



COLLEGE AND CAREER ADVANTAGE

GOVERNING BOARD MEETING

June 21, 2023

9:00 a.m.

**33122 Valle Road, San Juan Capistrano, CA
Training Room 1**

Open Session Immediately Following Closed Session

CLOSED SESSION AT 9:00 A.M.

CALL TO ORDER

CLOSED SESSION COMMENTS

RECESS TO CLOSED SESSION (as authorized by law)

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

One Case

(Pursuant to Government Code §54957)

OPEN SESSION – CALL TO ORDER

	Present	Absent
ROLL CALL: Trustee Davis	_____	_____
Trustee Hanacek	_____	_____
Trustee Jones	_____	_____
Trustee Perry	_____	_____
Trustee Vickers	_____	_____

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324 Board Minutes, all regular School Board Meetings will be audio recorded.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

ACTION/VOTE

Motion _____ Second _____ Vote _____

REPORT ON CLOSED SESSION ACTION

EXECUTIVE DIRECTOR'S REPORT

ORAL COMMUNICATIONS

Addressing the Board. The Governing Board encourages citizens to participate in the operation of the CCA and, in turn, desires to be responsive to the needs of the school community. Any person may address the Board concerning an item on the agenda. The Board President may exercise judgment as to the time allotted to each speaker or on each subject. Board policy states that presentations are generally limited to three minutes for each speaker and a maximum of twenty minutes to each subject.

For Items on the Agenda: If you wish to address the Board regarding an item on the Board agenda, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific Board item you wish to address and the Board President will call upon you to speak when the agenda item is being discussed.

For Items Not on the Agenda: If you wish to address the Board regarding a matter which is not included on the meeting agenda but which is within Board jurisdiction, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific subject you wish to address. The Board President will call upon you to speak at the appropriate time. The Board is prohibited from taking action at the meeting on any matter not included on the posted agenda.

The Governing Board encourages citizens to participate in public school matters, and there is a professional staff of administrators available to handle most matters of public concern. It is expected that matters ordinarily will be presented to the administrative staff prior to the Board's involvement. It is requested that individuals who speak during the public meeting will be courteous and avoid remarks which reflect adversely on the character or motives of any person, or his or her race, religion, political views or economic status.

Reasonable Accommodation. *In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Executive Director or designee in writing by noon on the Monday before the scheduled meeting. Such notification shall provide CCA personnel time to make reasonable arrangements to assure accessibility to the meeting.*

COMMENTS FROM THE PUBLIC

DISCUSSION

Non-agenda items. Individuals may be limited to 3 minutes.

CONSENT CALENDAR

All matters listed under the consent calendar are considered to the Board to be routine and will be enacted by the Board in one motion in the form listed below. Usually no discussion will occur on these items; however, any member of the Board, audience or staff may request discussion of specific items on the consent calendar.

1. MINUTES

Pages 1-4

This is a routine item. Approval of the minutes of the Board meeting on March 8, 2023, (supporting information).

2. PURCHASE ORDERS

Pages 5-14

This is a routine item. Board to ratify/approve purchase orders (supporting information).

- 3. CHECKS** Pages 15-19
This is a routine item. Board to ratify/approve checks (supporting information).
- 4. PERSONNEL ASSIGNMENT ORDER** Pages 20-21
This is a routine item. Board to ratify/approve personnel assignment order (supporting information).
- 5. LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES** Pages 22-41
This is an annual item. Board to ratify/approve retainer agreement for legal representation between College and Career Advantage and the Law Offices of Margaret A. Chidester & Associates. The Agreement is effective July 1, 2023, and can be extended or modified by mutual agreement (supporting information).
- 6. BUSINESS-PLUS SYSTEM SUPPORT AND SOFTWARE SUPPORT SERVICE AGREEMENT #51647, AMENDMENT #2** Pages 42-43
This is an annual item. Board to ratify/approve Amendment #2 to the Business-Plus System Support and Software Support Service Agreement between Orange County Superintendent of Schools and College and Career Advantage. Term of the Amendment shall be for one year commencing July 1, 2023, and ending June 30, 2024. Cost to the Organization is \$29,700.00 (supporting information).
- 7. HUMAN RESOURCES APPLICATION SOFTWARE SUPPORT SERVICE AGREEMENT #10003674** Pages 44-51
This is an annual item. Board to ratify/approve Agreement #10003674, Human Resources Application and Software Support Service Agreement between Orange County Superintendent of Schools and College and Career Advantage. Term of the Amendment shall be for one year commencing July 1, 2023, and ending June 30, 2024. Cost to the Organization is \$11,550.00 (supporting information).
- 8. AMENDMENT NO. 1 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN COLLEGE AND CAREER ADVANTAGE AND CAPISTRANO UNIFIED SCHOOL DISTRICT** Page 52
This is a revised item. Board to ratify/approve Amendment No. 1 to the Memorandum of Understanding (MOU) between College and Career Advantage (CCA) and Capistrano Unified School District (CUSD). The MOU was adopted for the purpose of reducing the annual amount of funding CUSD provides to CCA. The MOU was Board approved at CCA's March 9, 2022, Board meeting for a period of two years beginning July 1, 2022, and ending June 30, 2024. Amendment No. 1 to the MOU includes additional pass-through funds in the amount of \$127,000.00 from CUSD to CCA for the 2023-24 fiscal year. The new language in Amendment No. 1 has been underlined (supporting information).

9. MEMORANDUM OF UNDERSTANDING BETWEEN UNIVERSITY LAB PARTNERS AND COLLEGE AND CAREER ADVANTAGE

This is an annual item. Board to ratify/approve Memorandum of Understanding between University Lab Partners and College and Career Advantage. The Medical, Innovation, Research and Entrepreneurship Course will be a virtual/on-line program where high school teams work with industry leaders/mentors to solve real-world unmet pediatric clinical needs devising a proof-of-concept, an intellectual property/patent strategy, and devising an exit plan which they will pitch to industry leaders on the final day of the course. The course is scheduled to run three (3) sessions on the following dates: July 10, 2023 through July 28, 2023, and September 4, 2023 through November 17, 2023, and January 8, 2024 through March 22, 2024. Cost to the organization is \$24,000 for the three sessions (supporting information).

10. FIRST ROBOTICS WORLD COMPETITION

This is a new item. Board to ratify/approve travel to First Robotics World Competition in Houston, Texas. Dates of the competition were April 19, 2023, through April 22, 2023. Rick Jung, Robotics Instructor, and approximately 20 students and 15 adults attended. Cost to the organization for Mr. Jung's travel expenses was approximately \$3,000.00 (no supporting documentation).

11. INTERNATIONAL BRIDGE COMPETITION

This is a new item. Board to ratify/approve travel to International Bridge Competition in Chicago, Illinois. Date of the competition was April 29, 2023. Jaques Andre, Engineering Instructor, and 3 engineering students attended. Cost to the organization was approximately \$4,000.00 (no supporting information)

12. INTERNATIONAL LEADERSHIP CONFERENCE

This is a new item. Board to approve travel to International Leadership Conference in Dallas, Texas. Dates of the conference are June 21, 2023, through June 24, 2023. Kathryn Cleek, Health Occupations Students of America (HOSA) Advisor, and two HOSA students will attend. Cost to the organization will be approximately \$2,000.00 (no supporting information)

Motion_____ Second_____

ROLL CALL: Trustee Davis _____
 Trustee Hanacek _____
 Trustee Jones _____
 Trustee Perry _____
 Trustee Vickers _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR A ROLL CALL VOTE.

DISCUSSION/ACTION ITEMS

13. 2023-24 PROPOSED BUDGET

This is an annual item. Board to consider approval of the 2023-24 proposed budget (supporting information).

Contact: Melanie Inskeep, Accountant

Pages 59-119
ACTION/VOTE

Public Hearing declared open _____ a.m. declared closed _____ a.m.

Motion _____ Second _____ Vote _____

14. FIRST READING – BOARD POLICY 4262, 4362 – VACATIONS

This is a revised item. Board Policy 4262, 4362 – Vacations, is presented to the Board for review. The Board Policy has been revised to clarify vacation days for classified employees. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).

Pages 120-121
ACTION/VOTE

Motion _____ Second _____ Vote _____

15. SALARY SCHEDULE ADJUSTMENT

This is a new item. Board to consider approval of a 5% general salary adjustment to certificated and classified salary schedules beginning July 1, 2023.

Page 122
ACTION/VOTE

Motion _____ Second _____ Vote _____

16. ORGANIZATIONAL GOALS 2022-23 – YEAR END ASSESSMENT

This is an annual item. Board to receive year-end assessment of the 2022-23 Organizational Goals (supporting information).

Contact: Dr. Paul Weir, Executive Director

Pages 123-127
DISCUSSION

17. RESOLUTION #03-22/23 – YEAR-END INTERNAL TRANSFERS

This is an annual item. Board to consider adoption of Resolution #03-22/23 for routine internal transfers in order to balance expenditure classifications and permit the payment of obligations of the budget for fiscal year 2022-23 (supporting information).

Contact: Dr. Paul Weir, Executive Director

Pages 128-129
ACTION/ROLL
CALL

Motion _____ Second _____

ROLL CALL:

Trustee Davis	_____
Trustee Hanacek	_____
Trustee Jones	_____
Trustee Perry	_____
Trustee Vickers	_____

18. RESOLUTION #04-22/23 – SALARY SCHEDULES FOR 2023-24

This is an annual item. Board to consider adoption of Resolution #04-22/23 – Salary Schedules and Salary Ranges for certificated and classified employees effective July 1, 2023 (supporting information).

Contact: Dr. Paul Weir, Executive Director

Pages 130-137

ACTION/ROLL

CALL

Exhibits A-F

Motion_____ Second_____

ROLL CALL: Trustee Davis _____
Trustee Hanacek _____
Trustee Jones _____
Trustee Perry _____
Trustee Vickers _____

19. CCA CALENDAR FOR THE 2023-24 SCHOOL YEAR

This is an annual item. Board to review and consider approval of the 2023-24 school year calendar (supporting information).

Contact: Dr. Paul Weir, Executive Director

Pages 138-139

ACTION/VOTE

Motion_____ Second_____ Vote_____

20. ADJOURNMENT

ACTION/VOTE

Motion_____ Second_____ Vote_____

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: March 8, 2023 MINUTES

CALL TO ORDER

Trustee Davis called the meeting to order at 9:06 a.m.

Call to Order

ROLL CALL: Present: Trustees Davis, Jones, Hanacek, Perry
Absent: Vickers

Trustee Davis led the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion from Trustee Hanacek, seconded by Trustee Jones, it carried by a vote of 4-0-1 to approve the agenda.

Approval of Agenda

VOTE: Ayes: Trustees Davis, Jones, Hanacek, Perry
Nos: None
Absent: Trustee Perry

COMMENTS FROM THE PUBLIC

There were no Public Comments.

Public Comments

CONSENT CALENDAR

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a roll call vote of 5-0 to approve the consent calendar to include the following:

Consent Calendar

Minutes of the Board meeting on December 7, 2022

Minutes

Minutes of the Board meeting on December 19, 2022

Minutes

Purchase Orders

Purchase Orders

Checks

Checks

Personnel Assignment Order

Personnel Assignment Order

Educating for Careers Conference

Conference

2023 Youth Business Summit – Virtual Enterprise Competition

Virtual Enterprise Competition

Grant Sub-Agreement between Rancho Santiago Community College District and College and Career Advantage for Round 5 of the K12 Strong Workforce Program Grant for Orange County

Grant Sub-Agreement

Board Policy 4118 – Suspension/Disciplinary Action

BP 4118

Board Policy 4119.25, 4219.25, 4319.25 – Political Activities of Employees

BP 4119.25,
4219.25,
4319.25

Board Policy 4119.41, 4219.41, 4319.41 – Employees with Infectious Disease

BP 4119.41,
4219.41,
4319.41

Board Policy 4119.42, 4219.42, 4319.42 – Exposure Control Plan for Bloodborne Pathogens

BP 4119.42,
4219.42,
4319.42

Board Policy 4119.43, 4219.43, 4319.43 – Universal Precautions

BP 4119.43,
4219.43,
4319.43

Board Policy 4030 – Nondiscrimination in Employment

BP 4030

Board Policy 4131 – Staff Development

BP 4131

Board Policy 4132, 4232, 4332 – Publication or Creation of Materials

BP 4132, 4232,
4332

Board Policy 4136, 4236, 4336 – Nonschool Employment

BP 4136, 4236,
4336

Board Policy 4144, 4244, 4344 – Complaints

BP 4144, 4244,
4344

Board Policy 4151, 4251, 4351 – Employee Compensation

BP 4151, 4251,
4351

Board Policy 4156.3, 4256.3, 4356.3 – Employee Property Reimbursement

BP 4156.3,
4256.3, 4356.3

Board Policy 4157.1, 4257.1, 4357.1 – Work-Related Injuries

BP 4157.1,
4257.1, 4357.1

Board Policy 4158, 4258, 4358 – Employee Security

**BP 4158, 4258,
4358**

Board Policy 4159, 4259, 4359 – Employee Assistance Programs

**BP 4159, 4259,
4359**

Board Policy 4161, 4261, 4361 – Leaves

**BP 4161, 4261,
4361**

Board Policy 4200 – Classified Personnel

BP 4200

Board Policy 4216 – Probationary/Permanent Status

BP 4216

Board Policy 4222 – Teacher Aides/Paraprofessionals

BP 4222

Board Policy 4231 – Staff Development

BP 4231

Board Policy 4300 – Administrative and Supervisory Personnel

BP 4300

Board Policy 4301 – Administrative Staff Organization

BP 4301

Board Policy 4313.2 – Demotion/Reassignment

BP 4313.2

Board Policy 4315.1 – Staff Evaluating Teachers

BP 4315.1

Board Policy 4331 – Staff Development

BP 4331

ROLL CALL: Ayes: Trustees Davis, Jones, Hanacek, Perry, Vickers
Noes: None

EXECUTIVE DIRECTOR'S REPORT

Dr. Weir reported on several activities that have recently taken place at CCA and informed the Board of future, potential programs/opportunities for students.

**Executive
Director's
Report**

SECOND INTERIM REPORT

Melanie Inskeep, Accountant, provided the Board with a summary review of the second interim report.

**Second
Interim Report**

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a vote of 5-0 to certify the Second Interim Report.

VOTE: Ayes: Trustees Davis, Jones, Hanacek, Vickers, Perry
Nos: None

JOINT POWERS AUTHORITY AGREEMENT

The JPA Agreement was discussed with focus on the title of Executive Director of CCA versus Superintendent of CCA.

**JPA
Agreement**

ENROLLMENT DATA

Mrs. Thomas presented enrollment data for the 2022-2023 school year along with comparison data for the 2019-20, 2020-21 and 2021-22 school years.

Enrollment Data**PROGRAM PLANNING**

Meetings with high school principals have been held. All CUSD sites were pleased with their offerings; LBUSD expressed interest in a class during the bell schedule. The Board also received an update on the progress and plans for each school site.

Program Planning**WASC UPDATE**

The WASC report is complete and was uploaded to the WASC portal; the report was also emailed to all teachers, staff, and board members for final review. The WASC reception, catered by our culinary team and students, will be held at Capistrano Valley High School on Sunday, April 16, 2023, from 2:30 p.m. to 5:00 p.m. The visitation is scheduled for April 17-19, 2023.

WASC Update**BOARD COMMENTS**

The Board requested additional information on board items be included on the agenda.

Board Comments**ADJOURNMENT**

On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a vote of 5-0 to adjourn the meeting at 11:10 a.m.

Adjournment

VOTE: Ayes: Trustees Davis, Jones, Hanacek, Vickers, Perry
 Nos: None

Vice President

Secretary

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 06/21/2023

FROM 03/01/2023 TO 06/13/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S97R0354	AMERICAN EXPRESS	2,370.50	2,370.50	0174310013 4310	COVID-THS / Instructional Supplies
S97R0691	PEREZ, MARIA DEL CARMEN	96.29	96.29	017431000A 5200	COVID-Admin / TRAVEL & CONFERENCES
S97R0692	AMAZON.COM	2,985.49	2,985.49	0138700205 4310	CTEIG-ANHS / Instructional Supplies
S97R0693	MCKESSON MEDICAL SURGICAL	2,753.79	2,753.79	01467901 4310	Emergency Med Tech CCTC-ADULT / Instructional Supplies
S97R0694	CULVER-NEWLIN/MCMAHAN BUSINESS	25,040.19	25,040.19	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
S97R0695	CULVER-NEWLIN/MCMAHAN BUSINESS	23,795.79	23,795.79	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0696	CDW GOVERNMENT	548.75	548.75	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0697	HOSA	845.00	845.00	0138700305 5220	CTEIG-CVHS / Conferences
S97R0698	CAL-HOSA INC	6,035.00	6,035.00	0138700305 5220	CTEIG-CVHS / Conferences
S97R0699	A-1 AWARDS & ENGRAVING	52.80	52.80	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0700	KERN HIGH SCHOOL DISTRICT	40.00	40.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0701	MCKESSON MEDICAL SURGICAL	1,951.72	1,951.72	01125901 4310	Surgical Technician-Adult / Instructional Supplies
S97R0702	AMAZON.COM	651.32	651.32	0138810005 4400	K12 SWP Instruction R5 / NONCAPITALIZATION
S97R0703	CAL-HOSA INC	500.00	500.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0704	CAL-HOSA INC	2,130.00	2,130.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0705	PEREZ, MARIA DEL CARMEN	2,430.00	2,430.00	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0706	EVES, CODY	309.00	309.00	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0707	MCCLLENAGHAN, AUTUMN	77.95	77.95	0174313900 5200	COVID-CGS / TRAVEL & CONFERENCES
S97R0708	JOHNSON, ERIC	34.19	34.19	0138710005 5200	CTEIG-Instruction / TRAVEL & CONFERENCES
S97R0709	THOMAS, KIMBERLEY	53.61	53.61	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0710	MISSION EQUIPMENT AND LIFTS IN	380.00	380.00	0138710022 5810	CTEIG-Instruction 22 / Professional Services
S97R0711	SELFF, SEAN	1,101.31	1,101.31	0138700A05 5220	CTEIG-Admin / Conferences
S97R0712	WEIR, PAUL	88.01	88.01	0138700A05 5220	CTEIG-Admin / Conferences
S97R0714	AMAZON.COM	172.36	172.36	0138701405 4310	CTEIG-SJHHS / Instructional Supplies
S97R0715	AMAZON.COM	39.86	39.86	01190901 4310	Pharmacy Technician-Adult / Instructional Supplies
S97R0716	AMAZON.COM	6,771.79	6,771.79	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0717	AMERICAN EXPRESS	216.79	216.79	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0718	AMERICAN EXPRESS	550.47	550.47	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0720	MCKESSON MEDICAL SURGICAL	759.75	759.75	01191901 4310	Medical Assistant-Adult / Instructional Supplies
S97R0721	AMERICAN EXPRESS	35.48	35.48	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0722	AMERICAN EXPRESS	9.85	9.85	0138700A05 5220	CTEIG-Admin / Conferences

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 06/21/2023

FROM 03/01/2023 TO 06/13/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S97R0723	AMERICAN EXPRESS	15.04	15.04	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0724	AMERICAN EXPRESS	1,490.88	1,490.88	0138700A05 5220	CTEIG-Admin / Conferences
S97R0725	AMERICAN EXPRESS	137.59	137.59	0138700A05 5220	CTEIG-Admin / Conferences
S97R0726	AMERICAN EXPRESS	50.00	50.00	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0727	AMAZON.COM	140.85	140.85	0174313900 4300	COVID-CGS / MATERIALS & SUPPLIES
S97R0728	AMERICAN EXPRESS	79.63	79.63	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0729	AMERICAN EXPRESS	193.94	193.94	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0731	AMERICAN EXPRESS	109.31	109.31	0138700A05 5220	CTEIG-Admin / Conferences
S97R0732	AMERICAN EXPRESS	969.25	969.25	0138700A05 5220	CTEIG-Admin / Conferences
S97R0733	DIFRANCESCO, ROCCO	15.72	15.72	0138710005 5200	CTEIG-Instruction / TRAVEL & CONFERENCES
S97R0734	DEWEES, JULIA	182.43	182.43	0138700A05 5220	CTEIG-Admin / Conferences
S97R0735	AVERA, STEPHANIE	46.99	46.99	0138700A05 5220	CTEIG-Admin / Conferences
S97R0736	DEAN, JILLIAN	14.85	14.85	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0737	SARTORIS, REANNAH	105.96	105.96	0138700A05 5220	CTEIG-Admin / Conferences
S97R0738	THOMAS, KIMBERLEY	53.61	53.61	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0739	AMERICAN EXPRESS	9.88	9.88	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0740	AMERICAN EXPRESS	103.85	103.85	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
S97R0742	MCCLLENAGHAN, AUTUMN	75.00	75.00	0174310013 4310	COVID-THS / Instructional Supplies
S97R0743	INSKEEP, MELANIE	169.65	169.65	0138700A05 5200	CTEIG-Admin / TRAVEL & CONFERENCES
S97R0744	THOMAS, KIMBERLEY	73.61	73.61	0138700A05 5200	CTEIG-Admin / TRAVEL & CONFERENCES
S97R0745	BLACKLEDGE, KATI	6.93	6.93	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0746	GLOWFORGE INC	478.00	478.00	0174310002 4310	COVID-ANHS / Instructional Supplies
S97R0747	AMAZON.COM	3,661.35	3,661.35	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
S97R0748	DEWEY'S	9,997.50	9,997.50	0174310005 4400	COVID-SCHS / NONCAPITALIZATION EQUIPMENT
S97R0749	ULTRADENT PRODUCTS INC.	141.01	141.01	01163901 4310	Dental Assistant-Adult / Instructional Supplies
S97R0750	SKILLS USA CALIFORNIA	2,850.00	2,850.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0751	GRABER, JANA	59.94	59.94	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0752	THE PATON GROUP	58,784.00	5,108.99	0174310007 4310	COVID-LBHS / Instructional Supplies
			3,900.00	0174310007 5810	COVID-LBHS / Professional Services
			49,775.01	0174310007 6400	COVID-LBHS / EQUIPMENT
S97R0753	AMERICAN EXPRESS	194.26	194.26	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0754	MR M'S WORLD LLC	3,979.23	3,979.23	0138701805 4310	CTEIG-Middle School / Instructional Supplies

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 06/21/2023

FROM 03/01/2023 TO 06/13/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S97R0755	COAST VALLEY MOVING & STORAGE	1,400.00	1,400.00	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0756	AMERICAN EXPRESS	944.00	944.00	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0757	B&H PHOTO & VIDEO	4,187.82	4,187.82	0138810005 4310	K12 SWP Instruction R5 / Instructional Supplies
S97R0758	BELANTO, JOSEPH	176.02	176.02	0138700205 4310	CTEIG-ANHS / Instructional Supplies
S97R0759	SELFF, SEAN	392.03	392.03	0138700505 4300	CTEIG-SCHS / MATERIALS & SUPPLIES
S97R0760	MOHAWK LIFTS LLC	78,310.13	3,664.25	0174310005 4400	COVID-SCHS / NONCAPITALIZATION EQUIPMENT
			74,645.88	0174310005 6400	COVID-SCHS / EQUIPMENT
S97R0761	MISSION EQUIPMENT AND LIFTS IN	11,384.78	3,630.00	0174310005 5810	COVID-SCHS / Professional Services
			7,754.78	0174310005 6400	COVID-SCHS / EQUIPMENT
S97R0762	MISSION EQUIPMENT AND LIFTS IN	3,428.39	1,232.66	0174310005 4310	COVID-SCHS / Instructional Supplies
			2,195.73	0174310005 5810	COVID-SCHS / Professional Services
S97R0763	AMERICAN EXPRESS	660.00	660.00	0138701405 4310	CTEIG-SJHHS / Instructional Supplies
S97R0765	AMAZON.COM	290.73	290.73	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0766	DIFRANCESCO, ROCCO	20.96	20.96	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES
S97R0767	CAROC	1,400.00	1,400.00	0138700A05 5220	CTEIG-Admin / Conferences
S97R0768	DEAN, JILLIAN	30.00	30.00	0138710005 5220	CTEIG-Instruction / Conferences
S97R0769	AMERICAN EXPRESS	53.97	53.97	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0770	AMERICAN EXPRESS	28.93	28.93	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0771	AMERICAN EXPRESS	98.96	98.96	0138710022 4320	CTEIG-Instruction 22 / Office Supplies
S97R0772	AMERICAN EXPRESS	9,506.34	9,506.34	0138700A05 5220	CTEIG-Admin / Conferences
S97R0773	AMERICAN EXPRESS	202.59	202.59	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0774	AMERICAN EXPRESS	38.21	38.21	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0775	WOOTEN, JEREMEY	10,000.00	10,000.00	0138701405 5220	CTEIG-SJHHS / Conferences
S97R0776	AMERICAN EXPRESS	196.87	196.87	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0777	AMERICAN EXPRESS	13.02	13.02	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0778	AMERICAN EXPRESS	116.57	116.57	0138700A05 5220	CTEIG-Admin / Conferences
S97R0779	AMAZON.COM	28.54	28.54	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0780	AMERICAN EXPRESS	14.25	14.25	0138710022 4320	CTEIG-Instruction 22 / Office Supplies
S97R0781	AMERICAN EXPRESS	31.44	31.44	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0782	AMERICAN EXPRESS	15,256.88	15,256.88	0138701405 5220	CTEIG-SJHHS / Conferences
S97R0783	AMERICAN EXPRESS	195.00	195.00	0138700A05 5220	CTEIG-Admin / Conferences
S97R0784	AMERICAN EXPRESS	257.53	257.53	0138700A05 5220	CTEIG-Admin / Conferences

