21)	734,201.76	734,201.76	0.0%	No
2nd Subsequent Year (2021-22)	734,201.76	734,201.76	0.0%	No

Explanation
(required if Yes)

Second Interim FY 19/20 adjusted due to budget changes in the Adult Education Program.

6B. Calculating the JPA's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Explanation Range
Total Federal, Other State, and Other Local Revenues (Section 6A)				
Current Year (2019-20)	3,618,271.88	3,649,039.88	0.9%	Met
1st Subsequent Year (2020-21)	3,552,145.12	3,552,145.12	0.0%	Met
2nd Subsequent Year (2021-22)	3,552,145.12	3,552,145.12	0.0%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2019-20)	1,044,744.87	1,075,512.87	2.9%	Met
1st Subsequent Year (2020-21)	912,675.25	912,675.25	0.0%	Met
2nd Subsequent Year (2021-22)	890,889.26	890,889.26	0.0%	Met

6C. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is not met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current and two subsequent fiscal years.

Explanation:

Federal Revenue
(linked from 6A
if NOT met)

Explanation:

Other State Revenue
(linked from 6A
if NOT met)

Explanation:

Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current and two subsequent fiscal years.

Explanation:

Books and Supplies
(linked from 6A
if NOT met)

Explanation:

Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs.

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A JPA that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
JPA's Available Reserve Percentage (Criterion 10C, Line 9)	5.8%	6.0%	6.0%
JPA's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	1.9%	2.0%	2.0%

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Fund Balance (Form 01I, Section E) (Form MYPI, Line C)	Total Expenditures and Other Financing Uses (Form 01I, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	
Current Year (2019-20)	0.00	3,649,039.88	0.0%	Met
1st Subsequent Year (2020-21)	0.00	3,552,145.12	0.0%	Met
2nd Subsequent Year (2021-22)	0.00	3,552,145.12	0.0%	Met

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the JPA's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)		Status
Current Year (2019-20)		234,319.92	Met
1st Subsequent Year (2020-21)		234,319.92	Met
2nd Subsequent Year (2021-22)		234,319.92	Met

9A-2. Comparison of the JPA's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the JPA's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)		Status
Current Year (2019-20)		830,102.34	Met

9B-2. Comparison of the JPA's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA	
5% or \$69,000 (greater of)	0	to 300
4% or \$69,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
JPA ADA (Form MYPI, Line F1, if available; else defaults to zero and may be overwritten)	0	0	0
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs.

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: All data are extracted or calculated.

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Total Expenditures and Other Financing Uses (Criterion 8, Item 8B)	3,649,039.88	3,552,145.12	3,552,145.12
2. Plus: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 plus Line B2)	3,649,039.88	3,552,145.12	3,552,145.12
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	182,451.99	177,607.26	177,607.26
6. Reserve Standard - by Amount (\$69,000 for JPAs with less than 1,001 ADA, else 0)	69,000.00	69,000.00	69,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	182,451.99	177,607.26	177,607.26

10C. Calculating the JPA's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	212,394.12	212,394.12	212,394.12
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. JPA's Available Reserve Amount (Lines C1 thru C7)	212,394.12	212,394.12	212,394.12
9. JPA's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	5.82%	5.98%	5.98%
JPA's Reserve Standard (Section 10B, Line 7):	182,451.99	177,607.26	177,607.26
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your JPA have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your JPA have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your JPA have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

JPA's Contributions and Transfers Standard:

-5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund					
This item is not applicable for JPAs.					
1b. Transfers In, General Fund *					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for Item 1d.

1a. This item is not applicable for JPAs.

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

N/A

- 1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

N/A

- 1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6B. Comparison of the JPA's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent years.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2. Yes - Funding sources will decrease or expire prior to the end of the commitment period, or one-time funding sources are being used for long-term commitment annual payments. Provide an explanation for how those funds will be replaced to continue annual debt service commitments.

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

Yes

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

No

2. OPEB Liabilities

- a. Total OPEB liability
b. OPEB plan(s) fiduciary net position (if applicable)
c. Total/Net OPEB liability (Line 2a minus Line 2b)

First Interim (Form 01CSI, Item S7A)	Second Interim
228,361.00	228,361.00
0.00	0.00
228,361.00	228,361.00

- d. Is total OPEB liability based on the JPA's estimate or an actuarial valuation?

