

COLLEGE AND CAREER ADVANTAGE

SPECIAL BOARD MEETING: December 14, 2018 MINUTES

Mrs. Pati Romo, Executive Director, called the meeting to order in The Kennedy Room at Capistrano Unified School District at 3:40 p.m.

Trustee Jones led the Pledge of Allegiance.

Present: Trustee Holloway
Trustee Jones
Trustee Reardon

Absent: Trustee Vickers
Trustee Wolff

ELECTION

Mrs. Romo asked for nominations for the office of President of the CCA Governing Board for 2019. Trustee Jones nominated Trustee Reardon, seconded by Trustee Holloway. Trustee Reardon accepted the nomination. It carried by a roll call vote of 3-0-2 to elect Trustee Reardon as President for 2019.

Elect President

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

ELECTION

Trustee Reardon asked for nominations for the office of Vice President of the CCA Governing Board for 2019. Trustee Jones nominated Trustee Vickers, seconded by Trustee Reardon. It carried by a roll call vote of 3-0-2 to elect Trustee Vickers as Vice President/Clerk for 2019.

**Elect Vice
President/Clerk**

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

APPROVAL OF AGENDA

On a motion from Trustee Jones, seconded by Trustee Holloway, it carried by a roll call vote of 3-0-2 to approve the agenda.

**Approval of
Agenda**

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

COMMENTS FROM THE PUBLIC

There were no comments from the public.

**Comments from
the Public**

FIRST INTERIM REPORT

Mrs. Patricia Romo, Executive Director, provided a summary overview of the First Interim Report.

**First Interim
Report**

On a motion from Trustee Jones, seconded by Trustee Holloway, it carried by a roll call vote of 3-0-2 to approve the First Interim Report for positive certification.

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

RESOLUTION #01-18/19 – SETTING OF REGULAR MEETING DATES

The next Governing Board Meeting will be held on Thursday, January 17, 2019, at 8:30 a.m.

**Resolution #01-
18/19**

On a motion from Trustee Jones, seconded by Trustee Holloway, it carried by a roll call vote of 3-0-2 to approve Resolution #01-18/19, Setting of Regular Meeting Dates with the addition of the January 17, 2019, meeting. It was also agreed that discussion regarding the dates and times of future Board meetings remain open for discussion.

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

RESOLUTION #02-18/19 – AUTHORIZATION OF SIGNATURES

On a motion from Trustee Holloway, seconded by Trustee Jones, it carried by a roll call vote of 3-0-2 to adopt Resolution #02-18/19, Authorization of Signatures.

Resolution #02-18/19

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

RESOLUTION #03-18/19 – AUTHORIZATION OF SIGNATURES FOR SCHOOLSFIRST FEDERAL CREDIT UNION AND FARMERS & MERCHANTS BANK

On a motion from Trustee Jones, seconded by Trustee Holloway, it carried by a roll call vote of 3-0-2 to adopt Resolution #03-18/19, Authorization of Signatures for SchoolsFirst Federal Credit Union and Farmers & Merchants Bank.

Resolution #03-18/19

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

RESOLUTION #04-18/19 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ON THE BI-TECH SYSTEM

On a motion from Trustee Jones, seconded by Trustee Holloway, it carried by a roll call vote of 3-0-2 to adopt Resolution #04-18/19, Authorization to Approve Vendor Payments on the Bi-Tech System.

Resolution #04-18/19

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

RESOLUTION #05-18/19 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ELECTRONICALLY

On a motion from Trustee Holloway, seconded by Trustee Jones, it carried by a roll call vote of 3-0-2 to adopt Resolution #05-18/19, Authorization to Approve Vendor Payments Electronically.

Resolution #05-18/19

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

ADJOURNMENT

On a motion from Trustee Jones, seconded by Trustee Holloway, it carried by a vote of 3-0-2 to adjourn the meeting at 4:05 p.m.

Adjournment

ROLL CALL: AYES: Trustees Holloway, Jones and Reardon
NOES: None
ABSENT: Trustees Vickers and Wolff
ABSTAIN: None

President

Secretary