

Financial Statements  
June 30, 2020

## College and Career Advantage

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## Independent Auditor's Report

Governing Board  
College and Career Advantage  
San Juan Capistrano, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of College and Career Advantage (the Program) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Program's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of College and Career Advantage, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 9, budgetary comparison information on page 50, schedule of changes in the Program's total OPEB liability and related ratios on page 51, schedule of the Program's proportionate share of the net pension liability on page 52, and the schedule of Program contributions on page 53, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise College and Career Advantage's financial statements. The accompanying supplementary information as listed in the table of contents are presented for purpose of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated \_\_\_\_\_, 2021 on our consideration of College and Career Advantage’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of College and Career Advantage’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering College and Career Advantage’s internal control over financial reporting and compliance.

Rancho Cucamonga, California  
\_\_\_\_\_, 2021

The discussion and analysis of College and Career Advantage's (the Program) financial performance provides an overall review of the Program's financial activities for the fiscal year ended June 30, 2020. The intent of the analysis is to look at the Program's financial performance as a whole; readers should also review the auditor's letter, notes to the basic financial statements and the basic government-wide financial statements to enhance their understanding of the Program's financial performance.

College and Career Advantage is a joint powers authority serving the Capistrano Unified School District (CUSD) and Laguna Beach Unified School District (LBUSD). The Program provides career-technical training to high school students and adults in the region. The direct employees include management, support, and instructional personnel. The Program also contracts with the LBUSD and CUSD for partial use of eighteen teachers. The administrative office is located in San Juan Capistrano.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

### **The Financial Statements**

The financial statements presented herein include all of the activities of the College and Career Advantage and its component units using the integrated approach as prescribed by Governmental Accounting Standards Board (GASB) Statement No. 34.

The Government-Wide Financial Statements present the financial picture of the Program from the economic resources measurement focus using the accrual basis of accounting. These statements include all assets of the Program as well as all liabilities (including long-term obligations).

The Program has only one fund, the General Fund.

## **REPORTING THE PROGRAM AS A WHOLE**

### **The Statement of Net Position and the Statement of Activities**

The *Statement of Net Position* and the *Statement of Activities* report information about the Program as a whole and about its activities. These statements include all assets and liabilities of the Program using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Program's net position and changes in them. Net position is the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources, which is one way to measure the Program's financial health, or financial position. Over time, increases or decreases in the Program's net position will serve as a useful indicator of whether the financial position of the Program is improving or deteriorating. Other factors to consider are changes in the Program's property tax base and the condition of the Program's facilities.

The relationship between revenues and expenses is the Program's operating results. Since the Board's responsibility is to provide services to our students and not to generate profit as commercial entities do, one must consider other factors when evaluating the *overall health* of the Program. The quality of the education and the safety of our schools will likely be an important component in this evaluation.

In the *Statement of Net Position* and the *Statement of Activities*, we present the Program activities as follows:

**Governmental Activities** - The Program's services are reported in this category. This includes curriculum and program development.

## REPORTING THE PROGRAM'S FUNDS

### Fund Financial Statements

The fund financial statements provide detailed information about the Program's General Fund.

**Governmental Funds** - Most of the Program's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Program's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Program's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

## THE PROGRAM AS A WHOLE

### Net Position

The Program's net position was \$(1,894,696) for the fiscal year ended June 30, 2020. Of this amount, \$(2,178,937) was unrestricted. Restricted net position is reported separately to show legal constraints from debt covenants and enabling legislation that limit the governing board's ability to use net position for day-to-day operations. Our analysis below, in summary form, focuses on the net position (Table 1) and change in net position (Table 2) of the Program's governmental activities.

Our analysis below, in summary form, focuses on the net position (Table 1) and change in net position (Table 2) of the Program's governmental activities.

**Table 1**

	Governmental Activities	
	2020	2019
<b>Assets</b>		
Current and other assets	\$ 1,960,812	\$ 1,072,598
Capital assets	272,315	281,320
Total assets	<u>2,233,127</u>	<u>1,353,918</u>
Deferred outflows of resources	<u>904,760</u>	<u>927,119</u>
<b>Liabilities</b>		
Current liabilities	1,671,974	838,278
Long-term liabilities	<u>2,835,165</u>	<u>2,814,328</u>
Total liabilities	<u>4,507,139</u>	<u>3,652,606</u>
Deferred inflows of resources	<u>525,444</u>	<u>632,706</u>
<b>Net Position</b>		
Net investment in capital assets	272,315	281,320
Restricted	11,926	11,926
Unrestricted	<u>(2,178,937)</u>	<u>(2,297,521)</u>
Total net position	<u>\$ (1,894,696)</u>	<u>\$ (2,004,275)</u>

**Changes in Net Position**

The results of this year's operations for the Program as a whole are reported in the Statement of Activities on page 11. Table 2 takes the information from the Statement and rearranges them slightly so you can see our total revenues for the year.