Actuarial	Actuarial
Aug 09, 2019	Aug 09, 2019

- e. If based on an actuarial valuation, indicate the date of the OPEB valuation

3. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method

Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

First Interim (Form 01CSI, Item S7A)	Second Interim
42,350.00	42,350.00
42,350.00	42,350.00
42,350.00	42,350.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

3,900.00	1,513.23
3,900.00	1,513.23
3,900.00	1,513.23

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

1,707.00	1,707.00
2,232.00	2,232.00
2,942.00	2,942.00

- d. Number of retirees receiving OPEB benefits

Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

2	2
2	2
2	2

4. Comments:

S7B. Identification of the JPA's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for Items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which will be covered in Section S7A) (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since first interim in self-insurance liabilities?

No

- c. If Yes to Item 1a, have there been changes since first interim in self-insurance contributions?

No

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

	First Interim (Form 01CSI, Item S7B)	Second Interim
a.	0.00	0.00
b.	0.00	0.00

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

	First Interim (Form 01CSI, Item S7B)	Second Interim
a.	0.00	0.00
	0.00	0.00
	0.00	0.00

- b. Amount contributed (funded) for self-insurance programs
Current Year (2019-20)
1st Subsequent Year (2020-21)
2nd Subsequent Year (2021-22)

	0.00	0.00
	0.00	0.00
	0.00	0.00

4. Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

n/a

If Yes or n/a, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of certificated (non-management) full-time-equivalent (FTE) positions				

Data must be entered for all years.

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 5 and 6.

n/a

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

6. Amount included for any tentative salary schedule increases

Current Year
(2019-20)

1st Subsequent Year
(2020-21)

2nd Subsequent Year
(2021-22)

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?

If Yes or n/a, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

n/a

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of classified (non-management) FTE positions				

Data must be entered for all years.

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 5 and 6.

n/a

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year
(2019-20)1st Subsequent Year
(2020-21)2nd Subsequent Year
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

6. Amount included for any tentative salary schedule increases

Current Year
(2019-20)1st Subsequent Year
(2020-21)2nd Subsequent Year
(2021-22)

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?

n/a

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of management, supervisor, and confidential FTE positions				

Data must be entered for all years.

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

n/a

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

n/a

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Current Year
(2019-20)1st Subsequent Year
(2020-21)2nd Subsequent Year
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year
(2019-20)1st Subsequent Year
(2020-21)2nd Subsequent Year
(2021-22)**Management/Supervisor/Confidential
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

**Management/Supervisor/Confidential
Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

**Management/Supervisor/Confidential
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

n/a

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9 except items A3 and A4, which are not applicable for JPAs; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

n/a

A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior or current fiscal year?

n/a

A5. Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the JPA's financial system independent of the county office system?

No

A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of Joint Powers Agency Second Interim Criteria and Standards Review

SACS2019ALL Financial Reporting Software - 2019.2.0
3/2/2020 3:41:55 PM

30-40089-0000000

Second Interim
2019-20 Projected Totals
Technical Review Checks

College and Career Advantage

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special	

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area.

PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73).

PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73.

PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73.

PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73.

PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund.

PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund.

PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.

PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.

PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (W) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes.

PASSED

CS-YES-NO - (W) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete.

PASSED

EXPORT CHECKS

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided.

PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been

provided.

PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.)

PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.)

PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.)

PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.

PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed.

PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.

PASSED

Checks Completed.

