

# **COLLEGE AND CAREER ADVANTAGE**

## **SPECIAL BOARD MEETING: July 29, 2020 MINUTES**

President Vickers called the meeting to order at 10:07 a.m.

**Call to Order**

**ROLL CALL:** Present: Trustees Vickers, Jones, Hanacek, McNicholas, Perry  
Absent: None

There were no Closed Session Comments.

**Closed Session  
Comments**

The Board recessed to Closed Session to discuss Public Health Emergency and Public Employee Employment/Appointment.

**Closed Session**

The regular meeting of the Board of Trustees reconvened to Open Session and was called to order by President Vickers at 10:45 a.m.

Trustee Vickers led the Pledge of Allegiance.

### **APPROVAL OF AGENDA**

On a motion from Trustee Perry, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to approve the agenda.

**Approval of  
Agenda**

**ROLL CALL:** AYES: Trustees Vickers, Jones, Hanacek, McNicholas, Perry  
NOES: None

### **REPORT ON CLOSED SESSION ACTION**

On agenda item 3A Trustees gave staff direction.

**Closed  
Session**

On agenda item 3B Trustees voted 5-0 to appoint Anthony Russomanno as College and Career Guidance Coordinator.

### **BOARD AND EXECUTIVE DIRECTOR COMMENTS**

Trustees expressed their appreciation and gratitude to staff for their hard work and dedication implementing on-line learning and providing students with an exceptional learning experience.

**Board and  
Executive  
Director  
Comments**

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

Public  
Comments

**K-12 STRONG WORKFORCE PROGRAM GRANT SUB-AGREEMENT  
BETWEEN RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND COLLEGE AND CAREER ADVANTAGE**

K-12 SWP  
Sub-  
Agreement

Staff corrected the period of performance for the Agreement as noted on the agenda. The period of performance shall be from March 1, 2020, through December 31, 2021.

On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 5-0 to approve the K12 Strong Workforce Program Grant Sub-Agreement between Rancho Santiago Community College District and College and Career Advantage.

**ROLL CALL:** AYES: Trustees Vickers, Jones, Hanacek, McNicholas, Perry  
NOES: None

**APPROVE JOB DESCRIPTION FOR COLLEGE AND CAREER  
GUIDANCE COORDINATOR**

Job Description

On a motion from Trustee Jones, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to approve the job description for College and Career Guidance Coordinator

**ROLL CALL:** AYES: Trustees Vickers, Jones, Hanacek, McNicholas, Perry  
NOES: None

**MEMORANDUM OF UNDERSTANDING BETWEEN CAPISTRANO  
UNIFIED SCHOOL DISTRICT AND COLLEGE AND CAREER  
ADVANTAGE FOR THE POSITION OF COLLEGE AND CAREER  
GUIDANCE COORDINATOR**

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On a motion from Trustee McNicholas, seconded by Trustee Perry, it carried by a roll call vote of 5-0 to approve the Memorandum of Understanding between Capistrano Unified School District and College and Career Advantage for the position of College and Career Guidance Coordinator.

**ROLL CALL:** AYES: Trustees Vickers, Jones, Hanacek, McNicholas, Perry  
NOES: None

**USE OF COLLEGE AND CAREER ADVANTAGE BUILDINGS BY  
CAPISTRANO UNIFIED SCHOOL DISTRICT**

Use of CCA  
Buildings

Trustee discussed the options presented in the legal opinion from the law

office of Margaret A. Chidester. Staff will present Trustees with an agreement for use of CCA buildings at the next regularly scheduled Board meeting.

**REOPENING SCHOOL IN FALL 2020**

Staff presented Trustees with a reopening plan for school in Fall 2020. Classes will begin remotely with the ability to switch to a hybrid schedule or in-classroom instruction upon approval.

**Reopening  
School**

Mrs. Romo invited Trustees to the back-to-school Zoom staff meeting held on August 10, 2020, beginning at 9:00 a.m.

**ADJOURNMENT**

On a motion from Trustee Jones, seconded by Trustee McNicholas, it carried by a roll call vote of 5-0 to adjourn the meeting at 11:13 a.m.

**Adjournment**

**ROLL CALL:** AYES: Trustees Vickers, Jones, Hanacek, McNicholas, Perry  
NOES: None

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**Vice President**

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**Secretary**