**Table 2**

	Governmental Activities	
	2020	2019
<b>Revenues</b>		
Program revenues		
Operating grants and contributions	\$ 817,954	\$ 92,943
General revenues		
Federal and State aid not restricted	974,377	-
Interest	-	20,402
Other general revenues	2,297,723	3,444,011
<b>Total revenues</b>	<b>4,090,054</b>	<b>3,557,356</b>
<b>Expenses</b>		
Instruction-related	3,282,980	3,002,907
Pupil services	219,574	112,434
Administration	430,675	311,169
Plant services	41,864	28,111
<b>Total expenses</b>	<b>3,975,093</b>	<b>3,454,621</b>
<b>Change in net position</b>	<b>\$ 114,961</b>	<b>\$ 102,735</b>

**Governmental Activities**

As reported in the Statement of Activities on page 11, the cost of all of our governmental activities this year was \$3,975,093.

In Table 3, we have presented the cost of each of the Program's largest functions: instruction including, pupil services, administration and plant services as well as each program's net cost (total cost less revenues generated by the activities). Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

**Table 3**

	Total Cost of Services		Net Cost of Services	
	2020	2019	2020	2019
Instruction	\$ 3,282,980	\$ 3,002,907	\$ 2,517,338	\$ 2,905,684
Pupil services	219,574	112,434	180,436	112,434
Administration	430,675	311,169	419,173	311,169
Plant services	41,864	28,111	40,192	28,111
<b>Total</b>	<b>\$ 3,975,093</b>	<b>\$ 3,454,621</b>	<b>\$ 3,157,139</b>	<b>\$ 3,357,398</b>

**The Program's Fund**

As the Program completed this year, our General Fund reported a fund balance of \$288,838. Which is an increase of \$54,518, from last year.

**Table 4**

Governmental Fund	Balances and Activity			June 30, 2020
	June 30, 2019	Revenues	Expenditures	
General	\$ 234,320	\$ 4,081,649	\$ 4,027,131	\$ 288,838

**General Fund Budgetary Highlights**

The final budget had minimal changes in income and expenditures when compared to the adopted budget. (See detail on page 50).

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

At June 30, 2020, the Program had \$272,315 in capital assets, net of accumulated depreciation, a decrease of \$9,005 from 2019 due to the depreciation on capital assets.

**Table 5**

	Governmental Activities	
	2020	2019
Buildings and improvements	\$ 189,652	\$ 221,742
Equipment	82,663	59,578
Total	\$ 272,315	\$ 281,320

**Long-Term Liabilities**

At the end of this year, the Program had \$2,835,165 in long-term liabilities versus \$2,814,328 from last year, an increase of \$20,837.

**Table 6**

	Governmental Activities	
	2020	2019
Long-Term Liabilities		
Compensated absences	\$ 55,786	\$ 39,894
(Total/Net) OPEB liability	349,130	228,361
Aggregate net pension liability	<u>2,430,249</u>	<u>2,546,073</u>
Total	<u>\$ 2,835,165</u>	<u>\$ 2,814,328</u>

We present more detailed information regarding our long-term liabilities in Note 7 of the financial statements.

**ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES**

In developing the Program budget for the 2020-2021 year, the governing board and management based it on the following criteria:

The key assumptions in our revenue forecast are:

- No overall growth in programs due to flat funding with a focus on additional grant monies that might be used to offer additional programing.

The key assumptions in expenditure forecast are:

- Overall expenditures are budgeted at approximately \$3.8 million.
- Changes in employee health benefits compensation have not been adjusted in 2019-20 budget but should result in a decrease in expenditures from what has been budgeted.
- CalPERS and CalSTRS are expected to rise and have been budgeted at 19.721 and 17.1 percent respectively.
- Employee benefits are budgeted at \$0.633 million, a decrease of approximately \$0.09 million due to the increase in pension cost and without changes to better reflect health benefits costs.
- Books and supplies are budgeted at about \$0.175 million, a decrease of about \$151,535 from the prior year.

**CONTACTING THE PROGRAM’S FINANCIAL MANAGEMENT**

This financial report is designed to provide citizens, taxpayers, students, and investors and creditors with a general overview of the Program’s finances and to show the Program’s accountability for the money it receives. If you have questions about this report or need any additional financial information, contact Pati Romo, Executive Director of Career Technical Education, at College and Career Advantage, 33122 Valle Road, San Juan Capistrano, California, 92675.

College and Career Advantage  
Statement of Net Position  
June 30, 2020

	Governmental Activities
<b>Assets</b>	
Deposits and investments	\$ 735,863
Receivables	1,221,065
Prepaid items	3,884
Capital assets, net of accumulated depreciation	272,315
Total assets	2,233,127
<b>Deferred Outflows of Resources</b>	
Deferred outflows of resources related to other postemployment benefits (OPEB) liability	92,513
Deferred outflows of resources related to pensions	812,247
Total deferred outflows of resources	904,760
<b>Liabilities</b>	
Accounts payable	965,141
Unearned revenue	706,833
Long-term liabilities other than OPEB and pensions due in more than one year	55,786
Total/Net other postemployment benefits liabilities	349,130
Aggregate net pension liabilities	2,430,249
Total liabilities	4,507,139
<b>Deferred Inflows of Resources</b>	
Deferred inflows of resources related to OPEB	18,643
Deferred inflows of resources related to pensions	506,801
Total deferred inflows of resources	525,444
<b>Net Position</b>	
Net investment in capital assets	272,315
Restricted for Educational programs	11,926
Unrestricted	(2,178,937)
Total net position	\$ (1,894,696)