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S97R0785	AMERICAN EXPRESS	13.98	13.98	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0786	AMERICAN EXPRESS	48.49	48.49	0120200105 4310	Hotel & Hospitality Careers-CC / Instructional Supplies
S97R0787	AMERICAN EXPRESS	572.13	572.13	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
S97R0788	AMERICAN EXPRESS	42.00	42.00	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
S97R0789	AMERICAN EXPRESS	26.92	26.92	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
S97R0790	AMERICAN EXPRESS	10.76	10.76	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
S97R0791	AMERICAN EXPRESS	726.00	726.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0792	AMERICAN EXPRESS	51.72	51.72	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0793	AMERICAN EXPRESS	308.25	308.25	0138700A05 5220	CTEIG-Admin / Conferences
S97R0794	AMERICAN EXPRESS	237.51	237.51	0174310001 4310	COVID-Instruction / Instructional Supplies
S97R0795	AMERICAN EXPRESS	99.99	99.99	0174310001 4310	COVID-Instruction / Instructional Supplies
S97R0796	AMERICAN EXPRESS	20,840.50	20,840.50	0138710005 5220	CTEIG-Instruction / Conferences
S97R0797	AMERICAN EXPRESS	67.09	67.09	0138710005 5220	CTEIG-Instruction / Conferences
S97R0798	AMERICAN EXPRESS	20.66	20.66	0138710005 5220	CTEIG-Instruction / Conferences
S97R0799	AMERICAN EXPRESS	10.76	10.76	0138710005 5220	CTEIG-Instruction / Conferences
S97R0800	AMERICAN EXPRESS	47.38	47.38	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0801	AMERICAN EXPRESS	69.85	69.85	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0802	AMERICAN EXPRESS	217.50	217.50	0138701305 4310	CTEIG-THS / Instructional Supplies
S97R0803	AMERICAN EXPRESS	2,395.60	2,395.60	0138701405 4400	CTEIG-SJHHS / NONCAPITALIZATION EQUIPMENT
S97R0804	AMERICAN EXPRESS	50.00	50.00	0138700A05 5220	CTEIG-Admin / Conferences
S97R0805	AMERICAN EXPRESS	429.80	429.80	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0807	AMERICAN EXPRESS	17,823.28	17,823.28	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0808	AMERICAN EXPRESS	1,493.28	1,493.28	0138700A05 5220	CTEIG-Admin / Conferences
S97R0809	AMERICAN EXPRESS	3,216.30	3,216.30	0138700A05 5220	CTEIG-Admin / Conferences
S97R0810	THOMAS, KIMBERLEY	42.88	42.88	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0811	PINNACLE EMERGENCY VEHICLES LL	32,047.50	32,047.50	0174310007 6400	COVID-LBHS / EQUIPMENT
S97R0812	AMAZON.COM	1,313.96	1,313.96	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0813	AMAZON.COM	80.28	80.28	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0814	AMERICAN EXPRESS	391.18	391.18	0138700A05 5220	CTEIG-Admin / Conferences
S97R0815	AMERICAN EXPRESS	63.00	63.00	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0816	AMERICAN EXPRESS	21.03	21.03	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0817	AMAZON.COM	73.22	73.22	0138700305 4310	CTEIG-CVHS / Instructional Supplies

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S97R0818	AMAZON.COM	735.61	735.61	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0819	APEX AUDIO INC.	33,773.99	22,385.05	0174310007 4400	COVID-LBHS / NONCAPITALIZATION EQUIPMENT
			11,388.94	0174310007 6400	COVID-LBHS / EQUIPMENT
S97R0820	AMERICAN EXPRESS	569.38	569.38	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0821	AMERICAN EXPRESS	77.62	77.62	0138700A05 5220	CTEIG-Admin / Conferences
S97R0822	AMERICAN EXPRESS	258.60	258.60	0138701405 4310	CTEIG-SJHHS / Instructional Supplies
S97R0823	AMERICAN EXPRESS	197.88	197.88	0138710005 5220	CTEIG-Instruction / Conferences
S97R0824	LIFESAVER EDUCATION	286.00	188.50	01163901 4310	Dental Assistant-Adult / Instructional Supplies
			97.50	0138700705 4310	CTEIG-LBHS / Instructional Supplies
S97R0825	AMERICAN EXPRESS	21.54	21.54	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0826	AMAZON.COM	164.75	164.75	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0827	PEREZ, MARIA DEL CARMEN	91.70	91.70	0174310001 5200	COVID-Instruction / TRAVEL & CONFERENCES
S97R0828	DEAN, JILLIAN	1,081.41	1,081.41	0138710005 5200	CTEIG-Instruction / TRAVEL & CONFERENCES
S97R0829	AMAZON.COM	2,909.26	2,909.26	0138710005 4400	CTEIG-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0830	STAPLES	86.58	86.58	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0831	AMERICAN EXPRESS	1,418.35	1,418.35	0138700A05 5220	CTEIG-Admin / Conferences
S97R0832	THOMAS, KIMBERLEY	75.05	75.05	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0833	AMAZON.COM	661.06	661.06	0138810005 4310	K12 SWP Instruction R5 / Instructional Supplies
S97R0834	CCEMC	950.00	950.00	0138839005 5220	CGS K12SWP R5 / Conferences
S97R0835	ANDRE, JAQUES	545.00	545.00	0174310005 4300	COVID-SCHS / MATERIALS & SUPPLIES
S97R0836	RAMIREZ, JOANNE	320.00	320.00	0138701405 5220	CTEIG-SJHHS / Conferences
S97R0837	AMAZON.COM	36.00	36.00	0138700405 4310	CTEIG-DHHS / Instructional Supplies
S97R0838	AMAZON.COM	251.54	251.54	0138810005 4310	K12 SWP Instruction R5 / Instructional Supplies
S97R0839	AMAZON.COM	912.70	912.70	0138701405 4310	CTEIG-SJHHS / Instructional Supplies
S97R0840	ROBONATION INC	780.94	780.94	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0841	VEX ROBOTICS INC	2,287.77	2,287.77	0138810005 4310	K12 SWP Instruction R5 / Instructional Supplies
S97R0842	CDW GOVERNMENT	9,294.86	9,294.86	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0844	AMAZON.COM	62.43	62.43	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0845	AMAZON.COM	2,224.44	2,224.44	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0846	AMERICAN EXPRESS	633.06	633.06	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
S97R0848	DEWEY'S	9,225.71	9,225.71	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
S97R0849	CARVER, BRIAN	19.65	19.65	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES

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S97R0850	AMERICAN EXPRESS	100.00	100.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
S97R0851	AMERICAN EXPRESS	4,282.18	4,282.18	0138700A22 5220	CTEIG-Admin 22 / Conferences
S97R0852	CAPISTRANO UNIFIED SCHOOL DIST	225,079.12	4,460.28	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
			56,251.68	0174310003 4400	COVID-CVHS / NONCAPITALIZATION EQUIPMENT
			12,782.68	0174310004 4400	COVID-DHHS / NONCAPITALIZATION EQUIPMENT
			17,273.73	0174310005 4400	COVID-SCHS / NONCAPITALIZATION EQUIPMENT
			51,889.18	0174310013 4400	COVID-THS / NONCAPITALIZATION EQUIPMENT
			58,856.23	0174310014 4400	COVID-SJHHS / NONCAPITALIZATION EQUIPMENT
			23,565.34	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
S97R0853	HERNANDEZ, ELENA	100.87	100.87	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
S97R0854	KERSHAW, JANET	73.36	73.36	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
S97R0855	JOHNSON, LESLEY	70.74	70.74	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
S97R0856	BRIZENO, STEPHANIE	28.65	28.65	0174313900 5200	COVID-CGS / TRAVEL & CONFERENCES
S97R0857	SCHOOL OUTFITTERS LLC	999.85	999.85	0174310013 4400	COVID-THS / NONCAPITALIZATION EQUIPMENT
S97R0858	CNH FOODSERVICE INC.	136,815.17	53,094.49	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
			83,720.68	0174310018 6400	COVID-MS / EQUIPMENT
S97R0859	SUN PAC CONTAINERS INC.	5,116.61	5,116.61	0174310003 4400	COVID-CVHS / NONCAPITALIZATION EQUIPMENT
S97R0860	SIMINSIGHTS INC	7,128.00	7,128.00	0138810005 5810	K12 SWP Instruction R5 / Professional Services
S97R0861	SPRINTRAY INC	20,484.99	12,246.69	01163901 4400	Dental Assistant-Adult / NONCAPITALIZATION EQUIPMEN
			8,238.30	01163901 6400	Dental Assistant-Adult / EQUIPMENT
S97R0862	AMERICAN EXPRESS	290.34	290.34	0174310007 5200	COVID-LBHS / TRAVEL & CONFERENCES
S97R0864	AMERICAN EXPRESS	2,172.09	2,172.09	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0865	AMERICAN EXPRESS	69.12	69.12	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0866	DEAN, JILLIAN	136.91	136.91	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0867	AMERICAN EXPRESS	26.93	26.93	0120200105 4310	Hotel & Hospitality Careers-CC / Instructional Supplies
S97R0868	AMERICAN EXPRESS	463.83	92.77	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
			371.06	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
S97R0869	KERSHAW, JANET	271.78	271.78	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0870	TOTAL COMPENSATION SYSTEMS INC	2,205.00	2,205.00	0110110215 5810	Administration/General / Professional Services
S97R0871	AMAZON.COM	280.11	280.11	0174310013 4300	COVID-THS / MATERIALS & SUPPLIES
S97R0872	BRIZENO, STEPHANIE	52.40	52.40	0174313900 5200	COVID-CGS / TRAVEL & CONFERENCES
S97R0874	DEAN, JILLIAN	40.00	40.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies

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S97R0875	TIRE SUPPLY NETWORK	3,466.01	3,466.01	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0876	AMERICAN EXPRESS	860.00	860.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0877	AMERICAN EXPRESS	25.33	25.33	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0878	AMERICAN EXPRESS	96.28	96.28	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0879	AMERICAN EXPRESS	4,261.06	4,261.06	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0880	VELLANOWETH, DOMINIC	21.44	21.44	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0881	HOME DEPOT CREDIT SERVICES	521.40	104.27	01007901 4400	Adult Program-LBUSD General / NONCAPITALIZATION
			417.13	01901901 4400	Adult Program-General CAEP / NONCAPITALIZATION
S97R0882	REEL LUMBER SERVICE	326.61	326.61	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0884	INSKEEP, MELANIE	154.58	154.58	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
S97R0885	PEREZ, MARIA DEL CARMEN	76.64	76.64	0174310001 5200	COVID-Instruction / TRAVEL & CONFERENCES
S97R0886	AMERICAN EXPRESS	62.22	62.22	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0887	AMERICAN EXPRESS	548.86	548.86	0138701405 5220	CTEIG-SJHHS / Conferences
S97R0888	AMERICAN EXPRESS	682.50	682.50	0138701305 4310	CTEIG-THS / Instructional Supplies
S97R0889	AMERICAN EXPRESS	48.43	48.43	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0890	AMAZON.COM	32.27	32.27	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0891	AMERICAN EXPRESS	46.20	46.20	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0892	AMERICAN EXPRESS	2,775.65	2,775.65	0138700305 5220	CTEIG-CVHS / Conferences
S97R0893	AMERICAN EXPRESS	2,341.65	2,341.65	0138700A22 5220	CTEIG-Admin 22 / Conferences
S97R0894	AMERICAN EXPRESS	2,145.65	2,145.65	0138700305 5220	CTEIG-CVHS / Conferences
S97R0895	AMAZON.COM	24.23	24.23	017431000A 4300	COVID-Admin / MATERIALS & SUPPLIES
S97R0896	AMERICAN EXPRESS	92.32	92.32	0138700A22 5220	CTEIG-Admin 22 / Conferences
S97R0897	AMERICAN EXPRESS	755.60	755.60	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0898	AMERICAN EXPRESS	375.92	375.92	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0899	AMAZON.COM	1,835.59	1,835.59	0138839005 4400	CGS K12SWP R5 / NONCAPITALIZATION EQUIPMENT
S97R0900	AMERICAN EXPRESS	239.40	239.40	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0901	AMERICAN EXPRESS	176.00	176.00	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0902	BELANTO, JOSEPH	204.84	204.84	0138700205 4300	CTEIG-ANHS / MATERIALS & SUPPLIES
S97R0903	AMERICAN EXPRESS	35.99	35.99	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0904	AMERICAN EXPRESS	263.04	263.04	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0905	AMERICAN EXPRESS	239.00	239.00	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0906	AMERICAN EXPRESS	105.60	105.60	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES

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S97R0907	AMERICAN EXPRESS	234.46	234.46	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0908	AMERICAN EXPRESS	61.10	61.10	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0909	AMERICAN EXPRESS	825.67	825.67	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0910	CAPISTRANO UNIFIED SCHOOL DIST	342,013.92	342,013.92	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0911	CAPISTRANO UNIFIED SCHOOL DIST	639,228.40	639,228.40	0138792022 7211	Transfers Out-CTEIG / PASS THRU-REVENUE TO DISTRIC
S97R0912	CAPISTRANO UNIFIED SCHOOL DIST	38,520.63	38,520.63	0174310007 4330	COVID-LBHS / Supplies-Bldg Maintenance
S97R0913	SCHOOLS EXCESS LIABILITY FUND	7,610.32	7,610.32	0155509915 5420	Insurance-Liability/Property / LIABILITY INSURANCE
S97R0915	MCCLLENAGHAN, AUTUMN	39.96	39.96	0174313900 5200	COVID-CGS / TRAVEL & CONFERENCES
S97R0916	DEAN, JILLIAN	156.55	156.55	0138710005 5200	CTEIG-Instruction / TRAVEL & CONFERENCES
S97R0917	DIFRANCESCO, ROCCO	32.00	32.00	0138710005 5200	CTEIG-Instruction / TRAVEL & CONFERENCES
S97R0918	WEIR, PAUL	77.53	77.53	0174310007 4310	COVID-LBHS / Instructional Supplies
S97R0919	LAGUNA BEACH UNIFIED SCHOOL DI	159,807.10	159,807.10	0138792022 7211	Transfers Out-CTEIG / PASS THRU-REVENUE TO DISTRIC
S97R0920	CCCCD / DIABLO VALLEY COLLEGE	600.00	600.00	0138700505 5810	CTEIG-SCHS / Professional Services
S97R0921	KIRTZ, COLLEEN	126.45	126.45	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0922	CSEBA	388.40	388.40	0137010215 3701	Retiree Benefit / RETIREE BENEFITS-CERTIFICATED
S97R0923	DEPARTMENT OF JUSTICE	32.00	32.00	0110010015 5850	Instruction / Fingerprinting
S97R0924	AMAZON.COM	672.53	672.53	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0925	HENRY SCHEIN INC.	1,392.43	1,392.43	01163901 4310	Dental Assistant-Adult / Instructional Supplies
S97R0927	STAPLES	170.13	170.13	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0929	AMERICAN EXPRESS	10.76	10.76	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0930	AMERICAN EXPRESS	830.96	830.96	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0931	AMERICAN EXPRESS	354.50	354.50	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0932	AMERICAN EXPRESS	31.78	31.78	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0933	AMAZON.COM	3,560.37	3,560.37	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
S97R0934	GRAINGER	8,483.66	8,483.66	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
S97R0935	BELL, LYNNE	43.89	43.89	0174313900 5200	COVID-CGS / TRAVEL & CONFERENCES
S97R0936	INSKEEP, MELANIE	65.50	65.50	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
S97R0937	AMERICAN EXPRESS	250.15	250.15	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0938	AMERICAN EXPRESS	2,726.06	2,726.06	0174310018 4400	COVID-MS / NONCAPITALIZATION EQUIPMENT
S97R0939	AMERICAN EXPRESS	15.00	15.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0940	AMERICAN EXPRESS	25.00	25.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
S97R0941	AMAZON.COM	78.07	78.07	0138700A22 4320	CTEIG-Admin 22 / Office Supplies

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 06/21/2023

FROM 03/01/2023 TO 06/13/2023

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
S97R0942	AMAZON.COM	937.36	937.36	017431000A 4300	COVID-Admin / MATERIALS & SUPPLIES
S97R0943	AMERICAN EXPRESS	37.35	37.35	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0944	LAW OFFICIES OF MARGARET A. CH	3,466.75	3,466.75	0138700A22 5810	CTEIG-Admin 22 / Professional Services
S97R0945	AMERICAN EXPRESS	1,340.86	1,340.86	0138700305 5810	CTEIG-CVHS / Professional Services
S97R0946	BELL, LYNNE	28.83	28.83	0174313900 5200	COVID-CGS / TRAVEL & CONFERENCES
S97R0947	FIREFIGHTERS' SAFETY CENTER	225.42	225.42	01467901 4310	Emergency Med Tech CCTC-ADULT / Instructional Supplies
S97R0948	O'ROURKE, PATRICK	61.68	61.68	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0949	ACME NETWORK, THE	2,500.00	2,500.00	0138700305 5300	CTEIG-CVHS / DUES & MEMBERSHIPS
S97R0950	STAPLES	1,608.29	1,608.29	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
S97R0951	AMERICAN EXPRESS	22.45	22.45	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0952	AMERICAN EXPRESS	45.03	45.03	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0953	AMERICAN EXPRESS	30.15	30.15	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0954	AMERICAN EXPRESS	45.70	45.70	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0955	DEAN, JILLIAN	21.53	21.53	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0956	AMERICAN EXPRESS	37.48	37.48	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0957	AMERICAN EXPRESS	52.86	52.86	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0958	LAW OFFICIES OF MARGARET A. CH	1,581.50	1,581.50	0138700A22 5810	CTEIG-Admin 22 / Professional Services
S97R0959	KLEIN EDUCATION SYSTEMS INC.	63,272.98	2,932.96	0138810005 4400	K12 SWP Instruction R5 / NONCAPITALIZATION
			12,930.02	0138810005 5810	K12 SWP Instruction R5 / Professional Services
			47,410.00	0138810005 6400	K12 SWP Instruction R5 / EQUIPMENT
S97R0960	AMERICAN EXPRESS	29.99	6.00	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
			23.99	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
S97R0961	PEREZ, MARIA DEL CARMEN	87.12	87.12	0174310001 5200	COVID-Instruction / TRAVEL & CONFERENCES
S97R0962	AMAZON.COM	126.98	126.98	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0963	AMAZON.COM	664.63	664.63	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0964	LIFESAVER EDUCATION	806.00	91.00	01190901 4310	Pharmacy Technician-Adult / Instructional Supplies
			156.00	01191901 4310	Medical Assistant-Adult / Instructional Supplies
			559.00	0138700405 4310	CTEIG-DHHS / Instructional Supplies
S97R0965	AMERICAN EXPRESS	31.11	31.11	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0966	CAROC	1,000.00	1,000.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
S97R0967	VIRTUAL ENTERPRISES INTERNATIO	3,000.00	3,000.00	0138710022 5300	CTEIG-Instruction 22 / DUES & MEMBERSHIPS
S97R0969	DIFRANCESCO, ROCCO	15.72	15.72	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES

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Report ID: PO010_Fund

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COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 06/21/2023

FROM 03/01/2023 TO 06/13/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S97R0970	BERKMAN, CLIVE	46.97	46.97	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0971	AMERICAN EXPRESS	26.53	26.53	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
S97R0972	AMAZON.COM	2,130.98	2,130.98	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0973	REID, MARK	2,400.00	2,400.00	0174310001 5810	COVID-Instruction / Professional Services
S97R0974	DEAN, JILLIAN	310.14	310.14	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES
S97R0975	AMERICAN EXPRESS	179.62	179.62	0138700A22 4320	CTEIG-Admin 22 / Office Supplies
S97R0976	CHOW, KAREN	52.65	52.65	0112700105 4310	Veterinary Technician 1-CCC / Instructional Supplies
S97R0977	HOLGUIN, LUPE	25.15	25.15	01126901 5200	Office Assitant-Adult / TRAVEL & CONFERENCES
S97R0979	INSTRUCTURE INC.	5,926.25	1,185.25	01007901 4315	Adult Program-LBUSD General / Instr Supplies-Software
			4,741.00	01901901 4315	Adult Program-General CAEP / Instr Supplies-Software
S97R0980	AMERICAN EXPRESS	261.60	261.60	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0981	SELFF, SEAN	380.84	380.84	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0982	AMERICAN EXPRESS	311.05	311.05	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0983	AMERICAN EXPRESS	178.32	178.32	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0984	AMERICAN EXPRESS	12.19	12.19	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0985	AMERICAN EXPRESS	116.73	116.73	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
S97R0986	AMERICAN EXPRESS	468.00	468.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0987	AMERICAN EXPRESS	10.78	10.78	0138700A22 4320	CTEIG-Admin 22 / Office Supplies
S97R0988	PACIFIC ENGRAVING AND PROMOTIO	323.25	323.25	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0989	BUI, NEIL	70.00	70.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
S97R0990	BRIZENO, STEPHANIE	41.66	41.66	0174313900 5200	COVID-CGS / TRAVEL & CONFERENCES
S97R0991	AMERICAN EXPRESS	80.00	16.00	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
			64.00	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
S97R0992	AMERICAN EXPRESS	42.88	8.78	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
			34.10	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
S97R0993	AMERICAN EXPRESS	175.00	35.00	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
			140.00	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
S97R0994	AMERICAN EXPRESS	122.29	24.45	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
			97.84	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
Fund 01 Total:		2,190,851.25	2,190,851.25		
Total Account Amount:			2,190,851.25		

COLLEGE & CAREER ADV
Consolidated Check Register
from 3/1/2023 to 6/13/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016087	V9702034	PEREZ, MARIA DEL CARMEN	MILEAGE 030123	OH	03/02/2023		MW	IS	96.29
97 00016088	V9702017	Apex Audio Inc.	48703	OH	03/13/2023		MW	IS	46,903.30
97 00016089	V9701880	CAL-HOSA Inc	99560549	OH	03/13/2023		MW	IS	6,035.00
97 00016090	V9701217	CDW GOVERNMENT	GV04035	OH	03/13/2023		MW	IS	34,691.27
97 00016091	V9701967	FIREFIGHTERS' SAFETY CENTER	2915	OH	03/13/2023		MW	IS	3,450.09
97 00016092	V9701977	HOSA	INV 022423	OH	03/13/2023		MW	IS	845.00
97 00016093	V9701684	CSEBA	EAP MAR23	OH	03/14/2023		MW	IS	3,265.66
97 00016094	V9701846	METLIFE SMALL MARKET	LIFE MAR23	OH	03/14/2023		MW	IS	263.10
97 00016095	V9701693	A-1 AWARDS & ENGRAVING	AA 223042	OH	03/16/2023		MW	IS	52.80
97 00016096	V9701880	CAL-HOSA Inc	99560558	OH	03/16/2023		MW	IS	2,630.00
97 00016097	V9701818	COLLEGE AND CAREER ADVANTAGE	1585	OH	03/16/2023		MW	IS	3,926.91
97 00016098	V9701894	DIFRANCESCO, ROCCO	97015815	OH	03/16/2023		MW	IS	154.28
97 00016099	V9702122	EVES, CODY	REIM CE 22123	OH	03/16/2023		MW	IS	309.00
97 00016100	V9701961	JOHNSON, ERIC	REIM EJ 20123	OH	03/16/2023		MW	IS	34.19
97 00016101	V9701878	KERN HIGH SCHOOL DISTRICT	CATS23 32	OH	03/16/2023		MW	IS	40.00
97 00016102	V9702095	MCCLLENAGHAN, AUTUMN	REIM AM 20123	OH	03/16/2023		MW	IS	77.95
97 00016103	V9701931	MISSION EQUIPMENT AND LIFTS IN	499562	OH	03/16/2023		MW	IS	380.00
97 00016104	V9701553	PATTERSON DENTAL SUPPLY INC.	4225430913	OH	03/16/2023		MW	IS	237.87
97 00016105	V9702034	PEREZ, MARIA DEL CARMEN	REIM CP 22823	OH	03/16/2023		MW	IS	2,430.00
97 00016106	V9701971	SELFF, SEAN	REIM SS 30123	OH	03/16/2023		MW	IS	1,101.31
97 00016107	V9700119	SPARKLETTS	21920686030123	OH	03/16/2023		MW	IS	18.69
97 00016108	V9701852	THOMAS, KIMBERLEY	REIM KT 30623	OH	03/16/2023		MW	IS	53.61
97 00016109	V9702090	WEIR, PAUL	REIM PW 30623	OH	03/16/2023		MW	IS	88.01
97 00016110	V9700948	HENRY SCHEIN INC.	EQ22091400016	OH	03/20/2023		MW	IS	23,387.58
97 00016111	V9701672	AMERICAN EXPRESS	92165 FEB2023 3	OH	03/22/2023		MW	IS	17,225.23
97 00016112	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	03/23/2023		VM	VD	0.00
97 00016113	V9701672	AMERICAN EXPRESS	92165 FEB2023 9	OH	03/23/2023		MW	IS	17,794.07
97 00016114	V9702107	BCT ENTERTAINMENT INC	11135	OH	03/24/2023		MW	IS	16,493.48
97 00016115	V9702131	BLACKLEDGE, KATI	REIM 032422	OH	03/24/2023		MW	IS	6.93
97 00016116	V9701892	CHEFS TOYS LLC	3929397	OH	03/24/2023		MW	IS	3,353.16
97 00016117	V9701799	DEAN, JILLIAN	REIM 030923	OH	03/24/2023		MW	IS	14.85
97 00016118	V9701894	DIFRANCESCO, ROCCO	MILEAGE 022823	OH	03/24/2023		MW	IS	15.72
97 00016119	V9700812	GILBERT & STEARNS INC.	2885M 1 FINAL	OH	03/24/2023		MW	IS	38,725.26
97 00016120	V9702008	INSKEEP, MELANIE	MILEAGE 032223	OH	03/24/2023		MW	IS	169.65

