



COLLEGE AND CAREER ADVANTAGE

GOVERNING BOARD MEETING

AGENDA

Monday, March 12, 2018
8:30 a.m.

33122 Valle Road, San Juan Capistrano, CA 92675
Jackson Room

Call to Order _____ a.m.

Pledge of Allegiance

ROLL CALL:

	Present	Absent
Trustee Jones, President	_____	_____
Trustee Brown, Vice President/Clerk	_____	_____
Trustee Hanacek	_____	_____
Trustee McNicholas	_____	_____
Trustee Vickers	_____	_____

1. APPROVAL OF AGENDA

Motion _____ Second _____ Vote _____ **ACTION/VOTE**

A. CONSENT CALENDAR

All matters listed under the consent calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Usually no discussion will occur on these items; however, any member of the Board, audience or staff may request discussion of specific items on the consent calendar.

2. MINUTES

Approval of the minutes of the Board meeting on December 14, 2017, (supporting information).

PAGES 1-8

- 3. **PURCHASE ORDERS** Pages 9-11
Board to ratify/approve purchase orders as presented (supporting information).
- 4. **CHECKS** Pages 12-14
Board to ratify/approve checks as presented (supporting information).
- 5. **PERSONNEL ASSIGNMENT ORDER** Pages 15-16
Board to ratify/approve personnel assignment order as presented (supporting information).
- 6. **DONATION** Page 17
Board to ratify/approve donation of medical supplies from Shoreline Ambulance for the use of instructional demonstrations in the Emergency Medical Technician program (supporting information).

Motion _____ Second _____

**ACTION/
ROLL CALL**

ROLL CALL: Trustee Brown _____

 Trustee Hanacek _____

 Trustee Jones _____

 Trustee McNicholas _____

 Trustee Vickers _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR A ROLL CALL VOTE.

B. ORAL COMMUNICATIONS

Addressing the Board. The Governing Board encourages citizens to participate in the operation of the ROP and, in turn, desires to be responsive to the needs of the school community. Any person may address the Board concerning an item on the agenda. The Board President may exercise judgment as to the time allotted to each speaker or on each subject. Board policy states that presentations are generally limited to three minutes for each speaker and a maximum of twenty minutes to each subject.

For Items on the Agenda: If you wish to address the Board regarding an item on the Board agenda, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific Board item you wish to address and the Board President will call upon you to speak when the agenda item is being discussed.

For Items Not on the Agenda: If you wish to address the Board regarding a matter which is not included on the meeting agenda but which is within Board jurisdiction, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific subject you wish to address. The Board President will call upon you to speak at the appropriate time. The Board is prohibited from taking action at the meeting on any matter not included on the posted agenda.

The Governing Board encourages citizens to participate in public school matters, and there is a professional staff of administrators available to handle most matters of public concern. It is expected that matters ordinarily will be presented to the administrative staff prior to the Board's involvement. It is requested that individuals who speak during the public meeting will be courteous and avoid remarks which reflect adversely on the character or motives of any person, or his or her race, religion, political views or economic status.

Reasonable Accommodation. In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Executive Director or designee in writing by noon on the Monday before the scheduled meeting. Such notification shall provide ROP personnel time to make reasonable arrangements to assure accessibility to the meeting.

7. **COMMENTS FROM THE PUBLIC** DISCUSSION
Non-agenda items. Individuals may be limited to 3 minutes.
8. **EXECUTIVE DIRECTOR'S REPORT** DISCUSSION
- 8.1 Grant Updates: CTE Incentive Grant /OC Pathways Grant/Perkins Grant
 - 8.2 Overview of CTE Progress
 - 8.3 CTE Advisory Board Meeting
Capistrano Unified School District - Board Room
May 2, 2018, 4:30 p.m. – 6:30 p.m.
 - 8.4 New Courses for Fall
 - 8.5 WASC Mid-Cycle Visit – May 4, 2018
 - 8.6 Saddleback Articulation Nights
April 24-26, 2018
 - 8.7 Recognition of CCA Board President

C. DISCUSSION/ACTION ITEMS

9. **SECOND INTERIM REPORT** Pages 18-70
ACTION/VOTE
Board to review and certify Second Interim Report (supporting information).
Contact: Cindy Fox, Accountant
- Motion _____ Second _____ Vote _____
10. **BUDGET ASSUMPTIONS** Pages 71-73
DISCUSSION
Board to discuss the 2018-19 budget assumptions (supporting information).
Contact: Patricia Romo, Executive Director

11. **BUSINESS PARTNER AFFILIATION AGREEMENTS**
Board to receive a list of Business Partner Affiliation Agreements for 2017-18. For information only (supporting Information).
Contact: Patricia Romo, Executive Director

Pages 74-84
DISCUSSION

12. **CONFLICT OF INTEREST CODE**
Board to review and consider approval of the revision to the Conflict of Interest Code adding the title Director, Instructional Services (supporting Information).
Contact: Patricia Romo, Executive Director

Pages 85-87
ACTION/VOTE
Exhibits A & B

Motion _____ Second _____ Vote _____

13. **CAREER TECHNICAL EDUCATION – FUTURE FUNDING**
Board to receive and discuss information from the Orange County Department of Education Budget Advisory regarding future funding for Career Technical Education (supporting Information).
Contact: Patricia Romo, Executive Director

Pages 88-90
DISCUSSION

14. **ASSEMBLY BILL (AB-1743): UPDATE AND LETTER OF SUPPORT**

Board to receive updated information and review and consider granting the Executive Director approval to send a letter (Exhibit C) to the District's state legislative representatives urging their support of AB-1743, with Amendments, which would increase the CTEIG annual funding level to \$500 million per year and provide long term, stable funding for high quality CTE programs in California's K-12 schools (supporting information).

Contact: Patricia Romo, Executive Director

Pages 91-102
ACTION/VOTE
Exhibit C

Motion _____ Second _____ Vote _____

15. **CATEMA**
Board to receive information regarding the CATEMA program; the grading system and the number of students participating (supporting information).
Contact: Patricia Romo, Executive Director

Pages 103-105
DISCUSSION

16. **ENROLLMENT DATA**
Board to receive and discuss enrollment data for the 17-18, 16-17 and 15-16 school years (supporting Information).
Contact: Patricia Romo, Executive Director

Pages 106-107
DISCUSSION

17. **MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CALIFORNIA HOMEBUILDING FOUNDATION AND COLLEGE AND CAREER ADVANTAGE (ROP)**

Pages 108-114
ACTION/VOTE

Board to review and consider approval of the MOU between the California Homebuilding Foundation and College and Career Advantage (supporting information).

Contact: Patricia Romo, Executive Director

Motion _____ Second _____ Vote _____

18. **RESOLUTION #06-17/18 – REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES PERFORMED BY CLASSIFIED EMPLOYEES**

Pages 115-117
ACTION/ROLL
CALL
Exhibit D

Board to review and consider adoption of Resolution #06-17/18, Reduction or elimination of particular kinds of services performed by classified employees (supporting information).

Contact: Patricia Romo, Executive Director

Motion _____ Second _____

ROLL CALL: Trustee Brown _____
Trustee Hanacek _____
Trustee Jones _____
Trustee. McNicholas _____
Trustee Vickers _____

19. **RESOLUTION #07-17/18 - REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES PERFORMED BY CERTIFICATED EMPLOYEES**

Pages 118-120
ACTION/ROLL
CALL
Exhibit E

Board to review and consider adoption of Resolution #07-17/18, Reduction or elimination of particular kinds of services performed by certificated employees (supporting information).

Contact: Patricia Romo, Executive Director

Motion _____ Second _____

ROLL CALL: Trustee Brown _____
Trustee Hanacek _____
Trustee Jones _____
Trustee. McNicholas _____
Trustee Vickers _____

20. **COMMENTS FROM THE BOARD**

DISCUSSION

21. ADJOURN TO CLOSED SESSION
To discuss issues authorized by law.

ACTION/VOTE

Motion _____ Second _____ Vote _____

Any action taken in Closed Session will be reported out in Open Session.

22. RECONVENE TO OPEN SESSION

ACTION/VOTE

Motion _____ Second _____ Vote _____

23. ADJOURNMENT _____ a.m.

ACTION/VOTE

Motion _____ Second _____ Vote _____

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: December 14, 2017 MINUTES

Mrs. Pati Romo, Executive Director, called the meeting to order in Training Room 1 at Capistrano Unified School District at 8:35 a.m. Mrs. Romo announced that Trustee Jones was unable to attend the meeting in person and was teleconferencing into the meeting.

Trustee Vickers led the Pledge of Allegiance.

Trustees Present: Ketta Brown
 Amy Hanacek
 Gila Jones, via teleconference
 Martha McNicholas
 Jan Vickers

Others Present: Mr. Jonathan Clement, Manager;
 Vavrinek, Trine, Day & Co., LLP

ELECTION

Mrs. Romo asked for nominations for the office of President of the CCA Governing Board for 2018. Trustee Brown nominated Trustee Jones, seconded by Trustee Vickers. Trustee Jones accepted the nomination. It carried unanimously to elect Trustee Jones as President for 2018.

Elect President

ELECTION

Trustee Jones asked for nominations for the office of Vice President of the CCA Governing Board for 2018. Trustee Jones nominated Trustee Brown, seconded by Trustee Vickers. Trustee Brown accepted the nomination. It carried unanimously to elect Trustee Brown as Vice President/Clerk for 2018.

**Elect Vice
President/Clerk**

APPROVAL OF AGENDA

Prior to approval of the Agenda, Mrs. Romo stated that Mr. Clement, from Vavrinek, Trine, Day & Co., LLP will present the 2016-17 Audit prior to the Executive Director's Report.

**Approval of
Agenda**

On a motion from Trustee McNicholas, seconded by Trustee Brown, it carried unanimously to approve the agenda as presented.

CONSENT CALENDAR

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried by a roll call vote of five ayes and no noes to approve the consent calendar to include the following:

Minutes of the Board meeting on August 18, 2017, as presented.

Minutes

Purchase orders as presented.

**Purchase
Orders**

Checks as presented.

Checks

Personnel Assignment Order as presented.

**Personnel
Assignment
Order**

Memorandum of Understanding with San Diego County Superintendent of schools as presented.

SDCOE MOU

CUSD Memorandums of Understand as presented.

CUSD MOUs

American Fidelity Section 125 Agreement as presented.

**Section 125
Plan**

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
 NOES: None
 ABSENT: None
 ABSTAIN: None

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**Comments from
the Public**

2016-17 AUDIT

Mrs. Romo introduced Mr. Jonathan Clement, Manager with the auditing firm of Vavrinek, Trine, Day and Co., LLP. The firm conducted an audit of the organization for the year ended June 30, 2017. Mr. Clement provided a summary review of the audit report and stated there were no findings to

2016-17 Audit

report. Mr. Clement thanked staff for their preparation and thoroughness in providing the required data for the annual audit.

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried unanimously to acknowledge receipt of the 2016-17 audit report.

EXECUTIVE DIRECTOR’S REPORT

Introduction of Nicole Berkman

Mrs. Romo introduced Nicole Berkman, CCA’s new Instructional Support Specialist. Mrs. Berkman worked as the Board Secretary for Capistrano Unified School District and brings with her many years of administrative, public relations and marketing experience. Mrs. Berkman will be the CCA liaison to high school academic advisors and counselors.

Introduction of Program Support Specialist

CTE Incentive Grant Funds

Mrs. Romo advised the Board that round three of the CTE Incentive Grant funds are expected in April. The majority of funds from round two were used to upgrade CUSD middle school labs. The majority of round three funds will be assigned to College and Career Advantage to upgrade CTE classrooms.

CTEIG

Upcoming Events

There are several upcoming events; two events are the showcase in January and a mid-cycle WASC visit. Additional information on upcoming events will be emailed to Trustees.

Upcoming Events

State Assembly Education Committee Hearing

Mrs. Romo reported there will be a legislative meeting on February 7, 2018, regarding funding for CTE. Superintendent Vital is being considered to speak on behalf of CTE at the legislative meeting. Mrs. Romo distributed to Trustees an article from the Sierra Sun Times which urges senate action to improve career and technical education. Legislative advocates with Schools Services and CAROCP believe funding for CTE sounds promising with either one more year of CTE Incentive Grant funding or dedicated funding for CTE.

Education Committee Hearing

WASC 3rd Year Report and Visit

Mrs. Romo has met with Kit Alvarez and advised Trustees there will be a one day, mid-cycle WASC visit on May 4th.

WASC Report and Visit

Principal Meetings

Mrs. Romo reported she and Marie Shirran, Director, Instructional Services, have met with each high school principal to discuss fall class offerings.

Principal Meetings

Career Technical Student Organizations (CTSOs)

Mrs. Romo informed the Board that a HOSA Chapter has successfully begun at Capistrano Valley High School and it is anticipated that a HOSA Chapter will begin at Dana Hills High School in the fall. Mrs. Kim Thomas, Instructional Program Coordinator, has served as a HOSA advisor for many years and has been instrumental in establishing HOSA Chapters. Also discussed was Skills USA for the automotive classes.

CTSOs

Video for CAROCP

Mark Reid, Digital Media Instructor at Dana Hills High School, and the animation class at Capistrano Valley High School have been modifying the video they produced for CCA's CTE classes. The modified video, requested by CAROCP, will be used by the state to promote career technical education.

Video for CAROCP

Elementary School Labs

Mrs. Romo reported that the California Department of Education requested a proposal to place labs in elementary schools. Unfortunately the cost was higher than expected and the elementary school labs will be on hold until next year. The estimated cost was \$44,000 per lab.

Elementary School Labs

Mrs. Romo mentioned her recent attendance at the STEAM conference and stated she would like to present at the next STEAM conference. Our school districts were much more advanced than what was presented at the conference and Mrs. Romo would like to share our advancements and successes at the conference.

Innovative Field Trips

Mrs. Romo provided the Trustees with a list of past and future innovative field trips, and reported that Katherine Amoukhteh, Engineering Instructor for CCA, has met with Applied Medical and is working on building a relationship with the company.

Innovative Field Trips

CATEMA

Mrs. Romo provided Trustees with handouts containing data collected through CATEMA, a piloted web-based application which provides a simple method to enter, update, display and report course articulation outcomes and Career and Technology Education information. Saddleback College is currently paying for the piloted web application.

CATEMA

SINGLE BUDGET ADOPTION

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried unanimously to approve continuing the single budget adoption process for fiscal year 2018-19

Single Budget Adoption

FIRST INTERIM REPORT

Mrs. Cindy Fox, College and Career Advantage Accountant, provided a summary overview of the First Interim Report.

First Interim Report

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried unanimously to approve the First Interim Report for positive certification.

NEW COURSE OUTLINE

Mrs. Marie Shirran, Director, Instructional Services, presented Trustees with a new course outline for Aviation Careers which will be offered at Tesoro High School this spring as an after-bell class. The class will be taught by a licensed pilot and currently has 30 enrolled students. It is anticipated the course will be offered at San Juan Hills High School and Tesoro High School in the fall and it will be a year-long class. On a motion from Trustee McNicholas, seconded by Trustee Hanacek, it carried unanimously to approve the new course outline for Aviation Careers.

New Course Outline

FALL ENROLLMENT DATA

Mrs. Shirran presented fall enrollment numbers which included enrollment data for each high school and each middle school.

Fall Enrollment Data

UPDATE ON PROGRAM PLANNING

Mrs. Shirran reported program planning for the fall has begun. It is anticipated that Aviation Careers will be offered at Tesoro High School and San Juan Hills High School and it will be a one year course.

Program
Planning

Mrs. Romo and Mrs. Shirran have met with the Building Industry Trades Academy (BITA) and the Home Builders Association who will help pay for a course at San Juan Hills High School which would be the next level of construction engineering.

CCA is looking at expanding Accounting with the potential of meeting the UC math credit and expanding environmental field studies at Tesoro High School.

Dana Hills High School would like to add Robotics and Capistrano Valley High School would like to add classes that lead to a Saddleback certification program or degree.

Mrs. Shirran has been working with Laguna Beach High School who has expressed interest in internship opportunities at local galleries that would prepare students to become a curator or entrepreneur, and there is interest in marine science at the Pacific Mammal Institute.

Summer projects include a CTE Investigation Lab at Serra High School; a CTE Investigation Lab at Esencia; refurbishing the culinary room at San Clemente High School; the addition of a Dell lab at Dana Hills High School for digital photography; upgrading the dental classroom at the College and Career Campus; and adding ten Z-spaces for auto and health classes.

The Law Pathway will begin in the spring and will include an internship at the District Attorney's office and another section of Emergency Medical Technician has been added for the spring.

RESOLUTION #01-17/18 – SETTING OF REGULAR MEETING DATES

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried by a roll call vote of five ayes and no noes to adopt Resolution #01-17/18, Setting of Regular Meeting Dates, with modifications.

Resolution #01-
17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
 NOES: None
 ABSENT: None
 ABSTAIN: None

RESOLUTION #02-17/18 – AUTHORIZATION OF SIGNATURES

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried by a roll call vote of five ayes and no noes to adopt Resolution #02-17/18, Authorization of Signatures.

Resolution #02-17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION #03-17/18 – AUTHORIZATION OF SIGNATURES FOR SCHOOLSFIRST FEDERAL CREDIT UNION AND FARMERS & MERCHANTS BANK

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried by a roll call vote of five ayes and no noes to adopt Resolution #03-17/18, Authorization of Signatures for SchoolsFirst Federal Credit Union and Farmers & Merchants Bank.

Resolution #03-17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION #04-17/18 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ON THE BI-TECH SYSTEM

On a motion from Trustee Vickers, seconded by Trustee Hanacek, it carried by a roll call vote of five ayes and no noes to adopt Resolution #04-17/18, Authorization to Approve Vendor Payments on the Bi-Tech System.

Resolution #04-17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION #05-17/18 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ELECTRONICALLY

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a roll call vote of five ayes and no noes to adopt Resolution #05-17/18, Authorization to Approve Vendor Payments Electronically.

Resolution #05-17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
NOES: None
ABSENT: None
ABSTAIN: None

EXECUTIVE DIRECTOR TITLE CHANGE

Trustees discussed a title change for Mrs. Romo that would apply to her position with College and Career Advantage without affecting her title as Executive Director for Capistrano Unified School District.

Executive Director Title Change

COMMENTS FROM THE BOARD

Trustee Hanacek thanked the CCA staff for their hard work and dedication and wished them a very happy Holiday season.

Comments from the Board

FUTURE AGENDA ITEMS

Items for the March 12, 2018, Board meeting will include the following:

- Second Interim Report

Future Agenda Items

CLOSED SESSION

There was no closed session.

Closed Session

ADJOURNMENT

On a motion from Trustee McNicholas, seconded by Trustee Vickers, it carried unanimously to adjourn the meeting at 10:19 a.m. until the next regularly scheduled meeting at the Capistrano Unified School District Offices.