College and Career Advantage  
Statement of Activities  
Year Ended June 30, 2020

Functions/Programs	Expenses	Program Revenues Operating Grants and Contributions	Net (Expenses) Revenues and Changes in Net Position Governmental Activities
Governmental Activities			
Instruction	\$ 3,077,532	\$ 735,264	\$ 2,342,268
Instruction-related activities			-
Supervision of instruction	199,573	30,378	169,195
Instructional library, media, and technology	5,875	-	5,875
Pupil services			-
All other pupil services	219,574	39,138	180,436
Administration			
Data processing	14,442	-	14,442
All other administration	416,233	11,502	404,731
Plant services	41,864	1,672	40,192
Total governmental activities	<u>\$ 3,975,093</u>	<u>\$ 817,954</u>	<u>3,157,139</u>
General Revenues and Subventions			
Federal and State aid not restricted to specific purposes			974,377
Interest and investment earnings			34,059
Interagency revenues			1,865,821
Miscellaneous			397,843
Total general revenues and transfers			<u>3,272,100</u>
Change in Net Position			114,961
Net Position - Beginning			<u>(2,004,275)</u>
Net Position - Ending			<u>\$ (1,889,314)</u>

College and Career Advantage  
 Balance Sheet – Governmental Funds  
 June 30, 2020

	<u>General Fund</u>
Assets	
Deposits and investments	\$ 735,863
Receivables	1,221,065
Prepaid expenditures	<u>3,884</u>
Total assets	<u>\$ 1,960,812</u>
Liabilities and Fund Balances	
Liabilities	
Accounts payable	\$ 965,141
Unearned revenue	<u>706,833</u>
Total liabilities	<u>1,671,974</u>
Fund Balances	
Nonspendable	13,884
Restricted	11,926
Unassigned	<u>263,028</u>
Total fund balances	<u>288,838</u>
Total liabilities and fund balances	<u>\$ 1,960,812</u>

## College and Career Advantage

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position  
June 30, 2020

Total Fund Balance - Governmental Funds		\$ 288,838
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.		
The cost of capital assets is	\$ 1,368,047	
Accumulated depreciation is	<u>(1,095,732)</u>	
Net capital assets		272,315
Deferred outflows of resources represent a consumption of net position in a future period and is not reported in the governmental funds. Deferred outflows of resources amounted to and related to		
Other postemployment benefits	92,513	
Net pension obligation	<u>812,247</u>	
Total deferred outflows of resources		904,760
Deferred inflows of resources represent an acquisition of net position that applies to a future period and is not reported in the governmental funds. Deferred inflows of resources amount to and related to		
Net pension obligation	<u>(506,801)</u>	
Total deferred inflows of resources		(525,444)
Net pension liability is not due and payable in the current period, and is not reported as a liability in the funds.		(2,430,249)
The District's OPEB liability is not due and payable in the current period, and is not reported as a liability in the funds.		(349,130)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.		
Long-term liabilities at year-end consist of		
Compensated absences (vacations)		<u>(55,786)</u>
Total net position - governmental activities		<u>\$ (1,894,696)</u>

College and Career Advantage  
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds  
Year Ended June 30, 2020

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	General Fund
Revenues	
Other State sources	\$ 1,792,330
Other local sources	2,289,319
Total revenues	4,081,649
Expenditures	
Current	
Instruction	3,114,249
Instruction-related activities	
Supervision of instruction	216,677
Instructional library, media, and technology	5,875
Pupil services	
All other pupil services	229,001
Administration	
Data processing	14,442
All other administration	365,431
Plant services	81,456
Total expenditures	4,027,131
Net Change in Fund Balances	54,518
Fund Balance - Beginning	234,320
Fund Balance - Ending	\$ 288,838



## College and Career Advantage

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental  
Funds to the Statement of Activities  
Year Ended June 30, 2020

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Total Net Change in Fund Balances - Governmental Funds \$ 54,518

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures; however, for governmental activities, those costs are shown in the Statement of Net Position and allocated over their estimated useful lives as annual depreciation expenses in the Statement of Activities.

This is the amount by which depreciation exceeds capital outlays in the period.

Depreciation expense	\$ (45,072)	
Capital outlays	<u>36,067</u>	
Net expense adjustment		(9,005)

In the Statement of Activities, certain operating expenses, such as compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This amount is the difference between vacation earned and used. (15,892)

In the governmental funds, pension costs are based on employer contributions made to pension plans during the year. However, in the Statement of Activities, pension expense is the net effect of all changes in the deferred outflows, deferred inflows and net pension liability during the year. 137,620

In the governmental funds, OPEB costs are based on employer contributions made to OPEB plans during the year. However, in the Statement of Activities, OPEB expense is the net effect of all changes in the deferred outflows, deferred inflows, and net OPEB liability during the year. (52,280)

Change in net position of governmental activities \$ 114,961

**Note 1 - Summary of Significant Accounting Policies****Financial Reporting Entity**

College and Career Advantage (the Program) was formed under a joint powers agreement between the Capistrano and Laguna Beach Unified School Districts in June 1970 under the laws of the State of California. The Program operates under a locally elected five-member Board form of government. The purpose of the Program is to provide career technical education to high school students and adults residing in the participating districts.

