

COLLEGE AND CAREER ADVANTAGE

San Juan Capistrano, CA 92675



SPECIAL GOVERNING BOARD MEETING

January 26, 2022

9:00 a.m.

Open Session Immediately Following Closed Session

Due to the nature of the COVID-19 pandemic and in accordance with Executive Order N-29-20, the Board members will have the option to attend the meeting and take action on any item telephonically. The public may join the meeting via Zoom. Information for joining the Board meeting via Zoom can be found on the College and Career Advantage home page at www.ccadvantage.org. There will be no physical meeting location open to the public. For this meeting, public input will not be facilitated in person. The District has provided the following option for the public to address the Board telephonically. Please submit a request to address the Board by using [this form](#). Those who have registered to comment will receive an email prior to the meeting with information on how to join and comment via a Zoom link. A speaker card will need to be submitted prior to the agenda item per Bylaws of the Board 9323, Meeting Conduct. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three (3) minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic. Detailed guidelines and information on what to do if you wish to address the Board of Trustees is provide on the next page of this agenda.

AGENDA

CALL TO ORDER

	Present	Absent
ROLL CALL: Trustee Braunstein	_____	_____
Trustee Jones	_____	_____
Trustee McNicholas	_____	_____
Trustee Perry	_____	_____
Trustee Vickers	_____	_____

CLOSED SESSION COMMENTS

CLOSED SESSION

A. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

Presented by Patricia Romo, Executive Director
(Pursuant to Government Code § 54957)

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324 Board Minutes, all regular School Board Meetings will be audio recorded.

OPEN SESSION FOLLOWING CLOSED SESSION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

ACTION/ROLL CALL

Motion _____ Second _____

ROLL CALL:	Trustee Braunstein	_____
	Trustee Jones	_____
	Trustee McNicholas	_____
	Trustee Perry	_____
	Trustee Vickers	_____

REPORT ON CLOSED SESSION ACTION

B. ORAL COMMUNICATIONS

Addressing The Board. The Governing Board encourages citizens to participate in the operation of the ROP and, in turn, desires to be responsive to the needs of the school community. Any person may address the Board concerning an item on the agenda. The Board President may exercise judgment as to the time allotted to each speaker or on each subject. Board policy states that presentations are generally limited to three minutes for each speaker and a maximum of twenty minutes to each subject.

For Items on the Agenda: If you wish to address the Board regarding an item on the Board agenda, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific Board item you wish to address and the Board President will call upon you to speak when the agenda item is being discussed.

For Items Not on the Agenda: If you wish to address the Board regarding a matter which is not included on the meeting agenda but which is within Board jurisdiction, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific subject you wish to address. The Board President will call upon you to speak at the appropriate time. The Board is prohibited from taking action at the meeting on any matter not included on the posted agenda.

The Governing Board encourages citizens to participate in public school matters, and there is a professional staff of administrators available to handle most matters of public concern. It is expected that matters ordinarily will be presented to the administrative staff prior to the Board's involvement. It is

requested that individuals who speak during the public meeting will be courteous and avoid remarks which reflect adversely on the character or motives of any person, or his or her race, religion, political views or economic status.

Reasonable Accommodation. In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Monday before the scheduled meeting. Such notification shall provide ROP personnel time to make reasonable arrangements to assure accessibility to the meeting.

DISCUSSION/ACTION ITEMS

1. 2021-21 AUDIT

Board to review and acknowledge receipt of the 2020-21 Audit Report draft prepared by Eide Bally (under separate cover).

Page 1
ACTION/ROLL
CALL

Motion _____ Second _____

ROLL CALL: Trustee Braunstein _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

ADJOURNMENT

ACTION/ROLL
CALL

Motion _____ Second _____

ROLL CALL: Trustee Braunstein _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Patricia Romo, Executive Director

DATE: January 26, 2022

SUBJECT: 2020-21 DRAFT OF ANNUAL AUDIT REPORT – UNDER SEPARATE COVER

BACKGROUND INFORMATION

Each year College and Career Advantage participates in an independent audit of general purpose financial statements. It is the responsibility of the audit firm to express an opinion on those statements and the results of the CCA's general operations.

CURRENT SITUATION

Due to COVID-19, Eide Bailly, LLP conducted a remote audit for College and Career Advantage beginning with the preliminary audit on July 12, 2021. This year the audit report, usually presented to the Board in December, has an extended filing deadline of January 31, 2022. Due to staffing restraints, Eide Bailly was unable to provide the final Audit Report for the Board's review. Attached is a draft copy of the Audit Report.

Melanie Inskeep, Accountant, and I have reviewed the draft of the Audit Report and there are no recommended changes. The auditors will submit the final Audit Report to Orange County Department of Education by January 31, 2022.

Brian Ruff from the audit firm will be present to review the draft of the audit report and address any questions from the Board.

RECOMMENDATION

It is requested that the Board, by formal action, acknowledge receipt of the Audit Report draft for the year ending June 30, 2021.

ACTION/ROLL CALL