Adjournment

President

Secretary

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 03/12/2018

FROM 12/06/2017 TO 02/27/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
L97R0318	MCGRAW HILL EDUCATION HOLDINGS	2,444.51	2,444.51	0111911405 4100	Personal Law/Sirect Law-SJHHS / TEXTBOOKS
L97R0319	AMERICAN EXPRESS	180.46	180.46	0110110215 5900	Administration/General / COMMUNICATIONS
L97R0320	AMERICAN EXPRESS	1,523.35	1,523.35	0110010015 5220	Instruction / Confernces
L97R0321	NASCO	2,862.11	2,862.11	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
L97R0323	STRIUKSMA, KATHY	129.30	129.30	0110110215 4300	Administration/General / MATERIALS & SUPPLIES
L97R0324	INFOBASE	1,084.39	1,084.39	0116921305 4100	Aviation Careers-THS / TEXTBOOKS
L97R0325	AMERICAN EXPRESS	276.35	276.35	0110110215 4300	Administration/General / MATERIALS & SUPPLIES
L97R0326	HENRY SCHEIN INC.	873.11	873.11	0122516215 5600	Dental/Bus Admin/Main / RENTALS,LEASES & REPAIRS
L97R0327	RANESCO	2,500.00	2,500.00	0110010015 5810	Instruction / Professional Services
L97R0328	REID, MARK	1,127.50	1,127.50	0110010015 5810	Instruction / Professional Services
L97R0329	ENTERPRISE	99.65	99.65	0126101405 5600	Virtual Enterprise-SJHHS / RENTALS,LEASES & REPAIRS
L97R0330	AMERICAN EXPRESS	30.82	30.82	0161800305 4310	Engineering & Mfg Tech-CVHS / Instructional Supplies
L97R0331	BERKMAN, NICOLE	34.65	34.65	0110010015 5220	Instruction / Confernces
L97R0332	CDW GOVERNMENT	103.14	103.14	0118600105 4400	CPR CERTIFICATION-HS / NONCAPITALIZATION
L97R0333	AMERICAN EXPRESS	239.87	239.87	0110010015 4310	Instruction / Instructional Supplies
L97R0334	CULVER-NEWLIN/MCMAHAN BUSINESS	872.78	775.80	0110010015 4310	Instruction / Instructional Supplies
L97R0335	CULVER-NEWLIN/MCMAHAN BUSINESS	872.78	96.98	0110010015 5810	Instruction / Professional Services
L97R0336	STAPLES	8.71	775.80	0110010015 4310	Instruction / Instructional Supplies
L97R0338	FLINN SCIENTIFIC INC.	1,230.69	96.98	0110010015 5810	Instruction / Professional Services
L97R0339	FLINN SCIENTIFIC INC.	4,029.69	8.71	0110110215 4310	Administration/General / Instructional Supplies
L97R0340	SIRCHIE	1,199.16	683.15	0118900205 4310	Biotechnology ANHS / Instructional Supplies
L97R0341	ULINE	28.70	547.54	0118900205 4400	Biotechnology ANHS / NONCAPITALIZATION EQUIPMEN
L97R0342	EVIDENT INC.	804.95	192.07	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
L97R0343	CAROLINA BIOLOGICAL SUPPLY	768.43	3,837.62	0145220025 4400	Forensic Science-ANHS / NONCAPITALIZATION
L97R0344	NASCO	1,999.44	1,199.16	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
L97R0345	JONES, SCOTT	82.56	28.70	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
L97R0346	AMERICAN EXPRESS	6.97	804.95	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
			768.43	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
			1,999.44	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
			31.18	0112500105 4300	Surgical Tech, Intro ROP / MATERIALS & SUPPLIES
			51.38	0112500105 4310	Surgical Tech, Intro ROP / Instructional Supplies
			6.97	0110110215 4320	Administration/General / Office Supplies

COLLEGE & CAREER ADV

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 03/12/2018**

FROM 12/06/2017 TO 02/27/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
L97R0347	THOMAS, KIMBERLEY	259.48	259.48	0110010015 4310	Instruction / Instructional Supplies
L97R0348	THOMAS, KIMBERLEY	44.00	44.00	0110010015 5220	Instruction / Conferences
L97R0349	WOOTEN, JEREMEY	80.22	80.22	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0350	AMERICAN EXPRESS	21.16	21.16	0110010015 4310	Instruction / Instructional Supplies
L97R0351	SIMPLICITY PATTERN COMPANY	10.79	10.79	0114215935 4310	Fashion Merchandise-CVHS / Instructional Supplies
L97R0352	SAN JOAQUIN COUNTY OFFICE OF E	750.00	750.00	0110127415 5810	Human Resources/KS / Professional Services
L97R0355	STARFISH SIGNS AND GRAPHICS IN	372.39	372.39	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0356	AMERICAN EXPRESS	72.75	72.75	0110110215 5900	Administration/General / COMMUNICATIONS
L97R0357	VITAL LINK ORANGE COUNTY	1,500.00	1,500.00	0129530505 5220	Robotics I-SCHS / Conferences
L97R0358	AMERICAN EXPRESS	211.19	211.19	0161800305 4310	Engineering & Mfg Tech-CVHS / Instructional Supplies
L97R0359	AMERICAN EXPRESS	1,713.23	1,713.23	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0360	HENRY SCHEIN INC.	1,635.15	817.58	0115400105 4310	Dental Asst II-Chairside/ROP / Instructional Supplies
			817.57	01163901 4310	Dental Assistant-FB ROP / Instructional Supplies
L97R0361	KERN HIGH SCHOOL DISTRICT /	550.00	550.00	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0364	AMAZON.COM	108.55	108.55	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0365	AMERICAN EXPRESS	68.94	68.94	0110110215 4300	Administration/General / MATERIALS & SUPPLIES
L97R0366	CAL-HOSA	75.00	75.00	0110010015 5810	Instruction / Professional Services
L97R0367	GENSCHAW, KAY	176.00	176.00	0110010015 4310	Instruction / Instructional Supplies
L97R0368	SOUTHWEST SCHOOL & OFFICE SUPP	385.31	385.31	0110010015 4311	Instruction / Copier Paper-Instructional Use
L97R0369	AMAZON.COM	429.95	429.95	0129520705 4400	Programming/Coding-LBHS / NONCAPITALIZATION
L97R0370	STAPLES	168.27	168.27	0130400705 4400	Emergency Medical Responder-LB / NONCAPITALIZATION
L97R0371	STAPLES	10.75	10.75	0110110215 4320	Administration/General / Office Supplies
L97R0372	CAROCIP	100.00	100.00	0110110215 5220	Administration/General / Conferences
L97R0373	AMERICAN EXPRESS	102.82	102.82	0116921305 4210	Aviation Careers-THIS / Other Books-Instructional
L97R0374	AMAZON.COM	26.20	26.20	0116921305 4210	Aviation Careers-THIS / Other Books-Instructional
L97R0375	AMAZON.COM	21.44	21.44	0116921305 4210	Aviation Careers-THIS / Other Books-Instructional
L97R0376	TSC APPAREL	915.89	915.89	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0377	NORTHERN ORANGE COUNTY WORKERS	3,428.00	2,571.00	0110010015 3601	Instruction / WORKERS'COMP-CERTIFICATED
			857.00	0140040015 3602	Support Staff / WORKERS'COMP-CLASSIFIED
L97R0378	SARA GLOVE COMPANY	728.40	728.40	0145220025 4310	Forensic Science-ANHS / Instructional Supplies
L97R0379	BERKMAN, NICOLE	272.07	272.07	0110010015 5220	Instruction / Conferences
L97R0380	STAPLES	32.31	32.31	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0382	REID, MARK	522.50	522.50	0110010015 5810	Instruction / Professional Services

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 03/12/2018

FROM 12/06/2017 TO 02/27/2018

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO/OBJECT DESCRIPTION
L97R0383	GLASSLESS MIRROR MANUFACTURERS	2,803.59	2,803.59	0117200505 4400	Stagecraft-SCHS / NONCAPITALIZATION EQUIPMENT
L97R0384	STAPLES	276.42	276.42	0126101405 4310	Virtual Enterprise-SJHHS / Instructional Supplies
L97R0385	SURFPACIFICART	588.32	588.32	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0386	AMERICAN EXPRESS	12.53	12.53	0110010015 4310	Instruction / Instructional Supplies
L97R0387	AMERICAN EXPRESS	99.01	99.01	0110010015 4310	Instruction / Instructional Supplies
L97R0389	AMERICAN EXPRESS	100.05	100.05	0110010015 4310	Instruction / Instructional Supplies
L97R0390	AMAZON.COM	85.00	85.00	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0391	MCKESSON MEDICAL SURGICAL	439.91	219.95	01125901 4310	Surgical Tech FB-CCA / Instructional Supplies
			219.96	0119500105 4310	Surgical Tech II-CCA / Instructional Supplies
L97R0392	STAPLES	79.87	-23.30	0110110215 4300	Administration/General / MATERIALS & SUPPLIES
			103.17	0110110215 4320	Administration/General / Office Supplies
L97R0393	AMERICAN EXPRESS	23.69	23.69	0110610715 5830	Marketing/Administrative / Advertising-Promotions
L97R0394	MYPILOTSTORE.COM	704.23	704.23	0116921305 4100	Aviation Careers-THS / TEXTBOOKS
L97R0395	WARD'S SCIENCE	501.39	501.39	0145220145 4310	Forensic Science SJHHS / Instructional Supplies
L97R0396	SAN JUAN CAPISTRANO CHAMBER OF	100.00	100.00	0110110215 5300	Administration/General / DUES & MEMBERSHIPS
L97R0397	REID, MARK	1,512.50	1,512.50	0110010015 5810	Instruction / Professional Services
L97R0398	CAPISTRANO UNIFIED SCHOOL DIST	165.00	165.00	0114300605 5810	Restaurant Careers-JSHS / Professional Services
L97R0399	CAPISTRANO UNIFIED SCHOOL DIST	195.00	195.00	0126101405 5810	Virtual Enterprise-SJHHS / Professional Services
L97R0400	CAPISTRANO UNIFIED SCHOOL DIST	3,671.25	3,671.25	0145220025 5810	Forensic Science-ANHS / Professional Services
L97R0401	AMAZON.COM	36.91	36.91	0123200305 4310	Dance Performance I/CVHS / Instructional Supplies
L97R0402	CHRISTINA'S UNIFORMS CO.	786.60	786.60	0112710105 4310	Veterinary Tech 2 & 3-CCC / Instructional Supplies
L97X0010	VAVRINEK TRINE DAY & CO LLP	7,500.00	7,500.00	0110810815 5810	Governing Board Members / Professional Services
L97X0011	PARAGON PLASTICS	400.00	400.00	0161800305 4310	Engineering & Mfg Tech-CVHS / Instructional Supplies
L97X0012	THERMO FLUIDS INC	400.00	400.00	0116800305 5810	Auto Repair-CVHS / Professional Services
L97X0013	O REILLY AUTO PARTS	1,600.00	1,600.00	0116800305 5810	Auto Repair-CVHS / Instructional Supplies
	Fund 01 Total:	62,288.10	62,288.10		

User ID: CAFOX

Report ID: PO010_Fund

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Page No.: 3

Current Date: 02/28/2018

Current Time: 10:20:29

COLLEGE & CAREER ADV
Consolidated Check Register
 from 12/6/2017 to 2/27/2018

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
97 00014490	V9701775	AED INSTITUTE OF AMERICAN	110817M7	OH 12/06/2017		MW	IS	3,079.95
97 00014491	V9701863	BERKMAN, NICOLE	MILEAGE NOV17	OH 12/06/2017		MW	IS	151.94
97 00014492	V9701740	BROWN, RHONDA	MILEAGE NOV17	OH 12/06/2017		MW	IS	330.51
97 00014493	V9701739	CLUTTEY, TANIA	WEBSITE DEC17	OH 12/06/2017		MW	IS	250.00
97 00014494	V9701684	CSEBA	DD MES DEC17	OH 12/06/2017		MW	IS	1,906.74
97 00014495	V9700066	HOME DEPOT CREDIT SERVICES	8970360	OH 12/06/2017		MW	IS	17,244.80
97 00014496	V9700471	REID, MARK	CF171129	OH 12/06/2017		MW	IS	1,537.50
97 00014497	V9701253	SOUTHWEST SCHOOL & OFFICE SUPP	PINV0355025	OH 12/06/2017		MW	IS	192.66
97 00014498	V9701669	VELLANOWETH, DOMINIC	MILEAGE NOV17	OH 12/06/2017		MW	IS	225.78
97 00014499	V9701846	METLIFE SMALL MARKET	LIFE DEC17	OH 12/07/2017		MW	IS	116.00
97 00014500	V9701839	KYA SERVICES LLC	1112117	OH 12/08/2017		MW	IS	22,264.14
97 00014501	V9701840	SHI	B06979123	OH 12/08/2017		MW	IS	23,700.00
97 00014502	V9700342	B&H VIDEO INC	132773496	OH 12/12/2017		MW	IS	15,061.67
97 00014503	V9701672	AMERICAN EXPRESS	92165 NOV17	OH 12/19/2017		MW	IS	6,868.27
97 00014504	V9701775	AED INSTITUTE OF AMERICAN	120617H2	OH 12/22/2017		MW	IS	482.94
97 00014505	V9701658	BIO-RAD LABORATORIES INC.	902511503	OH 12/22/2017		MW	IS	908.00
97 00014506	V9700842	CAPISTRANO SEWING MACHINE & VA	1121217	OH 12/22/2017		MW	IS	1,537.25
97 00014507	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68L10377	OH 12/22/2017		MW	IS	552.16
97 00014508	V9701547	CAROLINA BIOLOGICAL SUPPLY	50095009 RI	OH 12/22/2017		MW	IS	595.43
97 00014509	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	20437	OH 12/22/2017		MW	IS	1,940.41
97 00014510	V9701611	FLINN SCIENTIFIC INC.	2163563	OH 12/22/2017		MW	IS	2,281.36
97 00014511	V9701014	FOX, CINDY	MILEAGE NOV17	OH 12/22/2017		MW	IS	42.75
97 00014512	V9701783	GILSON INC	381060	OH 12/22/2017		MW	IS	128.30
97 00014513	V9700948	HENRY SCHEIN INC.	47727232	OH 12/22/2017		MW	IS	1,037.75
97 00014514	V9700633	OFFICE DESIGN GROUP	9354 INV	OH 12/22/2017		MW	IS	1,081.69
97 00014515	V9701736	PATON GROUP	9492	OH 12/22/2017		MW	IS	750.00
97 00014516	V9700471	REID, MARK	PDD171103	OH 12/22/2017		MW	IS	1,127.50
97 00014517	V9700162	STAPLES	1931113651	OH 12/22/2017		MW	IS	3,156.30
97 00014518	V9701458	VAVRINEK TRINE DAY & CO LLP	0138920 IN	OH 12/22/2017		MW	IS	6,750.00
97 00014519	V9701775	AED INSTITUTE OF AMERICAN	112717M6	OH 01/09/2018		MW	IS	592.63
97 00014520	V9701863	BERKMAN, NICOLE	TES BERKMAN17	OH 01/09/2018		MW	IS	72.64
97 00014521	V9701739	CLUTTEY, TANIA	WEBSITE JAN18	OH 01/09/2018		MW	IS	250.00
97 00014522	V9701818	COLLEGE AND CAREER ADVANTAGE	1276	OH 01/09/2018		MW	IS	2,307.89
97 00014523	V9701014	FOX, CINDY	MILEAGE DEC17	OH 01/09/2018		MW	IS	31.35
97 00014524	V9700077	MCGRAW HILL EDUCATION HOLDINGS	100617635001	OH 01/09/2018		MW	IS	2,544.43

Current Date: 02/28/2018
 Current Time: 10:22:43

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User: CAFOX - Cindy A Fox
 Report: BK3005: Consolidated Check Register

COLLEGE & CAREER ADV
Consolidated Check Register
 from 12/6/2017 to 2/27/2018

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
97 00014525	V9701655	SARGENT WELCH	8080677380	OH 01/09/2018		MW	IS	652.86
97 00014526	V9701770	SNAP-ON INDUSTRIAL	ARV 34453901	OH 01/09/2018		MW	IS	3,758.59
97 00014527	V9701872	STRUJKSMA, KATHY	MILGE NOV	OH 01/09/2018		MW	IS	125.62
97 00014528	V9701878	KERN HIGH SCHOOL DISTRICT /	CSCE18 57	OH 01/12/2018		MW	IS	550.00
97 00014529	V9701866	AMERICAN 3D SCIENTIFIC	SO1746681	OH 01/17/2018		MW	IS	221.97
97 00014530	V9701672	AMERICAN EXPRESS	92165 DEC17	OH 01/17/2018		MW	IS	4,467.12
97 00014531	V9701877	ANDRE, JAQUES	MILEAGE SEP17	OH 01/17/2018		MW	IS	400.20
97 00014532	V9701684	CSEBA	DD MES JAN18	OH 01/17/2018		MW	IS	1,588.95
97 00014533	V9701611	FLINN SCIENTIFIC INC.	2163564	OH 01/17/2018		MW	IS	11,473.99
97 00014534	V9701846	METLIFE SMALL MARKET	LIFE JAN18	OH 01/17/2018		MW	IS	102.50
97 00014535	V9701410	SAN JOAQUIN COUNTY OFFICE OF E	17181016	OH 01/17/2018		MW	IS	750.00
97 00014536	V9701852	THOMAS, KIMBERLEY	TES THOMAS17	OH 01/17/2018		MW	IS	44.00
97 00014537	V9701880	CAL-HOSA	32017 17	OH 01/22/2018		MW	IS	75.00
97 00014538	V9701547	CAROLINA BIOLOGICAL SUPPLY	50119039 RI	OH 01/22/2018		MW	IS	768.42
97 00014539	V9701217	CDW G GOVERNMENT INC.	LKG3519	OH 01/22/2018		MW	IS	103.14
97 00014540	V9701798	EVIDENT INC.	126146A	OH 01/22/2018		MW	IS	517.20
97 00014541	V9701611	FLINN SCIENTIFIC INC.	2169241	OH 01/22/2018		MW	IS	1,423.24
97 00014542	V9701523	NASCO	843489	OH 01/22/2018		MW	IS	2,862.11
97 00014543	V9701787	PARAGON PLASTICS	AP1017925	OH 01/22/2018		MW	IS	280.19
97 00014544	V9701819	SIRCHIE	0332055 IN	OH 01/22/2018		MW	IS	1,199.17
97 00014545	V9701780	ULINE	93684306	OH 01/22/2018		MW	IS	28.69
97 00014546	V9701775	AED INSTITUTE OF AMERICAN	011918H7	OH 01/25/2018		MW	IS	99.67
97 00014547	V9701866	AMERICAN 3B SCIENTIFIC	SI1745744	OH 01/25/2018		MW	IS	21.55
97 00014548	V9701818	COLLEGE AND CAREER ADVANTAGE	1279	OH 01/25/2018		MW	IS	72.76
97 00014549	V9701798	EVIDENT INC.	120483C	OH 01/25/2018		MW	IS	1,154.24
97 00014550	V9701873	INFOBASE	313115	OH 01/25/2018		MW	IS	1,084.39
97 00014551	V9701622	INTEGRATED OFFICE TECHNOLOGY	436801	OH 01/25/2018		MW	IS	12.42
97 00014552	V9701102	NORTHERN ORANGE COUNTY WORKERS	209535	OH 01/25/2018		MW	IS	3,428.00
97 00014553	V9701835	WARD'S MEDIA TECH	133192	OH 01/25/2018		MW	IS	1,403.51
97 00014554	V9701863	BERKMAN, NICOLE	TES BERKMAN	OH 01/26/2018		MW	IS	272.07
97 00014555	V9701253	SOUTHWEST SCHOOL & OFFICE SUPP	PINV0373297	OH 01/26/2018		MW	IS	385.31
97 00014556	V9701739	CLUTTEY, TANIA	WEBSITE FEB18	OH 02/01/2018		MW	IS	250.00
97 00014557	V9701611	FLINN SCIENTIFIC INC.	2173191	OH 02/01/2018		MW	IS	3,837.61
97 00014558	V9700471	REID, MARK	CTE180123	OH 02/01/2018		MW	IS	522.50
97 00014559	V9700162	STAPLES	57567	OH 02/01/2018		MW	IS	1,542.34