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the Program consists of all funds, departments, boards, and agencies that are not legally separate from the Program. For the Program, this includes general operations.

**Other Related Entities**

Public Entity Risk Pool The Program is associated with four public entity risk pools. These organizations do not meet the criteria for inclusion as a component unit of the Program. Additional information is presented in Note 10 to the financial statements. These organizations are:

- Northern Orange County Self-Funded Workers' Compensation Insurance Agency,
- Northern Orange County Liability and Property Self-Insurance Authority,
- California Schools Employee Benefits Association, and
- Schools Association for Excess Risk Joint Powers Authority.

**Basis of Presentation - Fund Accounting**

The accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The Program's funds are grouped into two broad fund categories: governmental and fiduciary.

**Governmental Funds** Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the Program's major governmental fund:

**Major Governmental Fund**

**General Fund** The General Fund is the chief operating fund for all regional occupational programs. It is used to account for the ordinary operations of the Program.

**Basis of Accounting - Measurement Focus**

**Government-Wide Financial Statements** The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting.

The government-wide financial Statement of Activities presents a comparison between direct expenditures and program revenues for each governmental program. Direct expenditures are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. The Program does not allocate indirect expenditures to functions in the Statement of Activities, except for depreciation. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenditures identifies the extent to which each program is self-financing or draws from the general revenues of the Program.

Net position should be reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

**Fund Financial Statements** Fund financial statements report detailed information about the Program. The focus of governmental financial statements is on major funds rather than reporting funds by type.

- **Governmental Funds** All governmental funds are accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide financial statements and the statements for the governmental funds on a modified accrual basis of accounting and the current financial resources measurement focus. Under this basis, revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

**Revenues – Exchange and Non-Exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. The District considers revenues to be available if they are collected within one year after year-end, except for property taxes, which are considered available if collected within 60 days. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the Program receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Unearned Revenue** Unearned revenues arise when resources are received by the District before it has a legal claim to them, such as when certain grants are received prior to the occurrence of qualifying expenditures. In the subsequent periods, when the District has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and the revenue is recognized.

**Expenses/Expenditures** On the accrual basis of accounting, expenditures are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred. Principal and interest on long-term liabilities, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the entity-wide statements.

### **Investments**

Investments with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in the county pools are determined by the program sponsor.

### **Capital Assets and Depreciation**

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. Capital assets are long-lived assets of the Program. The Program maintains a capitalization threshold of \$5,000. The Program does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized in the government-wide financial statement of net position. The valuation basis for capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets are capitalized at acquisition value on the date donated.

Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 25 to 50 years; improvements, 20 to 50 years; equipment, 5 to 20 years.

**Compensated Absences**

Compensated absences are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide statement of net position. For governmental funds, the current portion of unpaid compensated absences is recognized upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resources. These amounts are reported in the fund from which the employees who have accumulated leave are paid.

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the Program's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

**Accrued Liabilities and Long-Term Liabilities**

All payables, accrued liabilities, and long-term liabilities are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as liabilities of the funds.

However, claims and judgments, compensated absences, special termination benefits, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases, and long-term liabilities are recognized as liabilities in the governmental fund financial statements when due.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the Statement of Net Position also reports deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The District reports deferred outflows of resources for pension related items, and for OPEB related items. The deferred amounts related to pension and OPEB relate to contributions subsequent to measurement date, differences between contributions and the District's proportionate share of contributions, differences between expected and actual experiences, and changes of assumptions.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Program reports deferred inflows of resources for pension related items. The deferred amounts related to pension relate to differences between contributions and the District's proportionate share of contributions, differences between expected and actual experiences, and differences between expected and actual earnings on investments.

### **Pensions**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the California State Teachers Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) plan for schools (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalSTRS and CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Member contributions are recognized in the period in which they are earned. Investments are reported at fair value. The net pension liability attributable to the governmental activities will be paid by the fund in which the employee worked.

### **Postemployment Benefits Other Than Pensions (OPEB)**

For purposes of measuring the net OPEB liability and OPEB expense, information about the fiduciary net position of the Program Plan and additions to/deductions from the Program Plan's fiduciary net position have been determined on the same basis as they are reported by the Program Plan. For this purpose, the Program Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost. The total OPEB liability attributable to the governmental activities will be paid primarily by the General Fund.

### **Fund Balances - Governmental Funds**

As of June 30, 2020, fund balances of the governmental funds are classified as follows:

**Nonspendable** - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Committed** - amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through resolutions or other action as approved by the governing board.

**Assigned** - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Program's adopted policy, only the governing board or chief business officer/assistant superintendent of business services may assign amounts for specific purposes.