College and Career Advantage

Proposed Budget 2020-21

REVENUE:		2019/20		
8660 -	Interest	\$ 36,000.00		
8689 -	Fee-Based Adult Registration	\$ -		
8699 -	All Other Local Income (CAEP)	\$ 387,768.00		
8793 -	CTEIG 19-20 carryover from 19-20	\$ 783,401.40		
	CTEIG 20-21 (estimated, GAN in Fall)	\$ 1,023,401.40		
	CCCCO	\$ 125,000.00		
	K12 SWP carryover from 18-19 & 19-20	\$ 258,857.00		
8781 -	Apportionment from JPA's			
	CUSD	\$ 1,690,000.00		
	LBUSD	\$ 175,820.88		
	Total Revenue:	\$ 4,480,248.68		
EXPENDITURES:			Expenditure Projections:	
CERTIFICATED SALARIES				
1100 -	Teachers' Salaries (includes subs)		\$ 1,214,598.00	\$ 1,214,598.00
1300 -	Certificated Salaries			
		Director, Instructional Services	\$ 115,000.00	
		Program Coordinator	\$ 105,000.00	
CLASSIFIED SALARIES				\$ 220,000.00
2400 -	Support Staff	CTE Specialists x3	\$ 180,000.00	
		Executive Asst./HR	\$ 79,000.00	
		Purchasing/Payables	\$ 66,000.00	
		Part-time Payables	\$ 33,000.00	
		Warehouse/Inventory	\$ 23,000.00	
		Student Support Mngr x2	\$ 173,000.00	
		Accountant	\$ 80,000.00	
		Governing Board	\$ 2,160.00	
				\$ 636,160.00
EMPLOYEE BENEFITS				
3100 -	STRS		\$ 246,320.47	
3200 -	PERS		\$ 127,550.08	
3300 -	OASDI/Medicare		\$ 11,224.32	
3400 -	Health/Welfare		\$ 220,000.00	
3500 -	Unemployment Insurance		\$ 3,000.00	
3600 -	Workers Comp		\$ 45,000.00	
3700 -	Retiree Benefit		\$ 4,000.00	
				\$ 657,094.87
BOOKS AND SUPPLIES				
4100 -	Textbooks		\$ 25,000.00	
4200 -	Books Other			
4300 -	Materials/Supplies*			
		Instructional Supplies	\$ 400,000.00	
				\$ 425,000.00
4400 -	Noncapitalization Equipment*	Admin	\$ 5,000.00	
		Instruction	\$ 75,000.00	
				\$ 80,000.00

SERVICES AND OTHER OPERATING EXPENDITURES				
5200 -	Travel/Conference*	*includes prof. dev.		
		Instructional Staff	\$	5,000.00
		Admin Staff	\$	2,500.00
5300 -	Dues/Memberships*			\$ 7,500.00
		JPA Coalition	\$	4,358.00
		CAROCP	\$	1,000.00
		Accrediting Comm Annual Acce	\$	1,020.00
		Animation Services (CVHS)	\$	2,500.00
		Virtual Enterprize HS x2	\$	3,200.00
		Other	\$	2,000.00
				\$ 14,078.00
5400 -	Insurance*	Property & Liability	\$	50,000.00
		Student Liability	\$	3,000.00
5600 -	Rent/Leases/Repairs*			\$ 53,000.00
		Equipment Repairs	\$	1,500.00
				\$ 1,500.00
5800 -	Prof/Consulting Svs & Operating Exp*			
		Admin	\$	-
		MOU LBUSD Teachers	\$	142,000.00
		MOU CUSD Teachers	\$	535,000.00
		OCDE/Bi-tech	\$	20,000.00
		Audit	\$	8,000.00
		Advertising/Advisory Mtg	\$	5,000.00
		Outside Printing	\$	2,500.00
		SJC Business License	\$	200.00
		MOU Executive Director 80%	\$	145,000.00
		OCDE Courier Service	\$	5,000.00
		Chamber of Commerce	\$	500.00
				\$ 863,200.00
		Postage	\$	1,000.00
				\$ 1,000.00
		Revenue:	\$	4,480,248.68
		Expenditures:	\$	4,173,130.87
Variance (deficit/surplus)		Grant Carry-over	\$	307,117.81

Other Grants that I manage for CUSD:

Perkins	\$	280,000.00
CTEIG (19-20)	\$	438,600.60
K12 SWP (18-19 & 19-20) carryover	\$	835,312.00
	\$	1,553,912.60



DATE: February 20, 2020

TO: Patricia Romo, Executive Director
College and Career Advantage Regional Occupational Program (ROP)

FROM: Sarah Santoyo, Fiscal Agent K14 TAPs and K12 Workforce Pathways
Coordinators/RSCCD

RE: **Letter of Intent to award the K12 Workforce Pathways Coordinator grant**

CC: Sandra Sanchez, Asst. Vice Chancellor, WEDD/CCCCO
Alejandro Sandoval, Project Monitor/CCCCO
Dr. Alex Davis, Executive Director and Dr. Gustavo Chamorro, OC Director for
the LA/OC Regional Consortium
Maria Gil, Fiscal Agent Specialist/RSCCD

This memo serves as a notice of intent from the fiscal agent, Rancho Santiago Community College District, to award the *Year 1 - K12 Workforce Pathways Coordinator* grant to College and Career Advantage ROP, according to the regional application and selection process, and approval by the California Community College's Chancellor's Office. The sub-agreement to award the funds to your institution will be presented at the fiscal agent's Board of Trustees meeting in March 2020. After approval by the board, the sub-agreement will be sent to the point of contact listed in the host application with instructions for finalizing the agreement.