COLLEGE & CAREER ADV
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 from 3/1/2023 to 6/13/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016121	V9701738	MCKESSON MEDICAL SURGICAL	20405494	OH	03/24/2023		MW	IS	2,248.52
97 00016122	V9700162	STAPLES	3231045241	OH	03/24/2023		MW	IS	857.88
97 00016123	V9701852	THOMAS, KIMBERLEY	REIM 032323	OH	03/24/2023		MW	IS	127.22
97 00016124	V9702095	MCCLLENAGHAN, AUTUMN	REIM 032423	OH	03/27/2023		MW	IS	64.61
97 00016125	V9701889	GRABER, JANA	REIM 031623	OH	03/28/2023		MW	IS	59.94
97 00016126	V9702017	Apex Audio Inc.	48812	OH	03/29/2023		MW	IS	2,779.27
97 00016127	V9702129	AVERA, STEPHANIE	30123 SA	OH	03/29/2023		MW	IS	46.99
97 00016128	V9701980	BELANTO, JOSEPH	32023 JB	OH	03/29/2023		MW	IS	176.02
97 00016129	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68SI1130	OH	03/29/2023		MW	IS	267.00
97 00016130	V9702074	CHRISTY WHITE INC.	18851	OH	03/29/2023		MW	IS	894.50
97 00016131	V9702128	DEWEES, JULIA	30123 JD	OH	03/29/2023		MW	IS	182.43
97 00016132	V9700066	HOME DEPOT CREDIT SERVICES	9972078	OH	03/29/2023		MW	IS	5,049.19
97 00016133	V9701738	MCKESSON MEDICAL SURGICAL	20437070	OH	03/29/2023		MW	IS	2,544.63
97 00016134	V9702130	SARTORIS, REANNAH	30123 RS	OH	03/29/2023		MW	IS	105.96
97 00016135	V9701971	SELFF, SEAN	32323 SS	OH	03/29/2023		MW	IS	392.03
97 00016136	V9702133	COAST VALLEY MOVING & STORAGE	14218	OH	03/31/2023		MW	IS	1,400.00
97 00016137	V9701799	DEAN, JILLIAN	REIMB 032923	OH	03/31/2023		MW	IS	30.00
97 00016138	V9701894	DIFRANCESCO, ROCCO	MILEAGE 033023	OH	03/31/2023		MW	IS	20.96
97 00016139	V9702097	GLOWFORGE INC	CBINV354990	OH	03/31/2023		MW	IS	478.00
97 00016140	V9702092	KEY CODE MEDIA INC	104123	OH	03/31/2023		MW	IS	23,439.68
97 00016141	V9702112	SKILLS USA CALIFORNIA	S102043	OH	03/31/2023		MW	IS	2,850.00
97 00016142	V9701875	WOOTEN, JEREMEY	REIM JW 33023	OH	04/03/2023		MW	IS	3,333.04
97 00016143	V9700948	HENRY SCHEIN INC.	32301710	OH	04/11/2023		MW	IS	2,463.60
97 00016144	V9702132	PINNACLE EMERGENCY VEHICLES LL	23 0316 001	OH	04/11/2023		MW	IS	5,000.00
97 00016145	V9701852	THOMAS, KIMBERLEY	REIM 033023	OH	04/11/2023		MW	IS	42.88
97 00016146	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	04/13/2023		VM	VD	0.00
97 00016147	V9701672	AMERICAN EXPRESS	92165 MAR2023	OH	04/13/2023		MW	IS	96,291.24
97 00016148	V9701172	B&H PHOTO & VIDEO	212058737	OH	04/14/2023		MW	IS	4,138.37
97 00016149	V9700170	CAROCP	CAROCP APR 2023	OH	04/14/2023		MW	IS	1,400.00
97 00016150	V9701217	CDW GOVERNMENT	HM64420	OH	04/14/2023		MW	IS	4,133.15
97 00016151	V9701684	CSEBA	EAP APR23	OH	04/14/2023		MW	IS	3,365.49
97 00016152	V9701799	DEAN, JILLIAN	030623 TO 032223	OH	04/14/2023		MW	IS	1,081.41
97 00016153	V9702092	KEY CODE MEDIA INC	104831	OH	04/14/2023		MW	IS	9,076.25
97 00016154	V9701738	MCKESSON MEDICAL SURGICAL	20496194	OH	04/14/2023		MW	IS	350.22

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COLLEGE & CAREER ADV
Consolidated Check Register
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Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016155	V9701846	METLIFE SMALL MARKET	LIFE APR23	OH	04/14/2023		MW	IS	263.10
97 00016156	V9702106	OES OFFICE FURNITURE	5970	OH	04/14/2023		MW	IS	2,924.77
97 00016157	V9701553	PATTERSON DENTAL SUPPLY INC.	4225435365	OH	04/14/2023		MW	IS	237.87
97 00016158	V9702034	PEREZ, MARIA DEL CARMEN	030123 TO 033023	OH	04/14/2023		MW	IS	91.70
97 00016159	V9702081	SILVERSTONE SYSTEMS LLC	20230405C SCHS	OH	04/14/2023		MW	IS	34,689.12
97 00016160	V9700119	SPARKLETTS	21920686040123	OH	04/14/2023		MW	IS	17.07
97 00016161	V9701639	ULTRADENT PRODUCTS INC.	17636680	OH	04/14/2023		MW	IS	142.17
97 00016162	V9701875	WOOTEN, JEREMEY	REIMB 041123	OH	04/14/2023		MW	IS	7,136.85
97 00016163	V9702135	CCEMC	DELA 041723	OH	04/18/2023		MW	IS	950.00
97 00016164	V9701877	ANDRE, JAQUES	REIMB 033123	OH	04/19/2023		MW	IS	545.00
97 00016165	V9702114	RAMIREZ, JOANNE	REIM 020323	OH	04/19/2023		MW	IS	320.00
97 00016166	V9701852	THOMAS, KIMBERLEY	REIM 041323	OH	04/19/2023		MW	IS	75.05
97 00016167	V9702017	Apex Audio Inc.	48958	OH	04/20/2023		MW	IS	5,242.04
97 00016168	V9702121	BODNO	105616358	OH	04/20/2023		MW	IS	1,862.66
97 00016169	V9701931	MISSION EQUIPMENT AND LIFTS IN	499630	OH	04/20/2023		MW	IS	14,813.16
97 00016170	V9702132	PINNACLE EMERGENCY VEHICLES LL	23 0316 001B	OH	04/20/2023		MW	IS	22,075.00
97 00016171	V9700162	STAPLES	34022	OH	04/20/2023		MW	IS	86.58
97 00016172	V9702103	BRIZENO, STEPHANIE	MILEAGE 042523	OH	04/28/2023		MW	IS	26.59
97 00016173	V9702137	CARVER, BRIAN	MILEAGE 042023	OH	04/28/2023		MW	IS	19.65
97 00016174	V9702140	HERNANDEZ, ELENA	MILEAGE 042623	OH	04/28/2023		MW	IS	100.87
97 00016175	V9702138	JOHNSON, LESLEY	MILEAGE 042623	OH	04/28/2023		MW	IS	70.74
97 00016176	V9702139	KERSHAW, JANET	MILEAGE 042623	OH	04/28/2023		MW	IS	73.36
97 00016177	V9702050	PACIFIC COAST ENTERTAINMENT	1222055	OH	04/28/2023		MW	IS	15,660.65
97 00016178	V9702103	BRIZENO, STEPHANIE	MILEAGE 030123	OH	05/05/2023		MW	IS	52.40
97 00016179	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68SI1442	OH	05/05/2023		MW	IS	1,505.89
97 00016180	V9702074	CHRISTY WHITE INC.	19063	OH	05/05/2023		MW	IS	4,226.85
97 00016181	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	38054	OH	05/05/2023		MW	IS	25,040.18
97 00016182	V9701926	DEWEY'S	S00051203	OH	05/05/2023		MW	IS	9,997.50
97 00016183	V9702134	MOHAWK LIFTS LLC	61120	OH	05/05/2023		MW	IS	78,310.12
97 00016184	V9702141	SIMINSIGHTS INC	565FB1DB 0001	OH	05/05/2023		MW	IS	7,128.00
97 00016185	V9702090	WEIR, PAUL	REIM 3591227R	OH	05/05/2023		MW	IS	53.22
97 00016186	V9701799	DEAN, JILLIAN	REIM 042823	OH	05/08/2023		MW	IS	176.91
97 00016187	V9702008	INSKEEP, MELANIE	MILEAGE 042123	OH	05/08/2023		MW	IS	154.58
97 00016188	V9702139	KERSHAW, JANET	REIM 041923	OH	05/08/2023		MW	IS	271.78

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Consolidated Check Register
from 3/1/2023 to 6/13/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016189	V9702034	PEREZ, MARIA DEL CARMEN	MILEAGE 042823	OH	05/08/2023		MW	IS	76.64
97 00016190	V9701662	TOTAL COMPENSATION SYSTEMS INC	11798	OH	05/08/2023		MW	IS	1,102.50
97 00016191	V9701669	VELLANOWETH, DOMINIC	REIM 050423	OH	05/08/2023		MW	IS	21.44
97 00016192	V9701684	CSEBA	EAP MAY23	OH	05/12/2023		MW	IS	3,363.91
97 00016193	V9701846	METLIFE SMALL MARKET	LIFE MAY23	OH	05/12/2023		MW	IS	258.60
97 00016194	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	05/15/2023		VM	VD	0.00
97 00016195	V9701672	AMERICAN EXPRESS	92165 MAY2023	OH	05/15/2023		MW	IS	40,992.92
97 00016196	V9701980	BELANTO, JOSEPH	REIM 5012023	OH	05/15/2023		MW	IS	204.84
97 00016197	V9701217	CDW GOVERNMENT	JG90984	OH	05/15/2023		MW	IS	9,294.86
97 00016198	V9702046	MR M's WORLD LLC	1357	OH	05/15/2023		MW	IS	3,753.00
97 00016199	V9702023	School Outfitters LLC	INV13969534	OH	05/15/2023		MW	IS	999.85
97 00016200	V9701253	SOUTHWEST SCHOOL & OFFICE SUPP	7000005373	OH	05/15/2023		MW	IS	294.80
97 00016201	V9700119	SPARKLETTS	21920686050123	OH	05/15/2023		MW	IS	12.97
97 00016202	V9702017	Apex Audio Inc.	49078	OH	05/17/2023		MW	IS	4,471.04
97 00016203	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68SI1539	OH	05/17/2023		MW	IS	225,079.12
97 00016204	V9701217	CDW GOVERNMENT	JJ53902	OH	05/17/2023		MW	IS	13,036.95
97 00016205	V9701799	DEAN, JILLIAN	040623 TO 042723	OH	05/17/2023		MW	IS	156.55
97 00016206	V9701894	DIFRANCESCO, ROCCO	040323 TO 042823	OH	05/17/2023		MW	IS	20.80
97 00016207	V9702095	MCCLLENAGHAN, AUTUMN	042613 MILEAGE	OH	05/17/2023		MW	IS	39.96
97 00016208	V9701995	SCHOOLS EXCESS LIABILITY FUND	AB218 3074112 A2	OH	05/17/2023		MW	IS	7,610.32
97 00016209	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68PI0201 B	OH	05/18/2023		MW	IS	84,715.20
97 00016210	V9701790	CCCCD / DIABLO VALLEY COLLEGE	0004179	OH	05/18/2023		MW	IS	600.00
97 00016211	V9701684	CSEBA	DENTAL 051123	OH	05/18/2023		MW	IS	388.40
97 00016212	V9700435	DEPARTMENT OF JUSTICE	615236	OH	05/18/2023		MW	IS	32.00
97 00016213	V9702145	KIRTZ, COLLEEN	REIM 051523	OH	05/18/2023		MW	IS	126.45
97 00016214	V9700003	Laguna Beach Unified School Di	76230315	OH	05/18/2023		MW	IS	21,000.00
97 00016215	V9702136	ROBONATION INC	4495 RN	OH	05/18/2023		MW	IS	780.94
97 00016216	V9702057	VEX ROBOTICS INC	657030	OH	05/18/2023		MW	IS	2,287.77
97 00016217	V9702090	WEIR, PAUL	REIM 050823	OH	05/18/2023		MW	IS	77.53
97 00016218	V9702110	BELL, LYNNE	MILEAGE 051923B	OH	05/31/2023		MW	IS	72.72
97 00016219	V9701967	FIREFIGHTERS' SAFETY CENTER	29199	OH	05/31/2023		MW	IS	225.42
97 00016220	V9702008	INSKEEP, MELANIE	MILEAGE 051723	OH	05/31/2023		MW	IS	65.50
97 00016221	V9700003	Laguna Beach Unified School Di	76230516	OH	05/31/2023		MW	IS	143,826.39
97 00016222	V9701950	LAW OFFICIES OF MARGARET A. CH	10196	OH	05/31/2023		MW	IS	3,466.75

User: MFINSK - Melanie F Inskeep
Report: BK3005: Consolidated Check Register

Page
4

Current Date: 06/14/2023
Current Time: 07:02:48

COLLEGE & CAREER ADV
Consolidated Check Register
from 3/1/2023 to 6/13/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016223	V9702118	O'ROURKE, PATRICK	REIM 052323	OH	05/31/2023		MW	IS	61.68
97 00016224	V9701075	ACME NETWORK, THE	1171	OH	06/01/2023		MW	IS	2,500.00
97 00016225	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	38349	OH	06/01/2023		MW	IS	23,795.78
97 00016226	V9701799	DEAN, JILLIAN	REIM 052423	OH	06/01/2023		MW	IS	21.53
97 00016227	V9701950	LAW OFFICES OF MARGARET A. CH	10173	OH	06/01/2023		MW	IS	1,581.50
97 00016228	V9702034	PEREZ, MARIA DEL CARMEN	MILEAGE 053023	OH	06/01/2023		MW	IS	87.12
97 00016229	V9702084	REEL LUMBER SERVICE	71432	OH	06/01/2023		MW	IS	326.60
97 00016230	V9700162	STAPLES	69922	OH	06/01/2023		MW	IS	1,352.39
97 00016231	V9702031	SUN PAC CONTAINERS INC.	17728	OH	06/01/2023		MW	IS	5,116.61
97 00016232	V9702142	TIRE SUPPLY NETWORK	34014	OH	06/01/2023		MW	IS	3,466.01
97 00016233	V9701684	CSEBA	EAP JUN23	OH	06/07/2023		MW	IS	3,363.91
97 00016234	V9701846	METLIFE SMALL MARKET	LIFE JUN23	OH	06/07/2023		MW	IS	258.60
97 00016235	V9701928	BERKMAN, CLIVE	REIM 042023	OH	06/08/2023		MW	IS	46.97
97 00016236	V9700170	CAROC	2023202421	OH	06/08/2023		MW	IS	1,000.00
97 00016237	V9701799	DEAN, JILLIAN	MILEAGE 060623	OH	06/08/2023		MW	IS	310.14
97 00016238	V9701894	DIFRANCESCO, ROCCO	MILEAGE 052823	OH	06/08/2023		MW	IS	15.72
97 00016239	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68SI1786	OH	06/09/2023		MW	IS	1,860.44
97 00016240	V9701926	DEWEY'S	S00051641	OH	06/09/2023		MW	IS	9,225.70
97 00016241	V9701553	PATTERSON DENTAL SUPPLY INC.	4225439797	OH	06/09/2023		MW	IS	237.87
97 00016242	V9700471	REID, MARK	CUSD230601	OH	06/09/2023		MW	IS	2,400.00
97 00016243	V9702077	ROBOTICAL INC	INV111131	OH	06/09/2023		MW	IS	30,260.00
97 00016244	V9701971	SELFF, SEAN	REIM SS 60523	OH	06/09/2023		MW	IS	380.84
97 00016245	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	06/12/2023		VM	VD	0.00
97 00016246	V9701672	AMERICAN EXPRESS	92165 MAY2023B	OH	06/12/2023		MW	IS	25,228.77

Issued: 1,314,656.49
97 Bank Total: 1,314,656.49

Grand Total: 1,314,656.49



PERSONNEL ASSIGNMENT ORDER

CLASSIFIED PERSONNEL NEW HIRE

Name:	Hannah Allen		
Effective Date:	June 14, 2023 – July 18, 2023		
Job Title:	Skills Assistant		
Salary:	Range 22, Step B - \$20.12 – classified salary schedule		
Assignment:	Summer School		
Name:	Lilly Berkman		
Effective Date:	June 14, 2023 – July 18, 2023		
Job Title:	Skills Assistant		
Salary:	Range 22, Step B - \$20.12 – classified salary schedule		
Assignment:	Summer School		
Name:	Teddy Bullockus		
Effective Date:	June 14, 2023 – July 18, 2023		
Job Title:	Skills Assistant		
Salary:	Range 22, Step B - \$20.12 – classified salary schedule		
Assignment:	Summer School		
Name:	Wyatt McKean		
Effective Date:	June 14, 2023 – July 18, 2023		
Job Title:	Skills Assistant		
Salary:	Range 22, Step B - \$20.12 – classified salary schedule		
Assignment:	Summer School		
Name:	Sammy Poppin		
Effective Date:	June 14, 2023 – July 18, 2023		
Job Title:	Skills Assistant		
Salary:	Range 22, Step B - \$20.12 – classified salary schedule		
Assignment:	Summer School		
Name:	Tyler Self		
Effective Date:	June 14, 2023 – July 18, 2023		
Job Title:	Skills Assistant		
Salary:	Range 22, Step B - \$20.12 – classified salary schedule		
Assignment:	Summer School		

CERTIFICATED PERSONNEL NEW HIRES

Name:	Brian Carver		
Job Title:	Instructor		
CTE Industry Sector:	Health Science and Medical Technology & Public Service	Instructional Hours:	Up to 15 hours/week
School Site/Location:	LBHS	Rate per Instructional Hour:	\$51.68
Instructional Duty Days:	04/14/2023 – 06/08/2023	Number of Sections Assigned:	Three

CERTIFICATED PERSONNEL RESIGNATION/SEPARATION

NAME	TITLE	EFFECTIVE DATE	LOCATION
Jeff Bryan	2D and 3D Animation Game Design	06/01/2023	San Clemente High School
Rocco DiFrancesco	Sports Med, EMR and Fire Science Instructor	06/01/2023	San Juan Hill High School, CCA Training Center
Rachel Friedman-de Leon	Medical Core/Medical Hospital Careers Instructor	04/11/2023	Laguna Beach High School

CONSENT CALENDAR

LAW OFFICES OF
MARGARET A. CHIDESTER & ASSOCIATES
17762 COWAN, FIRST FLOOR
IRVINE, CALIFORNIA 92614-6096

MARGARET A. CHIDESTER*
STEVEN R. CHIDESTER
ALEXANDRA T. REYNOSO
ALEXANDRA L. CARUBIS
ARIEL K. GREENWOOD

TELEPHONE: (949) 474-5040
TELECOPIER: (949) 474-8540
m.chidester@californiaschoolaw.net
*A PROFESSIONAL CORPORATION

April 21, 2023

REF. OUR FILE

MAC-26

VIA ELECTRONIC MAIL

College & Career Advantage
33122 Valle Road
San Juan Capistrano, CA 92675

Attention: Dr. Paul Weir
Executive Director

Re: Retainer Agreement for Legal Services in 2023-2024 School Year

Dear Dr. Weir:

We value our relationship with the College & Career Advantage and the Board's confidence in the quality of our services.

Enclosed for your consideration is a retainer agreement for legal services for the 2023-2024 school year. We request a modest fee increase for 2023-2024 of \$10.00 per hour to partially defray our increased costs of doing business.

Early identification and resolution of legal issues preserves client options and limits legal costs so more resources may be directed to students. Accordingly, we periodically provide legal opinions on selected recent legislation and certain court decisions to our clients at no charge. Our preventive school law workshops on evaluation, bargaining, unlawful harassment, reference checking, pupil discipline, pupil records, other employee legal issues, charter schools, Brown Act, conflicts of interest, and other topics are available to your organization on request and are designed to help educators timely spot and address legal issues. Please contact us if we can provide these to the College & Career Advantage.

By proposing modest increases and by our continued vigilant review of client costs, we strive to avoid some of the billing practices of certain of our competitors who may charge a flat minimum of .3 of an hour for critical telephone advice that is resolved in six (6) minutes or less, or who may charge an additional "monthly service charge" based on a percentage of attorney time costs. We do not pass on to our clients our costs of the digital research library that we maintain at our own expense for the purpose of providing your organization with up-to-the-minute legal authority addressing your critical legal needs.

LAW OFFICES OF
MARGARET A. CHIDESTER & ASSOCIATES

Dr. Weir
April 21, 2023
Page 2

We will continue to provide no-charge updates on recent challenging legal issues as we have done regarding the COVID-19 crisis.

We value our relationship with the College & Career Advantage, and look forward to serving you in school year 2023-2024.

Kindly return a signed copy of the approved retainer agreement.

Please do not hesitate to contact the undersigned with any questions. It is our pleasure to provide legal support to your organization.

Very truly yours,



Margaret A. Chidester

MAC:tg

Enclosures

- Proposed Retainer Agreement
- Firm Summary

**RETAINER AGREEMENT
BETWEEN COLLEGE & CAREER ADVANTAGE
AND THE LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES**

THIS AGREEMENT is made and entered into effective July 1, 2023 by and between the COLLEGE & CAREER ADVANTAGE of San Juan Capistrano, California, "CCA," and the LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES, "Attorneys."

W I T N E S S E T H

WHEREAS, the CCA desires to obtain from Attorneys certain legal services; and

WHEREAS, the governing Board has determined that it is in the best interest of the CCA to appoint Attorneys to represent the CCA in the matters specified herein;

In consideration of these mutual promises, the parties agree as follows:

1. **Services:** The CCA retains Attorneys for the purpose of providing legal services pertaining to CCA business and related matters as may be specifically directed by the governing Board, the Superintendent, or by their designees, including, but not limited to, labor negotiations, employment, personnel, pupil personnel, investigation of complaints, instructional compliance, contractual, business, finance, transactional, real property, governance and litigation issues, or such other legal issues as may be specifically assigned by the Superintendent/designee.

Upon specific direction of the Board, the Superintendent, or designees, Attorneys will interpret relevant statutes, constitutional provisions and case law as deemed necessary by the CCA; prepare, review, and comment on legal documents in correspondence; render legal opinions as appropriate and

requested; advise and represent the CCA in any court or administrative proceeding, provide other legal advice and legal services as requested; work with the CCA staff and Board in the development of policy; and attend meetings in person or telephonically as necessary and requested.

In rendering services, Attorneys shall comply with all federal, state, and local laws, regulations, and rulings to the extent that such laws are applicable to the Firm in its capacity as a CCA's legal representative.

2. **Rates and Payment:** The CCA shall not be required to pay in advance for any retained services. The CCA shall pay Attorneys for services at the rates set forth in Exhibit "A", attached and incorporated by this reference. *Billing shall be reported in increments of 1/10 of one hour.* Billing shall separately specify related costs including authorized consultants providing services on behalf of CCA.

3. **Costs:** The CCA shall pay and reimburse Attorneys for any actual and necessary costs and expenses incurred in the course of providing services, including actual charges that Attorneys directly incur such as filing fees, reproduction of documents, messenger and delivery services, postage, travel expenses, mileage for travel at the fixed IRS rate, lodging, court reporting costs, hearing officer and arbitrator fees, and consultant services.

Attorneys will supply all necessary equipment, tools, supplies, offices, personnel, transportation, support services, and insurance required to perform legal services under this Agreement.

4. **Statements:** Attorneys shall present statements for services rendered during the preceding month. The CCA shall pay

upon presentation or within forty-five (45) days thereafter. Invoices not paid within 60 days of the date issued may be assessed a late charge of 1.0% per month. Statement shall include (1) a detailed, confidential account of the legal matters, strategies, and work on behalf of the CCA, and (2) a summary invoice containing only amounts, dates, and general descriptions of legal services provided that is suitable for the Superintendent to transmit to the CCA's accounts payable staff or, if required, to present in response to a Public Records Act request. Invoices shall be sent directly to the attention of the Superintendent unless we are otherwise directed in writing by the Superintendent or the governing Board.

5. **Conflicts:** The CCA acknowledges that Attorneys presently represent and in the future will represent other districts, charter schools, and education agencies that may, from time to time, have transactions with the CCA. The CCA consents to such continued and future representation without the need for any further consent from the CCA, provided that Attorneys shall promptly notify the CCA in writing of any direct conflict and of the CCA's options in such case.

Attorneys shall not represent any person or entity in any action against the CCA or in any investment matter before the CCA.

6. **Related Post-Investigation Services:** If an attorney who conducted an investigation for the CCA is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration, or any other administrative or judicial proceeding, because of services rendered under this Agreement, and/or if the investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to

or arising out of services performed for the CCA, the CCA agrees to pay Attorneys for time expended, including preparation time, at the investigating attorney's then current hourly rate and to reimburse Attorneys for reasonable costs and expenses incurred.

7. **Indemnification:** Except as provided below, the CCA will indemnify, defend and hold harmless Attorneys from and against all claims, suits or causes of action arising out of the services rendered herein. The CCA will provide legal representation for Attorneys in any litigation relating to such services if Attorneys are sued, deposed, or otherwise required to provide information or testimony concerning services provided under this contract. ***This provision does not apply to any actions resulting from Attorneys' negligence or willful and/or malicious conduct in the course of rendering services.***

The indemnity provisions of this section shall survive the expiration or termination of this Agreement.

8. **Electronic Communication, Confidentiality & Publicity:** The CCA authorizes Attorneys to communicate with the CCA and the CCA's authorized representatives via electronic mail when such communication is desirable for timely communications, efficiency of transmission, or to avoid the need for re-creating documents.

Attorneys shall make reasonable efforts to label electronic communications as confidential and privileged. The CCA acknowledges that electronic communications may be intercepted and that confidentiality cannot be guaranteed. If e-mail is intercepted or confidentiality is otherwise compromised, the CCA will hold Attorneys harmless for any resulting injury.

The CCA will not modify any document transmitted to the CCA electronically by Attorneys, except as expressly authorized by Attorneys.

Both parties agree not to knowingly transmit any materials to the other party in violation of the copyright of another or of any other applicable law.

Attorneys shall retain all CCA confidential information in the strictest confidence and shall neither use it nor disclose it to anyone without prior written consent of the CCA. The CCA may seek to enjoin any unauthorized disclosure. Attorneys shall not issue public announcements on behalf of the CCA without the CCA's prior written consent.

9. **No Guarantee of Outcome.** Attorneys do not promise or guarantee an outcome for any particular legal matter. Attorneys shall provide periodic reports and opportunities for CCA input and direction. Actual fees will vary from initial estimates and may be higher or lower based upon CCA direction for legal work and legal options selected by CCA.