COLLEGE & CAREER ADV
Consolidated Check Register
 from 12/6/2017 to 2/27/2018

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97	00014560	V9701775	AED INSTITUTE OF AMERICAN	013018H2	OH	02/06/2018	MW	IS	53.88
97	00014561	V9701172	B&H PHOTO & VIDEO	131911737	OH	02/06/2018	MW	IS	5,598.99
97	00014562	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	20459	OH	02/06/2018	MW	IS	3,569.33
97	00014563	V9701798	EVIDENT INC.	125498B	OH	02/06/2018	MW	IS	927.33
97	00014564	V9701867	HAMPTON RESEARCH	00267219	OH	02/06/2018	MW	IS	394.59
97	00014565	V9700948	HENRY SCHEIN INC.	49279626	OH	02/06/2018	MW	IS	1,655.13
97	00014566	V9701523	NASCO	860304	OH	02/06/2018	MW	IS	1,860.67
97	00014567	V9701842	RANESCO	12449	OH	02/06/2018	MW	IS	2,500.00
97	00014568	V9701883	SURFPACIFICART	0127	OH	02/06/2018	MW	IS	546.00
97	00014569	V9701835	WARD'S MEDIA TECH	135411	OH	02/06/2018	MW	IS	19,525.02
97	00014570	V9701851	AMERICAN 3B SCIENTIFIC LP	S11849456	OH	02/14/2018	MW	IS	159.50
97	00014571	V9701672	AMERICAN EXPRESS	92165 JAN18	OH	02/14/2018	MW	IS	6,078.63
97	00014572	V9701877	ANDRE, JAQUES	MILEAGE JAN18	OH	02/14/2018	MW	IS	92.65
97	00014573	V9701684	CSEBA	DD MES FEB18	OH	02/14/2018	MW	IS	1,588.95
97	00014574	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	21156	OH	02/14/2018	MW	IS	718.91
97	00014575	V9701869	FISHER SCIENTIFIC	8397391	OH	02/14/2018	MW	IS	1,195.64
97	00014576	V9701738	MCKESSON MEDICAL SURGICAL	20342136	OH	02/14/2018	MW	IS	440.76
97	00014577	V9701787	PARAGON PLASTICS	AP1018597	OH	02/14/2018	MW	IS	100.00
97	00014578	V9701846	METLIFE SMALL MARKET	LIFE FEB18	OH	02/16/2018	MW	IS	102.50
97	00014579	V9701667	AIRWOLF 3D	8642	OH	02/21/2018	MW	IS	627.25
97	00014580	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68L10923	OH	02/21/2018	MW	IS	88.49
97	00014581	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	21267	OH	02/21/2018	MW	IS	1,745.56
97	00014582	V9701014	FOX, CINDY	MILEAGE JAN18	OH	02/21/2018	MW	IS	21.80
97	00014583	V9701622	INTEGRATED OFFICE TECHNOLOGY	440319	OH	02/21/2018	MW	IS	12.42
97	00014584	V9700102	San Juan Capistrano Chamber of	2139	OH	02/21/2018	MW	IS	100.00
97	00014585	V9700162	STAPLES	48332	OH	02/21/2018	MW	IS	224.83
97	00014586	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68L10737	OH	02/26/2018	MW	IS	4,031.25
97	00014587	V9701884	MyPilotstore.com	13 6064	OH	02/26/2018	MW	IS	654.15
97	00014588	V9701102	NORTHERN ORANGE COUNTY WORKERS	201775	OH	02/26/2018	MW	IS	7,447.00

Issued: 228,641.30
 97 Bank Total: 228,641.30

PERSONNEL ASSIGNMENT ORDER

Certificated

Russ Alizadah Ratify/approve employment as Information and Communications Technology Instructor effective January 8, 2018. Step 12.

Mr. Alizadah has over 15 years of industry experience in computer science and information technology, and over 20 years of academic and teaching experience in the fields of IT, CISCO and Cybersecurity. He holds multiple CISCO certifications as well as CompTIA Security+ certification. Mr. Alizadah earned an undergraduate degree in Computer Science and a Master's Degree in Computer Information Systems; both degrees earned from St. Mary's University.

Jana Graber Ratify/approve employment as a long-term substitute Culinary Instructor effective January 19, 2018. Step 3.

Mrs. Graber has over 10 years of experience working in the field of corporate and social events and is the former owner of *Uncommon Creations*, preparing uniquely edible gifts. Mrs. Graber received her undergraduate degree from Mount Holyoke College, and an Associate of Occupational Studies in Culinary Arts from The Culinary Institute of America.

Brent Lewis Ratify/approve part-time employment as Aviation Careers Instructor, effective January 8, 2018. Step 12.

Mr. Lewis is a former flight instructor with Orange County Flight Center and a former Captain and First Officer with Skywest Airlines. Mr. Lewis is also a former English teacher with Crescenta Valley High School. He received his undergraduate degree in English from the University of California, Santa Barbara, and an Associate's degree in Aviation Technology from Emery Aviation College.

Heather Lewis Ratify/approve part-time employment as Health Science and Medical Technology Instructor, effective January 30, 2018. Step 3.

Dr. Lewis served in the United States Navy as a Clinic Director, Subject Matter Expert and Education Service Officer. Dr. Lewis has an undergraduate degree in Molecular Biology from Hampton University; a Master's degree in Medical Science from Indiana University School of Medicine; a Medical Doctorate from Ohio State University School of Medicine; and a Master's Degree in Public Health and Preventative Medicine from the Uniformed Service University of Health Science.

Cesar Ortiz Ratify/approve resignation of Emergency Medical Technician instructor effective January 25, 2018.

Dru Snider Ratify/approve part-time employment as EMT Instructor, effective January 8, 2018. Step 12.

Mr. Snider has 25 years of experience in the fire service and served as a Fire Captain with Cal Fire from May 2000 until September 2017. He began teaching career technical education classes for Fontana Unified School District in July 2017. Mr. Snider attended Mt. San Jacinto College focusing on fire technology courses. He is a registered Emergency Medical Technician and has additional training in hazardous materials training, incident command systems and is a certified Critical Incident Stress Manager.

Conferences

Kathryn Cleek Request for approval to attend the 2018 Far West Athletic Trainer's Association annual meeting and clinical symposium in Las Vegas, Nevada, from April 26-29, 2018. Cost not to exceed \$1,100.00.

TO: College and Career Advantage
FROM: Dru Snider, EMT Instructor
DATE: February 21, 2018
RE: Expired Medical Supplies Donation

Shoreline Ambulance has donated the following expired medical supplies for the use of instructional demonstration to our EMT Program.

40 Pediatric Nebulizer Masks	1 Trauma Dressing 10" x 30"
1 Handheld Nebulizer	1 Emergency Blanket
2 Adult Non-Rebreather Masks	1 Seat Belt Strap Complete
2 Adult Nasal Cannulas	1 OB Kit
11 Oral Glucose Tubes	2 Assorted Packs of OPAs
3 IV Tubing	5 3cc Syringes
1 size 34 Nasopharyngeal Airway	2 10cc Syringes
9 IV Saline Bags	3 Preload 10ml Sodium Chloride Syringe
1 50% Dextrose Cartridge	3 size 6 French Suction Catheters
12 Individual Petrolatum Gauze 3" x 9"	10 size 8 French Suction Catheters
2 size 7 Sterile Surgical Gloves	4 size 10 French Suction Catheters
3 Sterile Combine Pads 8" x 10"	21 size 14 French Suction Catheters
4 ABD Pads 5" x 9"	1 size 16 French Suction Catheters
1 size 4 King Airway	5 size 18 French Suction Catheters

I, Dru Snider, have completed an inventory on February 21, 2018 and request CCA to accept the above donated items to use during instructional skills as per Shoreline Ambulance, Temple Anderson.

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Cindy Fox, Accountant
DATE: March 5, 2018
SUBJECT: SECOND INTERIM REPORT

BACKGROUND INFORMATION

Education Code 1240(j)(l) requires that districts provide the County Superintendents of Schools with an interim report on the organization's fiscal condition through the periods ending October 31 and January 31.

CURRENT SITUATION

Staff has prepared the Second Interim Report as of January 31, 2018. At Second Interim, the proposed budget includes an increase in revenue and expenses of \$150,000 based on projected increased CTEIG expenditure needs for this fiscal year.

The following assumptions were made in preparation of the current budget and the Second Interim Report for the 2017/18 fiscal year.

GENERAL FUND REVENUES

Interest Income

The First Interim projected interest revenue of \$8,000 for funds currently on deposit with the Orange County Treasury remains unchanged at Second Interim.

All Other Revenue

The First Interim budget projected OC Pathways Grant Funds at \$50,000, CTE Incentive Grant funds at \$1,400,000 and an MOU with Saddleback College at \$350,000, totaling \$1,800,000. Second Interim budget includes an increase of \$150,000 in revenue based on CTEIG expenditure needs.

Apportionment

The total allocation from both districts for 2017/18 projected at First Interim at \$1,733,908 remains unchanged at Second Interim.

In summary, total revenue in the amount of \$3,691,908 is projected at Second Interim, an increase of \$150,000 over First Interim projections.

GENERAL FUND EXPENDITURES

Certificated and Classified Salaries

The current budget for certificated salaries projected at \$1,203,598 reflects a decrease of \$60,948 from First Interim due to reduced class sections and reduced personnel. The current budget for classified salaries is \$348,848, an increase of \$17,377 from First Interim due to additional personnel.

In addition to certificated salaries, CCA contracts through a Memo of Understanding with CUSD and LBUSD for additional certificated instructional staff in the amount of approximately \$598,000.

Employee Benefits

Employee Benefits were projected in First Interim in the amount of \$493,535 and have decreased to \$477,535 at Second Interim based on reduced certificated personnel a decrease of \$16,000.

Textbooks, Supplies and Non-capitalized Equipment

Expenditures for textbooks, materials and supplies and equipment are projected at \$857,862, an increase in the amount of \$150,000 from First Interim. This increase is due to purchases related to Middle School labs and additional purchases to enhance current and new course offerings and plan for future course offerings using the CTE Incentive Grant Funds.

Services and Other Operating Expenditures

Expenditures for services and operating expenditures are projected at \$804,064, an increase of \$59,571 from First Interim based on increased projected expenditures such as travel and conferences, promotional materials and other miscellaneous professional service.

ENDING FUND BALANCE

On July 1, 2017, the CCA's beginning fund balance was \$312,988, of which \$291,063 is reserved for economic uncertainties. That amount is above the 5% State reserve requirement.

At fiscal year ending 6/30/2018, the ending fund balance is projected to remain unchanged at \$312,988.

SUBSEQUENT YEAR PROJECTIONS (2018/19 AND 2019/20)

Revenue for 2018/19 and 2019/20 are currently shown projected to reflect a decrease due to decreased CTE Incentive Grant Funding in 2018/19 based on the allocation percentages for each term and expired CTE Incentive Grant Funding in 2019/20.

PROJECTION OF FINANCIAL CONDITION

Based on Second Interim projections, CCA will have a positive cash flow balance for each of the subsequent fiscal years.

Staff projects that CCA will be in a positive financial position for the 2017/18 fiscal year and the subsequent two fiscal years (2018/19, 2019/20).

The Second Interim Report is based on the most updated and reliable fiscal information available to staff.

RECOMMENDATION

It is respectfully requested that the Governing Board review and approve with a positive certification of the updated fiscal plan as presented. The Second Interim Report will become the CCA's revised operating budget for fiscal year 2017/18.

ACTION/VOTE

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129, 41023, and 42130)

Signed: _____ Date: _____
JPA Administrator or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the JPA. (Pursuant to EC sections 41023 and 42131)

Meeting Date: _____ Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Patricia Romo Telephone: (949) 234-9464
Title: Executive Director, CTE E-mail: prromo@capousd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Local Control Funding Formula (LCFF) Revenue	This criterion is not checked for JPAs.	n/a	
5	Salaries and Benefits	Projected ratio of total salaries and benefits to total general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements? • If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment? • If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
			n/a	
			n/a	
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)? • If yes, have there been changes since first interim in OPEB liabilities?	X	
			n/a	
S7b	Other Self-insurance Benefits	Does the JPA operate any self-insurance programs (e.g., workers' compensation)? • If yes, have there been changes since first interim in self-insurance liabilities?		X
			X	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for: • Certificated? (Section S8A, Line 1b) • Classified? (Section S8B, Line 1b) • Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
			n/a	
			n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	n/a	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior or current fiscal years?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

Fund: 01 General Fund		
Resource: 0000 Unrestricted		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	301,063.09
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	291,063.09
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,541,908.00	3,541,908.00	2,287,889.45	3,691,908.00	150,000.00	4.2%
5) TOTAL REVENUES			3,541,908.00	3,541,908.00	2,287,889.45	3,691,908.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	1,384,548.34	1,284,548.34	838,594.44	1,203,598.44	80,949.90	4.8%
2) Classified Salaries		2000-2999	331,471.58	331,471.58	165,291.84	348,848.11	(17,376.53)	-5.2%
3) Employee Benefits		3000-3999	493,534.89	493,534.89	242,498.64	477,534.89	16,000.00	3.2%
4) Books and Supplies		4000-4999	607,882.45	707,882.45	711,142.20	857,882.45	(150,000.00)	-21.2%
5) Services and Other Operating Expenditures		5000-5999	744,492.74	744,492.74	187,253.11	804,064.11	(59,571.37)	-8.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			3,541,908.00	3,541,908.00	1,947,780.23	3,691,908.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			0.00	0.00	325,109.22	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	325,109.22	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	312,988.89	312,988.89		312,988.89	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			312,988.89	312,988.89		312,988.89		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			312,988.89	312,988.89		312,988.89		
2) Ending Balance, June 30 (E + F1e)			312,988.89	312,988.89		312,988.89		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			11,925.80	11,925.80		11,925.80		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	291,063.09	291,063.09		291,063.09		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Administrator Training (NCLB)	4036	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	8387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	8,000.00	8,000.00	4,804.92	8,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	1,800,000.00	1,800,000.00	1,150,084.53	1,950,000.00	150,000.00	8.3%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other Transfers In		8781-8783	1,733,908 00	1,733,908 00	1,113,000 00	1,733,908 00	0 00	0 0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0 00	0 00	0 00	0 00	0 00	0 0%
From County Offices	6500	8792	0 00	0 00	0 00	0 00	0 00	0 0%
From JPAs	6500	8793	0 00	0 00	0 00	0 00	0 00	0 0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0 00	0 00	0 00	0 00	0 00	0 0%
From County Offices	6360	8792	0 00	0 00	0 00	0 00	0 00	0 0%
From JPAs	6360	8793	0 00	0 00	0 00	0 00	0 00	0 0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0 00	0 00	0 00	0 00	0 00	0 0%
From County Offices	All Other	8792	0 00	0 00	0 00	0 00	0 00	0 0%
From JPAs	All Other	8793	0 00	0 00	0 00	0 00	0 00	0 0%
All Other Transfers In from All Others		8799	0 00	0 00	0 00	0 00	0 00	0 0%
TOTAL OTHER LOCAL REVENUE			3,541,908 00	3,541,908 00	2,287,889 45	3,891,908 00	150,000 00	4.2%
TOTAL REVENUES			3,541,908 00	3,541,908 00	2,287,889 45	3,891,908 00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	1,179,282.24	1,079,282.24	538,626.08	1,018,334.34	60,947.90	5.6%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	185,264.10	185,264.10	97,988.38	185,264.10	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			1,364,546.34	1,264,546.34	636,594.44	1,203,598.44	60,947.90	4.8%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	8,400.00	8,400.00	10,941.29	16,900.00	(10,500.00)	-125.0%
Classified Supervisors' and Administrators' Salaries		2300	88,160.00	88,160.00	39,289.02	78,578.04	7,581.96	8.8%
Clencal, Technical and Office Salaries		2400	236,911.58	236,911.58	115,081.53	251,370.07	(14,458.49)	-6.1%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			331,471.58	331,471.58	165,291.84	348,848.11	(17,376.53)	-5.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	196,904.04	196,904.04	66,324.83	170,982.65	25,921.39	13.2%
PERS		3201-3202	51,480.85	51,480.85	25,551.70	51,480.85	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	24,150.00	24,150.00	12,443.02	24,150.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	197,500.00	197,500.00	119,826.68	197,500.00	0.00	0.0%
Unemployment Insurance		3501-3502	2,100.00	2,100.00	317.11	1,600.00	500.00	23.8%
Workers' Compensation		3601-3602	18,900.00	20,834.91	17,738.02	31,058.30	(10,421.39)	-50.5%
OPEB, Allocated		3701-3702	2,500.00	765.09	497.47	765.09	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			483,534.89	483,534.89	242,498.64	477,534.89	16,000.00	3.2%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	38,000.00	64,000.00	71,538.75	72,900.00	(8,900.00)	-13.9%
Books and Other Reference Materials		4200	0.00	3,500.00	3,192.01	3,500.00	0.00	0.0%
Materials and Supplies		4300	200,495.60	136,461.58	146,392.83	217,581.58	(81,100.00)	-59.4%
Noncapitalized Equipment		4400	369,366.85	503,900.87	480,018.81	563,900.87	(60,000.00)	-11.9%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			607,862.45	707,862.45	711,142.20	857,882.45	(150,000.00)	-21.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	10,000.00	10,000.00	22,597.41	35,800.25	(25,800.25)	-258.0%
Dues and Memberships		5300	4,055.30	4,055.30	9,828.87	9,828.87	(5,571.37)	-137.4%
Insurance		5400-5450	35,000.00	35,000.00	35,015.00	35,015.00	(15.00)	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	5,800.00	5,800.00	2,372.42	3,199.75	2,800.25	44.8%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	689,637.44	689,637.44	117,153.42	719,822.44	(30,185.00)	-4.4%
Communications		5900	0.00	0.00	488.19	800.00	(800.00)	New
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			744,492.74	744,492.74	187,253.11	804,064.11	(59,571.37)	-8.0%
CAPITAL OUTLAY								
Land		8100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		8170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		8200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		8400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		8500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	8500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	8500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	8500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	8380	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	8380	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	8380	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			3,541,908.00	3,541,908.00	1,842,780.23	3,691,908.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<u>Resource</u>	<u>Description</u>	<u>2017/18 Projected Year Totals</u>
6360	Pupils with Disabilities Attending ROC/P	11,925.80
Total, Restricted Balance		<u>11,925.80</u>

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<i>(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)</i>						
A REVENUES AND OTHER FINANCING SOURCES						
1	LCFF/Revenue Limit Sources	8010-8099				
2	Federal Revenues	8100-8299	0.00	0.00	0.00%	0.00
3	Other State Revenues	8300-8599	0.00	0.00	0.00%	0.00
4	Other Local Revenues	8600-8799	3,691,908.00	-23.93%	2,808,494.50	-22.84%
5	Other Financing Sources					2,166,908.00
a.	Transfers In	8900-8929	0.00	0.00%	0.00	0.00
b.	Other Sources	8930-8979	0.00	0.00%	0.00	0.00
c.	Contributions	8980-8999	0.00	0.00%	0.00	0.00
6	Total (Sum lines A1 thru A5c)		3,691,908.00	-23.93%	2,808,494.50	-22.84%
B EXPENDITURES AND OTHER FINANCING USES						
1.	Certificated Salaries					
a.	Base Salaries			1,203,598.44		960,565.00
b.	Step & Column Adjustment			23,000.00		23,000.00
c.	Cost-of-Living Adjustment					
d.	Other Adjustments			(266,033.44)		
e.	Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,203,598.44	-20.19%	960,565.00	2.39%
2.	Classified Salaries					
a.	Base Salaries			348,848.11		355,784.00
b.	Step & Column Adjustment			6,935.89		6,935.89
c.	Cost-of-Living Adjustment					0.00
d.	Other Adjustments					0.00
e.	Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	348,848.11	1.99%	355,784.00	1.95%
3	Employee Benefits	3000-3999	477,534.89	-22.56%	369,784.73	5.60%
4	Books and Supplies	4000-4999	857,862.45	-60.09%	342,368.03	-78.04%
5	Services and Other Operating Expenditures	5000-5999	804,064.11	-2.99%	779,992.74	-54.50%
6	Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%
7	Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%
8	Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%
9	Other Financing Uses					
a.	Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%
b.	Other Uses	7630-7699	0.00	0.00%	0.00	0.00%
10	Other Adjustments (Explain in Section G below)			0.00		0.00
11	Total (Sum lines B1 thru B10)		3,691,908.00	-23.93%	2,808,494.50	-22.84%
C NET INCREASE (DECREASE) IN FUND BALANCE						
<i>(Line A6 minus line B11)</i>						
			0.00			0.00
D FUND BALANCE						
1.	Net Beginning Fund Balance (Form 011, line F1e)		312,988.89		312,988.89	312,988.89
2.	Ending Fund Balance (Sum lines C and D1)		312,988.89		312,988.89	312,988.89
3.	Components of Ending Fund Balance (Form 011)					
<i>(Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)</i>						
a.	Nonspendable	9710-9719	10,000.00	10,000.00		10,000.00
b.	Restricted	9740	11,925.80	11,925.80		11,925.80
c.	Committed					
1.	Stabilization Arrangements	9750	0.00	0.00		0.00
2.	Other Commitments	9760	0.00	0.00		0.00
d.	Assigned	9780	0.00	0.00		0.00
e.	Unassigned/Unappropriated					
1.	Reserve for Economic Uncertainties	9789	291,063.09	291,063.09		291,063.09
2.	Unassigned/Unappropriated	9790	0.00	0.00		0.00
f.	Total Components of Ending Fund Balance					
<i>(Line D3f must agree with line D2)</i>						
			312,988.89	312,988.89		312,988.89

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	291,063.09		291,063.09		291,063.09
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2, current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		291,063.09		291,063.09		291,063.09
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		7.88%		10.36%		13.43%
F. RECOMMENDED RESERVES						
1. JPA ADA Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
		0.00		0.00		0.00
2. Total Expenditures and Other Financing Uses (Line B11)		3,691,908.00		2,808,494.50		2,166,908.00
3. Less: Special Education Pass-through (Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		3,691,908.00		2,808,494.50		2,166,908.00
5. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)		184,595.40		140,424.73		108,345.40
7. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		66,000.00		66,000.00		66,000.00
8. Reserve Standard (Greater of Line F6 or F7)		184,595.40		140,424.73		108,345.40
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Fiscal Year 2018-19 Expenses in Certificated Salaries and Books and Supplies are projected to decrease due to decreased CTE grant funding.						