**Unassigned** - all other spendable amounts.

### **Spending Order Policy**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Program considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Program considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

### **Minimum Fund Balance Policy**

The governing board adopted a minimum fund balance policy for the General Fund in order to protect the Program against revenue shortfalls or unpredicted one-time expenditures. The policy requires a Reserve for Economic Uncertainties consisting of unassigned amounts equal to no less than three percent of General Fund expenditures and other financing uses.

### **Net Position**

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Program or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The Program reports \$11,926 of restricted net position. The Program first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

### **Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### **Change in Accounting Principles**

In May 2020, the GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later.

The effective dates of certain provisions contained in the following pronouncements are postponed by one year:

- Statement No. 83, Certain Asset Retirement Obligations
- Statement No. 84, Fiduciary Activities
- Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements
- Statement No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period
- Statement No. 90, Majority Equity Interests
- Statement No. 91, Conduit Debt Obligations
- Statement No. 92, Omnibus 2020
- Statement No. 93, Replacement of Interbank Offered Rates
- Implementation Guide No. 2017-3, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (and Certain Issues Related to OPEB Plan Reporting)
- Implementation Guide No. 2018-1, Implementation Guidance Update—2018
- Implementation Guide No. 2019-1, Implementation Guidance Update—2019
- Implementation Guide No. 2019-2, Fiduciary Activities.

The effective dates of the following pronouncements are postponed by 18 months:

- Statement No. 87, Leases
- Implementation Guide No. 2019-3, Leases.

The provisions of this Statement have been implemented as of June 30, 2020.

### **New Accounting Pronouncements**

In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

This Statement establishes criteria for identifying fiduciary activities of all State and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

As a result of the implementation of GASB Statement No. 95, the requirements of this Statement are effective for the reporting periods beginning after December 15, 2019. Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.



In June 2017, the GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

As a result of the implementation of GASB Statement No. 95, the requirements of this Statement are effective for the reporting periods beginning after June 15, 2021. Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period.

This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5–22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund.

This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

As a result of the implementation of GASB Statement No. 95, the requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Earlier application is encouraged. The requirements of this Statement should be applied prospectively. The effects of this change on the District's financial statements have not yet been determined.

In August 2018, the GASB issued Statement 90, *Majority Equity Interests – An Amendment of GASB Statements No. 14 and No. 60*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value.

For all other holdings of a majority equity interest in a legally separate organization, a government should report the legally separate organization as a component unit, and the government or fund that holds the equity interest should report an asset related to the majority equity interest using the equity method. This Statement establishes that ownership of a majority equity interest in a legally separate organization results in the government being financially accountable for the legally separate organization and, therefore, the government should report that organization as a component unit.

This Statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. Transactions presented in flows statements of the component unit in that circumstance should include only transactions that occurred subsequent to the acquisition.

As a result of the implementation of GASB Statement No. 95, the requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The requirements of this Statement should be applied prospectively. The effects of this change on the District's financial statements have not yet been determined.

In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

A conduit debt obligation is defined as a debt instrument having all of the following characteristics:

- There are at least three parties involved: (1) an issuer, (2) a third-party obligor, and (3) a debt holder or a debt trustee.
- The issuer and the third-party obligor are not within the same financial reporting entity.
- The debt obligation is not a parity bond of the issuer, nor is it cross-collateralized with other debt of the issuer.

- The third-party obligor or its agent, not the issuer, ultimately receives the proceeds from the debt issuance.
- The third-party obligor, not the issuer, is primarily obligated for the payment of all amounts associated with the debt obligation (debt service payments).

All conduit debt obligations involve the issuer making a limited commitment. Some issuers extend additional commitments or voluntary commitments to support debt service in the event the third party is, or will be, unable to do so.

An issuer should not recognize a conduit debt obligation as a liability. However, an issuer should recognize a liability associated with an additional commitment or a voluntary commitment to support debt service if certain recognition criteria are met. As long as a conduit debt obligation is outstanding, an issuer that has made an additional commitment should evaluate at least annually whether those criteria are met. An issuer that has made only a limited commitment should evaluate whether those criteria are met when an event occurs that causes the issuer to reevaluate its willingness or ability to support the obligor's debt service through a voluntary commitment.

This Statement also addresses arrangements—often characterized as leases—that are associated with conduit debt obligations. In those arrangements, capital assets are constructed or acquired with the proceeds of a conduit debt obligation and used by third-party obligors in the course of their activities. Payments from third-party obligors are intended to cover and coincide with debt service payments. During those arrangements, issuers retain the titles to the capital assets. Those titles may or may not pass to the obligors at the end of the arrangements.

Issuers should not report those arrangements as leases, nor should they recognize a liability for the related conduit debt obligations or a receivable for the payments related to those arrangements. In addition, the following provisions apply:

- If the title passes to the third-party obligor at the end of the arrangement, an issuer should not recognize a capital asset.
- If the title does not pass to the third-party obligor and the third party has exclusive use of the entire capital asset during the arrangement, the issuer should not recognize a capital asset until the arrangement ends.
- If the title does not pass to the third-party obligor and the third party has exclusive use of only portions of the capital asset during the arrangement, the issuer, at the inception of the arrangement, should recognize the entire capital asset and a deferred inflow of resources. The deferred inflow of resources should be reduced, and an inflow recognized, in a systematic and rational manner over the term of the arrangement.