10. **Files and Ownership of Documents.** When legal services conclude, and periodically as individual matters conclude, Attorneys will, upon the CCA's request, deliver closed files to the CCA at the CCA's cost, along with any funds or property of the CCA's in Attorneys' possession. Attorneys will retain closed files for a period of up to one (1) year. If the CCA does not request delivery of the file before the end of the one (1) year period from closure of the file, Attorneys shall have no further obligation to retain files and may, at Attorneys' discretion, destroy them without further notice.

11. **Assignment.** This Agreement is not assignable without the written consent of the CCA.

12. Independent Contractor. Attorneys, while engaged in performing the terms of this Agreement, are an independent contractor and are not employees of the CCA.

13. Insurance. Attorneys shall maintain workers' compensation insurance, general liability insurance, and legal malpractice coverage in force at all times at their sole expense in amounts deemed sufficient under current industry standards to protect the interests of the CCA under this Agreement. Attorneys shall, on request, provide the CCA with certificates of insurance evidencing compliance with coverage requirements of this Agreement.

14. Nondiscrimination. Attorneys shall not, in the performance of this Agreement, unlawfully discriminate against any employee, applicant for employment, or CCA student or employee because of race, religion, color, national origin, ancestry, disability, medical condition, marital status, age (over 40), immigration status, sex, gender, gender identity or sexual orientation.

15. Audit. The CCA shall have audit access to its accounts with Attorneys on request during the term of this Agreement. Attorneys shall cooperate with such auditors or investigators authorized to audit CCA activities and provide information regarding CCA legal matters that the CCA may need to defend itself against legal challenges.

16. Governing Law. This Agreement shall be governed by the laws of the state of California.

17. **Authority.** The parties hold the positions set forth below their signatures and are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

18. **Term.** This Agreement is effective July 1, 2023. It may be extended or modified by mutual agreement.

This Agreement is terminable by either party upon thirty (30) days written notice.

19. **Entire Agreement.** This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

COLLEGE & CAREER ADVANTAGE

Date: _____, 2023 BY: _____

LAW OFFICES OF MARGARET A.
CHIDESTER & ASSOCIATES

Date: April 21, 2023 BY: Margaret A. Chidester
Margaret A. Chidester

EXHIBIT "A"

Rates are guaranteed through June 30, 2024.

PARTNERS	\$345 per hour
SENIOR ATTORNEYS	\$315 per hour
OTHER ATTORNEYS	\$310 per hour
LAW CLERKS/PARALEGALS	\$195 per hour

COSTS

PHOTOCOPIES AND FAXES	\$0.25 per page
COLOR COPIES	\$0.50 per page
POSTAGE	Actual Charges
MILEAGE	IRS Authorized Rate
TELEPHONE CALLS AND TEXT MESSAGES	No Charge
DIGITAL LEGAL RESEARCH LIBRARY SERVICES	No Charge
TRANSCRIPTIONS	Actual Charges
OTHER	Actual Charges

LAW OFFICES OF
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17762 COWAN, FIRST FLOOR
IRVINE, CALIFORNIA 92614-6096

MARGARET A. CHIDESTER*
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ARIEL K. GREENWOOD

TELEPHONE: (949) 474-5040
TELECOPIER: (949) 474-8540
m.chidester@californiaschoollaw.net
*A PROFESSIONAL CORPORATION

REF. OUR FILE

LAW OFFICES OF
MARGARET A. CHIDESTER & ASSOCIATES
FIRM SUMMARY

The Law Offices of Margaret A. Chidester & Associates, formed on September 1, 2000 by Margaret A. Chidester and Steven R. Chidester, consists of five experienced attorneys: Margaret A. Chidester, Steven R. Chidester, Alexandra T. Reynoso, Alexandra L. Carubis, and Ariel K. Greenwood. We serve school and community college districts, charter schools, ROPs, and other educational agencies in counsel and special counsel capacities, including the following districts and education agencies:

Adelanto Elementary School District
Apple Valley Unified School District
Arcadia Unified School District
California School of the Arts - San Gabriel Valley
Camino Nuevo Charter Academy
Castaic Union School District
Chino Valley Unified School District
Coastline Regional Occupational Program
College & Career Advantage
Colton Joint Unified School District
Colton Redlands Yucaipa Regional Occupational Program
Eastside Union School District
Etiwanda School District
Fontana Unified School District
Fountain Valley School District
Fowler Unified School District
La Mesa-Spring Valley School District
Lancaster School District
Lucerne Valley Unified School District
Mountain View School District, Los Angeles County
Mountain View School District, San Bernardino County
Newhall School District
North Orange County Regional Occupational Program
Norwalk La Mirada Unified School District
Orange County Board of Education
Orange County School of the Arts
Para Los Niños

LAW OFFICES OF
MARGARET A. CHIDESTER & ASSOCIATES

Pleasant Valley School District
Riverside County Office of Education
San Bernardino Regional Emergency Training Center
Santa Clarita Valley School Food Services Agency
Sulphur Springs School District
Tri-Cities Regional Occupational Program
Victor Elementary School District

The Professional and Educational Backgrounds of Members of the Firm:

MARGARET A. CHIDESTER

B.A., University of California at Riverside, (Spanish),
(with honors);
J.D., University of San Diego, School of Law;
M.A., Educational Administration, California State University
at San Diego;
Ed.D., Educational Leadership, University of Southern
California, Rossier School of Education.

Legal Experience:

Proprietor, Law Offices of Margaret A. Chidester & Associates,
September 1, 2000- present;
Partner, Parker, Covert and Chidester, 1987-2000;
Associate, Parker and Covert, 1981-87;
Past Chairman and Member of Board of Directors, National
School Boards Association Council of School Attorneys
(1993-2005);
Member, California Council of School Attorneys; Member, Board
of Directors, 1993-1995;

Publications and Presentations:

Author: "Employment Litigation Involving the Superintendency:
Taking Preventive Contractual Measures." Paper presented
at 40th Annual Convention. Equity, Excellence, and Equal
Education Opportunities: NOLPE and Brown at 40 (1994-
1994) San Diego, California;
Co-Author: "Due Process for School Administrators and School
Board Members," NSBA Council of School Attorneys School
Law in Review, 1985, Volume 1;
Author: "First Amendment Issues and Pupil Discipline," NSBA
School Law in Review, 1989;

- Co-Author: "Religious Challenges to Curriculum and Instruction Practices," NSBA's Religion, Education and the U.S. Constitution, 1994;
- Author: "Playing Fair: Litigating State and Local Athletic Eligibility Rules Protecting High School Athletes," Legal Handbook on School Athletics, NSBA Council of School Attorneys, March, 1997;
- Author: "Evaluation and Termination of School District Counsel," Selecting and Working With a School Attorney: A Guide for School Boards, NSBA Council of School Attorneys, April, 1997;
- Co-Author: "The School Attorney as a Preventive Law Practitioner," Selecting and Working With a School Attorney: A Guide for School Boards, NSBA Council of School Attorneys, April, 1997;
- Co-Author: "Use of E-Mail: Traps for the Unsuspecting School Board Member," Inquiry and Analysis, NSBA Council of School Attorneys, 2000;
- Co-Author: "E-Mail: 'Sunshine,' and Public Records," American School Board Journal, July 2000;
- School Employers Association Annual Management Conferences on Collective Bargaining, 1982-Present, Presenter at NSBA Council of School Attorneys Annual Meetings, California Council of School Attorneys Continuing Education Seminars, Association of California School Administrators, California Association of School Business Officials and California School Boards Association;
- Presenter, ACSA Superintendents' Academy, 1995-2017, Superintendent Contracts and School Governance Issues;
- Presenter, Oxford University Round Table on Education Policy, 2000, Saint Antony's College;
- Presenter, California Council of School Attorneys, "From Findings to Facilities: The High Stakes Nuances of Analyzing the Charter School Petition," September 2011.
- Presenter, National School Boards Association Council of School Attorneys, 2012 School Law Practice Seminar, "Can Schools be Both Safe and Free? New National Guidelines on Harassment, Bullying, and Freedom of Expression";
- Presenter, School Employers Association of California: School Management Certification Program, 2014-2019, "The Legal Framework for Collective Bargaining;"
- Presenter, California School Boards Association, "Cutting Edge Legal Issues in Charter Petition Renewal," November 2017;
- Presenter, 2017 Leadership Conference, USC Rossier School of Education;

Presenter, 2019 California Council of School Attorneys Annual Workshop, *"Prayer and Other Religious Statements at Public School Board Meetings;"*

Presenter, 2022, National School Boards Association Council of School Attorneys Annual Conference, *"Legal and Practical Strategies for Managing Public Comment in School Board Meetings;"*

Presenter, 2022, California Council of School Attorneys Spring Workshop: *"The Perils of School Board Member Censure: Do you REALLY want to go there?"*

Other Language: Spanish

Education Experience:

California Administrative Services Credential (during service as an educator);

Bilingual Certificate of Competence, Spanish (during service as an educator);

Fisher K-8 Credential and E.C.E. Credential (during service as an educator);

Bilingual teacher, grades K-6: Santa Ana Unified School District, Oceanside Unified School District, Fallbrook Elementary School District;

University of Southern California, Delta Epsilon, Best Dissertation Award, Rossier School of Education, 1995: Superintendent Employment Contracts: Legal and Pragmatic Considerations that Affect the Board-Superintendent Relationship;

Adjunct Professor, Educational Leadership and Organizational Change Leadership, Ed. D. Programs, University of Southern California, Rossier School of Education, 1995-present;

Member, Phi Delta Kappa, USC Chapter;

Past President, Delta Epsilon, USC Rossier School of Education;

Member, USC Rossier School of Education, Board of Councilors (2000 - present);

Member, USC Alumni Association Board of Governors, 2004-2005; Recognized by USC RSOE Dean's Superintendents Advisory Group (DSAG) as 2022 Hall of Fame Inductee.

LAW OFFICES OF
MARGARET A. CHIDESTER & ASSOCIATES

STEVEN R. CHIDESTER

B.A., San Diego State University, (Psychology);
B.A., cum laude, San Diego State University, (Sociology);
J.D., Western State University College of Law, Fullerton
California;

Honors: Golden Key National Honor Society (3.5+ G.P.A.);
American Jurisprudence Awards: Family Law and
Criminal Law;
Western State University College of Law,
President's Scholarship.

Legal Experience:

Managing Partner, Law Offices of Margaret A. Chidester &
Associates, commencing September 2000, practice limited
to representation of school districts and education
agencies;
Solo practice, 1992-2000, Law Offices of Steven R. Chidester;
Associate attorney, Law Offices of Neben & Starrett, Inc.,
Newport Beach, 1991-1992.

Education Experience:

Emeritus Institute Instructor, "Law for the Layman" course,
Irvine Valley College, Irvine, 1998 to 2010; and
Paralegal Instructor, American Career College, Irvine, 1997-
1998.

Publications and Presentations:

Presenter, 2019 California Council of School Attorneys Annual
Workshop, "Prayer and Other Religious Statements at
Public School Board Meetings;"
Presenter, 2022, National School Boards Association Council
of School Attorneys Annual Conference, "Legal and
Practical Strategies for Managing Public Comment in
School Board Meetings."
Presenter, 2022, California Council of School Attorneys
Spring Workshop: "The Perils of School Board Member
Censure: Do you REALLY want to go there?"

Steven Chidester has represented school districts in all
aspects of charter school law, including review and analysis of
charter petitions and advice to the governing board as to how
petitions can be lawfully denied, when denied petitioners appeal

LAW OFFICES OF
MARGARET A. CHIDESTER & ASSOCIATES

to the County Board of Education, and identifying oddities for the school district to support its position, as well as at the state level. Before the California Charter Schools Advisory Commission and the State Board of Education, Steven Chidester has appeared and represented school districts on multiple occasions when petitioners have appealed denial. Additionally, Steven Chidester has appeared in Superior Court and has participated as counsel in defending appeals from charter school petitions denied at the local, county, state, and Superior Court levels.

Steven Chidester has taught multiple workshops for educational administrators, including, but not limited to, responding to and analyzing subpoenas for production of records and appearances, analysis and advice on child custody orders, ASB fund management, and best practices to avoid fraud, nonprofit organizations including foundations supporting school districts and the explicit requirements for application and obtaining state and federal tax exemptions and filing with the Secretary of State, pupil expulsions, and other discipline.

Steven Chidester was a community college instructor for over ten years of a class for laypersons on an introduction to the law, including basic elements of state and federal constitutions, due process, consumer law issues, and related challenges.

Steven Chidester has had extensive experience in school facilities, including but not limited to assisting districts in responding to Proposition 39 charter school facilities entitlement, limiting facilities to that required by law. He has had extensive experience in public contracts code requirements concerning the lowest, responsible bidder and hearings that may result.

Steven Chidester has over twenty years of experience in supporting school districts with charter school oversight requirements to comply with their legal obligations and to avoid school district liability for failure to comply with statutory oversight obligations. His expertise at the local and appellate levels, including before the California Supreme Court, demonstrate his deep knowledge of charter school issues and how chartering entities may address them.

LAW OFFICES OF
MARGARET A. CHIDESTER & ASSOCIATES

ALEXANDRA T. REYNOSO

B.A., Occidental College, Los Angeles, CA (History);
J.D., Chapman University Dale E. Fowler School of Law,
Orange, CA.

Legal Experience:

Associate, Law Offices of Margaret A. Chidester & Associates,
December 2021 - present;
Law Clerk, Law Offices of Margaret A. Chidester & Associates,
August 2021 - November 2021;
Law Clerk, Los Angeles City Attorney's Office, Los Angeles,
CA, May 2020 - July 2020;
Law Clerk, Los Angeles County District Attorney's Office, San
Fernando, CA, May 2019 - July 2019.

Alexandra Reynoso has extensive experience in assisting
school districts in enforcing statutory requirements on charter
schools.

She has in-depth experience in complaint investigations of
unlawful discrimination under state law uniform complaint
procedures.

Ms. Reynoso has expertise in the obligation and rights of
regional occupational programs that serve students in member
districts via joint powers agreements.

ALEXANDRA L. CARUBIS

B.A., Chapman University, Orange, CA (English Literature);
J.D., University of California, Irvine, CA.

Legal Experience:

Associate, Law Offices of Margaret A. Chidester & Associates,
April 2022 - present;
Staff Attorney, Los Angeles Dependency Lawyers, Los Angeles,
CA, August 2021 - April 2022;
Law Clerk, Independent Juvenile Defender Program, Los
Angeles, CA, May 2020 - August 2020;
Certified Law Student, University of California,
Environmental Law Clinic, Irvine, CA, August 2019 -
December 2019;

MARGARET A. CHIDESTER & ASSOCIATES

Law Clerk, Children's Law Center of California, Los Angeles,
CA, May 2019 - August 2019.

Alexandra Carubis has extensive experience in representing school clients in due process administrative litigation before the Office of Administrative Hearings in special education matters.

Ms. Carubis has conducted multiple complaint investigations where unlawful discrimination against employees is alleged.

ARIEL K. GREENWOOD

B.A., University of California, Riverside, CA (English);
J.D., University of California, Irvine, CA.

Legal Experience:

Associate, Law Offices of Margaret A. Chidester & Associates,
September 2022 - present;

Legal Intern, Office of the City Attorney, Orange, CA, January
2022 - May 2022;

Legal Advocate, Frank D. Lanterman Special Education Legal
Clinic, Los Angeles, CA, May 2021 - August 2021.

Ms. Greenwood has served as co-investigator for complaints of unlawful discrimination.

She has served as co-investigator in instances of alleged employee misconduct that results in disciplinary proceedings.

SUMMARY OF EDUCATION LAW EXPERTISE

The firm has over 70 years of collective experience in all legal and policy matters pertaining to governance and operation of public schools and community college districts, charter schools, joint powers agencies, and regional occupational programs.

We are invited speakers on pupil, governance, labor, and employment law issues at national and state conferences of the ACSA, NSBA, CASBO, CSBA, SEAC, the American Association of School Personnel Administrators the National Organization of Legal Problems in Education, and the Cal Poly Pomona Ed.D. program, as well as in continuing legal education programs for California school lawyers. We have extensive experience in representing

school districts in compliance investigations by the Office for Civil Rights, the California Department of Education, and other state and federal agencies.

We have over 45 years of collective expertise in charter school representation, formation, renewal, revocation, governance, collective bargaining, and litigation. We draft policies for charter school boards and provide legal representation in their employee discipline matters.

Our attorneys have experience in litigation involving public entities before all levels of the California state courts, including the California Supreme court, California Courts of Appeal, the Federal District courts, and the United States Court of Appeals, Ninth Circuit, as well as before numerous administrative agencies such as the Office for Civil Rights, the Public Employment Relations Board, the Department of Fair Employment and Housing, the Equal Employment Opportunity Commission, the California State Board of Education, Commissions on Professional Competence, and numerous arbitrators and hearing panels.

Our litigation experience includes the following published appellate decisions:

Newport-Mesa Unified School District v. Hubert (1982) 132
Cal.App.3d 724, 183 Cal.Rptr. 334;

Gardner v. Commission on Professional Competence, Board of
Education of the Tustin Unified School District (1985) 164
Cal.App.3d 1035, 210 Cal.Rptr. 795;

El Camino Community College District v. Superior Court (1985)
173 Cal.App.3d 606, 219 Cal.Rptr. 236;

Jones v. Palm Springs Unified School District (1985) 170
Cal.App.3d 521, 216 Cal.Rptr. 75;

Bassett Unified School District v. Commission on Professional
Competence (1988) 201 Cal.App.3d 1444, 247 Cal.Rptr. 865;

Choice-In-Education League v. Los Angeles Unified School
District (1993) 17 Cal.App.4th 415, 21 Cal.Rptr.2d 303
(Amici Curiae for Education Legal Alliance for the Los Angeles
Unified School District);

Gallup v. Alta Loma School District Board of Trustees (1996) 41
Cal.App.4th 1571, 49 Cal.Rptr.2d 289;

Summerfield v. Windsor Unified School District
(2002) 95 Cal.App.4th 1026, 116 Cal.Rptr.2d 233 (Amici Curiae
for the Education Legal Alliance);

Culbertson v. San Gabriel Unified School District
(2004) 121 Cal.App.4th 1392, review denied 2004 Cal. Lexis
(Amici Curiae for the Education Legal Alliance);

Bakersfield Elementary Teachers Association v. Bakersfield City
School District (2006) 145 Cal.App.4th 1260 (Amici Curiae for
the Education Legal Alliance);

Corales, et al., v. Bennett, et al. Ninth Circuit Case No: 07-
55892, D.C. No. CV-06-00849-SGL;

North Orange County Regional Occupational Program v. Regional
Occupational Program Educational Association of North Orange
County CTA/NEA - PERB Decision No. 857;

Temple City Educators Association CTA/NEA v. Temple City USD -
PERB Decision No. 1972;

Castaic Union School District v. California School Employees
Association, Chapter 401 - PERB Order No. Ad-384; and

Scott B. v. Board of Trustees of Orange County High School of
the Arts (2013) 217 Cal.App.4th 117.

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2 AMENDMENT #2
3 COLLEGE AND CAREER ADVANTAGE
4 BUSINESS-PLUS SYSTEM SUPPORT
5 AND SOFTWARE SUPPORT SERVICE AGREEMENT

6 The AGREEMENT entered into July 1, 2023, by and between the Orange
7 County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa,
8 California 92626, hereinafter referred to as SUPERINTENDENT, and
9 College And Career Advantage, 33122 Valle Road, San Juan Capistrano,
10 California 92675, hereinafter referred to as DISTRICT, is hereby
11 further amended as follows:

12 1.0 Section 5.0 PAYMENT shall be amended to read: DISTRICT agrees to
13 pay SUPERINTENDENT the sum of Twenty-nine thousand seven hundred
14 dollars (\$29,700.00) for annual software support service fees for
15 fiscal year 2023-2024. Annual software support service fees due for
16 each fiscal year shall be paid by DISTRICT on or before August 1st of
17 that fiscal year upon receipt of an itemized invoice from
18 SUPERINTENDENT. SUPERINTENDENT shall evaluate software support service
19 charges annually, for possible upward or downward adjustments, based
20 on SUPERINTENDENT'S actual costs to support Business-Plus software.
21 SUPERINTENDENT will provide DISTRICT written notice of the annual
22 software support service fees due for the renewal period sixty (60)
23 days prior to the end of each renewal period.

24 2.0 Except as expressly herein amended, including any amendments
25 thereto, said AGREEMENT shall in all respects be and remain in full
force and effect.

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IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT: COLLEGE AND CAREER
ADVANTAGE

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

BY:

Authorized Signature

BY:

Authorized Signature

PRINTED NAME: Paul Weir

PRINTED NAME: Patricia McCaughey

TITLE: Executive Director

TITLE: Administrator

DATE: May 30, 2023

DATE: May 26, 2023

College&Career Advantage-Financial-BusinessPlus-Amend 2(51647)24
ZIP5

COLLEGE AND CAREER ADVANTAGE
HUMAN RESOURCES APPLICATION
SOFTWARE SUPPORT SERVICE AGREEMENT

This AGREEMENT is hereby made and entered into this 1st day of July, 2023, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92628, hereinafter referred to as SUPERINTENDENT, and College and Career Advantage, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1.0 BASIS OF AGREEMENT. SUPERINTENDENT will provide professional services to DISTRICT for the operation of the SUPERINTENDENT'S Human Resources Application, including on-going training services for present and future employees, future software enhancements, and support services.

2.0 NETWORK INFRASTRUCTURE. The network standard protocol is TCP/IP. Each DISTRICT site that uses SUPERINTENDENT'S Human Resources Application must have a Local Area Network (LAN) connected via the DISTRICT office. DISTRICT will, at DISTRICT'S expense, connect to SUPERINTENDENT'S county-wide computer network via high speed data circuit and data communication devices for the services set forth in this AGREEMENT. DISTRICT costs associated with connectivity will be invoiced separately according to the terms of the DISTRICT'S Intranet Network Support Service Agreement with SUPERINTENDENT. Application servers will be housed at SUPERINTENDENT'S offices. DISTRICT will

1 access Human Resources Application system software from DISTRICT
2 computers through the DISTRICT'S LAN and from similar desktop computers
3 located at each of the DISTRICT'S school sites.

4 3.0 SOFTWARE SUPPORT SERVICES

5 A. SUPERINTENDENT will provide DISTRICT access to
6 SUPERINTENDENT'S Human Resources Application via a leased high speed
7 data circuit to SUPERINTENDENT'S servers located at 200 Kalmus Drive,
8 Costa Mesa. DISTRICT will be responsible for the recurring cost of
9 the leased high speed data circuit. DISTRICT shall have the ability
10 to use the Human Resources Application.

11 B. SUPERINTENDENT will provide DISTRICT ongoing software
12 support and assistance during normal business hours, provided however,
13 that the availability or performance of this software support service
14 shall not be construed as altering or affecting SUPERINTENDENT'S
15 obligations as set forth in this AGREEMENT. SUPERINTENDENT'S technical
16 support via telephone shall be provided to DISTRICT without charge
17 Monday through Friday from 8:00 A.M. - 5:00 P.M., excluding
18 SUPERINTENDENT'S holidays.

19 C. SUPERINTENDENT may, upon mutual agreement of the parties,
20 provide other services to DISTRICT which may include, but not be limited
21 to, special reporting and other software assistance. DISTRICT shall
22 pay SUPERINTENDENT for such additional services at a rate mutually
23 agreed between the parties.

24 4.0 TERM. The term of this AGREEMENT shall be for one (1) year
25 commencing July 1, 2023 and ending June 30, 2024. This AGREEMENT shall
automatically be renewed annually, unless DISTRICT gives written notice

1 to SUPERINTENDENT six (6) months prior to the end of each one (1) year
2 renewal period. In no event shall this AGREEMENT exceed a five (5)
3 year period, and shall terminate by its own terms on June 30, 2028.

4 5.0 PAYMENT. DISTRICT agrees to pay SUPERINTENDENT the sum of Eleven
5 thousand five hundred fifty dollars (\$11,550.00) for SUPERINTENDENT'S
6 Human Resources Application annual software support service fees for
7 fiscal year 2023-2024. Annual software support service fees due for
8 each fiscal year shall be paid by DISTRICT on or before August 1st of
9 that fiscal year upon receipt of an itemized invoice from
10 SUPERINTENDENT. Annual Human Resources Application software support
11 service fees will be evaluated annually for possible upward or downward
12 adjustments. SUPERINTENDENT will provide DISTRICT written notice of
13 the annual Human Resources Application software support service fees
14 due for the renewal period sixty (60) days prior to the end of each
15 renewal period. Renewal fees shall be based on the actual costs
16 incurred by SUPERINTENDENT to support the Human Resources Application
17 software.

18 6.0 EQUIPMENT/SOFTWARE REQUIREMENTS. The Human Resources Application
19 supports the use of computers running Windows 7 or higher. All printing
20 requirements for the Human Resources Application will take place at
21 the DISTRICT.

22 7.0 DATA ROLLOVERS. If DISTRICT desires any data rollovers from its
23 present system into SUPERINTENDENT'S Human Resources Application it
24 will be necessary for DISTRICT to submit this data to SUPERINTENDENT
25 in a flat file format according to specifications provided by
SUPERINTENDENT'S Information Technology Division. Coordination

1 meetings between DISTRICT and SUPERINTENDENT'S staff will be necessary
2 to work out the rollover details. In the event that it proves
3 impractical to successfully accomplish any part of the rollovers, it
4 may be necessary for the DISTRICT'S staff to enter in test and/or
5 production data to complete the conversion to SUPERINTENDENT'S Human
6 Resources Application.

7 8.0 TRAINING. SUPERINTENDENT will provide on-going training services
8 for present and future employees as determined by SUPERINTENDENT and
9 DISTRICT to assist DISTRICT personnel in the use and operation of the
10 software to enable DISTRICT to make optimum use of SUPERINTENDENT'S
11 Human Resources Application. Training will be provided at
12 SUPERINTENDENT'S training lab between the hours of 8:30 A.M. and 4:30
13 P.M. Monday through Friday, excluding SUPERINTENDENT'S holidays.