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1 Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 202,635.63
- 2 Contracted general administrative positions not paid through payroll _____
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit. _____

B. Salaries and Benefits - All Other Activities

- 1 Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 1,826,580.72

C. Percentage of Plant Services Costs Attributable to General Administration

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 11.09%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. _____

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1	Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	263,323.07
2	Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	1.16
3	External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4	Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5	Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	4,690.63
6	Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	221.80
7	Adjustment for Employment Separation Costs	
	a. Plus: Normal Separation Costs (Part II, Line A)	0.00
	b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8	Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	268,236.66
9	Carry-Forward Adjustment (Part IV, Line F)	0.00
10	Total Adjusted Indirect Costs (Line A8 plus Line A9)	268,236.66

B. Base Costs

1	Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	2,889,025.57
2	Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	295,077.24
3	Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	141,082.33
4	Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5	Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6	Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7	Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	59,102.62
8	External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9	Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10	Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11	Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	37,605.38
12	Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	1,778.20
13	Adjustment for Employment Separation Costs	
	a. Less: Normal Separation Costs (Part II, Line A)	0.00
	b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14	Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15	Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16	Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
17	Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18	Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	3,423,671.34

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment
(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B18)

7.83%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2019-20 see www.cde.ca.gov/fg/ac/lc/)
(Line A10 divided by Line B18)

7.83%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>268,236.66</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>0.00</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B18) or (the highest rate used to recover costs from any program (0%) times Part III, Line B18); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>0.00</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>0.00</u>

Object	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name)								
A. BEGINNING CASH	368,598.65	138,819.67	611,504.53	786,258.66	808,863.24	775,591.57	752,789.08	586,370.23
B. RECEIPTS								
LCFF/Revenue Limit Sources								
Principal Apportionment								
Property Taxes								
Miscellaneous Funds								
Federal Revenue								
Other State Revenue								
Other Local Revenue								
Interfund Transfers In		448,401.28	1,159,489.61	30,317.32	280,000.78	159,888.27	189,792.19	219,839.02
All Other Financing Sources								
TOTAL RECEIPTS	0.00	448,401.28	1,159,489.61	30,317.32	280,000.78	159,888.27	189,792.19	219,839.02
C. DISBURSEMENTS								
Certificated Salaries	25,513.03	34,222.98	123,473.21	111,086.56	115,376.66	0.00	228,922.00	111,401.00
Classified Salaries	(308.41)	24,320.67	25,444.67	25,004.89	26,572.25	31,095.79	31,171.98	30,472.71
Employee Benefits	9,743.33	40,959.20	39,817.39	40,592.35	44,813.55	20,471.44	48,131.38	45,073.38
Books and Supplies		19,864.82	316,108.13	181,169.85	89,555.38	76,317.87	39,136.47	31,615.73
Services	34,429.03	5,256.75	48,691.37	11,532.15	40,037.39	38,908.45	8,409.97	13,521.00
Capital Outlay	35,298.00			(35,298.00)				
Other Outgo								
Interfund Transfers Out								
All Other Financing Uses								
TOTAL DISBURSEMENTS	103,874.98	124,624.42	552,624.77	314,047.50	328,356.21	168,781.55	352,771.80	236,003.80
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Net In Treasury								
Accounts Receivable								
Due From Other Funds								
Stores								
Prepaid Expenditures								
Other Current Assets								
Deferred Outflows of Resources								
SUBTOTAL	37,823.67	148,808.00	0.00	482,548.00	(3,348.80)	0.00	144.77	0.00
Liabilities and Deferred Inflows								
Accounts Payable								
Due To Other Funds								
Current Loans								
Unearned Revenues								
Deferred Inflows of Resources								
SUBTOTAL	163,927.67	0.00	422,210.71	186,213.24	(18,431.36)	15,899.21	(6,405.99)	0.00
Net Operating	0.00	163,927.67	422,210.71	186,213.24	(18,431.36)	15,899.21	(6,405.99)	0.00
Suspense Clearing								
TOTAL BALANCE SHEET ITEMS	0.00	148,808.00	(422,210.71)	296,334.76	15,082.76	(15,899.21)	6,550.78	0.00
E. NET INCREASE/DECREASE (B - C + D)	(229,778.98)	472,684.86	184,754.13	17,604.58	(33,271.67)	(22,782.49)	(156,428.85)	(16,444.78)
F. ENDING CASH (A + E)	139,819.67	611,504.53	796,258.66	808,863.24	775,591.57	752,789.08	586,370.23	579,925.45
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF								
(Enter Month Name):								
A. BEGINNING CASH								
B. RECEIPTS								
LCFF/Revenue Limit Sources	579,925.45	570,017.40	559,637.75	980,729.70				
Principal Apportionment								
Property Taxes								
Miscellaneous Funds								
Federal Revenue								
8100-8299								
8300-8599								
8600-8799	189,639.02	189,639.02	630,639.02	194,462.47			3,691,908.00	3,691,908.00
8910-8929								
All Other Financing Sources	189,639.02	189,639.02	630,639.02	194,462.47	0.00	0.00	3,691,908.00	3,691,908.00
C. DISBURSEMENTS								
Certificated Salaries	113,401.00	113,401.00	113,401.00	113,400.00			1,203,598.44	1,203,598.44
Classified Salaries	30,472.71	30,632.71	30,472.71	61,305.43			349,648.11	349,648.11
Employee Benefits	45,073.36	45,184.96	45,073.36	54,831.21			477,534.89	477,534.89
Books and Supplies	10,600.00	10,600.00	10,600.00	81,304.52			857,862.45	857,862.45
Services	0.00	0.00	0.00	903,290.00			804,064.11	804,064.11
Capital Outlay							0.00	0.00
Other Outgo							0.00	0.00
Interfund Transfers Out							0.00	0.00
All Other Financing Uses							0.00	0.00
7630-7699	199,547.07	200,018.67	199,547.07	913,931.16	0.00	0.00	3,691,908.00	3,691,908.00
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not in Treasury							0.00	
Accounts Receivable							666,075.84	
9310							0.00	
9320							0.00	
9330							0.00	
9340							0.00	
9490							0.00	
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	666,075.84	
Liabilities and Deferred Inflows								
Accounts Payable							763,413.48	
9610							0.00	
9640							0.00	
9650							0.00	
9690							0.00	
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	763,413.48	
Nonoperating							0.00	
Suspense Clearing							0.00	
TOTAL BALANCE SHEET ITEMS								
E. NET INCREASE/DECREASE (B - C + D)								
	(9,908.05)	(10,379.65)	431,091.95	(719,488.69)	0.00	0.00	(97,337.64)	0.00
F. ENDING CASH (A + E)								
	570,017.40	559,637.75	990,729.70	271,261.01			271,261.01	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								
							271,261.01	

Object	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name)								
A. BEGINNING CASH	271,261.01	365,979.85	422,729.09	479,476.33	536,227.57	592,976.81	752,258.64	706,483.86
B. RECEIPTS								
LCFF/Revenue Limit Sources								
Principal Apportionment								
Property Taxes								
Miscellaneous Funds								
Federal Revenue								
8010-8019								
8020-8079								
8080-8099								
8100-8299								
8300-8599								
8600-8799								
8800-8999								
8910-8929	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21
8930-8979								
All Other Financing Sources								
TOTAL RECEIPTS	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21	234,041.21
C. DISBURSEMENTS								
Certificated Salaries	80,047.08	80,047.08	80,047.08	80,047.08	80,047.08	80,047.08	180,084.16	80,047.08
Classified Salaries	0.00	29,848.67	29,848.67	29,848.67	29,848.67	29,848.67	29,848.67	29,848.67
Employee Benefits	22,495.22	30,816.15	30,816.15	30,816.15	30,816.15	30,816.15	53,293.08	30,816.15
Books and Supplies	28,530.67	28,530.67	28,530.67	28,530.67	28,530.67	28,530.67	28,530.67	28,530.67
Services	8,249.40	8,249.40	8,249.40	8,249.40	8,249.40	8,249.40	8,249.40	8,249.40
Capital Outlay								
Other Outgo								
Interfund Transfers Out								
All Other Financing Uses								
TOTAL DISBURSEMENTS	139,322.37	177,291.87	177,291.87	177,291.87	177,291.87	74,759.38	279,815.99	177,291.87
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not in Treasury								
Accounts Receivable								
Due From Other Funds								
Stores								
Prepaid Expenditures								
Other Current Assets								
Deferred Outflows of Resources								
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows								
Accounts Payable								
Due To Other Funds								
Current Loans								
Unearned Revenues								
Deferred Inflows of Resources								
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating								
Suspense Clearing								
TOTAL BALANCE SHEET ITEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)	84,718.64	56,748.24	56,748.24	56,748.24	56,748.24	159,281.83	(45,774.78)	56,748.24
F. ENDING CASH (A + E)	365,979.85	422,729.09	479,476.33	536,227.57	592,976.81	752,258.64	706,483.86	763,233.10
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								

ACTUALS THROUGH THE MONTH OF (Enter Month Name)	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
A. BEGINNING CASH		783,233.10	819,982.34	878,731.58	933,480.82				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079							0.00	
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299							0.00	
Other State Revenue	8300-8599							0.00	
Other Local Revenue	8600-8799	234,041.21	234,041.21	234,041.21	234,041.19			2,808,484.50	2,808,484.50
Interfund Transfers In	8910-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		234,041.21	234,041.21	234,041.21	234,041.19	0.00	0.00	2,808,484.50	2,808,484.50
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	80,047.08	80,047.08	80,047.08	80,047.12			860,585.00	860,585.00
Classified Salaries	2000-2999	29,648.67	29,648.67	29,648.67	29,297.30			355,784.00	355,784.00
Employee Benefits	3000-3999	30,816.15	30,816.15	30,816.15	30,136.58			369,784.73	369,784.73
Books and Supplies	4000-4999	28,530.67	28,530.67	28,530.67	28,530.66			342,368.03	342,368.03
Services	5000-5999	8,249.40	8,249.40	8,249.40	8,249.40			779,992.74	779,992.74
Capital Outlay	6000-6599							0.00	0.00
Other Outlay	7000-7499							0.00	0.00
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		177,291.97	177,291.97	177,291.97	177,291.00	0.00	0.00	2,808,484.50	2,808,484.50
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199								
Accounts Receivable	9200-9299								
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9850							0.00	
Deferred Inflows of Resources	9890							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)		56,749.24	56,749.24	56,749.24	(602,219.81)	0.00	0.00	0.00	0.00
F. ENDING CASH (A + E)		819,982.34	876,731.58	933,480.82	271,261.01				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								271,261.01	

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the interim certification.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable to JPAs, and the salaries and benefits and deficit spending criteria which measure unrestricted expenditures for districts but total expenditures for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**
This criterion is not checked for JPAs.
2. **CRITERION: Enrollment**
This criterion is not checked for JPAs.
3. **CRITERION: ADA to Enrollment**
This criterion is not checked for JPAs.
4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**
This criterion is not checked for JPAs.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2014-15)	2,697,758.48	3,679,021.98	73.3%
Second Prior Year (2015-16)	1,696,671.58	4,522,308.22	37.6%
First Prior Year (2016-17)	1,986,868.83	3,276,628.60	60.6%
Historical Average Ratio:			57.2%

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5.0%	5.0%	5.0%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	52.2% to 62.2%	52.2% to 62.2%	52.2% to 62.2%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2017-18)	2,029,981.44	3,691,908.00	55.0%	Met
1st Subsequent Year (2018-19)	1,688,133.73	2,808,494.50	60.0%	Met
2nd Subsequent Year (2019-20)	1,736,784.89	2,166,908.00	80.2%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected ratio of salary and benefit costs to total expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

The CCA budget will be reduced in FY 18/19 and FY 19/20 due to anticipated decreases in future funding. Expenditures excluding salaries and benefits will be reduced accordingly in FY 18/19. In FY 19/20 expenditures will be reduced more significantly including salaries and benefits.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating) for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

JPA's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
JPA's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

5A. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2017-18)	0.00	0.00	0.0%	No
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	No
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	No

Explanation
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2017-18)	0.00	0.00	0.0%	No
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	No
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	No

Explanation
(required if Yes)

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2017-18)	3,541,908.00	3,691,908.00	4.2%	No
1st Subsequent Year (2018-19)	3,141,908.00	2,808,494.50	-10.6%	Yes
2nd Subsequent Year (2019-20)	2,166,908.00	2,166,908.00	0.0%	No

Explanation
(required if Yes)

Decrease in FY 18/19 Revenue is due to anticipated reduced CTE funding.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2017-18)	707,862.45	857,862.45	21.2%	Yes
1st Subsequent Year (2018-19)	283,676.75	342,368.03	20.7%	Yes
2nd Subsequent Year (2019-20)	75,189.21	75,189.21	0.0%	No

Explanation
(required if Yes)

Increases in Current Year and FY 18/19 are due to fluctuations in anticipated CTE funding.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2017-18)	744,492.74	804,064.11	8.0%	Yes
1st Subsequent Year (2018-19)	700,000.00	779,992.74	11.4%	Yes
2nd Subsequent Year (2019-20)	396,555.30	354,933.90	-10.5%	Yes

Explanation
(required if Yes)

Increase in Current Year and FY 18/19 and decrease in FY 19/20 are due to fluctuations in anticipated CTE funding.

6B. Calculating the JPA's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Explanation Range
Total Federal, Other State, and Other Local Revenues (Section 6A)				
Current Year (2017-18)	3,541,908.00	3,691,908.00	4.2%	Met
1st Subsequent Year (2018-19)	3,141,908.00	2,808,494.50	-10.6%	Not Met
2nd Subsequent Year (2019-20)	2,166,908.00	2,166,908.00	0.0%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2017-18)	1,452,355.19	1,661,926.56	14.4%	Not Met
1st Subsequent Year (2018-19)	983,676.75	1,122,360.77	14.1%	Not Met
2nd Subsequent Year (2019-20)	471,744.51	430,123.11	-8.8%	Not Met

6C. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is not met; no entry is allowed below.

- 1a. **STANDARD NOT MET** - Projected total operating revenues have changed since first interim projections by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

Decrease in FY 18/19 Revenue is due to anticipated reduced CTE funding.

- 1b. **STANDARD NOT MET** - Projected total operating expenditures have changed since first interim projections by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Increases in Current Year and FY 18/19 are due to fluctuations in anticipated CTE funding.

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

Increase in Current Year and FY 18/19 and decrease in FY 19/20 are due to fluctuations in anticipated CTE funding.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs.

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A JPA that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
JPA's Available Reserve Percentage (Criterion 10C, Line 9)	7.9%	10.4%	13.4%
JPA's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	2.6%	3.5%	4.5%

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
	Net Change in Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)			
Current Year (2017-18)	0.00	3,591,908.00		0.0%	Met
1st Subsequent Year (2018-19)	0.00	2,808,494.50		0.0%	Met
2nd Subsequent Year (2019-20)	0.00	2,166,908.00		0.0%	Met

C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the JPA's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01, Line F2) (Form MYPI, Line D2)	Status
Current Year (2017-18)		
1st Subsequent Year (2018-19)	312,988.89	Met
2nd Subsequent Year (2019-20)	312,988.89	Met

9A-2. Comparison of the JPA's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the JPA's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2017-18)	271,261.01	Met

9B-2. Comparison of the JPA's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA		
5% or \$66,000 (greater of)	0	to	300
4% or \$66,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
JPA ADA (Form MYPI, Line F1, if available, else defaults to zero and may be overwritten)	0	0	0
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs.

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: All data are extracted or calculated.

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Total Expenditures and Other Financing Uses (Criterion 8, Item 8B)	3,691,908.00	2,808,494.50	2,166,908.00
2. Plus: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 plus Line B2)	3,691,908.00	2,808,494.50	2,166,908.00
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	184,595.40	140,424.73	108,345.40
6. Reserve Standard - by Amount (\$66,000 for JPAs with less than 1,001 ADA, else 0)	66,000.00	66,000.00	66,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	184,595.40	140,424.73	108,345.40

10C. Calculating the JPA's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1 General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2 General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	291,063.09	291,063.09	291,063.09
3 General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4 General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00
5 Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6 Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7 Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8 JPA's Available Reserve Amount (Lines C1 thru C7)	291,063.09	291,063.09	291,063.09
9 JPA's Available Reserve Percentage (information only) (Line 8 divided by Section 10B, Line 3)	7.88%	10.36%	13.43%
JPA's Reserve Standard (Section 10B, Line 7):	184,695.40	140,424.73	108,345.40
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

1b If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a Does your JPA have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

1b If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a Does your JPA have projected temporary borrowings between funds? (Refer to Education Code Section 42603)

No

1b If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a Does your JPA have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

JPA's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a Contributions, Unrestricted General Fund This item is not applicable for JPAs.					
1b Transfers In, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1c Transfers Out, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met

1d Capital Project Cost Overruns
Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget? No

Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for item 1d.

- 1a This item is not applicable for JPAs.
- 1b MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the JPA's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your JPA have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C) No
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections? n/a
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2017
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB)

Type of Commitment	# of Years Remaining	Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2017
TOTAL				0

Type of Commitment (continued)	Prior Year (2016-17) Annual Payment (P & I)	Current Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Type of Commitment	Prior Year (2016-17) Annual Payment (P & I)	Current Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Total Annual Payments	0	0	0	0
Has total annual payment increased over prior year (2016-17)?	No	No	No	No

S6B. Comparison of the JPA's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

1a No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent years.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1 Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2 Yes - Funding sources will decrease or expire prior to the end of the commitment period, or one-time funding sources are being used for long-term commitment annual payments. Provide an explanation for how those funds will be replaced to continue annual debt service commitments.

