

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: June 19, 2018 MINUTES

Trustee Brown, Vice President, called the meeting to order in Training Room 1 at Capistrano Unified School District at 8:35 a.m.

Trustee Brown led the Pledge of Allegiance.

Trustees Present: Ketta Brown
Amy Hanacek
Martha McNicholas
Jan Vickers

Trustee Absent: Gila Jones

APPROVAL OF AGENDA

Prior to approval of the agenda, Mrs. Romo requested that WASC Visit, Saddleback College, CUSD Board Meeting and Catalog be added to the Executive Director's comments.

Approval of
Agenda

On a motion from Trustee McNicholas, seconded by Trustee Vickers, it carried by a 4-0-1 vote to approve the agenda as modified.

VOTE: AYES: Trustees Brown, Hanacek, McNicholas, Vickers
NOES: None
ABSENT: Trustee Jones

CONSENT CALENDAR

On a motion from Trustee Hanacek, seconded by Trustee McNicholas, it carried by a 4-0-1 roll call vote to approve the consent calendar to include the following:

Minutes of the Board meeting on March 12, 2018, as presented.

Minutes

Purchase Orders as presented.

Purchase Orders

Checks as presented.

Checks

Personnel assignment order as presented.

Personnel
Assignment
Order

Distinguished Student Recognition Awards as presented.

DSR Awards

Business-Plus System Support Implementation and Software Support Service Agreement #42929, Amendment #2, as presented.

Business-Plus Agreement

Human Resources Application Implementation and Software Support Service Agreement #46314 as presented.

Human Resources Agreement

Agreement between Metropolitan Education District and Schools Services of California, Inc., as presented.

Metropolitan Education District and Schools Services Agreement

Disposal of Obsolete and/or Unrepairable Equipment as presented.

Obsolete Equipment

ROLL CALL: AYES: Trustees Brown, Hanacek, McNicholas, Vickers
NOES: None
ABSENT: Trustee Jones

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Public Comments

EXECUTIVE DIRECTOR'S REPORT

Budget

Governor Brown's budget for 2018-19 includes on-going funding for career technical education which plays a valuable role in preparing students to meet the state's labor market demands. The budget includes \$164 million ongoing Proposition 98 funding to establish a K-12 specific component within the Strong Workforce Program. From the \$164 million, \$14 million will be used for technical assistance to manage the grant. The budget further includes \$150 million ongoing Proposition 98 General Fund to make permanent the Career Technical Education Incentive Grant Program.

Budget

Summer Projects

Mrs. Romo updated Board members on a few of the projects being worked on this summer which include a new CTE Investigative Lab at Serra High School, work at Dana Hills High School on the digital photo lab, classroom moves at Tesoro High School, drops at San Juan Hills High School for the Virtual Enterprise class and updating the culinary room at San Clemente High School.

The Engineering Boot Camp for middle school students is taking place at CVHS and the SCHS Auto Academy is underway for the summer. A culinary internship for ANHS and a theater internship for DHHS are also scheduled for the summer.

WASC Visit

Mrs. Romo reported the mid-cycle WASC visit took place in May. With the progress made since the original six year accreditation was granted, it was determined the action plan prepared three years ago no longer applies and CCA staff will begin working on a new, updated WASC action plan.

Saddleback College

Mrs. Romo reported she will be taking two Saddleback dignitaries on a tour of CCA labs Thursday, June 21, 2018.

CUSD Board Meeting

Mrs. Romo reported she will be presenting at the CUSD Board Meeting on Wednesday, June 20, 2018. Included in the presentation will be a new CTE video produced by Mark Reid, CCA Video Production Instructor, information on CCA UC a-g approved courses, honors weighted CTE courses, industry certifications and other relevant information.

Catalog

Mrs. Romo shared a copy of the 2018-19 Course Catalog which now includes a page for each high school site listing CTE articulated courses. The list includes the name of the CCA instructor teaching an articulated course, the course title of the articulated course, and the college and college course title articulating with CCA courses.

CCA CALENDAR FOR 2018-19 SCHOOL YEAR

On a motion from Trustee Vickers, seconded by Trustee McNicholas, it

Summer Projects

WASC Visit

Saddleback College

CUSD Board Meeting

Catalog

CCA Calendar

carried by a vote of 4-0-1 to approve the CCA Calendar for the 2018-19 school year.

VOTE: AYES: Trustees Brown, Hanacek, McNicholas, Vickers
 NOES: None
 ABSENT: Trustee Jones

YEAR-END INTERNAL TRANSFERS

On a motion from Trustee McNicholas, seconded by Trustee Vickers, it carried by a vote of 4-0-1 to approve Resolution #08-17/18, Year-End Internal Transfers

Resolution #08-17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, McNicholas, Vickers
 NOES: None
 ABSENT: Trustee Jones

SALARY SCHEDULES FOR 2018-19

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a vote of 4-0-1 to approve Resolution #09-17/18, Salary Schedules for 2018-19.

Resolution #09-17/18

ROLL CALL: AYES: Trustees Brown, Hanacek, McNicholas, Vickers
 NOES: None
 ABSENT: Trustee Jones

PUBLIC HEARING FOR 2018-19 PROPOSED FINAL BUDGET

Trustee Brown declared the Public Hearing open at 9:38 a.m. As there were no comments or input, the Public Hearing was declared closed at 9:39 a.m.

Public Hearing

2018-19 PROPOSED FINAL BUDGET

Mrs. Fox, Accountant, provided Trustees with a summary overview of the 2018-19 Proposed Final Budget.

CTE – Future Funding

On a motion from Trustee Vickers, seconded by Trustee McNicholas, it carried by a vote of 4-0-1 to approve the 2018-19 Proposed Final Budget as presented.

VOTE: AYES: Trustees Brown, Hanacek, McNicholas, Vickers
NOES: None
ABSENT: Trustee Jones

FUTURE COURSE OFFERINGS

Mrs. Romo reported that several new courses will be offered in the fall. Some of the new courses at SJHHS include Aviation, a Law Pathway and a Building Industry Technology Academy (BITA) in accordance with an MOU with the California Homebuilding Foundation; a Careers in Teaching pathway and Chemical and Environmental Engineering at THS; an additional Culinary Internship at Monarch Beach Resort; new sections of Culinary Arts at SCHS; Introduction to Emergency Medicine at LBHS; Physical Therapy Aide and Video Game Design at CVHS; a CTE Investigation Lab at Serra High School. These are some of the future course offerings for the 18-19 school year.

Future Course Offerings

COMMENTS FROM THE BOARD

Trustee Brown thanked Mrs. Romo and staff for their hard work on behalf of the students.

Comments from the Board

ADJOURN TO CLOSED SESSION

There was no closed session.

Closed Session

ADJOURNMENT

On a motion from Trustee Hanacek, seconded by Trustee McNicholas, it carried by a 4-0-1 vote to adjourn the meeting at 9:56 a.m. until the next regularly scheduled meeting on Thursday, August 16, 2018.

Adjournment

VOTE: AYES: Trustees Brown, Hanacek, McNicholas, Vickers
NOES: None
ABSENT: Trustee Jones

Vice President

Secretary