14 9.0 FUTURE MODULES/OPTIONS. SUPERINTENDENT expects to offer
15 additional features and optional services to its customers in the
16 future. Each new capacity may have an additional charge.

17 10.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT is and at all times shall
18 be an independent contractor and shall be wholly responsible for the
19 manner in which the services required by the terms of this AGREEMENT
20 are performed. Nothing herein contained shall be construed as creating
21 the relationship of employer and employee, or principal and agent,
22 between SUPERINTENDENT and DISTRICT. SUPERINTENDENT assumes the
23 responsibility for the acts of its employees or agents as they relate
24 to the services to be provided. SUPERINTENDENT, its officers, agents,
25 and employees, shall not be entitled to any rights, and/or privileges

1 of DISTRICT'S employees and shall not be considered in any manner to
2 be DISTRICT'S employees.

3 11.0 HOLD HARMLESS.

4 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold
5 harmless DISTRICT, its Governing Board, officers, agents, and employees
6 from liability and claims of liability for bodily injury, personal
7 injury, sickness, disease, or death of any person or persons, or damage
8 to any property, real personal, tangible or intangible, arising out of
9 the negligent acts or omissions of employees, agents or officers of
10 SUPERINTENDENT or the Orange County Board of Education during the period
11 of this AGREEMENT.

12 B. DISTRICT hereby agrees to indemnify, defend, and hold harmless
13 SUPERINTENDENT, the Orange County Board of Education, and its officers,
14 agents, and employees from liability and claims of liability for bodily
15 injury, personal injury, sickness, disease, or death of any person or
16 persons, or damage to any property, real, personal, tangible or
17 intangible, arising out of the negligent acts or omissions of employees,
18 agents or officers of DISTRICT during the period of this AGREEMENT.

19 12.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that they
20 will not engage in unlawful discrimination because of race, color,
21 religious creed, national origin, ancestry, physical handicap, medical
22 condition, marital status, or sex of such persons.

23 13.0 APPLICABLE LAW. SUPERINTENDENT and DISTRICT agree to comply with
24 all federal, state and local laws, rules and regulations and ordinances
25 that are now or may in the future become applicable to SUPERINTENDENT
or DISTRICT'S business, equipment and personnel engaged in operations

1 covered by this AGREEMENT or occurring out of the performance of such
2 operations.

3 14.0 ASSIGNMENT. SUPERINTENDENT or DISTRICT shall not subcontract or
4 assign the performance of any of the services in this AGREEMENT without
5 prior written approval of the other party.

6 15.0 TOBACCO USE POLICY. In the interest of public health, the
7 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
8 use of any tobacco products are prohibited in buildings and vehicles,
9 and on any property owned, leased or contracted for by the
10 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400-7. Failure to
11 abide with conditions of this policy could result in the termination
12 of this AGREEMENT.

13 16.0 TERMINATION. SUPERINTENDENT or DISTRICT may terminate this
14 AGREEMENT with or without cause upon the giving of six (6) months prior
15 written notice to the other party. Notification must be given six (6)
16 months prior to the end of each renewal period.

17 17.0 NOTICES. All notices or demands to be given under this AGREEMENT
18 by either party to the other shall be in writing and given by: i)
19 Personal service, or ii) U.S. Mail, mailed either by registered or
20 certified mail, return receipt requested, with postage prepaid.
21 Service shall be considered given when received if personally served
22 or, if mailed, on the third (3rd) day after deposit in any U.S. Post
23 Office. The address to which notices or demands may be given by either
24 party may be changed by written notice given in accordance with the
25 notice provisions of this section. As of the date of this AGREEMENT
the addresses of the parties are as follows:

DISTRICT: College And Career Advantage
33122 Valle Road
San Juan Capistrano, California 92675
Attn: Paul Weir

SUPERINTENDENT: Orange County Superintendent of Schools
200 Kalmus Drive
Costa Mesa, California 92626
Attn: Patricia McCaughey

18.0 SEVERABILITY. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

19.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California, with venue in Orange County, California.

20.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits attached hereto constitute the entire agreement between SUPERINTENDENT and DISTRICT regarding the services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an Amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

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1 IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to
2 be executed.

3 DISTRICT: COLLEGE AND CAREER
4 ADVANTAGE

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

5 BY: Paul Weir
6 Authorized Signature

BY: Patricia McCaughey
Authorized Signature

7 PRINT NAME: Paul Weir

PRINT NAME: Patricia McCaughey

8 TITLE: Executive Director

TITLE: Administrator

9 DATE: June 2, 2023

DATE: June 1, 2023

10 College&Career Advantage-Human Resources Application(10003674)2023-2028
11 ZIP5

**AMENDMENT NO. 1
TO THE
MEMORANDUM OF UNDERSTANDING
BETWEEN
COLLEGE AND CAREER ADVANTAGE
AND
CAPISTRANO UNIFIED SCHOOL DISTRICT**

1. **PARTIES.** This is a Memorandum of Understanding (MOU) between College and Career Advantage (CCA), a Joint Powers Authority (JPA) Regional Occupational Program (ROP) and Capistrano Unified School District (CUSD). CCA and CUSD are referred to in this MOU collectively as the "Parties."
2. **AGREEMENT.** It is hereby agreed to reduce the annual amount of funding that is provided to CCA by CUSD annually from \$1,272,000 to \$425,000 for a period of two years commencing on July 1, 2022 and ending on June 30, 2024. Starting July 1, 2023 the amount of funding provided to CCA by CUSD will be increased by \$127,000 ongoing. After each salary settlement by CUSD the amount passed through to CCA by CUSD will be increased by a proportionate amount rounded to the nearest thousand. If by June 30, 2024, CCA has secured direct state funding, the amount of \$425,000 plus \$127,000 and a proportionate increase after each salary settlement by CUSD will become a permanent funding allocation from CUSD to CCA or a new amount will be determined. The purpose of this funding is to provide students of CUSD with high-quality career and technical education (CTE) courses and programs that meet the California Department of Education's defined elements of a high-quality CTE program. The reduction in funds is a result of temporary state funding received by CCA from the State of California for the purpose of providing in-person CTE courses and programs to students in the JPA ROP region over a two-year period. In addition, CCA will increase the reserves over the next two years and maintain a minimum amount of \$2,300,000 for future economic uncertainties.
3. **TERM.** This MOU is effective upon the approval of both Parties and shall remain in effect until June 30, 2024.

Capistrano Unified School District

College and Career Advantage

By: _____


Clark Hampton

Interim Superintendent

By: _____

Paul Weir

Executive Director

Date: _____

6-9-2023

Date: _____

Memorandum of Understanding

This Memorandum of Understanding (this “**Memorandum**”), effective as of July 10, 2023, by and between University Lab Partners (“**ULP**”), on the one hand, and the Regional Occupational Program in the South Orange County Region, known respectively as College and Career Advantage (CCA) on the other hand.

W I T N E S S E T H:

WHEREAS, CCA has requested that ULP prepare the curriculum and materials for, and virtually host and provide speakers and mentors regarding, a high school educational course titled, “Medical Innovation, Research, and Entrepreneurship” (the “**Course**,” also known as “**MIRE**”);

WHEREAS, ULP is willing to prepare and make the Course and such curriculum and materials, to act as such virtual host and to provide or arrange for such speakers and mentors, on the terms and subject to the conditions set forth below in this Memorandum.

WHEREAS, CCA desires to enter into this Memorandum and consummate the matters and transactions contemplated hereby, on the terms and subject to the conditions set forth below in this Memorandum.

A G R E E M E N T:

NOW, THEREFORE, in consideration of the foregoing premises and recitals (incorporated into the parties’ agreement hereunder by this reference) and the mutual covenants of the parties set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. The Course. The Course is scheduled to run on three (3) sessions on the following dates: July 10, 2023, through July 28, 2023; and September 4, 2023, through November 17, 2023; and January 8, 2024, through March 22, 2024. The Course is and will be a virtual/online program where high school student teams work with industry leaders/mentors to solve real-world unmet pediatric clinical needs devising a proof-of-concept, an intellectual property/patent strategy, and devising an exit plan which they pitch to industry leaders on the final day of the Course.

2. Course Curriculum and Materials. The parties hereto recognize that ULP, through its employees and contractors, has developed, and through the period of the Course will continue to develop, the curriculum, materials and related information for and regarding the Course, including, without limitation, such things in video, audio, digital, written and other formats (such curriculum, materials and information being the “**Course Materials**”). CCA acknowledges and agrees that all Course Materials, in whatever form or format and in whatever stage of being or development, and all right, title, interest in and to the Course Materials, and all intellectual property and proprietary rights (“**Intellectual Property Rights**”) in embodied in or represented by the Course Materials, as well as all claims and causes of action of any kind with respect to any of the foregoing,

are the sole and exclusive property of ULP. In furtherance of the foregoing sentence, without any additional consideration, CCA hereby irrevocably assigns and transfers to ULP and its successors and assigns, all of CCA's respective right, title and interest in and to: (a) any and all Course Materials; (b) any and all drafts, versions, modifications and derivative works of any Course Materials (including, without limitation, predecessor and successor drafts, versions, modifications and derivative works thereof); (c) any and all Intellectual Property Rights embodied in or represented by any Course Materials; (d) any and all renewals and extensions of such Intellectual Property Rights in connection with Course Materials throughout the world (whether presently available or subsequently available as a result of intervening legislation); and (e) any and all causes of action for infringement of Course Materials and related Intellectual Property Rights in the past, present and future. Any assignment of copyrights under this Memorandum includes all rights of paternity, integrity, disclosure and withdrawal and any other rights that may be known as "moral rights" (collectively, "**Moral Rights**"). CCA hereby irrevocably waives, to the extent permitted by applicable law, any and all claims it may now or hereafter have in any jurisdiction to any Moral Rights with respect to any Course Materials. CCA will execute all documents and perform all acts that ULP may reasonably request in order to assist ULP in perfecting the rights in Course Materials, including but not limited to copyright registration. ULP shall solely control any and all defense of its Intellectual Property Rights, and shall pay all costs related to the same except that CCA shall pay (or reimburse ULP for) any such costs and related damages arising from or relating to (A) CCA (or any CCA agent's or employee's) negligence or intentional acts or omissions, (B) the use of any Course Material or Other ULP Material in combination with anything not provided by ULP hereunder, (C) any breach by CCA of this Agreement, or (D) CCA's continued use of the offending material/thing after ULP has informed CCA of the claim or alleged infringement at issue.

3. Other ULP Materials. Beyond the Course Materials, CCA understands and agrees that all right, title and interest in and to any other materials, content and information furnished or made available to CCA in connection with the Course (such other materials, content and information being the "**Other ULP Materials**"), including, without limitation, any such things furnished directly or indirectly prior to the Effective Date, are and shall remain the sole and exclusive property of ULP. CCA shall obtain or has obtained any intellectual property or proprietary right or other right in any of the Other ULP Materials by virtue of this Memorandum, the Course or the parties' relationship or course of dealing in relation to this Memorandum or the Course.

4. License to CCA's Name. CCA hereby grants to ULP a limited, nonexclusive, non-sublicensable, and non-transferable right and license, solely, to display CCA's respective name, marks and logos for the purpose of developing, making available, hosting, marketing and promoting the Course and Course Materials, subject to such usage guidelines or other restrictions that CCA may reasonably specify from time to time by written notice given to ULP. Any and all use of such name, marks and logos, and all goodwill associated therewith, shall inure solely to the benefit of CCA.

5. CCA's Contributions. CCA agrees to pay ULP the aggregate amount of \$24,000 (\$8,000 per session) for ULP's development of the Course and Course Materials and its hosting and management of the Course (such \$24,000 fee being the "**Course Fees**"). CCA shall be responsible for paying the Course Fees (i.e., \$24,000) to ULP, such payment to be made on the date of CCA's signature to this Memorandum. In addition to the Course Fee, CCA will be making in-kind contributions regarding the Course. The Course Fees and such CCA

in-kind contributions are reflected in Table A below (however, for the avoidance of doubt, such in-kind contributions are not payments to ULP and are not income to ULP, but instead are estimates of the time and effort that the CCA have contributed and will contribute in relation to the Course).

TABLE A: Itemized CCA Contribution

Course Fees	Funding Source	Amount
Administration Fee	General Fund	\$7,000
Technology / Platform Fee	General Fund	\$2,000
Program Coordinator	General Fund	\$8,000
Textbooks	General Fund	\$4,000
Poster Printing	General Fund	\$1,500
Registration	General Fund	\$1,500
DIRECT TOTAL:		\$24,000
In-Kind Contributions	Funding Source	Estimated Amount
Teacher Instructional Hours	General Fund	In Kind - \$36,000
Administration Fee	General Fund	In Kind - \$24,000
Program Coordinator Hours	General Fund	In Kind - \$39,000
Program Support Staff	General Fund	In Kind - \$6,000
Curriculum Design Hours	General Fund	In Kind - \$14,400
ESTIMATED IN KIND TOTAL:		\$119,400
GRAND TOTAL:		\$143,400

6. ULP's Contributions. ULP anticipates expending in-kind contributions toward the Course in the estimated aggregate amount of \$237,600. Such in-kind contributions are estimated in Table B below.

TABLE B: Itemized ULP Contribution

Item Description	Funding Source	Estimated In-Kind Amount
Manager Program Hours	ULP	\$50,000
Program Support Staff	ULP	\$45,000
Curriculum Design, Reiteration Hours	ULP	\$40,000
Facilities/ Infrastructure	ULP	\$50,000
Reception	ULP	\$32,000
Marketing	ULP	\$20,000
Posters	ULP	\$600
ESTIMATED IN KIND TOTAL:		\$237,600

7. CCA Cooperation. CCA will provide ULP with all support and cooperation that is reasonably requested by ULP from time to time in relation to the Course, including, without limitation, in relation to the Course Materials.

8. Insurance. CCA shall carry commercial general liability ("**CGL**") insurance of no less than \$1,000,000 per occurrence and \$2,000,000 aggregate. CCA shall ensure that through the end of the Course, and for 12 months thereafter, CCA's CGL insurance policy designates ULP and its directors, officers, employees and agents as additional insureds thereunder. Upon request, CCA will deliver to ULP current certificates of insurance demonstrating that (a) the insurance required herein is in force, and (b) ULP and its directors, officers, employees and agents are additional insureds under the specified CGL insurance.

9. Hold Harmless:

a. ULP shall defend, indemnify, save and hold harmless CCA and their respective officers, directors, and employees from and against all obligations, claims or liabilities of any kind, including costs and attorneys' fees, that may arise out of any grossly negligent or intentional acts or omissions of any agent or employee of ULP. This shall include any acts of sexual abuse alleged against any agent or employee of ULP.

b. CCA, shall defend, indemnify, save, and hold harmless ULP and its officers, directors, and employees from and against all obligations, claims or liabilities of any kind, including costs and attorneys' fees that may arise out of any failure to pay the Course Fees or out of any grossly negligent or intentional acts or omissions of any agent or employee of CCA. This shall include any acts of sexual abuse alleged against any agent or employee of CCA.

10. General. This Memorandum constitutes the entire agreement between the parties with respect to the subject matter hereof and it supersedes any and all prior agreements and understandings between the parties hereto regarding such subject matter. This Memorandum shall be governed by and construed in accordance with the laws of the State of California without regard to the conflicts of law provisions thereof or of any other jurisdiction. The parties hereby submit to the jurisdiction of the state and federal courts in the County of Orange, State of California, and agree that said courts have the sole and exclusive jurisdiction over any and all disputes, claims, actions, controversies and causes of action involving any of such parties that arise out of or relate to this Memorandum. Each party shall bear its own fees and costs incurred in connection with this Memorandum, provided, however that the prevailing party in any action to enforce this Memorandum shall be entitled to reimbursement (from the other party) of such prevailing party's costs and fees (including, without limitation, reasonable attorneys' fees and expert witness fees) incurred in connection with such action. In the event that any of the provisions of this Memorandum are held by a court or other tribunal of competent jurisdiction to be illegal, invalid or unenforceable, such provisions shall be limited or eliminated to the minimum extent necessary so that this Memorandum shall otherwise remain in full force and effect. No amendment, modification or waiver of this Memorandum (or any part hereof) will be binding upon any particular party hereto unless made in writing and signed by a duly authorized representative of such party, and no failure or delay in enforcing any right will be deemed a waiver. This Memorandum shall be binding upon and shall inure to the benefit of the parties hereto and their successors and assigns, provided, however CCA may not assign or delegate this Memorandum, in whole or in part, without the prior written consent of ULP, which consent will not be unreasonably delayed or withheld. No provision of this Memorandum shall be construed against a party by reason of the fact that such party or its legal counsel drafted that provision, notwithstanding any rule of law or any legal decision to the contrary. Headings and captions are for convenience only and are not to be used in the interpretation of this Memorandum. This Memorandum may be executed in two or more counterparts, each of which will be deemed an original, but all of which taken together shall constitute one and the same



5270 California Ave. Suite 300
Irvine, CA 92617

www.universitylabpartners.org
info@universitylabpartners.org

instrument. A party's facsimile, electronically-scanned or electronic signature to this Memorandum shall be deemed an original for purposes of evidencing such party's execution of this Memorandum.

[Signature page follows.]



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IN WITNESS WHEREOF, the parties hereto have each caused this Memorandum to be executed by their respective duly authorized representatives effective as of the Effective Date.

**REGIONAL OCCUPATIONAL PROGRAM IN THE
SOUTH ORANGE COUNTY REGION** (also known as
College and Career Advantage)

UNIVERSITY LAB PARTNERS

By: 
Paul Weir Ed.D.
Executive Director

By: _____
Karin Koch,
Executive Director

Date: 5/3/23

Date: _____

Date of
Board Approval: _____

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Melanie Inskeep, Accountant
DATE: June 21, 2023
SUBJECT: Proposed Budget 2023/24

BACKGROUND INFORMATION

College and Career Advantage has participated in the single budget adoption since 1992. Under this method, the annual budget must be presented to the Governing Board and adopted prior to July 1.

CURRENT SITUATION

The annual budget is prepared using the Orange County Department of Education (OCDE) Budget Advisory.

The following assumptions were made in preparation of the Proposed Budget 2023/24.

GENERAL FUND REVENUES

All Other State Revenues

\$3,196,142	2022/23 CTE Incentive Grant (CTEIG) (On-Going)
\$1,072,689	CTEIG 2022/23 Carry-Over
\$130,000	K12 Strong Workforce Pathway Coordinator
\$612,294	K12 Strong Workforce Program Pathway Improvement Carry-Over
\$370,674	STRS on Behalf, Projection from OCDE.

All Other Local Revenues

\$100,000	Interest Income
\$505,029	Adult Program funds
\$43,000	K16 Education Collaborative Grant
\$80,000	K16 CUSD Pass-Through
\$622,030	Apportionment JPA Partner Districts.

In summary, revenue from all sources is projected to be \$6,731,858.

GENERAL FUND EXPENDITURES

Salaries

\$2,568,876 Certificated
\$1,064,236 Classified

Salaries include applicable step increases and 5% general salary rate increase starting July 1, 2023. Classified Salaries include three additional new 10.5-month Career Guidance Specialists.

Employee Benefits

\$432,830	STRS Employer Contribution (19.1%)
\$370,674	STRS on Behalf (OCDE Estimate)
\$268,164	PERS Employer Contribution (26.68%)
\$52,998	OASDI/Medicare (6.2%/1.45%)
\$439,116	Health and Welfare Insurance Benefits
\$17,840	State Unemployment Insurance (0.50%)
\$59,968	Worker's Compensation Insurance (1.68%)
\$3,442	Retiree Benefits (OPEB)

Total Employee Benefits are projected in 2023/24 at \$1,645,032. This is an increase of \$130,221 from 2022/23 estimated actuals due PERS increase in contribution rate from 25.37% to 26.68% and increase in classified positions.

Textbooks, Supplies and Non-capitalized Equipment

Expenditures for textbooks, materials and supplies and equipment are projected at \$438,707, a decrease of \$1,706,796 from 2022/23 to utilize CTEIG and K12 SWP Carry-Over while returning to Pre-COVID spending levels.

Services and Other Operating Expenditures

Expenditures for services and operating expenditures are projected at \$676,595, a decrease of \$290,919 from 2022/23 to utilize pass-through and carry-over funds while returning to Pre-COVID spending levels.

Capital Outlay

Capital Outlay is projected to be \$ 50,000 which is a decrease of \$340,000 from 2022/23 to utilize K12 SWP Carry-Over while returning to Pre-COVID spending levels.

Other Outgo

Other Outgo is projected at \$799,035, a decrease of \$734,575 from 2022/23. CCA is not projecting K12 SWP Improvement Grants for 2023/24 at this time.

In summary, total expenditures are projected at \$ 7,178,872 a decrease of \$2,558,156 from 2023/24 Estimated Actuals.

FUND BALANCE

At fiscal year ending 6/30/2023, the components of the ending fund balance are projected as shown below:

\$ 10,000	Revolving Cash Fund
\$ 11,926	Restricted (Handicap Pupils)
\$ 166,306	Reserve for Economic Uncertainties
\$ 2,782,358	Reserve of COVID Supplemental Funding

Total Projected Fund Balance

\$ 2,970,590

PROJECTION OF FINANCIAL CONDITION

Revenue

Revenue for 2023/24, 2024/25, 2025/26 is anticipated to remain close to 2022/23 for Adult Education Funding, Interest Income, K12 Pathway Coordinator Grant and CTE Incentive Grant (CTEIG). Staff projects that CCA will be in a positive financial position for the 2023/24 fiscal year. Projections reflect deficit spending from one-time COVID Supplemental Funding for expenditures in subsequent years. Staff will develop plans for a balanced budget over the next two years and present it at the 1st Interim report.

The Proposed Final Budget is based on the most updated and reliable fiscal information available to staff,

In submitting the 2023/2024 budget for approval, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

RECOMMENDATION

It is respectfully requested that the Governing Board review and approve the Positive Certification 2023/24 CCA Proposed Budget as submitted.

ACTION/ROLL CALL

ANNUAL BUDGET REPORT:

July 1, 2023 Budget Adoption

This budget was developed using the state-adopted Criteria and Standards. It was filed and adopted subsequent to a public hearing by the JPA governing board. (Pursuant to Education Code sections 33129, 41023 and 42127)

Budget available for inspection at:

Public Hearing:

Place: College and Career Advantage 33122 Valle
Road, San Juan Capistrano, CA 92675

Place: College and Career Advantage 33122 Valle
Road, San Juan Capistrano, CA 92675

Date: 06/15/2022

Date: 06/21/2022

Time:

Adoption Date: 06/21/2022

Signed:

Clerk/Secretary of the JPA Governing Board

(Original signature required)

Contact person for additional information on the budget reports:

Name: Paul Weir

Telephone: (949) 234-9476

Title: Executive Director

E-mail: ppweir@capousd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	n/a
2	Enrollment	This criterion is not checked for JPAs.	n/a	n/a
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	n/a
4	Local Control Funding Formula (LCFF) Revenue	This criterion is not checked for JPAs.	n/a	n/a
CRITERIA AND STANDARDS (continued)			Met	Not Met
5	Salaries and Benefits	Projected ratios of total salaries and benefits to total general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	n/a
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	General fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.		X
SUPPLEMENTAL INFORMATION			No	Yes

Budget, July 1
FINANCIAL REPORTS
2023-24 Budget
Joint Powers Agency Certification

S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed by more than the standard for the budget or two subsequent fiscal years?	X	
S6	Long-term Commitments	Does the JPA have long-term (multi year) commitments or debt agreements? • If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2022-23) annual payment?	X n/a	
SUPPLEMENTAL INFORMATION (continued)			No	Yes
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)? • If yes, are they lifetime benefits? • If yes, do benefits continue beyond age 65? • If yes, are benefits funded by pay-as-you-go?	 X	X X X
S7b	Other Self-insurance Benefits	Does the JPA provide other self-insurance benefits (e.g., workers' compensation)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for: • Certificated? (Section S8A, Line 1) • Classified? (Section S8B, Line 1) • Management/supervisor/confidential? (Section S8C, Line 1)	n/a n/a n/a	
S9	Local Control and Accountability Plan (LCAP)	This supplemental section is not checked for JPAs.	n/a	n/a
S10	LCAP Expenditures	This supplemental section is not checked for JPAs.	n/a	n/a
ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?	n/a	n/a
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior fiscal year or budget year?	n/a	n/a
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to Education Code Section 42141, if a joint powers agency is self-insured for workers' compensation claims, the director of the joint powers agency annually shall provide information to the governing board of the joint powers agency regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

☒ Our JPA is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	\$ 0.00
Less: Amount of total liabilities reserved in budget:	\$ 0.00
Estimated accrued but unfunded liabilities:	\$ 0.00

☐ This joint powers agency is not self-insured for workers' compensation claims.

