

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: March 12, 2018 MINUTES

Trustee Jones, President, called the meeting to order in the Jackson Room at Capistrano Unified School District at 8:33 a.m.

Trustee Jones led the Pledge of Allegiance.

Trustees Present: Ketta Brown
Amy Hanacek
Gila Jones
Martha McNicholas
Jan Vickers

APPROVAL OF AGENDA

Prior to approval of the Agenda, Mrs. Romo requested that Lobbying Firms and Career College be added to the Executive Director's Report prior to Recognition of CCA Board President.

Approval of
Agenda

On a motion from Trustee Brown, seconded by Trustee McNicholas, it carried by a 5-0 vote to approve the agenda as modified.

VOTE: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
NOES: None

CONSENT CALENDAR

On a motion from Trustee Brown, seconded by Trustee McNicholas, it carried by a 5-0 roll call vote to approve the consent calendar to include the following:

Minutes of the Board meeting on December 14, 2017, as presented.

Minutes

Purchase Orders as presented.

Purchase Orders

Checks as presented.

Checks

Personnel assignment order as presented.

Personnel
Assignment
Order

Donation as presented.

Donation

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
NOES: None

EXECUTIVE DIRECTOR'S REPORT

Grant Updates:

Mrs. Romo reported this is the final year of the CTE Incentive Grant. The consortium will receive \$1.7 million, however, an extra \$440,000 was spent on the CUSD middle school labs and this amount will be paid back from the \$1.7 million. A few plans for the remaining money include a new CTE investigation lab at Serra High, a new culinary lab at SCHS, the purchase of ten Z spaces for the medical classes, a new Dell lab at DHHS, possibly updating the dental and EMT classrooms and adding robotics at DHHS. The OC Pathways Grant has ended and the Perkins Grant remains the same at \$250,000.

**Grant
Updates**

Overview of CTE Progress

Mrs. Romo reported it has been three years since reorganizing career technical education. Mrs. Romo shared the articulation information from the 2015 course catalog with the Board highlighting the increased number of UC a-g approved courses and articulated classes that have been added in the past three years. Mrs. Romo also reported that Accounting has recently been approved as an honors class through the UC system.

**Overview of CTE
Progress**

CTE Advisory Board Meeting

The CTE Advisory Board Meeting will be held Wednesday, May 2, 2018, in the Board Room of Capistrano Unified School District. CCA instructors, as well as District instructors teaching CTE classes, will network with industry experts and partners who will provide their professional experience and advice on curriculum, skills and training.

**CTE Advisory
Board Meeting**

New Courses for Fall

Mrs. Romo reported on a few, possible new course offerings for Fall 2018. Possibilities include an AP Computer Class and Intro to Emergency Medicine at Laguna Beach High School; continuing Aviation at Tesoro and adding Aviation and Accounting at San Juan Hills High School; Physical Therapy Aide at Aliso Niguel, Capistrano Valley and San Juan Hills High Schools; Chemistry and Environmental Engineering and Teaching Careers at Tesoro High School; Culinary Arts at San Clemente High School and Robotics at Dana Hills High School. These are a few possible

New Courses

additions under consideration.

WASC Mid-Cycle Visit

The mid-cycle visit is scheduled for Friday, May 4, 2018. Staff is currently working on the WASC report and a copy will be emailed to Trustees in the next week.

WASC Mid-Cycle Visit

Saddleback Articulation Nights

Saddleback articulation nights are scheduled for April 24-26, 2018. All CTE teachers are encouraged to get their classes articulated so that students can receive immediate credit.

Saddleback Articulation Nights

Lobbying Firms

The two lobbying firms working to support funding for CTE are Capital Advisors who have been retained by CAROCP and School Services who have been retained by the JPA consortium. Legislation supporting permanent funding for CTE, Assembly Bill 1743, will be heard at the State Capitol on March 21, 2018.

Lobbying Firms

Career College

Mrs. Romo reported that more students graduate from high school than college. Saddleback is interested in partnering with CCA and focusing on the CTE industry pathways for adult students who are re-entering the workforce or need additional training. This would be a non-college credit, short-term adult education program.

Career College

Recognition of CCA Board President

Trustee Jones was recognized for her past two years' service as CCA Governing Board President. Mrs. Romo thanked Trustee Jones for her hard work and dedication and for championing on behalf of career technical education.