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4

1 a. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

No

b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

n/a

c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

n/a

2 OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarial accrued liability (AAL)	148,654.00	148,654.00
b. OPEB unfunded actuarial accrued liability (UAAL)	200,379.00	200,379.00
c. Are AAL and UAAL based on the JPA's estimate or an actuarial valuation?	Actuarial	Actuarial
d. If based on an actuarial valuation, indicate the date of the OPEB valuation	Apr 29, 2017	Apr 29, 2017

3 OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method		
Current Year (2017-18)	39,359.00	39,359.00
1st Subsequent Year (2018-19)	39,359.00	39,359.00
2nd Subsequent Year (2019-20)	39,359.00	39,359.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2017-18)	765.09	765.09
1st Subsequent Year (2018-19)	765.09	765.09
2nd Subsequent Year (2019-20)	765.09	765.09
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2017-18)	1,010.00	1,010.00
1st Subsequent Year (2018-19)	1,267.00	1,267.00
2nd Subsequent Year (2019-20)	1,733.00	1,733.00
d. Number of retirees receiving OPEB benefits		
Current Year (2017-18)	2	2
1st Subsequent Year (2018-19)	2	2
2nd Subsequent Year (2019-20)	2	2

4 Comments:

S7B. Identification of the JPA's Unfunded Liability for Self-insurance Programs

DATA ENTRY- Click the appropriate button(s) for Items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted, otherwise, enter First Interim and Second Interim data in items 2-4.

- 1 a. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which will be covered in Section S7A) (If No, skip items 1b-4)
- Yes
- b. If Yes to Item 1a, have there been changes since first interim in self-insurance liabilities?
- No
- c. If Yes to Item 1a, have there been changes since first interim in self-insurance contributions?
- No

2. Self-Insurance Liabilities

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Accrued liability for self-insurance programs	0.00	0.00
b. Unfunded liability for self-insurance programs	0.00	0.00

3. Self-Insurance Contributions

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2017-18)	0.00	0.00
1st Subsequent Year (2018-19)	0.00	0.00
2nd Subsequent Year (2019-20)	0.00	0.00
b. Amount contributed (funded) for self-insurance programs		
Current Year (2017-18)	0.00	0.00
1st Subsequent Year (2018-19)	0.00	0.00
2nd Subsequent Year (2019-20)	0.00	0.00

4. Comments.

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of first interim projections?

n/a

If Yes or n/a, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	0.0	0.0	0.0	0.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

n/a

If Yes, complete questions 5 and 6.

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

n/a

3. Period covered by the agreement:

Begin Date: End Date:

4. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

n/a

6. Amount included for any tentative salary schedule increases

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Certificated (Non-management) Health and Welfare (H&W) Benefits			
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs		
If Yes, explain the nature of the new costs:		

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Certificated (Non-management) Step and Column Adjustments			
1. Are step & column adjustments included in the interim and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year			

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Certificated (Non-management) Attrition (layoffs and retirements)			
1. Are savings from attrition included in the budget and MYPs?			
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?			

Certificated (Non-management) - Other
List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?

If Yes or n/a, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

n/a

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	0.0	0.0	0.0	0.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

n/a

If Yes, complete questions 5 and 6.

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547 5(a), date of public disclosure board meeting:

[]

3. Period covered by the agreement:

Begin Date: []

End Date: []

4. Salary settlement:

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--	--	--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

[]

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

[]

6. Amount included for any tentative salary schedule increases

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) Health and Welfare (H&W) Benefits		Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1	Are costs of H&W benefit changes included in the interim and MYPs?			
2	Total cost of H&W benefits			
3	Percent of H&W cost paid by employer			
4	Percent projected change in H&W cost over prior year			

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

--	--	--

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments		Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1	Are step & column adjustments included in the interim and MYPs?			
2	Cost of step & column adjustments			
3	Percent change in step & column over prior year			

Classified (Non-management) Attrition (layoffs and retirements)		Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1	Are savings from attrition included in the interim and MYPs?			
2	Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?			

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?
If Yes or n/a, complete number of FTEs, then skip to S9.
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	0.0	0.0	0.0	0.0

1a. Have any salary and benefit negotiations been settled since first interim projections?
If Yes, complete question 2.
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?
If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Amount included for any tentative salary schedule increases			

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Are costs of H&W benefit changes included in the interim and MYPs?			
Total cost of H&W benefits			
Percent of H&W cost paid by employer			
Percent projected change in H&W cost over prior year			

Management/Supervisor/Confidential Step and Column Adjustments

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Are step & column adjustments included in the budget and MYPs?			
Cost of step & column adjustments			
Percent change in step & column over prior year			

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

1. Are costs of other benefits included in the interim and MYPs?
2. Total cost of other benefits
3. Percent change in cost of other benefits over prior year

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Are costs of other benefits included in the interim and MYPs?			
Total cost of other benefits			
Percent change in cost of other benefits over prior year			

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1 Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9 except items A3 and A4, which are not applicable for JPAs; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

A2. Is the system of personnel position control independent from the payroll system?

A3. Is enrollment decreasing in both the prior and current fiscal years?

A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior or current fiscal year?

A5. Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

A7. Is the JPA's financial system independent of the county office system?

A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of Joint Powers Agency Second Interim Criteria and Standards Review

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Second Interim
2017-18 Projected Totals
Technical Review Checks

College and Career Advantage

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special	

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (W) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. PASSED

CS-YES-NO - (W) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete. PASSED

EXPORT CHECKS

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided. PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been

provided.

PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.)

PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.)

PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.)

PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.

PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed.

PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.

PASSED

Checks Completed.

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Patricia Romo, Executive Director
DATE: March 5, 2018
SUBJECT: BUDGET ASSUMPTIONS

BACKGROUND INFORMATION

The CCA JPA requires that a budget be submitted to each District Superintendent on or before March 1st for the following year.

CURRENT SITUATION

A proposed budget has been submitted and is attached for review.

RECOMMENDATION

It is respectfully requested that the Governing Board review and discuss the 2018-2019 Budget Assumptions.

**College and Career Advantage
Proposed Budget 2018/19**

REVENUE:		2018/19			
8290 -	All Other Federal Revenue	\$	-		
8590 -	All Other State Revenue				
8660 -	Interest	\$	12,000.00		
8689 -	Fee-Based Adult Registration	\$	-		
8697 -	State Lottery Revenue				
8699 -	All Other Local Income	\$	707,586.50	CTEIG	
8793 -	CalWORKS	\$	-		
8781 -	Apportionment from JPA's				
	CUSD	\$	1,590,000.00		
	LBUSD	\$	148,908.00		
	Total Revenue:	\$	2,458,494.50		
EXPENDITURES:		Expenditure Projections:			
CERTIFICATED SALARIES					
1100 -	Teachers' Salaries (Includes subs)	\$	549,123.00	\$	549,123.00
1300 -	Certificated Salaries				
	Director and Coordinator	\$	176,442.00	\$	176,442.00
CLASSIFIED SALARIES					
2400 -	Support Staff				
	* Breakdown:				
	Executive Asst./HR	\$	66,804.00		
	Purchasing/Payables	\$	53,700.00		
	Warehouse/Inventory	\$	10,000.00		
	Program Support Specialist	\$	73,000.00		
	Accountant	\$	75,120.00		
	Governing Board	\$	2,180.00		
				\$	280,784.00
EMPLOYEE BENEFITS					
3100 -	STRS	\$	94,323.45		
3200 -	PERS	\$	38,995.28		
3300 -	OASDI/Medicare	\$	23,000.00		
3400 -	Health/Welfare	\$	150,000.00		
3500 -	Unemployment Insurance	\$	2,000.00		
3600 -	Workers Comp	\$	18,000.00		
3700 -	Retiree Benefit	\$	2,500.00		
				\$	328,818.73
BOOKS AND SUPPLIES					
4100 -	Textbooks	\$	20,000.00		
4200 -	Books Other				
4300 -	Materials/Supplies*				
	Instructional Supplies	\$	233,495.80		
				\$	253,495.80
4400 -	Noncapitalization Equipment*				
	Admin	\$	10,000.00		
	Instruction	\$	78,872.43		
SERVICES AND OTHER OPERATING EXPENDITURES				\$	88,872.43
5200 -	Travel/Conference*	*includes prof. dev.			
	* Breakdown:				
	Instructional Staff				
	Admin Staff	\$	5,000.00		
5300 -	Dues/Memberships*			\$	5,000.00
	* Breakdown:				
	Admin Staff	\$	3,055.30		
	CAROCP	\$	1,000.00		
5400 -	Insurance*			\$	4,055.30
	* Breakdown:				
	Property & Liability	\$	29,000.00		
	Student Liability	\$	6,000.00	\$	35,000.00
5600 -	Rent/Leases/Repairs*				
	* Breakdown:				
	Instructional	\$	2,800.00		
	Admin	\$	3,000.00		
5800 -	Prof/Consulting Svs & Operating Exp*			\$	5,800.00
	* Breakdown:				
	MOU LBUSD Teachers	\$	118,000.00		
	MOU CUSD Teachers	\$	480,000.00		
	OCDE/BI-tech	\$	20,000.00		
	Audit	\$	8,000.00		
	Animation Services (CVHS)	\$	2,500.00		
	Advertising	\$	7,500.00		
	Outside Printing	\$	4,923.50		
	SJC Business License	\$	200.00		
	MOU Executive Director	\$	83,000.00		
	OCDE Courier Service	\$	3,000.00		
	Professional Services	\$	3,979.94		
				\$	731,103.44
	Revenue:	\$	2,458,494.50	Expenditures:	\$ 2,458,494.50
Variance (deficit/surplus)					\$ (0.00)

Industry Sector

Course

Business

Affiliation

Agriculture & Natural Resources	ANIMAL HEALTH CARE	Antonio Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Avenida Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Dana Capistrano Animal Clinic	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Dana Niguel Veterinary Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Golden Lantern Vet Services (Dana Point)	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Golden Lantern Vet Services (San Clemente)	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	La Paz Animal Clinic	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Lakewood Pet Vet	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Marina Hills Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Mission Hills Pet Care Company	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Pico Vet Clinic	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	Serrano Animal and Bird Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	South Coast Veterinary Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	VCA Crown Valley Animal Hospital	Internship Site
Agriculture & Natural Resources	ANIMAL HEALTH CARE	VCA Mission Viejo Animal Hospital	Internship Site

Health Science and Medical Technology	DENTAL ASSISTANT	7 Day Dental - Ladera Ranch (Christine Chung)	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	7 Day Dental - Mission Viejo	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Advanced Orthodontic Center	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Andrew Lee, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Artistic Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Alicia Parkway Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Aliso Niguel Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Allure Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Amir Mottseni, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Beautiful Smile Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Best Care Dental Center	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Bright Now Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Brightcare Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	California Dental Care – Mission Viejo	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Capistrano Children's Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Capistrano Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Capistrano Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Cheryl E. Mc Donough, DMD	Internship Site

Industry Sector	Course	Business	Affiliation
Health Science and Medical Technology	DENTAL ASSISTANT	Claire Cho DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Collins Harrell DMD, Inc.	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Cosmetic Family Implant Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Dana Cosmo Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Del Obispo Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Dentist 4 U	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Dr David Bucham San Clemente	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Dr. Joseph Wilson DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Dr. K. Ebrahim & Dr. S. Ansari	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Dr. Harris	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Dr. John Redmond Orthodontics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Enoch Kim, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Excel Dental and Orthodontics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Excel Dental and Orthodontics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Family Dental Care	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Family Dentistry – San Clemente	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Family Dentistry on the Lake – Irvine	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Flower Orthodontics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Forest Family Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Genesis Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Harmony Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Harvard Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Hersch Pediatric Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Irvine Dental Associates	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Joseph Passamano, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Kim Family Orthodontics	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Lawrence E. Eckl II, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Ladera Ranch Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Laguna Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Laguna Heights Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Laguna Niguel Dental Group	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Mark Cruz, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Michael C. Mai, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Mission Ranch Dental Aesthetics	Internship Site

Industry Sector

Course

Business

Affiliation

Health Science and Medical Technology	DENTAL ASSISTANT	Montgomery & Kirnak, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Nellie Gale Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Nina Basti, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>OC Smile</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Ortega Dental Care</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Ocean Ranch Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Platinum Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Radiant Smiles Dental	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Richard E. Wheatfill, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Rita Daghlian, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Robert F Murray	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Ruxandra Preda DDS Inc.	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Saddleback Dental Center	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Sam Yee DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>San Clemente Dental Associates</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>San Juan Family Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Scott G. Lamming, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	SJC Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Smile California	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Southern California Family Dentistry</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Talega Dental Group</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Terry Abuzalan DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Tina Azin, DDS, Inc	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Trabuco Hills Dentistry	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Tustin Dental Care	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Tustin Dental Office and Orthodontics</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Twin Peaks Dental</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Vivian L. Garazbedian DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	Wallace Thune, DDS	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>William Capobianco, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Kathy Maasoumi, DDS</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Robert Murray</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Donald Perescent, DDS Inc.</i>	Internship Site
Health Science and Medical Technology	DENTAL ASSISTANT	<i>Lobery Professional Dental Corp.</i>	Internship Site

Industry Sector

Course

Business

Affiliation

Health Science and Medical Technology	SURGICAL TECH	Surgical Institute of Garden Grove	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Starpoint Health	Internship Site
Health Science and Medical Technology	SURGICAL TECH	European Surgery Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Beach Surgical Medical	Internship Site
Health Science and Medical Technology	SURGICAL TECH	West Dermatology	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Fountain Valley Regional Hospital and Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Saddleback Memorial Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	St. Jude Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	CHOC Children's Hospital of Orange County	Internship Site
Health Science and Medical Technology	SURGICAL TECH	Orange Coast Memorial Medical Center	Internship Site
Health Science and Medical Technology	SURGICAL TECH	St. Joseph Hospital Orange	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 9843	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 06975	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 12916	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 12682	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 3936	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Walgreens 11241	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	OC Pharmacy	Internship Site
Health Science and Medical Technology	PHARMACY TECHNICIAN	Irvine Pharmacy	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Aegis Living	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Alan Strizak, MD & Jay Yoon LAC.	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Alfa Dermatology	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Cordova Medical Group	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Green & Moncrief Physical Therapy	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Hoag Orthopedic Institute	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Internal Medicine Physicians of Newport Beach	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Judy Bourget, MD	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Karen Cheng, MD	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Mission Pain & Spine	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	Mussarat Abidi, MD	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	O2 Wellness	Internship Site

Industry Sector	Course	Business	Affiliation
Health Science and Medical Technology	HEALTH CAREERS	OC Pain Management	Internship Site
Health Science and Medical Technology	HEALTH CAREERS	OrthoSport OC Physical Therapy	Internship Site
Health Science and Medical Technology	HEALTH OCCUPATIONS	Murray Wellness & Chiropractic	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Aaisan Foot & Ankle	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Advanced TMS Center	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Duke Kim, MD	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Karen Cheng, MD	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Katherine Manasson, MD, Inc.	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Mission Family Medical Group	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Mission Medical Pharmacy	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Mussarat Abidi, MD	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Saddleback Pediatrics	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	TLC Pediatrics Group	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Vintage Newport	Internship Site
Health Science and Medical Technology	HEALTHCARE SKILLS	Surfside Urgent Care	Internship Site
Health Science and Medical Technology	HMO	Kaiser Permanente	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Aliso Creek Physical Therapy	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Capistrano Bench Cure	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Cordova Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Newport Children Med.Grp.at Mission	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Palm Terrace Rehab Center	Internship Site
Health Science and Medical Technology	MEDICAL CAREERS	Silverado	Internship Site
Health Science and Medical Technology	Medical Hospital Occupation	Kaiser Permanente	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	South County Urgent Care	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Coastline Health & Chiropractic	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Mission Heritage Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL/HOSPITAL CAREERS	Sea View Pharmacy	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Advanced TMS Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Aegis Living	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Aliso Creek Physical Therapy	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Aliso Viejo Physical Therapy	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Aloha Foot & Ankle	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Alta Dermatology	Internship Site

Industry Sector	Course	Business	Affiliation
Health Science and Medical Technology	MEDICAL ASSISTING	Atria Senior Living	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Brookdale Senior Living	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	California Vein Specialist	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Capo Beach Care Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Cheryl Kellogg, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Chins/Jungs Acupuncture	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Coast Medical	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Contours the Image Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Cordova Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Cosmetic Plastic Surgery Institute	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Damian Wellness	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Doctor Lukac	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Doctor Nguyen	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Doctor Ronald Mandel	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Doctors Betts & Klause	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	El Toro Medical Clinic	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Gateway Rehab & Wellness Center, Inc.	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Head & Neck Associates of OC	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Internal Medicine Physicians of Newport Beach	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Jeffrey Klein Dermatology	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Judy Bourget, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Kaiser Permanente	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Karen Cheng, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Kenneth Akey, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Laguna Orthopedic Rehab P. T.	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Mission Advanced Pain	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Mission Family Practice	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Mission Optometric Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Mission Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Moulton Family Medical	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Mussarat Abidi, MD	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Newport Children Med.Grp.at Mission	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	O2 Wellness	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Ocean Breeze Medical Group	Internship Site

Industry Sector	Course	Business	Affiliation
Health Science and Medical Technology	MEDICAL ASSISTING	Oso Family Care	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Pacific Coast Kinesiology	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Pacific Coast OBGYN	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Palm Terrace Rehab Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	Paloma Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	Prem Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	RMC Medical Weight Loss	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Saddleback Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	San Clemente Internal Medicine Grp	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 2	San Clemente Medi-Center	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Santiago Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Seaview Pediatrics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Silverado	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	South County Orthopedics	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	South County Urgent Care	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	South OC Surgical Medical Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Spencer Recovery	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING 1	The Dermatology Cntr at Ladera	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	TLC Pediatrics Group	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Vintage Senior Living	Internship Site
Health Science and Medical Technology	MEDICAL ASSISTING	Vista Community Clinic	Internship Site
Health Science and Medical Technology	EMT	Shoreline Ambulance	Internship Site
Health Science and Medical Technology	EMT	Saddleback Memorial Medical Center	Internship Site
Health Science and Medical Technology	EMT	Pacific Ambulance	Internship Site
Information & Communication Technologies	CISCO IT ESSENTIALS	CUSD	Internship Site
Hospitality, Tourism, & Recreation	HOTEL HOSPITALITY	Monarch Beach Resort	Internship Site
Public Services	PERSONAL/STREET LAW	Foundation for Community Partnerships	Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Agostino's	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Albertsons Bakery	CCTE-Internship Site

Industry Sector	Course	Business	Affiliation
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Avila's El Ranchito	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Bad to the Bone BBQ	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Bagel Shack	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Baja Fresh	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Bamboo Bamboo	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Baskin Robbins	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Beachfire Pizza	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Boston Market	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Brick Pizzeria	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Bubba Kahunis Pizza & BBQ Co.	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Carls Jr	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Carls Jr	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Chick-Fil-A	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Chipotle – Town Cntr/Foothill Ranch	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Cinnamon Productions	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Coffee Importers	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Del Taco – Vida Pico	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Duke's	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	El Pollo Loco	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Farrells Ice Cream Parlor	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Fatburger	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Fisherman's Restaurant and Bar	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Forte's Mediterranean Bistro	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Fratello's Italian Family Restaurant	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Golden Spoon – San Juan Capistrano	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Guichos	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	In-n-Out Burger	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	It's A Grind	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Jack-In-The-Box	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Jimmy Johns	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Juice it Up	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Juicilicious	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Kaylani Coffee Company	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Kelly Franchise Inc.	CCTE-Internship Site