Signed

Date of Meeting: 06/21/2023

Clerk/Secretary of the Governing Board

(Original signature required)

For additional information on this certification, please contact:

Name: Paul Weir

Title: Executive Director

Telephone: (949) 234-9476

E-mail: ppweir@capousd.org

Description	Resource Codes	Object Codes	2022-23 Estimated Actuals	2023-24 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,991,388.43	5,381,798.99	34.8%
4) Other Local Revenue		8600-8799	1,162,114.27	1,350,059.00	16.2%
5) TOTAL, REVENUES			5,153,503.70	6,731,857.99	30.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	2,391,852.00	2,542,948.74	6.3%
2) Classified Salaries		2000-2999	793,737.58	1,026,553.01	29.3%
3) Employee Benefits		3000-3999	1,514,811.06	1,645,032.69	8.6%
4) Books and Supplies		4000-4999	2,145,503.59	438,707.40	-79.6%
5) Services and Other Operating Expenditures		5000-5999	967,514.60	676,595.37	-30.1%
6) Capital Outlay		6000-6999	390,000.00	50,000.00	-87.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	1,533,610.70	799,035.50	-47.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			9,737,029.51	7,178,872.71	-26.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(4,583,525.81)	(447,014.72)	-90.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(4,583,525.81)	(447,014.72)	-90.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,554,116.72	2,970,590.91	-60.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,554,116.72	2,970,590.91	-60.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,554,116.72	2,970,590.91	-60.7%
2) Ending Balance, June 30 (E + F1e)			2,970,590.91	2,523,576.19	-15.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	10,000.00	10,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	2,794,284.53	2,347,269.81	-16.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	166,306.38	166,306.38	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		

Description	Resource Codes	Object Codes	2022-23 Estimated Actuals	2023-24 Budget	Percent Difference
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			0.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(G10 + H2) - (I6 + J2)			0.00		
FEDERAL REVENUE					
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from					
Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	1,533,610.70	799,035.50	-47.9%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	1,760,057.31	3,469,795.41	97.1%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	697,721.42	1,112,968.08	59.5%
TOTAL, OTHER STATE REVENUE			3,991,389.43	5,381,798.99	34.8%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	90,000.00	100,000.00	11.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2022-23 Estimated Actuals	2023-24 Budget	Percent Difference
All Other Local Revenue		8699	497,284.27	548,029.00	10.2%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	574,830.00	702,030.00	22.1%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,162,114.27	1,350,059.00	16.2%
TOTAL, REVENUES			5,153,503.70	6,731,857.99	30.6%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	2,006,831.00	2,129,049.00	6.1%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	365,021.00	413,899.74	7.5%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,391,852.00	2,542,948.74	6.3%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	25,000.00	20,000.00	-20.0%
Classified Support Salaries		2200	249,946.39	538,992.51	115.6%
Classified Supervisors' and Administrators' Salaries		2300	142,222.00	153,445.00	7.9%
Clerical, Technical and Office Salaries		2400	376,569.17	314,115.50	-16.6%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			793,737.56	1,026,553.01	29.3%
EMPLOYEE BENEFITS					
STRS		3101-3102	646,995.15	803,504.25	24.2%
PERS		3201-3202	194,480.74	268,164.14	37.9%
OASDI/Medicare/Alternative		3301-3302	52,647.19	52,997.78	0.7%
Health and Welfare Benefits		3401-3402	542,420.33	439,115.84	-19.0%
Unemployment Insurance		3501-3502	16,312.52	17,840.32	9.4%
Workers' Compensation		3601-3602	58,512.40	59,967.63	2.5%
OPEB, Allocated		3701-3702	3,442.73	3,442.73	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,514,811.06	1,645,032.69	8.6%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	880,830.28	395,547.55	-55.1%
Noncapitalized Equipment		4400	1,264,673.31	43,159.85	-96.6%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			2,145,503.59	438,707.40	-79.6%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	170,016.04	29,966.58	-82.4%
Dues and Memberships		5300	47,751.16	25,000.00	-47.6%
Insurance		5400-5450	72,831.32	68,120.00	-5.5%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	10,365.06	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	665,837.02	553,008.79	-16.9%
Communications		5900	713.98	500.00	-30.0%

Description	Resource Codes	Object Codes	2022-23 Estimated Actuals	2023-24 Budget	Percent Difference
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			987,514.60	676,595.37	-30.1%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	390,000.00	50,000.00	-87.2%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			390,000.00	50,000.00	-87.2%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	1,533,610.70	799,035.50	-47.9%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,533,610.70	799,035.50	-47.9%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			9,737,029.51	7,178,672.71	-26.3%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2022-23 Estimated Actuals	2023-24 Budget	Percent Difference
USES					
All Other Financing Uses		7599	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2022-23 Estimated Actuals	2023-24 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,991,389.43	5,381,798.99	34.8%
4) Other Local Revenue		8600-8799	1,162,114.27	1,350,059.00	16.2%
5) TOTAL, REVENUES			5,153,503.70	6,731,857.99	30.6%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		6,210,572.14	4,339,838.99	-30.1%
2) Instruction - Related Services	2000-2999		495,306.45	485,632.36	-1.8%
3) Pupil Services	3000-3999		673,858.31	974,706.77	44.6%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		750,812.00	517,102.95	-31.1%
8) Plant Services	8000-8999		72,869.91	61,556.14	-15.5%
9) Other Outgo	9000-9999	Except 7600-7699	1,533,610.70	799,035.50	-47.9%
10) TOTAL, EXPENDITURES			9,737,029.51	7,178,872.71	-26.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(4,583,525.81)	(447,014.72)	-90.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(4,583,525.81)	(447,014.72)	-90.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,554,116.72	2,970,590.91	-60.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,554,116.72	2,970,590.91	-60.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,554,116.72	2,970,590.91	-60.7%
2) Ending Balance, June 30 (E + F1e)			2,970,590.91	2,523,576.19	-15.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	10,000.00	10,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	2,794,284.53	2,347,269.81	-16.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	166,306.38	166,306.38	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

				2022-23 Estimated Actuals	2023-24 Budget
Resource	Description				
6360	Pupils with Disabilities Attending ROC/P			11,925.80	11,925.80
7431	COVID-19 Supplemental Funding for ROCPs			2,782,358.73	2,335,344.01
Total, Restricted Balance:				2,794,284.53	2,347,269.81

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	2022-23 Estimated Actuals
Ending Fund Balance	979Z	176,306.38
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	166,306.38
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	2022-23 Estimated Actuals
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 7431 COVID-19 Supplemental Funding for ROCPs		
Description	Object	2022-23 Estimated Actuals
Ending Fund Balance	979Z	2,782,358.73
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	2,782,358.73
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	2023-24 Budget
Ending Fund Balance	979Z	176,306.38
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	166,306.38
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	2023-24 Budget
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 7431 COVID-19 Supplemental Funding for ROCs		
Description	Object	2023-24 Budget
Ending Fund Balance	979Z	2,335,344.01
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	2,335,344.01
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Description	Object Codes	2023-24 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	5,381,798.99	-31.07%	3,709,789.59	0.36%	3,723,217.26
4. Other Local Revenues	8600-8799	1,350,059.00	73.05%	2,336,229.00	0.00%	2,336,229.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		6,731,857.99	-10.19%	6,046,018.59	0.22%	6,059,446.26
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,542,948.74		2,568,876.15
b. Step & Column Adjustment				25,927.41		21,503.39
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,542,948.74	1.02%	2,568,876.15	0.84%	2,590,379.54
2. Classified Salaries						
a. Base Salaries				1,026,553.01		1,046,236.01
b. Step & Column Adjustment				19,683.00		8,124.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,026,553.01	1.92%	1,046,236.01	0.78%	1,054,360.01
3. Employee Benefits	3000-3999	1,645,032.69	3.69%	1,705,790.12	3.20%	1,760,422.68
4. Books and Supplies	4000-4999	438,707.40	-93.16%	30,000.00	0.00%	30,000.00
5. Services and Other Operating Expenditures	5000-5999	676,595.37	-3.03%	656,110.37	0.15%	657,110.37
6. Capital Outlay	6000-6999	50,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	799,035.50	0.00%	799,035.50	0.00%	799,035.50
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		7,178,872.71	-5.19%	6,806,048.15	1.25%	6,891,308.10
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(447,014.72)		(760,029.56)		(831,861.84)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		2,970,590.91		2,523,576.19		1,763,546.63
2. Ending Fund Balance (Sum lines C and D1)		2,523,576.19		1,763,546.63		931,684.79
3. Components of Ending Fund Balance						
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740	2,347,269.81		1,587,240.25		755,378.41
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00

Description	Object Codes	2023-24 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	166,306.38		166,306.38		166,306.38
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,523,576.19		1,763,546.63		931,684.79
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	166,306.38		166,306.38		166,306.38
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750			0.00		0.00
b. Reserve for Economic Uncertainties	9789			0.00		0.00
c. Unassigned/Unappropriated	9790			0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		166,306.38		166,306.38		166,306.38
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		2.32%		2.44%		2.41%
F. RECOMMENDED RESERVES						
1. JPA ADA Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)		0.00		0.00		0.00
2. Total Expenditures and Other Financing Uses (Line B11)		7,178,872.71		6,806,048.15		6,891,308.10
3. Less: Special Education Pass-through (Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		7,178,872.71		6,806,048.15		6,891,308.10
5. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		5.00%		5.00%		5.00%
6. Reserve Standard - By Percent (Line F4 times F5)		358,943.64		340,302.41		344,565.41
7. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		80,000.00		80,000.00		80,000.00
8. Reserve Standard (Greater of Line F6 or F7)		358,943.64		340,302.41		344,565.41
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		NO		NO		NO
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
College and Career Advantage (CCA) plans to return to Pre-COVID Expenditure levels for 2023/24, 2024/25 and 2025/26. CCA is not including any revenues from K12SWP and other non-ongoing grants for 2023/24, 2024/25, 2025/26 as the amounts vary; however additional grants are anticipated and will be added as Grant Award Notices are received. CCA is also planning to increase reserve level at end of fiscal year 2022/23, the amount will be determined at finalization of 2022/23.						

College and Career Advantage ROP JPA
Orange County

Budget, July 1
2023-24 Budget
Cashflow Worksheet - Budget Year (1)

30 40089 0000000
Form CASH
E8BM2J8SP1(2023-24)

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ESTIMATES THROUGH THE MONTH OF:		JUNE								
A. BEGINNING CASH			2,970,590.91	4,362,210.58	4,829,502.68	4,350,187.87	3,870,873.06	3,360,658.83	3,168,808.72	2,264,544.22
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019									
Property Taxes	8020-8079									
Miscellaneous Funds	8080-8099									
Federal Revenue	8100-8299									
Other State Revenue	8300-8599		1,684,982.99	130,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Local Revenue	8600-8799		8,333.33	714,534.83	50,419.08	50,419.08	50,419.08	50,419.08	50,419.08	50,419.08
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,693,316.32	844,534.83	50,419.08	50,419.08	50,419.08	50,419.08	50,419.08	50,419.08
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		73,403.48	63,403.48	215,894.64	215,894.64	246,794.06		575,852.81	230,341.13
Classified Salaries	2000-2999			85,546.08	85,546.08	85,546.08	85,546.08	85,546.08	85,546.08	85,546.08
Employee Benefits	3000-3999		137,086.06	137,086.06	137,086.06	137,086.06	137,086.06	44,516.00	223,077.58	126,458.63
Books and Supplies	4000-4999		36,558.95	36,558.95	36,558.95	36,558.95	36,558.95	36,558.95	36,558.95	36,558.95
Services	5000-5999		54,648.16	54,648.16	54,648.16	54,648.16	54,648.16	54,648.16	54,648.16	54,648.16
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			301,696.65	377,242.73	529,733.89	529,733.89	560,633.31	221,269.19	975,683.58	533,552.95
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299									
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			1,391,619.67	467,292.10	(479,314.81)	(479,314.81)	(510,214.23)	(170,850.11)	(925,264.50)	(483,133.87)
F. ENDING CASH (A + E)			4,362,210.58	4,829,502.68	4,350,187.87	3,870,873.06	3,360,658.83	3,189,808.72	2,264,544.22	1,781,410.35
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF:		JUNE							
A. BEGINNING CASH		1,781,410.35	4,481,918.48	4,332,490.79	3,849,080.84				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019					0.00		0.00	0.00
Property Taxes	8020-8079							0.00	0.00
Miscellaneous Funds	8080-8099							0.00	0.00
Federal Revenue	8100-8299							0.00	0.00
Other State Revenue	8300-8599	3,196,142.00	370,674.00	0.00	0.00			5,381,798.99	5,381,798.99
Other Local Revenue	8600-8799	50,419.08	50,419.08	50,419.08	173,419.12			1,350,059.00	1,350,059.00
Interfund Transfers In	8810-8829							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		3,246,561.08	421,093.08	50,419.08	173,419.12	0.00	0.00	6,731,857.99	6,731,857.99
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	230,341.13	254,808.95	218,107.21	218,107.21	0.00		2,542,948.74	2,542,948.74
Classified Salaries	2000-2999	85,546.08	85,546.08	85,546.08	85,546.13	85,546.08		1,026,553.01	1,026,553.01
Employee Benefits	3000-3999	126,458.63	126,458.63	126,458.63	186,174.29			1,645,032.69	1,645,032.69
Books and Supplies	4000-4999	36,558.95	36,558.95	36,558.95	36,558.95			438,707.40	438,707.40
Services	5000-5999	54,848.16	54,848.16	54,848.16	75,465.61			676,595.37	676,595.37
Capital Outlay	6000-6599	12,500.00	12,500.00	12,500.00	12,500.00			50,000.00	50,000.00
Other Outgo	7000-7499				799,035.50			799,035.50	799,035.50
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00

College and Career Advantage ROP JPA
Orange County

Budget, July 1
2023-24 Budget
Cashflow Worksheet - Budget Year (1)

30 40089 0000000
Form CASH
E8BM2JBSP1(2023-24)

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		546,052.95	570,520.77	533,819.03	1,413,387.69	85,546.08	0.00	7,178,872.71	7,178,872.71
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		2,700,508.13	(149,427.69)	(483,399.95)	(1,239,968.57)	(85,546.08)	0.00	(447,014.72)	(447,014.72)
F. ENDING CASH (A + E)		4,481,916.48	4,332,490.79	3,849,090.84	2,609,122.27				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								2,523,576.19	

College and Career Advantage ROP JPA
Orange County

Budget, July 1
2023-24 Budget
Cashflow Worksheet - Budget Year (2)

30 40089 0000000
Form CASH
E8BM2J8SP1(2023-24)

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ESTIMATES THROUGH THE MONTH OF:			JUNE							
A. BEGINNING CASH			2,609,122.27	3,952,927.08	3,825,517.06	3,373,530.13	2,921,543.20	2,435,415.92	2,296,956.81	1,396,521.15
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019									
Property Taxes	8020-8079									
Miscellaneous Funds	8080-8099									
Federal Revenue	8100-8299									
Other State Revenue	8300-8599		0.00	130,000.00	0.00	0.00	0.00	0.00	0.00	3,196,142.00
Other Local Revenue	8600-8799		1,616,533.33	92,504.83	50,419.08	50,419.08	50,419.08	50,419.08	50,419.08	50,419.08
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,616,533.33	222,504.83	50,419.08	50,419.08	50,419.08	50,419.08	50,419.08	3,246,561.08
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		73,403.48	63,403.48	215,894.64	215,894.64	250,034.99	0.00	583,414.97	233,365.99
Classified Salaries	2000-2999			87,186.33	87,186.33	87,186.33	87,186.33	87,186.33	87,186.33	87,186.33
Employee Benefits	3000-3999		142,149.18	142,149.18	142,149.18	142,149.18	142,149.18	44,516.00	223,077.58	126,458.63
Books and Supplies	4000-4999		2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Services	5000-5999		54,675.86	54,675.86	54,675.86	54,675.86	54,675.86	54,675.86	54,675.86	54,675.86
Capital Outlay	6000-6599									
Other Outgo	7000-7499		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers Out	7600-7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			272,728.52	349,914.85	502,406.01	502,406.01	536,546.36	188,878.19	950,854.74	504,186.61
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299									
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			1,343,804.81	(127,410.02)	(451,986.93)	(451,986.93)	(486,127.28)	(138,459.11)	(900,435.66)	2,742,374.27
F. ENDING CASH (A + E)			3,952,927.08	3,825,517.06	3,373,530.13	2,921,543.20	2,435,415.92	2,296,956.81	1,396,521.15	4,138,895.42
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF: JUNE									
A. BEGINNING CASH		4,138,895.42	3,685,127.69	3,590,539.72	3,149,005.90				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019							0.00	
Property Taxes	8020-8079							0.00	
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299							0.00	
Other State Revenue	8300-8599	0.00	383,647.59	0.00	0.00			3,708,789.59	
Other Local Revenue	8600-8799	50,419.08	50,419.08	50,419.08	173,419.08			2,336,228.96	
Interfund Transfers In	8910-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		50,419.08	434,066.67	50,419.08	173,419.08	0.00	0.00	6,046,018.55	0.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	233,365.99	257,833.82	221,132.08	221,132.07			2,568,876.15	
Classified Salaries	2000-2999	87,186.33	87,186.33	87,186.33	87,186.37	87,186.33		1,046,236.00	
Employee Benefits	3000-3999	126,458.63	126,458.63	126,458.63	221,616.14			1,705,790.14	
Books and Supplies	4000-4999	2,500.00	2,500.00	2,500.00	2,500.00			30,000.00	
Services	5000-5999	54,675.86	54,675.86	54,675.86	54,675.91			656,110.37	
Capital Outlay	6000-6599							0.00	
Other Outgo	7000-7499	0.00	0.00	0.00	799,035.50			799,035.50	
Interfund Transfers Out	7600-7629							0.00	
All Other Financing Uses	7630-7699							0.00	

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		504,186.81	528,654.64	491,952.90	1,386,145.99	87,186.33	0.00	6,806,048.16	0.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not in Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B + C + D)		(453,767.73)	(94,597.97)	(441,533.82)	(1,212,726.91)	(87,186.33)	0.00	(760,029.51)	0.00
F. ENDING CASH (A + E)		3,685,127.69	3,590,539.72	3,149,005.90	1,936,278.99				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								1,849,092.66	

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements	18,175.00		18,175.00			18,175.00
Buildings	1,176,759.41		1,176,759.41			1,176,759.41
Equipment	701,760.32		701,760.32	390,000.00		1,091,760.32
Total capital assets being depreciated	1,896,694.73	0.00	1,896,694.73	390,000.00	0.00	2,286,694.73
Accumulated Depreciation for:						
Land Improvements	(13,010.42)		(13,010.42)		908.75	(13,919.17)
Buildings	(1,056,957.46)		(1,056,957.46)		31,434.06	(1,088,391.52)
Equipment	(127,283.15)		(127,283.15)		70,049.09	(197,332.24)
Total accumulated depreciation	(1,197,251.03)	0.00	(1,197,251.03)	0.00	102,391.90	(1,299,642.93)
Total capital assets being depreciated, net excluding lease and subscription assets	699,443.70	0.00	699,443.70	390,000.00	102,391.90	987,051.80
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Governmental activity capital assets, net	699,443.70	0.00	699,443.70	390,000.00	102,391.90	987,051.80
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net excluding lease and subscription assets	0.00	0.00	0.00	0.00	0.00	0.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Description	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable	94,175.74		94,175.74	11,357.95		105,533.69	
Subscription Liability			0.00			0.00	
Governmental activities long-term liabilities	94,175.74	0.00	94,175.74	11,357.95	0.00	105,533.69	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Subscription Liability			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 402,464.46

2. Contracted general administrative positions not paid through payroll

a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800, _____

b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 4,294,493.43

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 9.37%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. _____

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) 202,567.52

2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) 27,500.00

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only)	
(Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	6,827.91
6. Facilities Rents and Leases (portion relating to general administrative offices only)	
(Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	236,895.43
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	236,895.43

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	5,820,572.14
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	495,306.45
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	673,858.31
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	70,232.64
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only)	
(Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	450,511.84
10. Centralized Data Processing (portion charged to restricted resources or specific goals only)	
(Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices)	
(Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	66,042.00
12. Facilities Rents and Leases (all except portion relating to general administrative offices)	
(Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	7,576,523.38

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)

(Line A8 divided by Line B19) 3.13%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2024-25 see www.cde.ca.gov/fg/ac/ic/)

(Line A10 divided by Line B19) 3.13%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)

236,895.43

B. Carry-forward adjustment from prior year(s)

1. Carry-forward adjustment from the second prior year

0.00

2. Carry-forward adjustment amount deferred from prior year(s), if any

0.00

C. Carry-forward adjustment for under- or over-recovery in the current year

1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B19); zero if negative

0.00

2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B19) or (the highest rate used to recover costs from any program (0%) times Part III, Line B19); zero if positive

0.00

D. Preliminary carry-forward adjustment (Line C1 or C2)

0.00

E. Optional allocation of negative carry-forward adjustment over more than one year

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward

adjustment is applied to the current year calculation:

not
applicable

Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder

is deferred to one or more future years:

not
applicable

Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder

is deferred to one or more future years:

not
applicable

LEA request for Option 1, Option 2, or Option 3

1

F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)

0.00

Approved
indirect
cost rate: 0.00%
Highest
rate used
in any
program: 0.00%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
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Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multi year commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the approval of the budget.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**
This criterion is not checked for JPAs
2. **CRITERION: Enrollment**
This criterion is not checked for JPAs
3. **CRITERION: ADA to Enrollment**
This criterion is not checked for JPAs
4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**
This criterion is not checked for JPAs
5. **CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: All data are extracted or calculated.

Estimated/Unaudited Actuals			
	Salaries and Benefits	Total Expenditures	Ratio of Salaries and Benefits
Fiscal Year	(Form 01, Objects 1000-3999)	(Form 01, Objects 1000-7499)	to Total Expenditures
Third Prior Year (2020-21)	2,798,202.46	4,394,674.41	63.7%
Second Prior Year (2021-22)	3,925,744.65	9,366,586.11	41.9%
First Prior Year (2022-23)	4,700,400.62	9,737,029.51	48.3%
	Historical Average Ratio:		51.3%
	Budget Year	1st Subsequent Year	2nd Subsequent Year
	(2023-24)	(2024-25)	(2025-26)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5.0%	5.0%	5.0%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	46.3% to 56.3%	46.3% to 56.3%	46.3% to 56.3%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYP exists, Salaries and Benefits, and Total Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)		
	(Form MYP, Lines B1-B3)	(Form MYP, Lines B1-B8, B10)		
Budget Year (2023-24)	5,214,534.44	7,178,872.71	72.6%	Not Met
1st Subsequent Year (2024-25)	5,320,902.28	6,806,048.15	78.2%	Not Met
2nd Subsequent Year (2025-26)	5,405,162.23	6,891,308.10	78.4%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio(s) of salary and benefit costs to total expenditures are outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard, a description of the methods and assumptions used in projecting salaries and benefits, and what changes, if any, will be made to bring the projected salary and benefit costs within the standard.

Explanation:
(required if NOT met)

FY 2021/22 and 2022/23 included additional expenditures from COVID revenue and lowered the historical average for College and Career Advantage (CCA). CCA's budget has historically been higher percentage of salaries and benefits versus the total expenses, so FY 2023/24, 2024/25 and 2025/26 are on track with the additional staffing to meet the current needs of the district.

6 CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the funded cost-of-living adjustment (COLA) plus or minus ten percent. For each major object category, changes that exceed the funded COLA plus or minus five percent must be explained.

6A. Calculating the JPA's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: Enter data for the budget and two subsequent fiscal years on line 1. All other data are extracted or calculated.

	Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
1. JPA's Change in Funding Level	0.00%	0.00%	0.00%
2. JPA's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-10.00% to 10.00%	-10.00% to 10.00%	-10.00% to 10.00%
3. JPA's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-5.00% to 5.00%	-5.00% to 5.00%	-5.00% to 5.00%

6B. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)			
First Prior Year (2022-23)	0.00		
Budget Year (2023-24)	0.00	0.00%	No
1st Subsequent Year (2024-25)	0.00	0.00%	No
2nd Subsequent Year (2025-26)	0.00	0.00%	No
Explanation: (required if yes)			

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)			
First Prior Year (2022-23)	3,991,389.43		
Budget Year (2023-24)	5,381,798.99	34.84%	Yes
1st Subsequent Year (2024-25)	3,709,789.59	-31.07%	Yes
2nd Subsequent Year (2025-26)	3,723,217.26	0.36%	No
Explanation: (required if yes)	College and Career Advantage (CCA) is projecting a carry-over of CTEIG and K12 SWP funding from FY 2022/23 to FY 2023/24. The funding for K12 SWP has not been projected for Fiscal Years 2023/24, 2024/25 and 2025/26.		

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)			
First Prior Year (2022-23)	1,162,114.27		
Budget Year (2023-24)	1,350,059.00	16.17%	Yes
1st Subsequent Year (2024-25)	2,336,229.00	73.05%	Yes
2nd Subsequent Year (2025-26)	2,336,229.00	0.00%	No
Explanation: (required if yes)	College and Career Advantage temporarily decreased their pass through allocations through FY 2023/24 and will return to normal levels in 2024/25 and subsequent years.		

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)			
First Prior Year (2022-23)	2,145,503.59		
Budget Year (2023-24)	438,707.40	-79.55%	Yes
1st Subsequent Year (2024-25)	30,000.00	-93.16%	Yes
2nd Subsequent Year (2025-26)	30,000.00	0.00%	No
Explanation: (required if yes)	Starting 2023-24 College and Career Advantage is projecting pre-COVID funding expenditures.		

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)			
First Prior Year (2022-23)	967,514.60		
Budget Year (2023-24)	676,595.37	-30.07%	Yes
1st Subsequent Year (2024-25)	656,110.37	-3.03%	No
2nd Subsequent Year (2025-26)	657,110.37	0.15%	No
Explanation: (required if yes)	Starting 2023-24 College and Career Advantage is projecting pre-COVID funding expenditures.		

6C. Calculating the JPA's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
Total Federal, Other State, and Other Local Revenue (Section 6B)			
First Prior Year (2022-23)	5,153,503.70		
Budget Year (2023-24)	6,731,857.99	30.63%	Not Met
1st Subsequent Year (2024-25)	6,046,018.59	-10.19%	Not Met
2nd Subsequent Year (2025-26)	6,059,446.26	0.22%	Met

Total Books and Supplies, and Services and Other Operating Expenditures (Section 6B)			
First Prior Year (2022-23)	3,113,018.19		
Budget Year (2023-24)	1,115,302.77	-64.17%	Not Met
1st Subsequent Year (2024-25)	686,110.37	-38.48%	Not Met
2nd Subsequent Year (2025-26)	687,110.37	0.15%	Met

6D. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6B above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6B if NOT met)

Explanation:
Other State Revenue
(linked from 6B if NOT met)

Explanation:
Other Local Revenue
(linked from 6B if NOT met)

College and Career Advantage (CCA) is projecting a carry-over of CTEIG and K12 SWP funding from FY 2022/23 to FY 2023/24. The funding for K12 SWP has not been projected for Fiscal Years 2023/24, 2024/25 and 2025/26.

College and Career Advantage temporarily decreased their pass through allocations through FY 2023/24 and will return to normal levels in 2024/25 and subsequent years.

