

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: June 29, 2020 MINUTES

President Vickers called the meeting to order at 10:00 a.m.

Call to Order

In accordance with Board Policy 9324 Board meetings, all regular school Board meetings, will be audio recorded.

Audio Recording

There were no Closed Session Comments.

Closed Session
Comments

The Board recessed to Closed Session to discuss Public Health Emergency.

Closed Session

The regular meeting of the Board of Trustees reconvened to Open Session and was called to order by President Vickers at 10:50 a.m.

ROLL CALL: Present: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
Absent: None

PUBLIC HEARING FOR 2020-21 PROPOSED FINAL BUDGET

Trustee Vickers declared the Public Hearing open at 10:50 a.m. As there were no comments or input, the Public Hearing was declared closed at 10:51 a.m.

Public Hearing

Trustee Vickers led the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion from Trustee Perry, seconded by Trustee Jones, it carried by a roll call vote of 5-0 to approve the agenda.

Approval of
Agenda

ROLL CALL: Present: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
Absent: None

REPORT ON CLOSED SESSION ACTION

No reportable action.

Closed
Session

BOARD AND EXECUTIVE DIRECTOR COMMENTS

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**Public
Comments**

CONSENT CALENDAR

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 5-0 to approve the consent calendar to include the following:

Minutes of the Board meeting on March 12, 2020, as presented.

Minutes

Purchase Orders as presented.

Purchase Orders

Checks as presented.

Checks

Personnel Assignment Order as presented.

**Personnel
Assignment
Order**

Donation as presented.

Donation

Retainer Agreement for legal services with Margaret A. Chidester & Associates as presented.

**Retainer
Agreement**

Contract documents for the Strong Workforce Program K12 Pathway Coordinator Position as presented.

**Contract
Documents**

Clinical Training Affiliation Agreement between College and Career Advantage and Mission Hospital as presented.

**Clinical Training
Agreement**

Career Technical Education Coalition Agreement to Participate as presented.

**CTE Coalition
Agreement**

COVID-19 Operations Written Report, as presented.

**COVID-19
Report**

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

2020-21 PROPOSED FINAL BUDGET

Mrs. Fox, Accountant, presented a summary review of the 2020-21 proposed final budget.

2020-21 Budget

On a motion from Trustee Jones, seconded by Trustee Hanacek, it carried by a roll call vote of 5-0 to approve the 2020-21 proposed final budget.

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

WAGE AND STEP FREEZE FOR 2020-21

Due to reductions in revenue and to meet a balanced budget, CCA is requesting approval of a wage and step freeze for 2020-21.

**Wage and Step
Freeze for 2020-
21**

On a motion from Trustee Jones, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to approve a wage and step freeze for 2020-21.

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

IMPLEMENTATION OF FURLOUGH DAYS

On a motion from Trustee Jones, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to approve furlough days for 2020-21.

**Furlough Days
for 2020-21**

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

RESOLUTION #07-19/20 – REDUCTION OR ELIMINATION OF PARTICULAR KINDS OF SERVICES PERFORMED BY CERTIFICATED EMPLOYEES

On a motion from Trustee Jones, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to approve Resolution #07-19/20 – Reduction or Elimination of Particular Kinds of Services Performed by Certificated Employees.

**Resolution #07-
19/20**

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

YEAR-END INTERNAL TRANSFERS

On a motion from Trustee Hanacek, seconded by Trustee Perry, it carried by a roll call vote of 5-0 to approve Resolution #08-19/20, Year-End Internal Transfers

**Resolution #08-
19/20**

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

RATIFY/APPROVE JOB DESCRIPTIONS AND SALARY RANGE FOR CLASSIFIED AND CERTIFICATED MANAGEMENT

On a motion from Trustee Jones, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to approve/ratify job descriptions and salary range for classified and certificated management.

Job Description and Salary Range

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

SALARY SCHEDULES FOR 2020-21

On a motion from Trustee Jones, seconded by Trustee Perry, it carried by a roll call vote of 5-0 to approve Resolution #09-19/20, Salary Schedules for 2020-21 which are the same salary schedules as 2019-20.

Resolution #09-19/20

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

AUTHORIZATION OF SIGNATURES FOR FARMERS & MERCHANTS BANK

On a motion from Trustee McNicholas, seconded by Trustee Jones, it carried by a roll call vote of 5-0 to approve Resolution #10-19/20, Authorization of Signatures for Farmers & Merchants Bank.

Resolution #10-19/20

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

DENOUNCE ALL ACTS OF RACISM, INTOLERANCE AND UNLAWFUL DISCRIMINATION

Following discussion and support for this Resolution, staff requested the fourth paragraph of the Resolution be amended to include the word "acceptance."

Resolution #11-19/20

On a motion from Trustee Hanacek, seconded by Trustee Jones, it carried by a roll call vote of 5-0 to approve Resolution #11-19/20, Denounce all Acts of Racism, Intolerance and Unlawful Discrimination as amended.

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

DONATION OF COLLEGE AND CAREER ADVANTAGE BUILDINGS TO CAPISTRANO UNIFIED SCHOOL DISTRICT

On a motion from Trustee Hanacek, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to table this item pending additional information.

Donation of Buildings

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

CCA CALENDAR FOR THE 2020-21 SCHOOL YEAR

On a motion from Trustee Hanacek, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to approve the CCA Calendar for the 2020-21 school year.

CCA Calendar

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

BOARD APPROVAL TO GRANT ADDITIONAL SICK TIME PER EDUCATION CODE 45207, SECTION 4

On a motion from Trustee Perry, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to grant additional sick time per Education Code 45207, Section 4.

Sick Time

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

ADJOURNMENT

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 5-0 to adjourn the meeting at 11:47 a.m.

Adjournment

ROLL CALL: AYES: Trustees Hanacek, Jones, McNicholas, Perry, Vickers
NOES: None

Vice President

Secretary