Industry Sector	Course	Business	Affiliation
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	KFC	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	La Colombiana	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Mad Pizza	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Mangia Bene Cucina	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	McDonald's	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Nomad's Canteen	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Nori Sushi	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Panda Express	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Panera Bread	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Panera Bread	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Panera Bread	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Panera Bread	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Panera Bread	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Panera Bread	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Pedro's Tacos	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	PF Chang's	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Philly's Best	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Pier Market	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Pizza 900	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Rocky Mountain Chocolate Factory	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	San Clemente Pizza Port	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	San Clemente Villas by the Sea	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Selma's Chicago Pizzeria	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Smashburger	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Stadium Brewing Co.	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Starbucks	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Starbucks	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Stuft Pizza	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Taco Bell	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Vintage Senior Living Mission Viejo	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Waterman's Harbor	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Wind and Sea	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Wingstop	CCTE-Internship Site
Hospitality, Tourism, & Recreation	RESTAURANT CAREERS	Zebra House Coffee	CCTE-Internship Site

Marketing Sales & Service	RETAIL CAREERS	Adrift	Internship Site
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Industry Sector**Course****Business****Affiliation**

Marketing Sales & Service	RETAIL CAREERS	American Horse Products	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Amuse Society, Costa Mesa	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Albertsons #6549	Internship Site
Marketing Sales & Service	RETAIL CAREERS	ANGL	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Bad to the Bone	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Banderas	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Bonded Cleaners	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Brandy Melville	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Bronzed	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Calvin Klein, San Clemente	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Catalyst Surf Shop	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Cathy Jean	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Claire's	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Denault's Hardware	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Due Maternity and Baby	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Express	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Growers Direct	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Heavenly Couture	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Hobie	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Infinity Surfboards	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Jack's Surfshop	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Justice and Brothers #25	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Killer Dana	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Lole Haan	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Lulu Bella Boutique	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Mac and Madi Children's Boutique	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Nectar Clothing	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Nektar Juice Bar	Internship Site
Marketing Sales & Service	RETAIL CAREERS	New Balance	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Nike	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Old Navy	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Owl Fish	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Pac Sun	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Party City	Internship Site

Industry Sector

Course

Business

Affiliation

Marketing Sales & Service	RETAIL CAREERS	Ralph's Grocery – San Clemente	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Rip Curl	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Rock Etriquette	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Russo's Pets	Internship Site
Marketing Sales & Service	RETAIL CAREERS	See's Candies	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Scooter's Jungle	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Shorecliffs Golf Club	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Sport Chalet	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Stater Bros, San Clemente	Internship Site
Marketing Sales & Service	RETAIL CAREERS	The Cozy Gnome	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Tilly's	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Tilly's	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Tilly's	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Tres Jolie	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Vans	Internship Site
Marketing Sales & Service	RETAIL CAREERS	Venice Rani	Internship Site

Fashion and Interior Design	CAREERS IN FASHION	Aris	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Blonde Tourage By The Bay	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Brandy Melville	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	C2 Collaborative	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Claire's	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Creative Endeavors Inc.	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Daisy Shoppe	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Hobie Surf Shop	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Lulu Bella Boutique	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Melrose in the OC, Inc.	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Men's Wearhouse	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Old Navy 5536	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Pac Sun	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Tight Assets	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Wedding Chicks	Internship Site
Fashion and Interior Design	CAREERS IN FASHION	Wet Seal	Internship Site

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Patricia Romo, Executive Director
DATE: March 5, 2018
SUBJECT: CONFLICT OF INTEREST CODE

BACKGROUND INFORMATION

Due to a change in staff title from Instructional Program Coordinator to Director, Instructional Services it is necessary to update the conflict of interest code.

CURRENT SITUATION

Exhibit A is being offered for the Board's review and consideration. Exhibit A is the Conflict of Interest Code showing the position title to be added as well as the disclosure category for the added position. Exhibit B is being provided for your information to clarify the disclosure category assigned to the added position. Following approval of Exhibit A by the CCA Governing Board, the Conflict of Interest Code will be forwarded to the Clerk of the Board of Supervisors for approval by the Orange County Supervisors.

RECOMMENDATION

It is respectfully recommended that the Board review and consider approval of Exhibit A, Conflict of Interest Code.



Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: Regional Occupational Programs

Agency: College and Career Advantage

Position	Disclosure Category	Files With	Status
Consultant	OC-30	COB	Unchanged
Director, Instructional Services	OC-01	COB	Added
Reason: Promotion of employee			
Governing Board Member	OC-01	COB	Unchanged
Legal Counsel	OC-01	COB	Unchanged

Total: 4



Disclosure Descriptions EXHIBIT B (Working Draft)

Entity: Regional Occupational Programs

Agency: College and Career Advantage

Disclosure Category	Disclosure Description	Status
OC-01	All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).	Unchanged
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.	Unchanged

Grand Total: 2

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: ROP Governing Board
FROM: Patricia Romo, Executive Director
DATE: March 5, 2015
SUBJECT: CAREER TECHNICAL EDUCATION - FUTURE FUNDING

BACKGROUND INFORMATION

The Governor's Budget release in January 2018 included ongoing funding of \$200 million for K-12 CTE funding. The Governor proposed that the funds be distributed to any agency offering K-12 CTE programs that develop or enhance the Strong Workforce Initiative and collaborate with Community College, through the Chancellor's office.

CURRENT SITUATION

Orange County Department of Education has released the second interim advisory that includes a section on CTE funding and the formula that will be used to determine an amount for each District/JPA ROP.

RECOMMENDATION

It is respectfully requested that the Governing Board review and discuss the OCDE report outlining the future funding formula for CTE.

Career Technical Education (CTE) and Workforce Development

Commencing with the 2018-19 fiscal year, the Governor proposes \$200 million for the K-12 component of the Strong Workforce Program to create, support, or expand CTE programs at the K-12 level that align with the workforce development efforts occurring through the Strong Workforce Program.

Funding will be apportioned from the chancellor's office to the fiscal agent of each consortium based on the following weighted factors in each region:

- 33% of the allocation formula will come from a factor derived from the unemployment rate.
- 33% of the allocation formula will be derived from the region's total prior year P-2 average daily attendance for pupils in grades 7 to 12, inclusive.
- 34% of the allocation will be based on the proportion of projected job openings.

Of the amounts appropriated to each consortium pursuant to above:

- 4% is designated for applicants with ADA of less than or equal to 140,
- 8% is designated for applicants with ADA of more than 140 and less than or equal to 550,
- 88% is designated for applicants with ADA of more than 550,
- Unless otherwise determined by the subcommittee formed to award the grants, in consultation with the consortium.
- For any applicant consisting of more than one school district, county office of education, charter school, or regional occupational center or program operated by a joint powers authority, or of any combination of those entities, the sum of the ADA for each of the constituent entities shall be used for purposes of determining which ADA tier they fall within.

Each consortium shall administer a competitive grant program to allocate the funding provided to eligible K-12 grant recipients. For purposes of awarding the grants, each consortium will form

a subcommittee made up of individuals with expertise in K-12 education and workforce development.

LEAs will provide a proportional dollar-for-dollar match for any funding received from this program as follows:

- For regional occupational centers or programs operated by joint powers authorities, \$1 for every \$1 received from this program.
- For all other LEAs, \$2 for every \$1 received from this program.

Commencing in 2020, the chancellor's office will include data summarizing outcome measures for the K-12 component of the program, and recommendations for program improvement in the Strong Workforce Program report that is required to be submitted to the Governor and the Legislature.

Career Technical Education Facilities Program

The Career Technical Education Facilities Program (CTEFP) provides funding to qualifying school districts and joint powers authorities for the construction of new facilities, modernization or reconfiguration of existing facilities, and equipment to integrate CTE programs into comprehensive high schools.

Prop. 51 included \$500 million to construct/modernize CTE facilities as well as purchase equipment on comprehensive high school sites. Joint powers authorities currently operating CTE programs may qualify for modernization funds. The State Allocation Board approved regulatory amendments to establish additional funding cycles, as well as other amendments, for the CTEFP on August 23, 2017.

Applying for the CTEFP funding is a two-step process involving both the CDE and Office of Public School Construction. The window for applications due to the CDE was September 27, 2017 through November 29, 2017. Applicants who submitted a grant application during that timeframe may be eligible, based on notification of a passing score from the CDE, to submit a final grant application to the Office of Public School Construction by February 21, 2018.

The CDE will publish grant application scores from the first round of applications by February 14, 2018.

For detailed information, please see these websites:

CDE page for CTE Facilities Program: <http://www.cde.ca.gov/ls/fa/sf/careertech.asp>

OPSC page for CTE Facilities Program: <http://www.dgs.ca.gov/opsc/Programs/careertechnicaleducationfacilitiesprogram.aspx>

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Patricia Romo, Executive Director
DATE: March 5, 2018
SUBJECT: LETTER IN SUPPORT OF ASSEMBLY BILL 1743 (AB-1743), WITH AMENDMENTS, CALIFORNIA CAREER TECHNICAL EDUCATION INCENTIVE GRANT

BACKGROUND INFORMATION

College and Career Advantage's CTE program has grown tremendously over the last several years enhancing the opportunities for Capistrano Unified School District and Laguna Beach Unified School District students. College and Career Advantage relies on these State funds to support our students and grow the program.

CURRENT SITUATION

AB-1743 is co-authored by Assembly Members Arambula, Berman, Grayson, Mayes and Waldron. If enacted, AB-1743, with amendments, would ensure high quality career technical education (CTE) programs through on-going funding of \$500 million/year for CTE.

FISCAL IMPLICATIONS

There is no financial impact to send a letter. However, passage of this Bill, with the current amendments, would ensure a long term, stable funding stream for high quality CTE programs in California's K-12 schools.

RECOMMENDATION

It is respectfully recommended that the Governing Board grant approval to the Executive Director to send a letter (Exhibit C) to the District's State legislative representatives urging support of AB-1743, with Amendments.

ACTION/VOTE

**Agenda Item 14
March 12, 2018**

-91-

The Honorable Patrick O'Donnell
The Honorable Kevin McCarty
Members, California State Assembly
State Capitol, Room 2196
Sacramento, CA 95814

RE: Support for Assembly Bill 1743, with Amendments, – Long term, stable funding stream for Career Technical Education Programs

Dear Assembly Members O'Donnell and McCarty:

On behalf of College and Career Advantage, we support Assembly Bill 1743, with Amendments, which will ensure high quality Career Technical Education (CTE) programs through:

- On-going funding of \$500 million/year for CTE
- A version of the Governor's proposal to provide \$12 million/year in on-going funding for regional CTE coordinators at selected county offices of education.
- Specification that the level of funding provided to each region for the technical assistance is based on the ADA of the K-12 schools in the region, and
- Specifies that CDE may retain 2% of the funding for statewide technical assistance activities and to contract with local agencies for assistance.

We appreciate your bipartisan joint authorship of the Bill and look forward to working with you as AB-1743, with Amendments, moves through the legislative process. Our CTE and ROP JPA serves 12,243 students in career technical education pathways with regional courses offered to all students after the bell schedule as well as during the bell schedule. Many of our courses articulate with Saddleback Community College.

We believe that robust CTE programs make a significant contribution to California's economy by providing thousands of students with the training and skills necessary to be productive, income-earning and tax-paying citizens.

High quality CTE programs also provide students, particularly those at risk of dropping out, with valuable career and college readiness skills. Cutting-edge, rigorous and relevant CTE programs prepare youth and adults for a wide range of high-wage, high-skilled, and high-demand careers.

This reliable, dedicated CTE funding source would allow our CTE JPA to develop long-term plans to offer high quality CTE programs that attract local business partners, and give our teachers and staff confidence regarding their future employment.

Again, thank you for your leadership on this issue and for ensuring that competitive and skilled workers are ready, willing, and capable of holding jobs in high-wage, high-skill, and in-demand career fields vital in keeping California competitive in the global economy.

We are in strong support of this measure and will urge our local legislators to support AB-1743, with Amendments.

Sincerely,

Patricia Romo
Executive Director

cc: Assembly Member William Brough
Senator Pat Bates
Members, Assembly Education Committee



FACT SHEET
**AB 1743 (O'Donnell, Burke, Chavez, Cunningham,
McCarty, Quirk-Silva, and Thurmond)**
As proposed to be amended on March 14, 2018

SUMMARY

AB 1743 would allow students to gain college and career readiness skills through access to high quality career technical education (CTE) by extending funding for the Career Technical Education Incentive Grant (CTEIG) Program. This bill would provide ongoing funding of \$500 million per year with a 1:1 local match as well as \$12 million per year for regional CTE coordinators to provide technical assistance and support to local CTE providers.

PROBLEM

CTE prepares students for the world of work by introducing them to key workplace skills, and makes academic content accessible to students by providing it in a hands-on context. In this way, students develop career-relevant, real-world 21st Century skills.

CTE involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. CTE programs in California have been organized into 15 industry sectors, covering 58 pathways that identify the knowledge and skills students need. Partnerships are usually developed between high schools, businesses, and postsecondary schools, providing pathways to employment as well as associate, Bachelor, and advanced degrees.

In recent years, the Legislature has allocated \$500 million for the California Career Pathways Trust (CCPT) grant program as well as \$900 million for CTE Incentive Grants. These significant investments demonstrate a firm commitment to CTE. However, these funding streams are due to expire, while the

need for the programs remains strong. The ongoing funding of high quality CTE programs in our schools is essential to meet the state's labor market demands and to serve the needs of all students. Programs that provide quality career exploration and guidance, and appropriate student supports prepare students to transition smoothly into ongoing education and/or directly into the workforce. Participation in CTE classes also motivates students to attend school more frequently and be more engaged, which improves their overall academic outcomes.

SOLUTION

AB 1743 would provide a long term, stable funding stream for high quality CTE programs in California's K-12 schools at \$500 million per year for CTEIG grants as well as \$12 million per year for CTE regional leads, subject to annual budget appropriations.

AB 1743 would make the following changes to the current CTEIG program:

- Increase the CTEIG annual funding level to \$500 million per year on an ongoing basis
- Specify a 1:1 local match requirement
- Provide \$12 million per year to establish regional CTE coordinators to support local CTE courses, pathways, and programs
- Require CTE programs to provide opportunities for pupils with exceptional needs
- Increase accountability and reporting requirements to ensure program quality

CONTACT

Debbie Look, Assembly Education Committee
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ASSEMBLY BILL

No. 1743

**Introduced by Assembly Members O'Donnell, Burke, Chávez,
Cunningham, McCarty, Quirk-Silva, and Thurmond
(Coauthors: Assembly Members Arambula, Berman, Grayson,
Mayes, and Waldron)**

January 3, 2018

An act to amend Sections 53070, 53071, 53073, 53075, and 53076 of the Education Code, relating to career technical education.

LEGISLATIVE COUNSEL'S DIGEST

AB 1743, as introduced, O'Donnell. California Career Technical Education Incentive Grant Program.

Existing law establishes the California Career Technical Education Incentive Grant Program, administered by the State Department of Education, with the purpose of encouraging and maintaining the delivery of career technical education programs during implementation of the school district and charter school local control funding formula. Existing law appropriates specified amounts for the program from the General Fund for the 2015–16, 2016–17, and 2017–18 fiscal years and provides minimum eligibility standards for grant applicants.

This bill would instead specify that the purpose of the program is to encourage and maintain the delivery of high quality career technical education programs during implementation of the school district and charter school local control funding formula and the development of career readiness metrics within the California School Dashboard. The bill would specify that, upon appropriation by the Legislature, \$500,000,000 shall be made available for the program to the department each year for the 2018–19, 2019–20, and 2020–21 fiscal years, and

would require a grant applicant to demonstrate a proportional dollar-for-dollar match for a grant award for those fiscal years. The bill would add to the minimum eligibility standards that a grant applicant demonstrate that it provides opportunities for pupils to participate in leadership development opportunities, career and technical education student organizations, and opportunities for pupils who are individuals with exceptional needs to participate in all of the grant applicant's programs. The bill would revise reporting requirements for program participants, and would require the Superintendent of Public Instruction to evaluate and deem successful a grant recipient's program as a condition of receiving a renewal grant.

Existing law requires the department and the State Board of Education to give positive consideration for specified characteristics when determining grant recipients, including that the applicant did not operate a career technical education program during the 2014–15 fiscal year.

This bill would instead require the department and state board to give positive consideration to an applicant that has not received a grant award in an unspecified fiscal year. The bill would also authorize the Superintendent to determine, in collaboration with the executive director of the state board, the purposes for which grant funds may be used.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Section 53070 of the Education Code is amended
2 to read:
3 53070. (a) The California Career Technical Education
4 Incentive Grant Program is hereby established as a state education,
5 economic, and workforce development initiative with the goal of
6 providing pupils in kindergarten and grades 1 to 12, inclusive, with
7 the knowledge and skills necessary to transition to employment
8 and postsecondary education. The purpose of this program is to
9 encourage and maintain the delivery of *high quality* career technical
10 education programs during implementation of the school district
11 and charter school local control funding formula pursuant to
12 Section ~~42238.02~~. ~~There 42238.02 and the development of career~~
13 ~~readiness metrics within the California School Dashboard.~~

1 **(b)** *There is hereby appropriated to the department from the*
2 *General Fund for the program established pursuant to this chapter*
3 *the following amounts:*

4 (1) *For the 2015–16 fiscal year, four hundred million dollars*
5 *(\$400,000,000).*

6 (2) *For the 2016–17 fiscal year, three hundred million dollars*
7 *(\$300,000,000).*

8 (3) *For the 2017–18 fiscal year, two hundred million dollars*
9 *(\$200,000,000).*

10 **(c)** *The following funds shall be made available to the*
11 *department upon appropriation by the Legislature in the annual*
12 *Budget Act or another statute for the program established pursuant*
13 *to this chapter:*

14 (1) *For the 2018–19 fiscal year, five hundred million dollars*
15 *(\$500,000,000).*

16 (2) *For the 2019–20 fiscal year, five hundred million dollars*
17 *(\$500,000,000).*

18 (3) *For the 2020–21 fiscal year, five hundred million dollars*
19 *(\$500,000,000).*

20 **(b)**

21 **(d)** *Of the amounts appropriated in paragraphs (1) through (3),*
22 *inclusive, of subdivision (a); subdivisions (b) and (c), 4 percent is*
23 *designated for applicants with average daily attendance of less*
24 *than or equal to 140, 8 percent is designated for applicants with*
25 *average daily attendance of more than 140 and less than or equal*
26 *to 550, and 88 percent is designated for applicants with average*
27 *daily attendance of more than 550, unless otherwise determined*
28 *by the Superintendent in collaboration with the executive director*
29 *of the state board. For purposes of this section, average daily*
30 *attendance shall be those figures that are reported at the time of*
31 *the second principal apportionment for the previous fiscal year for*
32 *pupils in grades 7 to 12, inclusive. For any applicant consisting of*
33 *more than one school district, county office of education, charter*
34 *school, or regional occupational center or program operated by a*
35 *joint powers authority, or of any combination of those entities, the*
36 *sum of the average daily attendance for each of the constituent*
37 *entities shall be used for purposes of this subdivision.*

38 SEC. 2. Section 53071 of the Education Code is amended to
39 read:

1 53071. The department shall administer this program as a
2 competitive grant program. An applicant shall demonstrate all of
3 the following to be considered for a grant award:

4 (a) (1) A proportional dollar-for-dollar match as follows for
5 any funding received from this program:

6 (A) For the fiscal year beginning July 1, 2015, one dollar (\$1)
7 for every one dollar (\$1) received from this program.

8 (B) For the fiscal year beginning July 1, 2016, one dollar and
9 fifty cents (\$1.50) for every one dollar (\$1) received from this
10 program.