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6B above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6B if NOT met)

Explanation:
Services and Other Exps
(linked from 6B if NOT met)

Starting 2023-24 College and Career Advantage is projecting pre-COVID funding expenditures.

Starting 2023-24 College and Career Advantage is projecting pre-COVID funding expenditures.

7. **CRITERION: Facilities Maintenance**

STANDARD: Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs

8. **CRITERION: Deficit Spending**

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in two out of three prior fiscal years:

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2020-21)	Second Prior Year (2021-22)	First Prior Year (2022-23)
1. JPA's Available Reserve Amounts			
a. Stabilization Arrangements (Funds 01 and 17, Object 9750)	0.00	0.00	0.00
b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	0.00	166,306.38	166,306.38
c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	265,070.87	0.00	0.00
d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	0.00	0.00	0.00
e. Available Reserves (Lines 1a through 1d)	265,070.87	166,306.38	166,306.38
2. JPA's Total Expenditures and Other Financing Uses			
a. JPA's Total Expenditures and Other Financing Uses (Criterion 8B)	4,394,674.41	9,366,586.11	9,737,029.51
b. Plus: Special Education Pass-through Funds (Not applicable for JPAs)	N/A	N/A	N/A
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	4,394,674.41	9,366,586.11	9,737,029.51
3. JPA's Available Reserve Percentage (Line 1e divided by Line 2c)	6.0%	1.8%	1.7%
JPA's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):	2.0%	.6%	.6%

¹Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve

Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Fund Balance (Form 01, Section E)	Total Expenditures and Other Financing Uses (Form 01, Objects 1000- 7999)	Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
Third Prior Year (2020-21)	2,681.00	4,394,674.41	N/A	Met
Second Prior Year (2021-22)	7,262,597.54	9,366,586.11	N/A	Met
First Prior Year (2022-23)	(4,583,525.81)	9,737,029.51	47.1%	Not Met
Budget Year (2023-24) (Information only)	(447,014.72)	7,178,872.71		

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

Explanation:
(required if NOT met)

For 2022-23 College and Career Advantage was spending COVID reserves/carry-over that was restricted funding, and not able to be considered revenue.

9. CRITERION: Fund Balance

STANDARD: Budgeted beginning general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level ¹	JPA ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 400,000
0.3%	400,001 and over

¹ Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

JPA ADA (Criterion 10): 0.0

JPA's Fund Balance Standard Percentage Level: 1.7%

9A. Calculating the JPA's General Fund Beginning Balance Percentages

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	General Fund Beginning Balance ² (Form 01, Line F1e)	Beginning Fund Balance Variance Level	Status
	Original Budget	Estimated/Unaudited Actuals (If overestimated, else N/A)	
Third Prior Year (2020-21)	234,319.92	288,838.18	N/A Met
Second Prior Year (2021-22)	291,519.18	291,519.18	0.00% Met
First Prior Year (2022-23)	7,372,742.76	7,554,116.72	N/A Met
Budget Year (2023-24) (Information only)	2,970,590.91		

² Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

9B. Comparison of JPA Beginning Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - General fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level		JPA ADA
5% or \$80,000 (greater of)	0	to 300
4% or \$80,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238.02) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

"JPA ADA (Form MYP, Line F1, if available;"&vbrlf&" else defaults to zero and may be overwritten):"

Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
0.00	0.00	0.00

JPA's Reserve Standard Percentage Level:

5.0%	5.0%	5.0%
-------------	-------------	-------------

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.

All other data are extracted or calculated.

	Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
1. Total Expenditures and Other Financing Uses (Criterion 8B) (Form MYP, Line B11)	7,178,872.71	6,806,048.15	6,891,308.10
2. Less: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 minus Line B2)	7,178,872.71	6,806,048.15	6,891,308.10
4. Reserve Standard Percentage Level	5.0%	5.0%	5.0%
5. Reserve Standard - by Percent (Line B3 times Line B4)	358,943.64	340,302.41	344,565.41
6. Reserve Standard - by Amount (\$80,000 for JPAs with 0 to 1,000 ADA, else 0)	80,000.00	80,000.00	80,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	358,943.64	340,302.41	344,565.41

10C. Calculating the JPA's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.

All other data are extracted or calculated.

Reserve Amounts	Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	166,306.38	166,306.38	166,306.38
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00	0.00	0.00
8. JPA's Budgeted Reserve Amount (Lines C1 thru C7)	166,306.38	166,306.38	166,306.38
9. JPA's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	2.32%	2.44%	2.41%
JPA's Reserve Standard (Section 10B, Line 7):	358,943.64	340,302.41	344,565.41
Status:	Not Met	Not Met	Not Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected available reserves are below the standard in one or more of the budget or two subsequent fiscal years. Provide reasons for reserves falling below the standard and what plans and actions are anticipated to be taken to increase reserves to, or above, the standard.

Explanation:
(required if NOT met)

CCA's COVID Supplemental, CTEIG and K12 SWP Funding are considered "Restricted Funding." The projected restricted funding reserves is not calculated in the available reserves resulting in the "not met" status. Most of JPA ROP's funding is restricted to CTE, the standard 5% minimum reserves does not apply to ROP/JPA's. Refer to 9A and 9B to note that Ending Fund Balance is Positive and Meets the Standard Criteria.

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your JPA have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Use of Ongoing Revenues for One-time Expenditures

- 1a. Does your JPA have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

No

- 1b. If Yes, identify the expenditures:

S4. Contingent Revenues

- 1a. Does your JPA have projected revenues for the budget year and/or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

JPA's Contributions and Transfers Standard:

-10% to +10% or -\$20,000 to
+\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: For Transfers In and Transfers Out, enter data in the First Prior Year. If Form MYP exists, the data will be extracted for the Budget Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Budget Year, 1st and 2nd subsequent Years. Click the appropriate button for item 1d; all other data will be calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
---------------------------	------------	------------------	----------------	--------

1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)

This item is not applicable for JPAs.

1b. Transfers In, General Fund *

First Prior Year (2022-23)

Budget Year (2023-24)

1st Subsequent Year (2024-25)

2nd Subsequent Year (2025-26)

0.00	0.00	0.0%	Met	
0.00	0.00	0.0%	Met	
0.00	0.00	0.0%	Met	

1c. Transfers Out, General Fund *

First Prior Year (2022-23)

Budget Year (2023-24)

1st Subsequent Year (2024-25)

2nd Subsequent Year (2025-26)

0.00	0.00	0.0%	Met	
0.00	0.00	0.0%	Met	
0.00	0.00	0.0%	Met	

1d. Impact of Capital Projects

Do you have any capital projects that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for item 1d.

- 1a. This item is not applicable for JPAs.
- 1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

- 1c. MET - Projected transfers out have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

- 1d. NO - There are no capital projects that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the budget year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced. ¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the JPA's Long-term Commitments

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

1. Does your JPA have long-term (multiyear) commitments?
(If No, skip item 2 and Sections S6B and S6C)

No

2. If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

Type of Commitment	# of Years	SACS Fund and Object Codes Used For:		Principal Balance
	Remaining	Funding Sources (Revenues)	Debt Service (Expenditures)	as of July 1, 2023
Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB)				
TOTAL:				0

Type of Commitment (continued)	First Prior Year (2022-23)	Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
	Annual Payment	Annual Payment	Annual Payment	Annual Payment
	(P & I)	(P & I)	(P & I)	(P & I)
Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Total Annual Payments:	0	0	0	0
Has total annual payment increased over prior year (2022-23)?				
	No	No	No	No

S6B. Comparison of JPA's Annual Payments To Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the budget and two subsequent fiscal years.

Explanation:
(required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; If Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

N/A

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:

(required if Yes)

S7. Unfunded Liabilities

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

57A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except for the budget year data on line 5b.

- 1 Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

Yes

- 2 For the JPA's OPEB:

a. Are they lifetime benefits?

Yes

b. Do benefits continue past age 65?

Yes

c. Describe any other characteristics of the JPA's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

- 3 a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

Actuarial

b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

Self-Insurance Fund

Governmental Fund

0

0

- 4 OPEB Liabilities

a. Total OPEB liability

360,716.00

b. OPEB plan(s) fiduciary net position (if applicable)

0.00

c. Total/Net OPEB liability (Line 4a minus Line 4b)

360,716.00

d. Is total OPEB liability based on the JPA's estimate or an actuarial valuation?

8/16/2022

e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation

- 5 OPEB Contributions

a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement Method

80,572.00

80,572.00

80,572.00

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)

3,442.73

3,614.87

3,795.61

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

3,865.00

3,865.00

3,865.00

d. Number of retirees receiving OPEB benefits

4.00

4.00

4.00

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

80,572.00	80,572.00	80,572.00
3,442.73	3,614.87	3,795.61
3,865.00	3,865.00	3,865.00
4.00	4.00	4.00

S7B. Identification of the JPA's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

- 1 Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability?

(Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

No

- 2 Describe each self-insurance program operated by the JPA, including details for each such as level of risk retained, funding approach, basis for the valuation (JPA's estimate or actuarial), and date of the valuation:

- 3 Self-Insurance Liabilities

a. Accrued liability for self-insurance programs

0.00

b. Unfunded liability for self-insurance programs

0.00

- 4 Self-Insurance Contributions

a. Required contribution (funding) for self-insurance programs

0.00

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

0.00

0.00

b. Amount contributed (funded) for self-insurance programs

0.00

0.00

0.00

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2022-23)	Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of certificated (non-management) full - time - equivalent(FTE) positions	N/A	N/A	N/A	N/A

Certificated (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

N/A

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 5 and 6.

If n/a, skip to Section S8B.

Negotiations Settled

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year (may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

--

Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--------------------------	----------------------------------	----------------------------------

6. Amount included for any tentative salary schedule increases

--	--	--

Certificated (Non-management) Health and Welfare (H&W) Benefits

Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--------------------------	----------------------------------	----------------------------------

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Certificated (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

No

If Yes, amount of new costs included in the budget and MYPs

--	--

If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--------------------------	----------------------------------	----------------------------------

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Certificated (Non-management) Attrition (layoffs and retirements)

Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--------------------------	----------------------------------	----------------------------------

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Certificated (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2022-23)	Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of classified (non-management) FTE positions	N/A	N/A	N/A	N/A

Classified (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

N/A

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 5 and 6.

If n/a, skip to Section S8C.

Negotiations Settled

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

6. Amount included for any tentative salary schedule increases

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

Classified (Non-management) Health and Welfare (H&W) Benefits

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Classified (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

--

Classified (Non-management) Step and Column Adjustments

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Classified (Non-management) Attrition (layoffs and retirements)

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Classified (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2022-23)	Budget Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of management, supervisor, and confidential FTE positions	N/A	N/A	N/A	N/A

Management/Supervisor/Confidential

Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

N/A

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

--

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

Is the cost of salary settlement included in the budget and multi year projections (MYPs)?

Total cost of salary settlement
% change in salary schedule
from prior year (may enter text,
such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

4. Amount included for any tentative salary schedule increases

--	--	--

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Management/Supervisor/Confidential

Step and Column Adjustments

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

Budget Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

- Are costs of other benefits included in the budget and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

S9. Local Control and Accountability Plan (LCAP)

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.
This supplemental section is not checked for JPAs.

S10. LCAP Expenditures

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.
This supplemental section is not checked for JPAs.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except items A3 and A4, which are not applicable for JPAs.

- A1.** Do cash flow projections show that the JPA will end the budget year with a negative cash balance in the general fund?
- A2.** Is the system of personnel position control independent from the payroll system?
- A3.** Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column of Criterion 2A are used to determine Yes or No)
- A4.** Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior fiscal year or budget year?
- A5.** Has the JPA entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?
- A6.** Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?
- A7.** Is the JPA's financial system independent of the county office system?
- A8.** Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)
- A9.** Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

No
No
N/A
N/A
No
No
No
No
No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

--

End of Joint Powers Agency Budget Criteria and Standards Review

Budget, July 1
Budget 2023-24
Technical Review Checks
Phase - All
Display - All Technical Checks

College and Career Advantage ROP JPA

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F** - Fatal (Data must be corrected; an explanation is not allowed)
WWC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUNCTION - (Fatal) - All FUNCTION codes must be valid.	<u>Passed</u>
CHECKFUND - (Fatal) - All FUND codes must be valid.	<u>Passed</u>
CHECKGOAL - (Fatal) - All GOAL codes must be valid.	<u>Passed</u>
CHECKOBJECT - (Fatal) - All OBJECT codes must be valid.	<u>Passed</u>
CHECKRESOURCE - (Warning) - All RESOURCE codes must be valid.	<u>Passed</u>
CHK-FDXRS7690xOB8590 - (Fatal) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>Passed</u>
CHK-FUNCTIONxOBJECT - (Fatal) - All FUNCTION and OBJECT account code combinations must be valid.	<u>Passed</u>
CHK-FUNDxFUNCTION-A - (Warning) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>Passed</u>
CHK-FUNDxFUNCTION-B - (Fatal) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>Passed</u>
CHK-FUNDxGOAL - (Warning) - All FUND and GOAL account code combinations should be valid.	<u>Passed</u>
CHK-FUNDxOBJECT - (Fatal) - All FUND and OBJECT account code combinations must be valid.	<u>Passed</u>
CHK-FUNDxRESOURCE - (Warning) - All FUND and RESOURCE account code combinations should be valid.	<u>Passed</u>
CHK-GOALxFUNCTION-A - (Fatal) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.	<u>Passed</u>
CHK-GOALxFUNCTION-B - (Fatal) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).	<u>Passed</u>

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

CEFB-POSITIVE - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. **Passed**

CONTRIB-RESTR-REV - (Fatal) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Fatal) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund. **Passed**

EXCESS-ASSIGN-REU - (Fatal) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). **Passed**

EXP-POSITIVE - (Warning) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. **Passed**

INTERFD-DIR-COST - (Fatal) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. **Passed**

INTERFD-IN-OUT - (Fatal) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). **Passed**

INTERFD-INDIRECT - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. **Passed**

INTERFD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. **Passed**

INTRA-FD-DIR-COST - (Fatal) - Transfers of Direct Costs (Object 5710) must net to zero by fund. **Passed**

INTRA-FD-INDIRECT - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. **Passed**

INTRA-FD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by function. **Passed**

LOTTERY-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). **Passed**

OBJ-POSITIVE - (Warning) - All applicable objects should have a positive balance by resource, by fund. **Passed**

PASS-THRU-REV=EXP - (Warning) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource. **Passed**

REV-POSITIVE - (Warning) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. **Passed**

RS-NET-POSITION-ZERO - (Fatal) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. **Passed**

SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. **Passed**

UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. **Passed**

UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. **Passed**

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (Warning) - Explanations must be provided in the Criteria and Standards Review (Form 01CS) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. **Passed**

CS-YES-NO - (Warning) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CS) must be answered Yes or No, where applicable, for the form to be complete. **Passed**

EXPORT VALIDATION CHECKS

BUDGET-CERT-PROVIDE - (Fatal) - Budget Certification (Form CB) must be provided. **Passed**

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. **Passed**

CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed. **Passed**

CS-PROVIDE - (Fatal) - The Criteria and Standards Review (Form 01CS) has been provided. **Passed**

MYP-PROVIDE - (Warning) - A Multiyear Projection Worksheet must be provided with your Budget. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) **Passed**

SACS Web System - SACS V5.1

30-40089-0000000 - College and Career Advantage ROP JPA - Budget, July 1 - Budget 2023-24

6/15/2023 12:29:13 PM

VERSION-CHECK - (Warning) - All versions are current.

Passed

WK-COMP-CERT-PROVIDE - (Fatal) - Workers' Compensation Certification (Form CC) must be provided.

Passed

VACATIONS

Classified Employees, Teachers on Special Assignment, Management and Supervisory Personnel

Classified employees, **except for Career Guidance Specialists, temporary and substitute employees**, Teachers on Special Assignment, and Management and Supervisory Personnel shall earn vacation at the prescribed credit at the prescribed rate as part of his/her compensation.

All vacation requests will be reviewed and approved, or not approved, by the immediate supervisor prior to the date(s) requested by the employee.

Upon termination, employees shall be compensated at their daily rate of pay for all earned and unused vacation excluding vacation time already taken, up to and including the day of departure. If the employee has taken vacation which has not yet been earned, a deduction from the final paycheck will be made for the amount of salary which was paid for unearned days of vacation at his/her daily rate of pay.

Classified Employees

Classified employees, **except for Career Guidance Specialists**, temporary and substitute **employees**, in positions not requiring certification nor designated as management, shall accrue vacation as follows:

- 1) Upon employment, classified employees shall be entitled to 18 days of vacation annually.
- 2) Employees working less than full time, or less than 12 months, shall accrue vacation on a prorated basis.

Career Guidance Specialists

Career Guidance Specialists follow the same schedule as instructors and as such do not accrue vacation.

Teachers on Special Assignment (TOSA)

Teachers on Special Assignment are not classified as supervisory or management personnel and shall accrue vacation equal to that of classified employees or as follows:

- 1) Upon employment, TOSAs shall be entitled to 18 days of vacation annually.
- 2) Employees working less than full time, or less than 12 months, shall accrue vacation on a prorated basis.

ACTION/VOTE

VACATIONS

Management and Supervisory Personnel

Vacations shall be granted to certificated and classified management/supervisory employees under the following provisions.

- 1) Management shall work a 12-month year, unless otherwise determined by action of the Board.
- 2) Upon employment, management shall be entitled to 22 vacation days annually.

Legal Reference:

EDUCATION CODE
45197 Annual Vacations

Policy
adopted: December 21, 2022
revised:

COLLEGE AND CAREER ADVANTAGE
San Juan Capistrano, California

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Paul Weir, Executive Director

DATE: June 21, 2023

SUBJECT: SALARY SCHEDULE ADJUSTMENT

BACKGROUND INFORMATION

The state of California has provided Local Educational Agencies (LEAs) additional funding in the form of a COLA increase for increasing staff salaries in the current Governors budget. This COLA increase has not been allocated to ROP/JPA's by the state which makes it very challenging to maintain competitive salaries for our CCA staff.

CURRENT SITUATION

Capistrano Unified School District (CUSD) has proposed a 10% pay increase for their staff. This proposed increase to CUSD teaching salaries has created a significant gap in pay equity between CUSD teachers and CCA teachers. In an effort to minimize the pay gap, CUSD has agreed to increase the annual passthrough amount to CCA by \$127,000 which is a 10% increase for the purpose of assisting with salary increases for staff. This will provide for approximately a 1% increase in salary. CCA will provide an additional 4% increase providing a total increase of 5% for all staff for the 2023-24 school year. It is already within the CCA budget to provide for a step increase for all staff for the 2023-24 school year. With an increase of 5% plus a 3.5% step increase, teaching staff would realize an 8.5% increase in their salary over the 2022-23 school year.

FISCAL IMPLICATIONS

The cost to CCA would be approximately \$450,000 to adjust salaries by 5%. This ongoing cost would be charged to the CTEIG and K12 SWP funding sources.

RECOMMENDATION

It is respectfully requested that the Board approve the salary adjustment of 5% for all staff beginning in the 2023-24 school year.

ACTION/VOTE

**Agenda Item 15
June 21, 2023**



College and Career Advantage Organizational Goals Year-End Assessment 2022-2023

1. Student Achievement

- a. Through the work of our Career Guidance Specialists, increase pathway completer numbers at all high schools.
 - With the combined work of the CGS positions and an internal audit of coding protocols, CCA has seen a significant increase in pathway completers. CCA has increased the number of pathway completers from 84 to 536.
 - School Breakdown:
 - Aliso Niguel – 172
 - Capo Valley – 52
 - Dana Hills – 89
 - San Clemente – 59
 - San Juan – 112
 - Tesoro – 47
 - Cal Prep – 2
 - Union – 3
- b. Partner with middle schools to provide CTE presentations aligned with feeder high schools, CTE programming and CCA after bell offerings to increase CCA enrollment.
 - CGSs presented at the middle schools during registration for the 2023-24 school year at each CUSD middle school. They have also attended middle school parent nights in support of CTE pathway enrollment.
- c. Continue the WASC Self-Study process in preparation for accreditation in Spring 2023.
 - Listed below are areas of focus identified by the WASC visiting team.
 - Increase pathway completers by 5% annually over the next four years.
 - CCA should develop, strengthen, and expand community connections and collaboration with business/advisory members.
 - CCA should create a plan to communicate the value of CCA and CTE to all relevant stakeholders: students, businesses, parents, district partners, nonprofits, and elected representatives.
 - Create processes where data is analyzed at the institutional, program, school, and classroom level.
 - Increased community awareness of CCA's Adult Education programs; provide educational services to all stakeholders.



College and Career Advantage Organizational Goals Year-End Assessment 2022-2023

d. Complete remaining College and Career Guidance centers at each high school site; expand services to freshmen and sophomores in 2022-23.

- All Career Centers are complete and operational. Staff from Futureology and CCA staff the spaces daily. Three additional CGS positions have been filled for the 2023-24 school year.
- CCA CGS
 - DHHS 31 events 970 student meetings
 - SCHS 31 events 695 student meetings
 - CVHS 34 events 980 student meetings
 - SJHHS 34 events 705 student meetings
 - ANHS 32 events 1,230 student meetings
 - THS 32 events 525 student meetings
 - TOTALS 194 events 5,102 student meetings**
 - Walk in student assistance topics:
 - CCA registration
 - Summer CCA course registration
 - College @ Capo
 - Promise Program
 - Saddleback application assistance
 - Career exploration
 - College application assistance
 - Post secondary options
 - CTE ambassador support
 - Workshop offerings
 - MIRE
 - Military career info
 - CGI registration
- Futureology
2022-23 (2021-22)
 - ANHS: 59 (5) events and 1396 (51) students
 - CVHS: 41 (4) events and 630 (35) students (split counselor)
 - DHHS: 50 (6) events and 1283 (54) students (split counselor)
 - SCHHS: 36 events and 567 (split counselor)
 - SJHHS: 50 events and 2626 students
 - THS: 48 events and 1054 students (split counselor)
 - 284 (60) Events - 7556 (1516) students reached**
 - GRAND TOTAL COMBINED 478 events : 12,568**



College and Career Advantage Organizational Goals Year-End Assessment 2022-2023

- e. Continue to expand CTE offerings in middle and elementary schools.
 - The elementary iCan program has been implemented at 32 elementary schools in partnership with CUSD's instructional technology department. Ongoing teacher training is underway and plans for CCA to support the elementary program with our CTE Ambassador program for 2023-24 are being finalized.
- f. Issue industry-based certification to eligible CTE students.
 - This is an ongoing goal each year to increase true industry certification opportunities for students. Students at San Clemente HS will have an opportunity to earn a Fanuc industry certification in the 2023-24 school year. In addition, CCA is developing a digital badging system for students to be able to represent their CTE training in multiple online spaces, such as LinkedIn, Job Applications and online resumes. Students will earn a digital badge at the completion of each CTE course they take as well as a pathway completer badge at the end of each capstone course.

2. Budget/Resource Management

- a. Work with CDE, Capitol Advisors and School Services to stabilize funding through a variety of sources.
 - This is an ongoing goal for CCA and our consortium partners. CCA participated in legislative visits in support of several key bills that are active in this legislative session. CCA will continue to work through our legislative advocacy groups as well as participate in future legislative visits. In addition, CCA will be inviting local legislators to tour our programs to increase awareness and understanding of CTE.
- b. Closely monitor cash flow to ensure deficits are avoided and reserves are maintained.
 - CCA continues to be in sound financial shape. We have maintained our reserves and have a positive cash balance for operational expenses.
- c. Develop and implement an annual review cycle for inventoried equipment.
 - CCA has implemented an inventory tracking system that will allow us to annually monitor classroom inventories and maintain longevity records to enable lifespan planning for classroom equipment.



College and Career Advantage Organizational Goals Year-End Assessment 2022-2023

- d. Implement two-year budget for JPA ROP emergency funds.
 - This budget has been implemented effectively and many lab spaces have been renovated and new lab and equipment has been installed.
 1. ATP Kitchen
 2. eSports – Tesoro
 3. Sports Med Rooms at all high schools
 4. Career Guidance Centers at three high schools
 5. Shorecliffs kitchen
 6. Niguel Hills MS career center/library
 7. Ambulance purchase for EMT
 8. Marco Forester career center
 9. Del Obispo iCan Lab Training Center
 10. iCan Lab funding for all elementary schools

3. Community Engagement and Communication

- a. Expand upon partnerships and collaborations throughout the region.
 - CCA has established new partnerships with local companies in support of our students and staff.
 1. Marriott
 2. Fanuc
 3. Mission Hospital
 4. Map2 Program at Saddleback College
 5. Dana Hills Chamber of Commerce
- b. Utilize current partners to arrange additional opportunities for students in work-based learning and expand community participation.
 - CCA was able to re-establish our adult hospitality classes at the Waldorf Astoria Monarch Beach which were put on hold during COVID.
 - Toyota of San Juan Capistrano is hosting CCA student internships and has hired two of our students from this year to be full-time employees over the summer.
 - Orange County Automobile Dealers Association has partnered with CCA to offer a student field trip to the annual dealers show via a custom educational experience.



College and Career Advantage Organizational Goals Year-End Assessment 2022-2023

- c. Update CCA curriculum based on industry partner recommendations
 - CCA held industry advisories in support of updating curriculum in our classes during the 2022-23 school year. This is an annual process that is held with our programs. The event this year was well attended by partners from each industry sector. Additional advisories are held each year by individual teachers/programs such as the San Clemente Auto Academy. Input is gathered and implemented whether appropriate in CCA courses.
- d. Strengthen marketing strategies and presentations focused on parents, students, business partners, legislators, staff and teachers in local and regional communities.
 - CCA has strengthened its marketing capabilities by updating our "tradeshow" booth with new backdrops and pop-up signage. In addition, other display pieces have been secured to augment our visual presence at events.
 - New SLO signage has been installed in all classrooms and linked on our website.
 - Open houses have been held for our community in support of our adult campuses. At the latest open house 26 students were registered for classes this fall.
 - Student tours to our adult campuses were held this year from each high school to show students what options exist locally for them to continue their education after high school.
 - Counselor "road show" tours were held to allow counselors from each high school to visit the CCA adult campus as well as our regional classes in an effort to educate them on the options for students in CCA.
 - Targeted connections have been made between Union HS and CCA to ensure students are knowledgeable of opportunities that exist at CCA after graduation.
 - Several parents and community members were in attendance for our WASC reception. This was a wonderful opportunity for CCA to share the broader picture of all CCA has to offer the students of CUSD and LBUSD.
 - Legislative visits and advocacy continue as stated above.
 - CCA attended multiple community events this year such as the Laguna Sea Country Fest, Aliso Niguel STEAM Night, CCA held women in STEM event. CCA will continue to seek out community-based opportunities.