Recognition of CCA Board President

SECOND INTERIM

Mrs. Cindy Fox, CCA Accountant, provided the Board with a summary overview of the Second Interim Report. The Board expressed appreciation for the summary memo presented with second interim report and the oral summary overview.

Second Interim

On a motion from Trustee McNicholas, seconded by Trustee Brown, it carried unanimously to certify the Second Interim Report.

BUDGET ASSUMPTIONS

Mrs. Romo presented the Governing Board with the proposed budget submitted to each District's Superintendent along with an additional proposed budget in the event Saddleback College does not renew the MOU for adult education.

Budget Assumptions

BUSINESS PARTNER AFFILIATION AGREEMENTS

Mrs. Romo presented a list of business partners for the Board's information and review. Three business partners recently acquired and not included on the list are Land Rover, the Laguna Beach Playhouse and the San Juan Capistrano Playhouse.

Business Partner Affiliation Agreements

CONFLICT OF INTEREST CODE

On a motion from Trustee McNicholas, seconded by Trustee Brown, it carried unanimously to approve the Conflict of Interest Code as presented.

Conflict of Interest Code

CAREER TECHNICAL EDUCATION – FUTURE FUNDING

The Governor's budget released in January 2018 included ongoing funding of \$200 million for agencies offering K-12 CTE programs that develop or enhance the Strong Workforce Initiative. Funding will be apportioned from the chancellor's office to fiscal agents of each consortium based on various weighted factors in each region. Mrs. Romo provided the Board with information received from OCDE outlining the future funding formula for CTE.

CTE – Future Funding

ASSEMBLY BILL (AB-1743) UPDATE AND LETTER OF SUPPORT

Mrs. Romo provided the Board with information amending proposed Assembly Bill 1743. As amended, AB-1743 would increase the CTEIG annual finding level to \$500 million per year and provide long term, stable funding for CTE programs in California's K-12 schools. Mrs. Romo requested the Board's approval to send a letter of support to district state legislative representatives urging support of AB-1743 with Amendments. The Bill is scheduled to be heard March 21, 2018.

AB1743

On a motion from Trustee Vickers, seconded by Trustee Brown, it carried unanimously to grant the Executive Director approval to send the letter of

support letter as presented.

CATEMA

Mrs. Romo provided the Board with a report of this year's CATEMA participation. CATEMA is a software program that allows students to earn college credit through articulation while simultaneously earning high school credit. CATEMA provides data on students who have earned articulated college credit and the number of students who go on to college.

CATEMA

ENROLLMENT DATA

Mrs. Romo provided the Board with CTE enrollment data for the current school year and the past two school years. The percentage of CTE enrolled high school students went from 48% in the 2015-16 school year to 65% in the current school year. Additionally, middle school CTE enrollment for the current school year is at 34%.

ENROLLMENT DATA

MOU BETWEEN THE CALIFORNIA HOMEBUILDING FOUNDATION AND COLLEGE AND CAREER ADVANTAGE

On a motion from Trustee Brown, seconded by Trustee McNicholas, it carried unanimously to approve the Memorandum of Understanding between the California Homebuilding Foundation and College and Career Advantage.

MOU

RESOLUTION #06-17/18 – REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES PERFORMED BY CLASSIFIED EMPLOYEES

On a motion from Trustee Brown, seconded by Trustee McNicholas, it carried by a 5-0 roll call vote to adopt Resolution #06-17/18, Reduction or Elimination of Particular Kinds of Services Performed by Classified Employees.

Resolution #06- 17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers,
NOES: None

RESOLUTION #07-17/18 – REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES PERFORMED BY CERTIFICATED EMPLOYEES

On a motion from Trustee Brown, seconded by Trustee Vickers, it carried by a 5-0 roll call vote to adopt Resolution #07-17/18, Reduction or Elimination of Particular Kinds of Services Performed by Certificated Employees.

Resolution #07-17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers,
NOES: None

COMMENTS FROM THE BOARD

Mrs. Romo and the CCA Trustees discussed ways in which utilizing social media could be used to promote career technical education.

Comments from the Board

ADJOURN TO CLOSED SESSION

There was no closed session.

Closed Session

ADJOURNMENT

On a motion from Trustee Brown, seconded by Trustee McNicholas, it carried by a 5-0 vote to adjourn the meeting at 10:21 a.m. until the next regularly scheduled meeting scheduled for Tuesday, June 19, 2018.

Adjournment

VOTE: AYES: Trustees Brown, Hanacek, Jones, McNicholas, Vickers
NOES: None

Vice President

Secretary