Highlighted below are key terms of the award:

Service Area: South Orange County Community College District

Amount: \$125,000

Term of Year 1 Award: 3/1/20 – 12/31/20

Payment Terms: Advance Payment of 70% and Final Payment of 30%

Contact information is provided below, should you have any questions or need additional assistance regarding contracting to disburse the grant award. Questions pertaining to regional planning and selection should be directed to the Regional Consortium chairs in your region.

Fiscal Agent staff responsible for contracting to disburse grant awards:

Sarah Santoyo (714) 480-7466 santoyo_sarah@rsccd.edu

Maria Gil (714) 480-7464 gil_maria@rsccd.edu

Rancho Santiago Community College District • 2323 N. Broadway, Santa Ana, California 92706-1640

Romo, Patricia J.

From: NOVA <noreply@nova.cccco.edu>
Sent: Thursday, February 27, 2020 11:36 AM
To: Romo, Patricia J.
Subject: Your K12 Strong Workforce Program Application Has Been Funded



California
Community
Colleges

NOVA
PLAN. INVEST. TRACK.

Dear Patricia Romo,

Congratulations!

As the lead of the K12 Strong Workforce Program application titled "Health and Medical Technology, Student Transitions and Employment Success", you are being notified that your application has been *tentatively funded for the amount** of **\$487,374**.

Please take the action of either accepting or rejecting the funds. Details and next steps can be found at the link below.

[Click here to accept/reject funds](#)

Thanks,
California Community Colleges Chancellor's Office

**Allocations may change based on availability of funds once all funded applicants have either accepted or rejected their funds.*

California Community Colleges Chancellor's Office
1102 Q Street, Sacramento, CA 95811 | 916.445.8752
For any questions or comments please contact the NOVA Helpdesk
Powered by NOVA Service v.4.13.14

**COLLEGE AND CAREER ADVANTAGE
GOVERNING BOARD
RESOLUTION #**

**RESOLUTION OF THE GOVERNING BOARD
OF COLLEGE AND CAREER ADVANTAGE
TO ACCEPT INSURANCE COVERAGE IN LIEU OF BOND**

WHEREAS, the Capistrano Unified School District ("CUSD") and the Laguna Beach Unified School District ("LBUSD") have entered into a Fourth Amended Joint Powers Agreement (Agreement) which establishes College and Career Advantage (CCA) as a Regional Occupational Center (ROP); and

WHEREAS, Section 4(e) of the Agreement provides in part that "the CUSD Superintendent is designated as the person who has custodial charge of all property of the ROP, and in this capacity, the CUSD Superintendent shall file an official bond in an amount satisfactory to the ROP Governing Board, or alternatively, based on expediency, the ROP Governing Board may accept evidence of insurance coverage in lieu of such bond; and

WHEREAS, Government Code Section 1463 provides, in part, that "an insurance policy...may be used as a master bond as though it were an official bond, subject to approval of the appointing power or the legislative body"; and

WHEREAS, the Executive Director of CCA has provided to the Governing Board of CCA evidence of insurance coverage through Keenan & Associates that is sufficient to be accepted in lieu of the official bond pursuant to Section 4(e) of the Agreement, and a copy of such evidence of coverage is attached and incorporated herein by this reference.

NOW THEREFORE BE IT RESOLVED that the Governing Board of CCA does hereby resolve, determine, and order that the above recitals are true and correct, and that based upon expediency, the insurance coverage referenced above is accepted in lieu of the official bond pursuant to Section 4(e) of the Agreement.

ADOPTED, SIGNED AND APPROVED this _____ day of _____ 2020.