This Statement requires issuers to disclose general information about their conduit debt obligations, organized by type of commitment, including the aggregate outstanding principal amount of the issuers' conduit debt obligations and a description of each type of commitment. Issuers that recognize liabilities related to supporting the debt service of conduit debt obligations also should disclose information about the amount recognized and how the liabilities changed during the reporting period.

The requirements of this Statement are effective for the reporting periods beginning after December 15, 2020. Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In January 2020, the GASB issued Statement No. 92, *Omnibus 2020*. The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics and includes specific provisions about the following:

- The effective date of Statement No. 87, Leases, and Implementation Guide No. 2019-3, Leases, for interim financial reporting
- Reporting of intra-entity transfers of assets between a primary government employer and a component unit defined benefit pension plan or defined benefit other postemployment benefit (OPEB) plan
- The applicability of Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, as amended, and No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, as amended, to reporting assets accumulated for postemployment benefits
- The applicability of certain requirements of Statement No. 84, Fiduciary Activities, to postemployment benefit arrangements
- Measurement of liabilities (and assets, if any) related to asset retirement obligations (AROs) in a government acquisition
- Reporting by public entity risk pools for amounts that are recoverable from reinsurers or excess insurers
- Reference to nonrecurring fair value measurements of assets or liabilities in authoritative literature
- Terminology used to refer to derivative instruments

As a result of the implementation of GASB Statement No. 95, the requirements of this Statement are effective as follows:

- The requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance.
- The requirements related to intra-entity transfers of assets and those related to the applicability of Statements 73 and 74 are effective for fiscal years beginning after June 15, 2021.
- The requirements related to application of Statement 84 to postemployment benefit arrangements and those related to nonrecurring fair value measurements of assets or liabilities are effective for reporting periods beginning after June 15, 2021.
- The requirements related to the measurement of liabilities (and assets, if any) associated with AROs in a government acquisition are effective for government acquisitions occurring in reporting periods beginning after June 15, 2021.

Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In March 2020, the GASB issued Statement No. 93, *Replacement of Interbank Offered Rates*. The objective of this Statement is to address those and other accounting and financial reporting implications that result from the replacement of an IBOR (Interbank Offered Rate). This Statement achieves that objective by:

- Providing exceptions for certain hedging derivative instruments to the hedge accounting termination provisions when an IBOR is replaced as the reference rate of the hedging derivative instrument's variable payment
- Clarifying the hedge accounting termination provisions when a hedged item is amended to replace the reference rate
- Clarifying that the uncertainty related to the continued availability of IBORs does not, by itself, affect the assessment of whether the occurrence of a hedged expected transaction is probable
- Removing LIBOR as an appropriate benchmark interest rate for the qualitative evaluation of the effectiveness of an interest rate swap
- Identifying a Secured Overnight Financing Rate and the Effective Federal Funds Rate as appropriate benchmark interest rates for the qualitative evaluation of the effectiveness of an interest rate swap
- Clarifying the definition of reference rate, as it is used in Statement 53, as amended
- Providing an exception to the lease modifications guidance in Statement 87, as amended, for certain lease contracts that are amended solely to replace an IBOR as the rate upon which variable payments depend.

As a result of the implementation of GASB Statement No. 95, the removal of LIBOR as an appropriate benchmark interest rate (paragraph 11b) is effective for reporting periods ending after December 31, 2021. Paragraph 13 and 14 related to lease modifications is effective for reporting periods beginning after June 15, 2021. All other requirements of this Statement are effective for reporting periods beginning after June 15, 2020. Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.

This Statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). As defined in this Statement, an APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In May 2020, the GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended.

A SBITA is defined as a contract that conveys control of the right to use another party's (a SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In June 2020, the GASB issued Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans—an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*. The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans.

The requirements of this Statement that (1) exempt primary governments that perform the duties that a governing board typically performs from treating the absence of a governing board the same as the appointment of a voting majority of a governing board in determining whether they are financially accountable for defined contribution pension plans, defined contribution OPEB plans, or other employee benefit plans and (2) limit the applicability of the financial burden criterion in paragraph 7 of Statement 84 to defined benefit pension plans and defined benefit OPEB plans that are administered through trusts that meet the criteria in paragraph 3 of Statement 67 or paragraph 3 of Statement 74, respectively, are effective immediately.

The requirements of this Statement that are related to the accounting and financial reporting for Section 457 plans are effective for fiscal years beginning after June 15, 2021. For purposes of determining whether a primary government is financially accountable for a potential component unit, the requirements of this Statement that provide that for all other arrangements, the absence of a governing board be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform, are effective for reporting periods beginning after June 15, 2021. Earlier application of those requirements is encouraged and permitted by requirement as specified within this Statement.