11 (C) For the fiscal year beginning July 1, 2017, two dollars (\$2)
12 for every one dollar (\$1) received from this program.

13 (D) *For fiscal years 2018–19, 2019–20, and 2020–21, one dollar*
14 *(\$1) for every one dollar (\$1) received from this program.*

15 (2) That local match may include funding from school district
16 and charter school local control funding formula apportionments
17 pursuant to Section 42238.02, the federal Carl D. Perkins Career
18 and Technical Education Improvement Act of 2006, the California
19 Partnership Academies, the Agricultural Career Technical
20 Education Incentive Grant, or any other source except as provided
21 in paragraph (3).

22 (3) That local match shall not include funding from the
23 California Career Pathways Trust established pursuant to Section
24 53010.

25 (b) ~~At least a~~ A three-year plan for continued support of career
26 technical education programs after grant funding expires. The plan,
27 at a minimum, shall include the identification of available funding
28 within an applicant's current or projected budget to continue to
29 support career technical education programs and a written
30 commitment to do so. If an applicant consisting of more than one
31 school district, county office of education, charter school, or
32 regional occupational center or program operated by a joint powers
33 authority, or any combination of these entities, is applying for
34 grant funding from this program, identification of available funding
35 and a written commitment must be demonstrated by each
36 participating constituent entity.

37 (c) The applicant, or the applicant's career technical education
38 program, as applicable, meets all of the following minimum
39 eligibility standards:

- 1 (1) Offers high quality curriculum and instruction aligned with
2 the California Career Technical Education Model Curriculum
3 Standards, including, but not limited to, providing a coherent
4 sequence of career technical education courses that enable pupils
5 to transition to postsecondary education programs that lead to a
6 career pathway or attain employment upon graduation from high
7 school.
- 8 (2) Provides pupils with quality career exploration and guidance.
- 9 (3) Provides pupil support services, including counseling and
10 leadership development.
- 11 (4) Provides for system alignment, coherence, and articulation,
12 including ongoing and structural regional or local partnerships
13 with postsecondary educational institutions, documented through
14 formal written agreements.
- 15 (5) Forms ongoing and structural industry and labor partnerships,
16 documented through formal written agreements and through
17 participation on advisory committees.
- 18 (6) Provides opportunities for pupils to participate in after
19 school, extended day, and out-of-school internships, competitions,
20 *leadership development opportunities, career and technical*
21 *education student organizations*, and other work-based learning
22 opportunities.
- 23 (7) Reflects regional or local labor market demands and focuses
24 on current or emerging high-skill, high-wage, or high-demand
25 occupations.
- 26 (8) Leads to an industry-recognized credential or certificate, or
27 appropriate postsecondary training or employment.
- 28 (9) Is staffed by skilled teachers or faculty and provides
29 professional development opportunities for those teachers or faculty
30 members.
- 31 (10) *Provides opportunities for pupils who are individuals with*
32 *exceptional needs to participate in all programs.*
- 33 ~~(10)~~
- 34 (11) (A) ~~Reports data,~~ *data to the Superintendent*, as a program
35 participation requirement, to allow for an evaluation of the
36 program.
- 37 (B) Data reported pursuant to this paragraph shall include, but
38 not be limited to, metrics aligned with the core metrics required
39 by the federal Workforce Innovation and Opportunity Act and the
40 quality indicators described in the California State Plan for Career

1 Technical Education required by the federal Carl D. Perkins Career
2 and Technical Education Improvement Act of 2006, and the
3 following metrics:

4 (i) The number of pupils completing high school.

5 (ii) The number of pupils completing career technical education
6 coursework.

7 (iii) The number of pupils obtaining an industry-recognized
8 credential, certificate, license, or other measure of technical skill
9 attainment.

10 (iv) The number of former pupils employed and the types of
11 businesses in which they are employed.

12 (v) The number of former pupils enrolled in a postsecondary
13 educational institution, a state apprenticeship program, or another
14 form of job training.

15 SEC. 3. Section 53073 of the Education Code is amended to
16 read:

17 53073. (a) An applicant receiving a grant from this program
18 ~~in the 2015-16 a prior~~ fiscal year shall be eligible to receive a
19 ~~renewal grant in the 2016-17 fiscal year and in the 2017-18 fiscal~~
20 ~~year. An applicant that does not receive a grant in the 2015-16~~
21 ~~fiscal year, but receives a grant in the 2016-17 fiscal year, shall~~
22 ~~be eligible to receive a renewal grant in the 2017-18 fiscal year.~~
23 *if the applicant's program has been evaluated and deemed*
24 *successful by the Superintendent based on the metrics specified in*
25 *paragraph (1) of subdivision (b).* No applicant shall be eligible for
26 a renewal grant in the ~~2018-19~~ 2021-22 fiscal year.

27 (b) (1) The department, in collaboration with the state board,
28 shall determine *reporting requirements and* renewal grant
29 eligibility using metrics identified pursuant to paragraph ~~(10)~~ (11)
30 of subdivision (c) of Section 53071.

31 (2) If an applicant for a renewal grant is subject to the
32 requirements of Sections 52060 and 52061, Sections 52066 and
33 52067, or Section 47606.5, the inclusion of career technical
34 education programs in the applicant's local control and
35 accountability plan shall be required to be eligible for a renewal
36 grant.

37 SEC. 4. Section 53075 of the Education Code is amended to
38 read:

39 53075. (a) When determining grant recipients, the department
40 and the state board shall do both of the following:

1 (1) Give positive consideration to each of the following
2 characteristics in an applicant:

3 ~~(A) Did not operate a career technical education program during~~
4 ~~the 2014–15 fiscal year.~~

5 (A) *Has not received a grant award pursuant to this chapter in*
6 *the ____ fiscal year.*

7 (B) Serving unduplicated pupils as defined in Section 42238.02.

8 (C) Serving pupil subgroups that have higher than average
9 dropout rates as identified by the Superintendent.

10 (D) Located in an area of the state with a high unemployment
11 rate.

12 (2) Give positive consideration to programs to the extent they
13 do any of the following:

14 (A) Successfully leverage one or both of the following:

15 (i) Existing structures, requirements, and resources of the federal
16 Carl D. Perkins Career and Technical Education Improvement Act
17 of 2006, California Partnership Academies, or Agricultural Career
18 Technical Education Incentive Grants.

19 (ii) Contributions from industry, labor, and philanthropic
20 sources.

21 (B) Engage in regional collaboration with postsecondary
22 education or other local educational agencies.

23 (C) Make significant investment in career technical education
24 ~~infrastructure and equipment.~~ *infrastructure, equipment, and*
25 *facilities.*

26 (D) Operate within rural school districts.

27 (b) When determining grant recipients, the department and the
28 state board shall give greatest weight to the applicant characteristics
29 included in paragraph (1) of subdivision (a).

30 SEC. 5. Section 53076 of the Education Code is amended to
31 read:

32 53076. For purposes of administering the program established
33 by this chapter, the Superintendent may do any of the following:

34 (a) Determine, in collaboration with the executive director of
35 the state board, ~~specific funding amounts~~ *amounts, the purposes*
36 *for which grant funds may be used*, and the number of grants to
37 be awarded.

38 (b) Distribute funding on a multiyear schedule, establish a
39 process for monitoring the use of the funding, and, if necessary,
40 cease distribution of funding and recover previously distributed

- 1 funding in the case of a recipient's failure to comply with a grant
2 prerequisite or minimum standard.
- 3 (c) Annually review grant recipients' expenditures on career
4 technical education programs for purposes of determining if the
5 grant recipients have met the dollar-for-dollar match requirement
6 specified in subdivision (a) of Section 53071. If after review, the
7 Superintendent determines that a grant recipient failed to meet the
8 matching funds requirement, the Superintendent shall reduce the
9 following year's grant allocation in an amount equal to the unmet
10 portion of the match requirement. The reduction shall not reduce
11 the grant recipient's match requirement for the year in which the
12 Superintendent reduces the allocation.
- 13 (d) Require grant recipients to submit program ~~reports~~; *reports*
14 *pursuant to paragraph (11) of subdivision (c) of Section 53071.*
- 15 (e) Set aside up to ~~+~~ ____ percent of the total amount provided
16 for the program for one or both of the following purposes:
- 17 (1) To provide planning grants.
- 18 (2) To contract with a local educational agency for the provision
19 of technical assistance to applicants and grant recipients.

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: ROP Governing Board
FROM: Patricia Romo, Executive Director
DATE: March 5, 2015
SUBJECT: CATEMA

BACKGROUND INFORMATION

College and Career Advantage/CUSD CTE is piloting the use of the Career and Technical Education Management Application (CATEMA) with Saddleback College for 2016-17, and 2017-18. This is the first software in the State that allows students to earn college credit through articulation simultaneously while earning high school credit, and provides data to follow students who have earned articulated college credit and the number of students who go on to college.

CURRENT SITUATION

A report of this year's CATEMA participation is provided for review.

RECOMMENDATION

It is respectfully requested that the Governing Board review and discuss the 2017-2018 CATEMA data and newly approved grading system.

**COLLEGE AND CAREER ADVANTAGE
CATEMA PARTICIPATION AS OF JANUARY 2018**

SchoolYear	High School Class Name	School	Teacher	Course Name (Saddleback College)	Semester	Class/Period	Enr/Prnd	Enrolled	Credit/Rec	Awarded
2017	Actors' Repertory	Capistrano Valley High School	Emily Tucker	TA 1 - Fundamentals of Acting	Year	3	9	0	0	0
2017	Actors' Repertory	Tesoro High School	Cheryl Des Palmes	TA 1 - Fundamentals of Acting	Year	5	0	0	0	0
2017	Actors' Repertory	San Juan Hills High School	Cambria Belstein	TA 1 - Fundamentals of Acting	Year	5	0	10	0	0
2017	AP Studio Art	Dana Hills High School	Krista Snow	PHOT 50 - Digital Photography I	Year	1	0	8	0	0
2017	AP Studio Art	Dana Hills High School	Krista Snow	PHOT 50 - Digital Photography I	Year	5	1	5	0	0
2017	Architect Design	Aliso Niguel High School	Jaques Andre	DR 50 - Introduction to CAD	Year	6	0	0	0	0
2017	Art of Animation	Capistrano Valley High School	Kent Baker	GD 150 - Digital Animation	Year	3	0	11	0	0
2017	Art of Graphic Design	San Juan Hills High School	Greg Carlson	GC 63 - Introduction to Screen Printing	Year	5	14	0	0	0
2017	Art of Graphic Design	San Juan Hills High School	Greg Carlson	GC 63 - Introduction to Screen Printing	Year	3	19	0	0	0
2017	Auto Academy Automotive Technology	San Clemente High School	Warren Caesar	AUTO 101 - Automotive Electronic Systems	Year	3	9	0	0	0
2017	Auto Academy Consumer	San Clemente High School	Warren Caesar	AUTO 100 - Automotive Fundamentals	Sem_1	2	6	0	0	0
2017	Auto Academy Mechanics	San Clemente High School	Warren Caesar	AUTO 100 - Automotive Fundamentals	Sem_2	2	0	0	0	0
2017	Auto Repair	Aliso Niguel High School	Doug Mack	AUTO 100 - Automotive Fundamentals	Year	7	3	0	0	0
2017	Business Management and Entrepreneurship	Tesoro High School	Craig Cunningham	BUS 160 - Entrepreneurship	Year	5	0	27	0	0
2017	Business Management and Entrepreneurship	Tesoro High School	Craig Cunningham	BUS 160 - Entrepreneurship	Year	3	0	31	0	0
2017	Cisco IT Essentials	San Clemente High School	Gregory French	BUS 160 - Entrepreneurship	Year	4	0	0	0	0
2017	Consumer Auto	Aliso Niguel High School	Doug Mack	CMT 220 - Computer Maintenance and Repair	Year	4	7	0	0	0
2017	Consumer Auto	Aliso Niguel High School	Doug Mack	AUTO 100 - Automotive Fundamentals	Year	1	8	0	0	0
2017	Consumer Auto	Aliso Niguel High School	Doug Mack	AUTO 100 - Automotive Fundamentals	Year	6	8	0	0	0
2017	Consumer Auto	Aliso Niguel High School	Doug Mack	AUTO 100 - Automotive Fundamentals	Year	2	13	0	0	0
2017	Culinary Arts	Dana Hills High School	Alissa Hernandez	FN 244 - Baking Fundamentals I	Year	1	0	0	0	0
2017	Culinary Arts	Dana Hills High School	Alissa Hernandez	FN 244 - Baking Fundamentals I	Year	2	0	0	0	0
2017	Culinary Arts	Dana Hills High School	Alissa Hernandez	FN 244 - Baking Fundamentals I	Year	3	0	0	0	0
2017	Digital Photo 1	Cal Prep Academy	Mike Moore	PHOT 50 - Digital Photography I	Year	4	0	0	0	0
2017	Digital Photography	Aliso Niguel High School	Richard Ruhlen	PHOT 50 - Digital Photography I	Year	3	0	0	0	0
2017	Digital Photography	Aliso Niguel High School	Richard Ruhlen	PHOT 50 - Digital Photography I	Year	5	0	0	0	0
2017	Digital Photography	Aliso Niguel High School	Richard Ruhlen	PHOT 50 - Digital Photography I	Year	6	0	0	0	0
2017	Digital Photography	San Clemente High School	Alana Mack	PHOT 50 - Digital Photography I	Year	2	5	0	0	0
2017	Digital Photography	San Clemente High School	Alana Mack	PHOT 50 - Digital Photography I	Year	3	6	0	0	0
2017	Digital Photography	San Clemente High School	Alana Mack	PHOT 50 - Digital Photography I	Year	1	4	0	0	0
2017	Digital Photography	San Clemente High School	Alana Mack	PHOT 50 - Digital Photography I	Year	4	0	0	0	0
2017	Digital Photography	San Clemente High School	Alana Mack	PHOT 50 - Digital Photography I	Year	5	7	0	0	0
2017	Digital Photography 1A/1B	San Juan Hills High School	Ryan Norgren	PHOT 50 - Digital Photography I	Year	4	0	0	0	0
2017	Digital Photography 1A/1B	San Juan Hills High School	Ryan Norgren	PHOT 50 - Digital Photography I	Year	1	0	0	0	0
2017	Digital Photography 1A/1B	San Juan Hills High School	Ryan Norgren	PHOT 50 - Digital Photography I	Year	2	1	0	0	0
2017	Digital Photography 1A; 1B	San Juan Hills High School	Ryan Norgren	PHOT 50 - Digital Photography I	Year	4	2	13	0	0
2017	Digital Photography 1A; 1B	Tesoro High School	John Hallam	PHOT 50 - Digital Photography I	Year	6	1	10	0	0
2017	Digital Photography 1A; 1B	Tesoro High School	John Hallam	PHOT 50 - Digital Photography I	Year	2	1	21	0	0
2017	Digital Photography 1A; 1B	Tesoro High School	John Hallam	PHOT 50 - Digital Photography I	Year	2	1	16	0	0
2017	Engineering and Manufacturing Technology	Capistrano Valley High School	Katherine Amoukhteh	DR 50 - Introduction to CAD	Year	2	0	0	0	0
2017	Engineering and Manufacturing Technology	San Juan Hills High School	Collin MacDonald	MFG 204 - 3D Computer-Aided Design-Solidworks	Year	1	2	0	0	0
2017	Engineering and Manufacturing Technology	San Juan Hills High School	Collin MacDonald	MFG 204 - 3D Computer-Aided Design-Solidworks	Year	6	0	0	0	0
2017	Engineering Principles	Capistrano Valley High School	Katherine Amoukhteh	MFG 204 - 3D Computer-Aided Design-Solidworks	Year	1	0	15	0	0
2017	EngineerMigTech	Aliso Niguel High School	Jaques Andre	DR 50 - Introduction to CAD	Year	4	0	0	0	0
2017	EngineerMigTech	San Clemente High School	Jaques Andre	DR 50 - Introduction to CAD	Year	1	19	0	0	0
2017	Fashion Design	Capistrano Valley High School	Annelle Wells	FASH 101 - Introduction to Fashion Careers	Year	8	5	0	0	0
2017	Graphic Production Technology	San Juan Hills High School	Greg Carlson	GC 63 - Introduction to Screen Printing	Year	4	25	0	0	0
2017	Graphic Production Technology	San Juan Hills High School	Greg Carlson	GC 63 - Introduction to Screen Printing	Year	6	18	0	0	0
2017	Graphic Production Technology	San Juan Hills High School	Greg Carlson	GC 63 - Introduction to Screen Printing	Year	8	12	0	0	0
2017	Intro to Accounting	Tesoro High School	Craig Cunningham	ACCT 215 - General Accounting	Year	4	0	25	0	0
2017	Multimedia Design	Dana Hills High School	Krista Snow	GO 147 - Introduction to Computer Graphics	Year	3	1	13	0	0
2017	Multimedia Design	Laguna Beach High School	Scott Wittkop	GO 147 - Introduction to Computer Graphics	Year	4	2	9	0	0
2017	Multimedia Production	Laguna Beach High School	Scott Wittkop	GC 63 - Introduction to Screen Printing	Year	1	0	14	0	0
2017	Multimedia Production	Laguna Beach High School	Scott Wittkop	GC 63 - Introduction to Screen Printing	Year	2	1	17	0	0

SchoolYear	High School Class Name	School	Teacher	Course Name (Saddleback College)	Semester	ClassPeriod	EnrPend	Enrolled	Credits	Awarded
2017	Multimedia Production	Laguna Beach High School	Scott Wittkop	GC 63 - Introduction to Screen Printing	Year	5	0	14	0	0
2017	Newspaper	San Juan Hills High School	William Kaiser	JRN 112 - News Media Production Blogging & Social Media	Year	3	0	0	0	0
2017	Small Business Mgt/Entrepreneurship	Aliso Niguel High School	Tonya Whiteside	BUS 160 - Entrepreneurship	Year	8	0	18	0	0
2017	SOCSA Digital Photography	Dana Hills High School	Natalie Hribar-Kelly	PHOT 50 - Digital Photography I	Year	4	0	21	0	0
2017	SOCSA Digital Photography	Dana Hills High School	Natalie Hribar-Kelly	PHOT 50 - Digital Photography I	Year	5	1	21	0	0
2017	SOCSA Digital Photography	Dana Hills High School	Natalie Hribar-Kelly	PHOT 50 - Digital Photography I	Year	2	0	18	0	0
2017	Sports Medicine	Aliso Niguel High School	Lauren Mott	KNES 53 - Introduction to Athletic Training	Year	3	0	31	0	0
2017	Sports Medicine	Aliso Niguel High School	Lauren Mott	KNES 53 - Introduction to Athletic Training	Year	5	0	25	0	0
2017	Sports Medicine	Capistrano Valley High School	Kathryn Cleek	KNES 53 - Introduction to Athletic Training	Year	3	0	0	0	0
2017	Sports Medicine	Capistrano Valley High School	Kathryn Cleek	KNES 53 - Introduction to Athletic Training	Year	4	0	0	0	0
2017	Sports Medicine	Tesoro High School	Sean Higgs	KNES 53 - Introduction to Athletic Training	Year	2	23	0	0	0
2017	Sports Medicine	Tesoro High School	Sean Higgs	KNES 53 - Introduction to Athletic Training	Year	1	23	0	0	0
2017	Stagecraft	Tesoro High School	Cambria Beilstein	ETT40 - Stagecraft	Year	4	0	9	0	0
2017	Stagecraft	San Juan Hills High School	Cheryl Des Palms	ETT40 - Stagecraft	Sem_2	7	0	0	0	0
2017	Theatre II	Laguna Beach High School	Alexis Karol	TA 1 - Fundamentals of Acting	Year	7	0	1	0	0
2017	TV Broadcast Journalism	San Juan Hills High School	Brian Devaney	CTVR 124 - Television Production I	Year	1	0	0	0	0
2017	TV Broadcast Journalism	Tesoro High School	John Hallam	CTVR 124 - Television Production I	Year	1	1	8	0	0
2017	TV/Broadcast Journalism	Aliso Niguel High School	Jon Ohnstad	CTVR 124 - Television Production I	Year	1	0	12	0	0
2017	Video Production	San Clemente High School	Jonathan Bisch	CTVR 101 - Video Production Basics	Year	6	0	17	0	0
2017	Video Production	San Juan Hills High School	Brian Devaney	CTVR 101 - Video Production Basics	Year	2	0	8	0	0
2017	Video Production 1A/1B	Aliso Niguel High School	Jon Ohnstad	CTVR 101 - Video Production Basics	Year	4	0	17	0	0
2017	Video Production 1A/1B	Aliso Niguel High School	Jon Ohnstad	CTVR 101 - Video Production Basics	Year	3	0	15	0	0
2017	Video Production 1A; 1B	Tesoro High School	John Hallam	CTVR 101 - Video Production Basics	Year	5	0	11	0	0
2017	Video Production 1A; 1B	Tesoro High School	John Hallam	CTVR 101 - Video Production Basics	Year	3	0	13	0	0
2017	Virtual Enterprise	San Juan Hills High School	Jeremy Wooten	BUS 160 - Entrepreneurship	Year	3	0	0	0	0
257										504