4. Continue to Update CCA Board Policies

- Policy and AR updates are ongoing.

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Paul Weir, Executive Director

DATE: June 21, 2023

SUBJECT: RESOLUTION #03-22/23 – YEAR-END INTERNAL TRANSFERS

CURRENT SITUATION

Education Code 42600 provides for the transfer of funds between expenditure classifications within the General Fund by the written Resolution of the Governing Board. This Resolution allows for routine internal transfers in order to balance expenditure classifications and permit the payment of obligations of CCA within the 2022-23 District Budget.

FISCAL IMPACT

There is no fiscal impact since the transfers are within CCA's general fund.

RECOMMENDATION

It is respectfully recommended the Governing Board consider adoption of Resolution #03-22/23 and allow the Executive Director to take the required action to process the necessary internal transfers in order to balance at the close of the fiscal year.

COLLEGE AND CAREER ADVANTAGE

RESOLUTION #03-22/23

YEAR-END INTERNAL TRANSFERS

On motion of _____, seconded by _____, and carried by a roll call vote, the following Resolution was adopted:

WHEREAS, the Governing Board has determined that, at the close of the fiscal year, the Executive Director of College and Career Advantage, or designee, may make such transfers of funds between expenditure classifications within the General Fund in order to balance any expenditure classification of the budget of College and Career Advantage for such fiscal year as are necessary to permit the payment of obligations of College and Career Advantage incurred during such fiscal year.

AYES () ABSENT ()

NOES () ABSTAIN ()

I, Paul Weir, Secretary of the Governing Board of College and Career Advantage of Orange County, California hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a meeting thereof held on the 21st day of June 2023.

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 21st day of June 2023.

Paul Weir
Secretary of the Board of Trustees

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Paul Weir, Executive Director

DATE: June 21, 2023

SUBJECT: RESOLUTION #04-22/23 - SALARY SCHEDULES FOR 2023-24

CURRENT SITUATION

The CCA salary schedules, as agreed upon by the Board, are typically valid for one year. The time period covered by the current schedules will end June 30, 2023.

For the upcoming fiscal year, the 2023-24 salary schedules and salary ranges for certificated and classified employees have been adjusted to reflect a 5% general salary adjustment (see Exhibits A – F). The last general salary adjustment of 5% was approved by the Board in June 2019.

RECOMMENDATION

It is respectfully recommended the Governing Board consider adoption of Resolution #04-22/23.

ACTION/ROLL CALL

COLLEGE AND CAREER ADVANTAGE

RESOLUTION #04-22/23

SALARY SCHEDULES FOR 2023-24

On motion of _____, seconded by _____, and carried by a roll call vote, the following Resolution was adopted:

WHEREAS, the Governing Board of College and Career Advantage wishes to utilize updated salary schedules and salary ranges for certificated and classified employees for the 2023-24 fiscal year beginning July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board adopts salary schedules for certificated and classified employees for the 2023-24 school year and the salary range schedules for certificated and classified employees. The salaries and wages shall be effective on or after July 1, 2023, as ordered by the Governing Board.

AYES () ABSENT ()

NOES () ABSTAIN ()

I, Paul Weir, Secretary of the Governing Board of College and Career Advantage of Orange County, California, hereby certify that the above and foregoing Resolution was regularly adopted by said Board at a meeting thereof held on the 21st day of June 2023.

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 21st day of June 2023.

Paul Weir
Secretary of the Board of Trustees

INST

COLLEGE AND CAREER ADVANTAGE
Compensation Pay Schedule of Certificated Employees
Effective July 1, 2023

I. Salary Schedule for Instructors

3.2% Step Increases

Step	Hourly	
0	30.00	Curriculum Rate
1	40.87	Substitute Rate
2	42.18	
3	43.52	
4	44.92	
5	46.36	
6	47.84	
7	49.37	
8	50.95	
9	52.57	
10	54.26	
11	56.00	
12	57.79	
13	59.64	
14	61.55	

Longevity Increases 2% for 10, 15, 20, 25, and 30 years

Revised and Adopted 05-16-90	Revised and Adopted 05-20-04	Revised and Adopted 10-17-13	Adopted 06-29-22
Revised and Adopted 10-16-91	Revised and Adopted 05-19-05	Adopted 06-18-14	Revised & Adopted 06-21-23
Revised and Adopted 04-15-93	Revised and Adopted 10-20-05	Revised and Adopted 12-18-14	
Revised and Adopted 06-15-95	Revised and Adopted 10-19-06	Adopted 06-23-15	
Revised and Adopted 02-15-96	Adopted 06-13-07	Adopted 06-14-16	
Revised and Adopted 02-20-97	Adopted 06-17-08	Adopted 05-25-17	
Revised and Adopted 10-16-97	Adopted 06-25-09	Adopted 06-19-18	
Revised and Adopted 11-12-98	Adopted 06-17-10	Revised and Adopted 06-17-19	
Revised and Adopted 11-18-99	Adopted 06-16-11	Adopted 06-29-20	
Revised and Adopted 11-09-00	Revised and Adopted 10-20-11	Adopted 06-23-21	
Revised and Adopted 02-21-02	Adopted 06-19-12	Revised and Adopted 12-09-21	
Revised and Adopted 11-14-02	Adopted 06-19-13	Revised 03-09-22	

COLLEGE AND CAREER ADVANTAGE
 Compensation Pay Schedule of Classified Employees
 Effective July 1, 2023

II. Classified Salary Schedule

2.5% SALARY RANGE	Step Increases 5%																			
	STEP A		STEP B		STEP C		STEP D		STEP E		STEP F		STEP G		STEP H		STEP I		STEP J	
	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
1	2,076	11.98	2,180	12.58	2,289	13.21	2,403	13.86	2,523	14.56	2,649	15.28	2,781	16.04	2,921	16.85	3,067	17.69	3,220	18.58
2	2,127	12.27	2,234	12.89	2,346	13.53	2,463	14.21	2,586	14.92	2,715	15.66	2,852	16.45	2,994	17.27	3,144	18.14	3,301	19.04
3	2,181	12.58	2,290	13.21	2,405	13.88	2,524	14.56	2,651	15.29	2,784	16.06	2,922	16.86	3,069	17.71	3,222	18.59	3,383	19.52
4	2,235	12.89	2,348	13.55	2,464	14.22	2,588	14.93	2,717	15.68	2,853	16.46	2,996	17.28	3,146	18.15	3,303	19.06	3,468	20.01
5	2,291	13.22	2,407	13.89	2,526	14.57	2,652	15.30	2,786	16.07	2,924	16.87	3,070	17.71	3,225	18.61	3,385	19.53	3,554	20.50
6	2,349	13.55	2,466	14.23	2,589	14.94	2,718	15.68	2,855	16.47	2,998	17.30	3,148	18.16	3,304	19.06	3,470	20.02	3,644	21.02
7	2,408	13.89	2,528	14.58	2,654	15.31	2,787	16.08	2,926	16.88	3,072	17.72	3,226	18.61	3,387	19.54	3,556	20.52	3,735	21.55
8	2,468	14.24	2,591	14.95	2,721	15.70	2,856	16.48	2,999	17.30	3,149	18.17	3,306	19.07	3,472	20.03	3,646	21.03	3,828	22.08
9	2,529	14.59	2,655	15.32	2,789	16.09	2,928	16.89	3,074	17.73	3,228	18.62	3,389	19.55	3,558	20.53	3,737	21.56	3,924	22.64
10	2,592	14.95	2,723	15.71	2,858	16.49	3,001	17.31	3,151	18.18	3,309	19.09	3,474	20.04	3,648	21.05	3,830	22.10	4,022	23.20
11	2,658	15.33	2,791	16.10	2,930	16.90	3,077	17.75	3,230	18.63	3,392	19.57	3,562	20.55	3,739	21.57	3,926	22.65	4,122	23.76
12	2,724	15.72	2,860	16.50	3,003	17.33	3,153	18.19	3,311	19.10	3,477	20.06	3,651	21.06	3,833	22.11	4,025	23.22	4,225	24.38
13	2,792	16.11	2,932	16.92	3,078	17.76	3,232	18.65	3,394	19.58	3,563	20.58	3,741	21.58	3,928	22.66	4,124	23.79	4,331	24.99
14	2,861	16.51	3,005	17.34	3,155	18.20	3,313	19.11	3,479	20.07	3,652	21.07	3,835	22.13	4,027	23.23	4,228	24.39	4,439	25.61
15	2,933	16.92	3,080	17.77	3,234	18.66	3,396	19.59	3,565	20.57	3,743	21.59	3,930	22.67	4,128	23.82	4,333	25.00	4,551	26.26
16	3,006	17.34	3,155	18.21	3,315	19.13	3,481	20.08	3,654	21.08	3,837	22.14	4,029	23.24	4,230	24.40	4,443	25.63	4,664	26.91
17	3,082	17.78	3,236	18.67	3,398	19.60	3,567	20.58	3,745	21.61	3,933	22.69	4,130	23.83	4,337	25.02	4,553	26.27	4,781	27.58
18	3,158	18.22	3,317	19.14	3,483	20.09	3,656	21.09	3,840	22.15	4,031	23.26	4,233	24.42	4,445	25.64	4,667	26.93	4,900	28.27
19	3,237	18.68	3,400	19.62	3,569	20.59	3,747	21.62	3,935	22.70	4,132	23.84	4,339	25.03	4,556	26.28	4,784	27.60	5,023	28.98
20	3,319	19.15	3,486	20.11	3,658	21.10	3,842	22.17	4,034	23.27	4,236	24.44	4,448	25.66	4,669	26.94	4,904	28.29	5,148	29.70
21	3,402	19.63	3,572	20.61	3,751	21.64	3,939	22.73	4,135	23.88	4,342	25.05	4,559	26.30	4,786	27.61	5,025	28.99	5,277	30.44
22	3,487	20.12	3,661	21.12	3,844	22.18	4,036	23.28	4,238	24.45	4,450	25.67	4,673	26.96	4,907	28.31	5,151	29.72	5,409	31.21
23	3,574	20.62	3,753	21.65	3,940	22.73	4,137	23.87	4,344	25.06	4,561	26.31	4,789	27.63	5,028	29.01	5,280	30.46	5,544	31.98
24	3,663	21.13	3,846	22.19	4,038	23.30	4,241	24.47	4,452	25.68	4,676	26.98	4,909	28.32	5,154	29.73	5,413	31.23	5,683	32.79
25	3,755	21.66	3,943	22.75	4,139	23.88	4,346	25.07	4,565	26.34	4,792	27.65	5,032	29.03	5,284	30.48	5,547	32.00	5,824	33.60
26	3,848	22.20	4,041	23.31	4,243	24.48	4,455	25.70	4,678	26.99	4,912	28.34	5,158	29.76	5,415	31.24	5,686	32.80	5,970	34.44
27	3,945	22.76	4,142	23.90	4,349	25.09	4,566	26.34	4,795	27.66	5,035	29.05	5,287	30.50	5,550	32.02	5,829	33.63	6,119	35.30
28	4,044	23.33	4,246	24.50	4,458	25.72	4,681	27.01	4,915	28.36	5,161	29.78	5,418	31.26	5,689	32.82	5,973	34.46	6,273	36.19
29	4,144	23.91	4,352	25.11	4,570	26.37	4,797	27.68	5,038	29.07	5,290	30.52	5,555	32.05	5,832	33.65	6,124	35.33	6,429	37.09
30	4,248	24.51	4,461	25.74	4,683	27.02	4,917	28.37	5,164	29.79	5,422	31.28	5,693	32.84	5,978	34.49	6,277	36.21	6,590	38.02
31	4,354	25.12	4,572	26.38	4,801	27.70	5,041	29.08	5,293	30.54	5,558	32.07	5,835	33.68	6,127	35.35	6,433	37.11	6,755	38.97
32	4,464	25.75	4,687	27.04	4,921	28.39	5,167	29.81	5,425	31.30	5,696	32.86	5,981	34.51	6,280	36.23	6,594	38.04	6,924	39.95
33	4,575	26.39	4,804	27.72	5,044	29.10	5,298	30.55	5,561	32.08	5,839	33.69	6,131	35.37	6,437	37.14	6,759	38.99	7,097	40.94
34	4,689	27.05	4,923	28.40	5,169	29.82	5,429	31.32	5,699	32.88	5,985	34.53	6,284	36.25	6,598	38.07	6,928	39.97	7,274	41.97
35	4,806	27.73	5,048	29.11	5,299	30.57	5,564	32.10	5,842	33.70	6,134	35.39	6,441	37.16	6,763	39.02	7,101	40.97	7,456	43.02
36	4,927	28.43	5,172	29.84	5,432	31.34	5,703	32.90	5,988	34.55	6,287	36.27	6,601	38.08	6,932	39.99	7,279	41.99	7,643	44.09
37	5,049	29.13	5,303	30.59	5,567	32.12	5,845	33.72	6,138	35.41	6,445	37.18	6,767	39.04	7,105	40.99	7,460	43.04	7,834	45.20
38	5,175	29.86	5,435	31.36	5,707	32.93	5,991	34.56	6,292	36.30	6,607	38.12	6,936	40.02	7,283	42.02	7,647	44.12	8,029	46.32
39	5,306	30.61	5,571	32.14	5,850	33.75	6,141	35.43	6,448	37.20	6,771	39.06	7,110	41.02	7,466	43.07	7,838	45.22	8,230	47.48
40	5,438	31.37	5,710	32.94	5,996	34.59	6,295	36.32	6,610	38.13	6,941	40.04	7,287	42.04	7,651	44.14	8,035	46.36	8,436	48.67

Longevity Increases 2% for 10, 15, 20, 25, and 30 years

Revised and Adopted 11-18-99
 Revised and Adopted 11-09-00
 Revised and Adopted 02-21-02
 Revised and Adopted 11-14-02
 Revised and Adopted 05-20-04
 Revised and Adopted 05-19-05

Revised and Adopted 10-20-05
 Revised and Adopted 10-19-06
 Adopted 06-13-07
 Adopted 06-17-08
 Adopted 06-25-09
 Adopted 06-17-10

Adopted 06-16-11
 Adopted 06-19-12
 Adopted 06-19-13
 Revised and Adopted 10-17-13
 Adopted 06-18-14
 Revised and Adopted 12-18-14

Adopted 06-23-15
 Adopted 06-14-16
 Adopted 05-25-17
 Adopted 06-19-18
 Revised and Adopted 06-17-19
 Adopted 06-29-20

Adopted 06-23-21
 Revised and Adopted 12-09-21
 Revised 03-09-22
 Adopted 06-29-22
 Revised & Adopted 06-21-23

COLLEGE AND CAREER ADVANTAGE

Postions for Classified Employees Pay Schedule

Effective July 1, 2023

Position Title	Salary Range	Hourly		Monthly	
		(Min)	(Max)	(Min)	(Max)
Accountant	39	\$30.61	\$47.48	\$5,306	\$8,230
Accounts Payable/Facilities Specialist	37	\$29.13	\$45.20	\$5,049	\$7,834
Accounts Payable/Puchasing Clerk	37	\$29.13	\$45.20	\$5,049	\$7,834
Executive Assistant/Human Resources Specialist	39	\$30.61	\$47.48	\$5,306	\$8,230
Office Assistant	39	\$30.61	\$47.48	\$5,306	\$8,230
Skills Assistant	22	\$20.12	\$31.21	\$3,487	\$5,409
Warehouse/Delivery Driver	18	\$18.22	\$28.27	\$3,158	\$4,900

Longevity Increases 2% for 10, 15, 20, 25, and 30 years

CL11

COLLEGE AND CAREER ADVANTAGE

Compensation Pay Schedule of Classified Employees
Effective July 1, 2022

II. 10.5 month employee - Classified Salary Schedule

2.5% SALARY RANGE	Step Increases 5%									
	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J
	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly
1	4,578	4,806	5,047	5,299	5,564	5,842	6,134	6,441	6,763	7,101
2	4,692	4,927	5,173	5,432	5,703	5,988	6,288	6,602	6,932	7,279
3	4,809	5,050	5,302	5,567	5,846	6,138	6,445	6,767	7,105	7,461
4	4,929	5,176	5,435	5,706	5,992	6,291	6,606	6,936	7,283	7,647
5	5,053	5,305	5,571	5,849	6,142	6,449	6,771	7,110	7,465	7,838
6	5,179	5,438	5,710	5,995	6,295	6,610	6,940	7,287	7,652	8,034
7	5,308	5,574	5,853	6,145	6,453	6,775	7,114	7,470	7,843	8,235

Longevity Increases 2% for 10, 15, 20, 25, and 30 years

Adopted 06-21-23

Position Title
Career Guidance Specialist

CEMA

COLLEGE AND CAREER ADVANTAGE
 Compensation Pay Schedule of Certificated Management Employees
 Effective July 1, 2023

III. Certificated Management Salary Schedule - 12 month employees

SALARY RANGE	Step Increases 3.5%				
	STEP A	STEP B	STEP C	STEP D	STEP E
100	53,872	55,758	57,709	59,730	61,820
101	55,758	57,709	59,730	61,820	63,985
102	57,709	59,730	61,820	63,985	66,221
103	59,730	61,820	63,985	66,221	68,541
104	61,820	63,985	66,221	68,541	70,939
105	63,985	66,221	68,541	70,939	73,421
106	66,221	68,541	70,939	73,421	75,991
107	68,541	70,939	73,421	75,991	78,651
108	70,939	73,421	75,991	78,651	81,404
109	73,421	75,991	78,651	81,404	84,254
110	75,991	78,651	81,404	84,254	87,205
111	78,651	81,404	84,254	87,205	90,255
112	81,404	84,254	87,205	90,255	93,413
113	84,254	87,205	90,255	93,413	96,685
114	87,205	90,255	93,413	96,685	100,067
115	90,255	93,413	96,685	100,067	103,570
116	93,413	96,685	100,067	103,570	107,195
117	96,685	100,067	103,570	107,195	110,946
118	100,067	103,570	107,195	110,946	114,830
119	103,570	107,195	110,946	114,830	118,848
120	107,195	110,946	114,830	118,848	123,009
121	110,946	114,830	118,848	123,009	127,313
122	114,830	118,848	123,009	127,313	131,769
123	118,848	123,009	127,313	131,769	136,381
124	123,009	127,313	131,769	136,381	141,155
125	127,313	131,769	136,381	141,155	146,095
126	131,769	136,381	141,155	146,095	151,206

Longevity Increases 2% for 10, 15, 20, 25, and 30 years

Revised and Adopted 08-19-04
 Revised and Adopted 05-19-05
 Revised and Adopted 10-20-05
 Revised and Adopted 10-19-06
 Adopted 06-13-07
 Adopted 06-17-08

Adopted 06-25-09
 Adopted 10-20-11
 Adopted 06-19-12
 Adopted 06-19-13
 Revised and Adopted 10-17-13
 Adopted 06-18-14

Revised and Adopted 12-18-14
 Adopted 06-23-15
 Adopted 06-14-16
 Adopted 05-25-17
 Adopted 06-19-18
 Revised and Adopted 06-17-19

Adopted 06-29-20
 Adopted 06-23-21
 Revised and Adopted 12-09-21
 Revised and Adopted 06-29-22
 Revised & Adopted 06-21-23

Position Title	Salary Range
Director, Curriculum & Instruction	126
K12 SWP Pathway Coordinator	123
Program Manager	120

CLAM

COLLEGE AND CAREER ADVANTAGE
Compensation Pay Schedule of Classified Management Employees
Effective July 1, 2023

IV. Classified Management Salary Schedule

SALARY RANGE	Step Increases 3.5%				
	STEP A	STEP B	STEP C	STEP D	STEP E
1	55,168	57,099	59,095	61,165	63,305
2	57,099	59,095	61,165	63,305	65,522
3	59,095	61,165	63,305	65,522	67,813
4	61,165	63,305	65,522	67,813	70,187
5	63,305	65,522	67,813	70,187	72,645
6	65,522	67,813	70,187	72,645	75,186
7	67,813	70,187	72,645	75,186	77,818
8	70,187	72,645	75,186	77,818	80,541
9	72,645	75,186	77,818	80,541	83,362
10	75,186	77,818	80,541	83,362	86,280
11	77,818	80,541	83,362	86,280	89,297
12	80,541	83,362	86,280	89,297	92,423
13	83,362	86,280	89,297	92,423	95,658
14	86,280	89,297	92,423	95,658	99,006
15	89,297	92,423	95,658	99,006	102,471
16	92,423	95,658	99,006	102,471	106,057
17	95,658	99,006	102,471	106,057	109,770
18	99,006	102,471	106,057	109,770	113,613
19	102,471	106,057	109,770	113,613	117,590
20	106,057	109,770	113,613	117,590	121,706
21	109,770	113,613	117,590	121,706	125,963
22	113,613	117,590	121,706	125,963	130,372
23	117,590	121,706	125,963	130,372	134,933
24	121,706	125,963	130,372	134,933	139,658
25	125,963	130,372	134,933	139,658	144,545
26	130,372	134,933	139,658	144,545	149,605

Longevity Increases 2% for 10, 15, 20, 25, and 30 years

Revised and Adopted 02-15-96
 Revised and Adopted 02-20-97
 Revised and Adopted 10-16-97
 Revised and Adopted 11-12-98
 Revised and Adopted 05-20-99
 Revised and Adopted 11-18-99
 Revised and Adopted 11-09-00
 Revised and Adopted 02-21-02
 Revised and Adopted 11-14-02
 Revised and Adopted 05-20-04
 Revised and Adopted 05-19-05

Revised and Adopted 10-20-05
 Revised and Adopted 10-19-06
 Adopted 06-13-07
 Adopted 06-17-08
 Adopted 06-25-09
 Adopted 06-17-10
 Adopted 06-16-11
 Adopted 06-19-12
 Adopted 06-19-13
 Revised and Adopted 10-17-13
 Adopted 06-18-14

Revised and Adopted 12-18-14
 Adopted 06-23-15
 Adopted 06-14-16
 Adopted 05-25-17
 Adopted 06-19-18
 Revised and Adopted 06-17-19
 Adopted 06-29-20
 Adopted 06-23-21
 Revised and Adopted 12-09-21
 Revised and Adopted 06-29-22
 Revised & Adopted 06-21-23

Position Title	Salary Range
Director, Student Support Services	26

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Paul Weir, Executive Director

DATE: June 21, 2023

SUBJECT: 2023-24 COLLEGE AND CAREER ADVANTAGE SCHOOL CALENDAR

BACKGROUND INFORMATION

CCA typically prepares the school-year calendar using input from both CUSD and LBUSD calendars.

CURRENT SITUATION

Both districts' calendars have been approved by their respective Boards and forwarded to CCA.

RECOMMENDATION

It is respectfully requested that the Governing Board review and consider approval of the CCA school calendar for 2023-24.



COLLEGE AND CAREER ADVANTAGE

2023-2024 SCHOOL CALENDAR

INDEPENDENCE DAY HOLIDAY	Tues., July 4, 2023
Fall Semester Begins (CCA, CUSD)	Tues., Aug. 15, 2023
Fall Semester Begins (LBUSD)	Thurs., Aug. 24, 2023
LABOR DAY HOLIDAY	Mon., Sept. 4, 2023
Pupil Free Day (CUSD)	Wed., Nov. 1, 2023
VETERANS DAY HOLIDAY	Fri., Nov. 10, 2023
Thanksgiving Recess (CCA, CUSD & LBUSD)	Mon. - Fri., Nov. 20-24, 2023
THANKSGIVING HOLIDAYS (CCA, CUSD)	Thurs. & Fri., Nov. 23 & 24, 2023
Last Day of Fall Semester (CCA, CUSD)	Thurs., Dec. 21, 2023
Pupil Free Day (CCA, CUSD)	Fri., Dec. 22, 2023
Last day of Fall Semester (LBUSD)	Fri., Dec. 22, 2023
Winter Recess (CCA, CUSD, LBUSD)	Mon. – Fri., Dec. 25, 2023 – Jan. 5, 2024
CHRISTMAS HOLIDAY (CCA)	Mon. & Tues., Dec. 25 & 26, 2023
NEW YEAR'S HOLIDAYS (CCA)	Fri. & Mon., Dec. 29, 2023 & Jan. 1, 2024
School Resumes / Spring Semester Begins (CCA, CUSD)	Mon., Jan. 8, 2024
Pupil Free Day (LBUSD)	Mon., Jan. 8, 2024
Spring Semester Begins (LBUSD)	Tues., Jan. 9, 2024
DR. MARTIN LUTHER KING, JR. HOLIDAY	Mon., Jan. 15, 2024
PRESIDENTS' DAYS HOLIDAY (CCA, CUSD)	Fri. & Mon., Feb. 16 & 19, 2024
LBUSD Mid-Winter Recess (pertains <u>only</u> to classes held at LBHS)	Mon. - Fri., Feb. 19-23, 2024
Pupil Free Day (LBUSD)	Fri., Mar. 8, 2024
Spring Recess (CCA, CUSD)	Mon. - Fri., Apr. 1-5, 2024
SPRING HOLIDAY (CCA, CUSD)	Fri., Apr. 5, 2024
Spring Recess (LBUSD)	Mon. - Fri., Apr. 8-12, 2024
SPRING HOLIDAY (LBUSD)	Mon., Apr. 8, 2024
MEMORIAL DAY HOLIDAY	Mon., May 27, 2024
Last day of Spring Semester (CCA, CUSD)	Thurs., May 30, 2024
Last day of Spring Semester (LBUSD)	Thurs., June 13, 2024
JUNETEENTH HOLIDAY	Wed., June 19, 2024