The Board considered the effective dates for the requirements of this Statement in light of the COVID-19 pandemic and in concert with Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance. The effects of this change on the District’s financial statements have not yet been determined.

**Note 2 - Deposits and Investments**

**Summary of Deposits and Investments**

Deposits and investments as of June 30, 2020, are classified in the accompanying financial statements as follows:

Governmental funds	\$ 735,863
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Deposits and investments as of June 30, 2020, consisted of the following:

Cash on hand and in banks	\$ 178,180
Cash in revolving	10,000
Investments	547,683
Total deposits and investments	\$ 735,863

**Policies and Practices**

The Program is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Investment in County Treasury - The Program is considered to be an involuntary participant in an external investment pool as the Program is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the Program's investment in the pool is reported in the accounting financial statements at amounts based upon the Program's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis

**General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Program does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The Program manages its exposure to interest rate risk by investing in the County Pool.

**Weighted Average Maturity**

The Program monitors the interest rate risk inherent in its portfolio by measuring the weighted average maturity of its portfolio. Information about the weighted average maturity of the District's portfolio is presented in the following schedule:

Investment Type	Reported Amount	Maturity Date
Governmental funds		
Orange County Investment Pool	\$ 547,683	266



**Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Program's investments in the Orange County Educational Investment Pool are not required to be rated, nor have they been rated as of June 30, 2020.

**Custodial Credit Risk - Deposits**

This is the risk that in the event of a bank failure, the Program's deposits may not be returned to it. The Program does not have a policy for custodial credit risk for deposits. However, the California *Government Code* requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agency. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2020, the Program's bank balance of \$9,771 was not exposed to custodial credit risk.

**Note 3 - Receivables**

Receivables at June 30, 2020, consisted of intergovernmental grants, entitlements, interest, and other local sources. All receivables are considered collectible in full.

	General Fund
State Government	
Other State	\$ 1,178,846
Local Government	
Interest	723
Other local sources	41,496
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Total	\$ 1,221,065
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**Note 4 - Capital Assets**

Capital asset activity for the fiscal year ended June 30, 2020, was as follows:

	<u>Balance July 1, 2019</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2020</u>
<b>Governmental Activities</b>				
Capital assets being depreciated				
Land improvements	\$ 18,175	\$ -	\$ -	\$ 18,175
Buildings and improvements	1,176,760	-	-	1,176,760
Furniture and equipment	<u>137,045</u>	<u>36,067</u>	<u>-</u>	<u>173,112</u>
Total capital assets being depreciated	<u>1,331,980</u>	<u>36,067</u>	<u>-</u>	<u>1,368,047</u>
Total capital assets	<u>1,331,980</u>	<u>36,067</u>	<u>-</u>	<u>1,368,047</u>
<b>Accumulated depreciation</b>				
Land improvements	(10,284)	(909)	-	(11,193)
Buildings and improvements	(962,909)	(31,181)	-	(994,090)
Furniture and equipment	<u>(77,467)</u>	<u>(12,982)</u>	<u>-</u>	<u>(90,449)</u>
Total accumulated depreciation	<u>(1,050,660)</u>	<u>(45,072)</u>	<u>-</u>	<u>(1,095,732)</u>
Governmental activities capital assets, net	<u>\$ 281,320</u>	<u>\$ (9,005)</u>	<u>\$ -</u>	<u>\$ 272,315</u>

Total depreciation expense for the year was allocated as follows:

Governmental Activities	
Instruction	<u>\$ 45,072</u>

**Note 5 - Accounts Payable**

Accounts payable at June 30, 2020, consisted of the following:

	<u>General Fund</u>
Vendor payables	\$ 16,082
Salaries and benefits	91,669
Contracted services	<u>857,390</u>
Total	<u>\$ 965,141</u>

**Note 6 - Unearned Revenue**

Unearned revenue at June 30, 2020, consisted of the following:

	General Fund
	<u>                    </u>
State categorical aid	\$ 706,833
	<u>                    </u>

**Note 7 - Long-Term Liabilities other than OPEB and Pensions**

**Summary**

The changes in the Program's long-term liabilities other than OPEB and pensions during the year consisted of the following:

	<u>Balance July 1, 2019</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2020</u>	<u>Due in One Year</u>
Long-Term Liabilities					
Compensated absences	\$ 39,894	\$ 15,892	\$ -	\$ 55,786	\$ -
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

Payments for accumulated vacation is made from the General Fund.

**Compensated Absences**

Compensated absences (unpaid employee vacation) for the Program at June 30, 2020, amounted to \$55,786.

**Note 8 - Total Other Post Employment Benefit (OPEB) Liability**

For the fiscal year ended June 30, 2020, the Program reported total OPEB liability and OPEB expenses for the following plans:

<u>OPEB Plan</u>	<u>Total OPEB Liability</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>OPEB Expense</u>
Retiree Health Plan	\$ 349,130	\$ 92,513	\$ 18,643	\$ 52,280
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

**Program Plan****Plan Administration**

The Program's Governing Board administers the Postemployment Benefits Plan (the Plan) is a single-employer defined benefit plan that is used to provide postemployment benefits other than pensions (OPEB) for eligible retirees and their spouses. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

**Plan Membership**

At June 30, 2020, the Plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits payments	2
Active employees	31
	<hr/>
Total	33
	<hr/> <hr/>

**Benefits Provided**

The Plan provides medical and dental insurance benefits to eligible retirees and their spouses. Benefits are provided through a third-party insurer, and the full cost of benefits is covered by the plan. The Program's Governing Board has the authority to establish and amend the benefit terms as contained within the negotiated labor agreements.