761 Total Enrolled
As of January 2018

COLLEGE AND CAREER ADVANTAGE

2017-18 CTE Participation

High School	Number of CTE Sections Offered	CTE Enrollment/ Bell	CTE Enrollment/ After-Bell	Total CTE Enrollment	School Enrollment	Percent of CTE students
ANHS	136	1885	173	2,058	3,120	66%
CalPrep	17	84	5	89	208	43%
CVHS	118	1516	136	1,652	2,107	78%
DHHS	132	1991	195	2,186	2,547	86%
SERRA	36	102	35	137	163	84%
SCHS	109	1124	332	1,456	3,024	48%
SJHHS	123	1586	182	1,768	2,545	69%
THS	94	1242	114	1,356	2,554	53%
LBHS	16	499	168	667	1,091	61%
HS Totals	781	10,029	1,340	11,369	17,359	65%

Middle School	Number of CTE Sections Offered	CTE Enrollment/ Bell	School Enrollment	Percent of CTE students
AVMS	26	649	1,073	60%
Arroyo	2	55	399	14%
BAMS	15	254	895	28%
DJAMS	22	519	1,147	45%
Hankey	2	34	236	14%
LRMS	26	632	1,546	41%
LFMS	12	347	944	37%
MFMS	9	347	1,390	25%
Newhart	14	369	1,249	30%
NHMS	15	328	1,071	31%
SMS	6	158	918	17%
VDMMS	8	274	642	43%
MS Total	157	3,966	11,510	34%

COLLEGE AND CAREER ADVANTAGE

2016-17 High School CTE Participation

High School	Number of CTE Sections Offered	CTE Enrollment/ Bell	CTE Enrollment/ After-Bell	Total CTE Enrollment	School Enrollment	Percent of CTE students
ANHS	76	1783	209	1,992	3,068	65%
CVHS	80	1363	169	1,532	2,241	68%
DHHS	89	1783	204	1,987	2,679	74%
SERRA	5	31	16	47	165	28%
SCHS	81	1146	581	1,727	3,024	57%
SJHHS	80	1515	182	1,697	2,392	71%
THS	62	780	157	937	2,451	38%
LBHS	12	458	146	604	1,024	59%
Grand Total	485	8,859	1,664	10,523	17,044	62%

College and Career Advantage

2015-16 High School CTE Participation

High School	CTE/ROP Enrollment	Total HS Students	Percent of CTE students
ANHS	1,427	3,068	46%
CVHS	1,136	2,241	51%
DHHS	1,680	2,679	62%
JSHS	150	165	90%
SCHS	1,072	3,024	35%
SJHHS	1,541	2,392	64%
THS	699	2,451	29%
LBHS	487	1,024	48%
Grand Total	8,192	17,044	48%

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: ROP Governing Board

FROM: Patricia Romo, Executive Director

DATE: March 5, 2018

SUBJECT: MEMORANDUM OF UNDERSTANDING – CALIFORNIA
HOMEBUILDING FOUNDATION

BACKGROUND INFORMATION

In Fall of 2017, College and Career Advantage began offering an Engineering course at San Juan Hills High School with a focus on Building and Construction. The local labor market shows that there are 6,000 jobs available in Southern Orange County in medium to high wage positions in Construction.

CURRENT SITUATION

To further develop the pathway and provide students the opportunity to learn various career opportunities in Building and Construction, CCA has developed an MOU with the California Homebuilding Foundation in offering courses using curriculum through the Building and Industrial Trades Academy (BITA) program. BITA courses focus on trades such as carpentry, electrical, plumbing, framing, etc. Students from across the state compete in local building competitions. A course will begin in the Fall of 2018 upon Board approval.

RECOMMENDATION

It is respectfully requested that the Governing Board review and approve the MOU with CHF to begin offering BITA courses.

ACTION/VOTE

**Agenda Item 17
March 12, 2018**

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**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CALIFORNIA HOMEBUILDING FOUNDATION AND COLLEGE AND CAREER ADVANTAGE
(ROP)**

This Memorandum of Understanding (“Agreement”) is entered into as of **MARCH 12, 2018** (“Effective Date”), by and between the California Homebuilding Foundation, a California non-profit corporation (“CHF”) and College and Career Advantage (DISTRICT/ JPA ROP).

RECITALS:

- A. College and Career Advantage is a public school district serving students in the Capistrano Unified School District and Laguna Beach Unified School District Regions and County of Orange, California
- B. CHF has established and manages a statewide charitable educational program known as the Building Industry Technology Academy (BITA).
- C. For the success of BITA, CHF relies upon school teachers and administrators, local high schools and school districts to implement local educational programs for the benefit and education of their students. In support of local BITA programs, CHF provides educational materials and identifies opportunities and provides financial support through industry fundraising.
- D. College and Career Advantage desires to implement a local BITA program at one of more of its high schools as set forth herein.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

AGREEMENT

- 1. **Term.** This Agreement shall commence on the Effective Date for an initial term through June 30, 2019. Thereafter, until terminated by notice given by either party as provided below, this Agreement shall be automatically renewed on the first of July each year for an additional one year period.
- 2. **DISTRICT Responsibilities.** During the Term, DISTRICT shall have the responsibility to:
 - a. Provide administrative and support staff with resources and time to oversee and facilitate the BITA program.
 - b. Develop an annual plan based on student interest and enrollment to:

- i. Ensure that the BITA construction technology materials are made available to the instructors as funding permits
 - ii. Hire and retain qualified career technology instructors. Involvement and input from partnering organizations available if requested.
 - iii. Provide a variety of increasingly challenging work-based learning activities throughout the school year as funding permits.
 - c. DISTRICT shall provide or cause to be provided facilities as determined appropriate, in its sole discretion, to accommodate BITA. It is anticipated that DISTRICT will designate a classroom, shop area and work yard with adequate storage for materials. In addition, DISTRICT shall provide the equipment necessary including maintenance, repair and upkeep of the equipment to run BITA on its campus and will make the BITA construction technology materials available to its instructors.
 - d. DISTRICT shall hire and retain qualified career technology instructors, and will provide the appropriate administrative and support staff to BITA. DISTRICT shall also provide the necessary administrative and support staff to establish articulation agreements with local community colleges.
 - e. DISTRICT will provide a variety of increasingly challenging work-based learning activities throughout the school year as funding permits, including providing adequate supervision of its students while visiting off-site locations as provided in Section 5 of this Agreement.
 - f. DISTRICT shall create and conduct pre and post surveys of student's participation in BITA. In addition, DISTRICT, in cooperation with CHF will explore the implementation of a post-high school tracking system to provide summary information concerning the operation of BITA to CHF. Said summary information shall comply with all confidentiality and privacy laws such as FERPA and Cal. Ed. Code Section 49060 et seq., and will not include any identifiable student information.
 - g. DISTRICT shall utilize the name "Building Industry Technology Academy" or BITA only in connection with programs undertaken pursuant to this agreement.
 - h. DISTRICT shall assure that the operation of BITA within its jurisdiction shall be in compliance with the legal provisions of the California Education Code and other applicable provisions of state, federal or local laws and regulations.
 - i. Consistent with paragraph 5 below, DISTRICT shall manage the experience of its students while participating in the BITA program.
3. CHF Responsibilities. During the Term, CHF shall have the following responsibilities:

- a. CHF shall continue to develop and maintain curriculum for BITA, which shall be aligned to the California Career Technical Education Standards/Common Core State Standards/SCANS, which can be replicated.. The Curriculum shall be reviewed by industry professionals, and shall include course outlines, lesson plans, tests, standards alignment, and all other necessary instructional documents. CHF shall provide the Curriculum to DISTRICT to be considered for, and implemented as appropriate into, the BITA program.
 - b. In addition to the Curriculum, CHF shall provide, or cause to be provided, workforce demand, labor statistics information, resource data, and new construction technology insights to be utilized in the classroom for the BITA program.
 - c. CHF shall promote the BITA program to the building industry and in the local community, particularly in the greater Orange County, California area, and encourage the contribution of materials, volunteers and financial resources.
 - d. In conjunction with DISTRICT staff, CHF shall provide input and review of the BITA pre-training and post-training surveys. Using a continuous cycle of improvement approach, review and analyze the BITA survey results to determine next steps. Additionally, in conjunction with DISTRICT staff, CHF shall provide input and review the BITA post-high school tracking system, including analyzing the results to identify needed adjustments to the program.
 - e. CHF shall conduct fundraising efforts both statewide and locally, in an effort to raise funds that can be contributed to and/or dedicated for the benefit of BITA, under the direction of CHF's Board of Trustees and consistent with CHF's bylaws and policies. Locally these funds will be intended to offset the district's cost of equipment, facility maintenance and special projects necessary to run BITA.
 - f. As part of its fundraising, CHF will seek funds specifically for a variety of increasingly challenging work-based learning experiences. However, as set forth in Section 5, CHF shall have no obligation or liability for providing supervision on such work-based learning experiences, which shall be managed solely by District as part of its local BITA program.
4. Use of BITA Name. The BITA name is a service mark or trade name of CHF reserved for the exclusive use of programs while they are supported by CHF working in cooperation with various educational institutions. As such, CHF enjoys all rights to the name. DISTRICT agrees that it will not use the BITA name without the expressed approval of CHF pursuant to this Agreement and renewals or restatements thereof.
 5. CHF Not Liable for Student Supervision. DISTRICT agrees and acknowledges that CHF shall not have control over, nor shall provide any supervision of students

whether on campus or off campus for site visits and/or field trip excursions. DISTRICT shall assume all responsibility for the safety and conduct of its pupils, and the enforcement of the rules and regulation necessary to their protection, on and off campus, as required by state and federal law.

6. No Joint Venture. This Agreement shall not create a joint venture, partnership, or any other relationship of association between the parties.
7. Dispute Resolution. If any claim or controversy arises out of this Agreement (each a "Dispute"), the parties shall first enter into good faith negotiations to resolve the Dispute through their respective managements. In the event such good faith negotiations fails to settle any Dispute within sixty (60) days from notice of the Dispute, the parties shall try in good faith to settle the Dispute by non-binding mediation administrated by a mediator upon whom both the DISTRICT and the CHF agree, and if the Dispute persists, the parties consider arbitration before resorting to litigation.
8. Governing Law. The interpretation and enforcement of this Agreement shall be governed by the laws of the State of California, the state in which the Agreement is signed.
9. No Third Party Rights. Nothing in this Agreement is intended to make any person or entity that is not a signatory to the agreement a third-party beneficiary of any right created by this Agreement or by operation of law.
10. Termination. Either party may terminate this Agreement without cause upon providing notice to the other party not less than sixty (60) days prior to the first day of a particular semester's classes as set forth in DISTRICT's academic calendar. In the event of termination, the parties will cooperate to minimize disruption to existing or continuing programs. It is understood that the extension or renewal of this Agreement at any point beyond the initial one year term shall be contingent upon the continued interest and mutual agreement of the parties.
11. Each Party shall not disclose records received from the other Party, which have been designated as confidential, including personnel records and student records pursuant to FERPA and California Education Code Section 40973, *et seq.* In the event a Foundation receives a request for disclosure of such confidential records, whether under the California Public Records Act, a duly-issued subpoena, or otherwise, it shall tender the request to District who shall be responsible for addressing said request, including the defense of its claim of confidentiality. The party asserting its claim of confidentiality shall hold harmless and defend the Party receiving such request from any liability, claim, loss, cost, attorney's fees and damages, as adjudged by a court of competent jurisdiction, arising out of a refusal to disclose such confidential records.

12. Each party agrees to hold harmless, defend, and indemnify the other, and the officers, employees, boards, volunteers, and agents of each from and against any and all liability, losses, costs or expenses (including reasonable attorney's fees), or claims for injury or damages arising directly out of the performance (or nonperformance) of its specific responsibilities set forth above in paragraphs 2 or 3, as applicable, but only in proportion to, and to the extent that such liability, loss, cost, expense, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of the indemnifying party, its officers, employees, directors or agents.
13. The parties hereto agree that the relationship created by this MOU is that of independent contractors.
14. It is the policy of DISTRICT that in connection with all educational services and programs, there will be no discrimination against any pupil, employee, or contractor because of race, color, ancestry, national origin, handicap, religious creed, sex, sexual orientation, age, or marital status. Foundation and BITA agree to comply with all applicable state and federal laws in this regard.
15. **Governing Law.** The interpretation and enforcement of this MOU shall be governed by the State of California, the state in which the MOU was signed by the DISTRICT and the services are to be provided. Venue of any litigation arising out of or connected with this MOU shall lie exclusively in the state trial court or Federal District Court located in Orange County in the State of California.
16. **Attorney's Fees.** In the event suit is brought by either party to enforce the terms and provisions of this Agreement or to secure the performance hereof, each party shall bear its own attorney fees.
17. **Notices.** Any notices required to be given under this Agreement shall be provided as follows:

To DISTRICT:

College and Career Advantage
 (A ROP formed as a JPA)
 33122 Valle Rd Suite B256
 San Juan Capistrano, CA 92675

To CHF:

California Homebuilding Foundation (CHF)
 1215 K Street, #1200
 Sacramento, CA 95814

18. **Entire Agreement.** This Agreement contains the entire agreement between the parties respecting the subject matter of this Agreement and supersedes all prior understanding and agreements wither oral or in writing. No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing and signed by the parties.

19. Severability. If any term, covenant, or condition of this Agreement is held to by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by and through their authorized officers as of the day, month and year first written above.

For CHF:

For College and Career Advantage:

By: _____

By: _____

Terri Brunson, Executive Director
California Homebuilding Foundation
(CHF)
1215 K Street, #1200
Sacramento, CA 95814
(916) 340-3340
tbrunson@mychf.org

Patricia Romo
Executive Director
College and Career Advantage
33122 Valle Rd Suite B256
San Juan Capistrano, CA 92675
(949) 234-9464
pjromo@capousd.org

By: _____

By: _____

Chair, CHF Board of Trustees

Gila Jones, President
College and Career Advantage Governing Board

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Patricia Romo, Executive Director
DATE: March 5, 2018
SUBJECT: RESOLUTION #06-17/18, REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES PERFORMED BY CLASSIFIED EMPLOYEES

CURRENT SITUATION

This agenda item proposes that the Governing Board consider the reduction or elimination of particular kinds of services performed by classified employees. This item seeks authorization for the Executive Director or the Executive Director's designee to provide notice to affected personnel listed in Exhibit D. The possible reduction or elimination of particular kinds of services performed by classified employees is intended for 2018-19.

FISCAL IMPLICATIONS

The budget will be reduced based on the magnitude of elimination or reduction of classified positions implemented for 2018-19.

RECOMMENDATION

It is respectfully recommended that the Governing Board review and consider adoption of Resolution #06-17/18, Reduction or Elimination of Particular Kinds of Services Performed by Classified Employees.

COLLEGE AND CAREER ADVANTAGE

RESOLUTION #06-17/18

**REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES
PERFORMED BY CLASSIFIED EMPLOYEES**

WHEREAS, California law advises the Governing Board to give notice on or before May 15th to any classified employee that he/she may have their position reduced or eliminated for the following school year; and

WHEREAS, the positions listed on Exhibit D attached hereto are classified employees who have been employed for the 2017-18 fiscal year; and

WHEREAS, the Governing Board has determined that such employees should be notified that their positions may be reduced or eliminated for the 2018-19 school year.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of College and Career Advantage hereby authorizes and directs the Executive Director or the Executive Director's designee to notify the personnel named on Exhibit D attached hereto that they may have their position eliminated or reduced for the 2018-19 school year. The Executive Director or the Executive Director's designee is further authorized to take any other actions necessary to affect the intent of this Resolution.

I, Patricia Romo, Secretary of the Governing Board of College and Career Advantage of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Governing Board at a meeting thereof held on the 12th day of March, 2018.

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 12th day of March 2018.

AYES	()	ABSENT	()
NOES	()	ABSTAIN	()

Secretary

EXHIBIT D

Possible Reduction or Elimination of Certain Classified Services.

The following particular kinds of services are to be reduced or eliminated at the end of the 2017-18 school year.

Job Title

Project Specialist/Adult Education (1)

Student Support Services Manager (1)

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Patricia Romo, Executive Director
DATE: March 5, 2018
SUBJECT: RESOLUTION #07-17/18, REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES PERFORMED BY CERTIFICATED EMPLOYEES

CURRENT SITUATION

This agenda item proposes that the Governing Board consider the reduction or elimination of particular kinds of services performed by certificated employees. This item seeks authorization for the Executive Director or the Executive Director's designee to provide notice to affected personnel listed in Exhibit E. The possible reduction or elimination of particular kinds of services performed by certificated employees is intended for 2018-19.

FISCAL IMPLICATIONS

The budget will be reduced based on the magnitude of salary or work year reductions implemented for 2018-19.

RECOMMENDATION

It is respectfully recommended that the Governing Board review and consider adoption of Resolution #07-17/18, Reduction or Elimination of Particular kinds of Services Performed by Certificated Employees.

COLLEGE AND CAREER ADVANTAGE

RESOLUTION #07-17/18

**REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES
PERFORMED BY CERTIFICATED EMPLOYEES**

WHEREAS, Education Code Section 44949(a)(1) authorizes this Governing Board to give notice on or before March 15th to any certificated employee that he/she may have their position reduced or eliminated for the following school year; and

WHEREAS, the positions listed on Exhibit E attached hereto are certificated employees who have been employed for the 2017-18 fiscal year; and

WHEREAS, the Governing Board has determined that such employees should be notified that their position may be reduced or eliminated for the 2018-19 school year.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the College and Career Advantage hereby authorizes and directs the Executive Director or the Executive Director's designee to notify the personnel named on Exhibit E attached hereto that he/she may have their services reduced or eliminated for the 2018-19 school year. The Executive Director or the Executive Director's designee is further authorized to take any other actions necessary to affect the intent of this Resolution.

I, Patricia Romo, Secretary of the Governing Board of College and Career Advantage hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Governing Board at a meeting thereof held on the 12th day of March, 2018.

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 12th day of March 2018.

AYES	()	ABSENT	()
NOES	()	ABSTAIN	()

Secretary

Possible Reduction or Elimination of Certain Certificated Services.

The following particular kinds of services are to be reduced or eliminated at the end of the 2017-18 school year.

Job Title

Dental Instructor (1)

Instructional Coach (1)

Pharmacy Technician Instructor (1)

Surgical Technology Instructor (1)