GOVERNING BOARD OF COLLEGE AND CAREER ADVANTAGE

By: _____
Jan Vickers, President

By: _____
Gila Jones, Vice President/Clerk

I, Gila Jones, Clerk of the Governing Board of College and Career Advantage, do hereby certify that the foregoing Resolution was duly adopted by the Governing Board at a meeting of the Governing Board held on _____ day of _____ 2020, and that it was so adopted by the following vote:

AYES: ()

NOES: ()

ABSENT: ()

ABSTAIN: ()

By: _____
Gila Jones, Vice/President Clerk of the Board of Trustees of
College and Career Advantage

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Industry Sector	Course	Business	Affiliation
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Antonio Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Avenida Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Dana Capistrano Animal Clinic	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Dana Niguel Veterinary Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Golden Lantern Vet Services (Dana Point)	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Golden Lantern Vet Services (San Clemente)	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	La Paz Animal Clinic	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Lakewood Pet Vet	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Marina Hills Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Mission Hills Pet Care Company	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Pico Vet Clinic	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Serrano Animal and Bird Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	South Coast Veterinary Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	VCA Crown Valley Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	VCA Mission Viejo Animal Hospital	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	7 Day Dental - Ladera Ranch (Christine Chung)	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	7 Day Dental - Mission Viejo	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Advanced Orthodontic Center	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Andrew Lee, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Artistic Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Alicia Parkway Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Aliso Niguel Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Allure Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Amir Mottseni, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Beautiful Smile Dental	Internship Site

DISCUSSION

Agenda Item 25
March 12, 2020

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	DENTAL ASSISTANT	Best Care Dental Center	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Bright Now Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Brightcare Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	California Dental Care – Mission Viejo	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Capistrano Children's Dentistry</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Capistrano Dental Group</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Capistrano Dentistry</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Cheryl E. Mc Donough, DMD</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Claire Cho DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Collins Harrell DMD, Inc.</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Cosmetic Family Implant Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Dana Cosmo Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Del Obispo Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Dentist 4 U</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Dr David Bucham San Clemente</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Dr. Joseph Wilson DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Dr. K. Ebraham & Dr. S. Ansari</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Dr. Harris</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Dr. John Redmond Orthodontics</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Enoch Kim, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Excel Dental and Orthodontics</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Excel Dental and Orthodontics</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Family Dental Care</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Family Dentistry – San Clemente	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Family Dentistry on the Lake – Irvine	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Flowler Orthodontics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Forest Family Dentistry	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	DENTAL ASSISTANT	Genesis Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Harmony Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Harvard Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Hersch Pediatric Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Irvine Dental Associates	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Joseph Passamano, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Kim Family Orthodontics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Lawrence E. Eckl II, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Ladera Ranch Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Laguna Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Laguna Heights Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Laguna Niguel Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Mark Cruz, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Michael C. Mai, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Mission Ranch Dental Aesthetics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Montgomery & Kiriak, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Nellie Gale Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Nina Basti, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	OC Smile	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Ortega Dental Care	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Ocean Ranch Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Platinum Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Radiant Smiles Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Richard E. Wheatfill, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Rita Daghlain, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Robert F Murray	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Ruxandra Preda DDS Inc.	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	DENTAL ASSISTANT	Saddleback Dental Center	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Sam Yee DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>San Clemente Dental Associates</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>San Juan Family Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Scott G. Lamming, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	SJC Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Smile California	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Southern California Family Dentistry</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Talega Dental Group</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Terry Abuzalan DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Tina Azin, DDS, Inc	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Trabuco Hills Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Tustin Dental Care	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Tustin Dental Office and Orthodontics</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Twin Peaks Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Vivian L. Garazbedian DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Wallace Thune, DDS	
Health Science and Medical Technology	DENTAL ASSISTANT	<i>William Capobianco, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Kathy Maasoumi, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Robert Murray</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Donald Perescent, DDS Inc.</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Lobery Professional Dental Corp.</i>	Internship Site
Health Science and Medical Technology	SURGICAL TECH	<i>Surgical Institute of Garden Grove</i>	Internship Site
Health Science and Medical Technology	SURGICAL TECH	<i>Starpoint Health</i>	Internship Site
Health Science and Medical Technology	SURGICAL TECH	<i>European Surgery Center</i>	Internship Site
Health Science and Medical Technology	SURGICAL TECH	<i>Beach Surgical Medical</i>	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	SURGICAL TECH	West Dermatology	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Fountain Valley Regional Hospital and Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Saddleback Memorial Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	St. Jude Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	CHOC Children's Hospital of Orange County	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Orange Coast Memorial Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	St. Joseph Hospital Orange	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 9843	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 06975	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 12916	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 12682	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 3936	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 11241	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Seaview Pharmacy; EMJ Pharmacy Corp.	
Health Science and Medical Technology	PHARMACY TECHNICIAN	OC Pharmacy	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Irvine Pharmacy	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Aegis Living	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Alan Strizak, MD & Jay Yoon LAc.	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Alta Dermatology	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Cordova Medical Group	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Green & Moncrief Physical Therapy	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Hoag Orthopedic Institute	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Internal Medicine Physicians of Newport Beach	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Judy Bourget, MD	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Karen Cheng, MD	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	HEALTH CAREERS	Mission Pain & Spine	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Mussarat Abidi, MD	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	O2 Wellness	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	OC Pain Management	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	OrthoSport OC Physical Therapy	Internship Site
Health Science and Medical Technology	HEALTH OCCUPATIONS	Murray Wellness & Chiropractic	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Aaisan Foot & Ankle	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Advanced TMS Center	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Duke Kim, MD	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Karen Cheng, MD	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Katherine Manasson, MD, Inc.	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Mission Family Medical Group	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Mission Medical Pharmacy	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Mussarat Abidi, MD	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Saddleback Pediatrics	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	TLC Pediatrics Group	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Vintage Newport	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Surfside Urgent Care	Internship Site
Health Science and Medical Technology	HMO	Kaiser Permanente	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Aliso Creek Physical Therapy	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Capistrano Bench Cure	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Cordova Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Newport Children Med.Grp.at Mission	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Palm Terrace Rehab Center	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Silverado	Internship Site
Health Science and Medical Technology	Medical Hospital Occupation	Kaiser Permanente	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Amada Concierge Care</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>MD Management Company</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Courtney Jones, D.O.</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>South County Perio & Implants</i>	
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Mary K. Addonizio DDS Inc.</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>South County Urgent Care</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Coastline Health & Chiropractic</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Mission Heritage Medical Group</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Sea View Pharmacy</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Mission Family Practice</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Intercort Physical Therapy</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Plastic Surgery Association of OC</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Aegis of Dana Point</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>The Dermatology Center at Ladera</i>	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	<i>Prem Pediatrics</i>	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Advanced TMS Center	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Mission Pediatric Medical Clinic	internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Mission Hospital ER	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Golden Coast Senior Living, Houses #1, 3, 4, 9, 14	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Horizons Diversified, Houses #1 - 6	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Laguna-Dana Urgent Care	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Laguna Hills Health & Rehabilitation	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Med-Hero Advanced Urgent Care	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Nice Touch Chiropractic	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	SCOR Physical Therapy	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Advanced TMS Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Aegis Living	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Aliso Creek Physical Therapy	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Aliso Viejo Physical Therapy	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Aloha Foot & Ankle	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Alta Dermatology	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Atria Senior Living	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Brookdale Senior Living	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	MEDICAL ASSISTING 1	California Vein Specialist	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Capo Beach Care Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Cheryl Kellogg, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Chins/Jungs Acupuncture	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Coast Medical	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Contours the Image Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Cordova Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Cosmetic Plastic Surgery Institute	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Damian Wellness	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Doctor Lukac	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Doctor Nguyen	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Doctor Ronald Mandel	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Doctors Betts & Klause	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	El Toro Medical Clinic	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Gateway Rehab & Wellness Center, Inc.	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Head & Neck Associates of OC	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Internal Medicine Physicians of Newport Beach	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Jeffrey Klein Dermatology	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Judy Bourget, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Kaiser Permanente	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Karen Cheng, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Kenneth Akey, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Laguna Orthopedic Rehab P.T.	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Mission Advanced Pain	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Mission Family Practice	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Mission Optometric Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Mission Pediatrics	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	MEDICAL ASSISTING 2	Moulton Family Medical	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Mussarat Abidi, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Newport Children Med.Grp.at Mission	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	O2 Wellness	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Ocean Breeze Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Oso Family Care	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Pacific Coast Kinesiology	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Pacific Coast OBGYN	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Palm Terrace Rehab Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Paloma Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Prem Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	RCMC Medical Weight Loss	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Saddleback Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	San Clemente Internal Medicine Grp	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	San Clemente Medi-Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Santiago Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Seaview Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Silverado	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	South County Orthopedics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	South County Urgent Care	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	South OC Surgical Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Spencer Recovery	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	The Dermatology Cntr at Ladera	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	TLC Pediatrics Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Vintage Senior Living	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Vista Community Clinic	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Health Science and Medical Technology	EMT	Shoreline Ambulance	Internship Site
Health Science and Medical Technology	EMT	Saddleback Memorial Medical Center	Internship Site
Health Science and Medical Technology	EMT	Pacific Ambulance	Internship Site
Health Science and Medical Technology	EMT	Care Ambulance Service Inc.	Internship Site
Information & Communication Technologies	CISCO IT ESSENTIALS	CUSD	Internship Site
Hospitality, Tourism, & Recreation	HOTEL HOSPITALITY	Monarch Beach Resort	Internship Site
Public Services	PERSONAL/STREET LAW	Foundation for Community Partnerships	Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Agostino's	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Albertsons Bakery	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Avila's El Ranchito	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Bad to the Bone BBQ	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Bagel Shack	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Baja Fresh	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Bamboo Bamboo	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Baskin Robbins	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Beachfire Pizza	CCTE-Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Boston Market</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Brick Pizzeria</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Bubba Kahunis Pizza & BBQ Co.</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Carls Jr</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Carls Jr</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Chick-Fil-A</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Chipotle – Town Cntr/Foothill Ranch</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Cinnamon Productions</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Coffee Importers</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Del Taco – Vida Pico</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Duke's</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>El Pollo Loco</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Farrells Ice Cream Parlor</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Fatburger</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Fisherman's Restaurant and Bar</i>	CCTE-Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Forte's Mediterranean Bistro</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Fratello's Italian Family Restaurant</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Golden Spoon – San Juan Capistrano</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Guichos</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>In-n-Out Burger</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>It's A Grind</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Jack-In-The-Box</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Jimmy Johns</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Juice it Up</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Juicilicious</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Kaylani Coffee Company</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Kelly Franchise Inc.</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>KFC</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>La Colombiana</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Mad Pizza</i>	CCTE-Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Mangia Bene Cucina</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>McDonald's</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Nomad's Canteen</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Nori Sushi</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Panda Express</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Panera Bread</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Panera Bread</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Panera Bread</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Panera Bread</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Panera Bread</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Panera Bread</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Pedro's Tacos</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>PF Chang's</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Philly's Best</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Pier Market</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Pizza 900</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Rocky Mountain Chocolate Factory</i>	CCTE-Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>San Clemente Pizza Port</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>San Clemente Villas by the Sea</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Selma's Chicago Pizzeria</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Smashburger</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Stadium Brewing Co.</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Starbucks</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Starbucks</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Stuff Pizza</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Taco Bell</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Vintage Senior Living Mission Viejo</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Waterman's Harbor</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Wind and Sea</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Wingstop</i>	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	<i>Zebra House Coffee</i>	CCTE-Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Adrift</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>American Horse Products</i>	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Marketing Sales & Service	RETAIL CAREERS	Amuse Society, Costa Mesa	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Albertsons #6549	Internship Site
Marketing Sales & Service	RETAIL CAREERS	ANGL	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Bad to the Bone	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Banderas	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Bonded Cleaners	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Brandy Melville	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Bronzed	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Calvin Klein, San Clemente	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Catalyst Surf Shop	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Cathy Jean	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Claire's	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Denault's Hardware	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Due Maternity and Baby	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Express	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Growers Direct	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Heavenly Couture	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Hobie	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Infinity Surfboards	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Jack's Surfshop	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Justice and Brothers #25	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Killer Dana	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Lole Haan	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Lulu Bella Boutique	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Mac and Madi Children's Boutique	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Nectar Clothing	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Nektar Juice Bar	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Marketing Sales & Service	RETAIL CAREERS	<i>New Balance</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Nike</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Old Navy</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Owl Fish</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Pac Sun</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Party City</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Ralph's Grocery – San Clemente</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Rip Curl</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Rock Etiquette</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Russo's Pets</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>See's Candies</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Scooter's Jungle</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Shorecliffs Golf Club</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Sport Chalet</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Stater Bros, San Clemente</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>The Cozy Gnome</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Tilly's</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Tilly's</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Tilly's</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Tres Jolie</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Vans</i>	Internship Site
Marketing Sales & Service	RETAIL CAREERS	<i>Venice Rani</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Aris</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Blonde Tourage By The Bay</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Brandy Melville</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>C2 Collaborative</i>	Internship Site

COLLEGE AND CAREER ADVANTAGE

BUSINESS PARTNERS - 2020

Fashion and Interior Design	CAREERS IN FASHION	<i>Claire's</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Creative Endeavors Inc.</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Daisy Shoppe</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Hobie Surf Shop</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Lulu Bella Boutique</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Melrose in the OC, Inc.</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Men's Wearhouse</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Old Navy 5536</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Pac Sun</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Tight Assets</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Wedding Chicks</i>	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	<i>Wet Seal</i>	Internship Site