The benefit payment requirements of the Plan members and the Program are established and may be amended by the Program and unrepresented groups. The benefit payment is based on projected pay-as-you-go financing requirements as determined annually through the agreements with the Program and the unrepresented groups. For measurement period of June 30, 2020, the Program paid \$(1,707) in benefits.

**Total OPEB Liability of the Program**

The Program's total OPEB liability of \$349,130 was measured as of June 30, 2020, and the total OPEB liability was determined by an actuarial valuation dated June 30, 2020.

**Actuarial assumptions**

The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.75 percent
Salary increases	2.75 percent, average, including inflation
Discount rate	2.20 percent
Healthcare cost trend rates	4.00 percent for 2020

The discount rate was based on the Bond Buyer 20-bond General Obligation Index.

Mortality rates were based on the 2009 CalSTRS Mortality Table for certificated employees and the 2014 CalPERS Active Mortality for Miscellaneous Employees Table for classified employees. Mortality rates vary by age and sex. (Unisex mortality rates are not often used as individual OPEB benefits do not depend on the mortality table used.) If employees die prior to retirement, past contributions are available to fund benefits for employees who live to retirement. After retirement, death results in benefit termination or reeducation. Although higher mortality rates reduce service costs, the mortality assumption is not likely to vary from employer to employer.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actual experience study for the period July 1, 2019 to June 30, 2020.

**Changes in the Total OPEB Liability**

	<u>Total OPEB Liability</u>
Balance, June 30, 2019	\$ 228,361
Service cost	38,717
Interest	8,640
Differences between expected and actual experience	(20,308)
Changes of assumptions or other inputs	95,427
Benefit payments	<u>(1,707)</u>
Net change in total OPEB liability	<u>120,769</u>
Balance, June 30, 2020	<u><u>\$ 349,130</u></u>

**Sensitivity of the Total OPEB Liability to Changes in the Discount Rate**

The following presents the total OPEB liability of the Program, as well as what the Program's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or higher than the current rate.

<u>Discount Rate</u>	<u>Total OPEB Liability</u>
1% decrease (1.2%)	\$ 423,705
Current discount rate (2.2%)	349,130
1% increase (3.2%)	290,335

**Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates**

The following presents the total OPEB liability of the Program, as well as what the Program's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or higher than the current healthcare costs trend rates:

<u>Healthcare Cost Trend Rates</u>	<u>Total OPEB Liability</u>
1% decrease (3%)	\$ 277,381
Current healthcare cost trend rate (4%)	349,130
1% increase (5%)	445,985

**OPEB Expense and Deferred Outflows of Resources Related to OPEB**

For the year ended June 30, 2020, the Program recognized OPEB expense of \$(52,280). At June 30, 2020, the Program reported deferred outflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 18,643
Changes of assumptions	92,513	-
Total	<u>\$ 92,513</u>	<u>\$ 18,643</u>

Amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2021	\$ 6,630
2022	6,630
2023	6,630
2024	6,630
2025	6,630
Thereafter	40,720
Total	<u>\$ 73,870</u>

**Note 9 - Fund Balance**

Fund balance is composed of the following elements:

	General Fund
Nonspendable	
Revolving cash	\$ 10,000
Prepaid expenditures	3,884
	<u>13,884</u>
Total nonspendable	<u>13,884</u>
Restricted	
Legally restricted programs	<u>11,926</u>
Unassigned	
Reserve for economic uncertainties	<u>263,028</u>
Total	<u>\$ 288,838</u>

**Note 10 - Risk Management**

The Program is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2020, the Program was a member of Northern Orange County Liability and Property Self-Insurance Authority for property and liability insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

**Note 11 - Employee Retirement Systems**

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

For the fiscal year ended June 30, 2020, the Program reported its proportionate share of net pension liabilities, deferred outflows of resources, deferred inflows of resources, and pension expense for each of the above plans as follows:

## College and Career Advantage

Notes to Financial Statements

June 30, 2020

<u>Pension Plan</u>	<u>Net Pension Liability</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Pension Expense</u>
CalSTRS	\$ 1,631,644	\$ 591,930	\$ 484,939	\$ 142,164
CalPERS	798,605	220,317	21,862	- 3,287
Total	<u>\$ 2,430,249</u>	<u>\$ 812,247</u>	<u>\$ 506,801</u>	<u>\$ 138,877</u>

The details of each plan are as follows:

### California State Teachers' Retirement System (CalSTRS)

#### Plan Description

The Program contributes to the State Teachers Retirement Plan (STRP) administered by the California State Teachers' Retirement System (CalSTRS). STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2018, annual actuarial valuation report, Defined Benefit Program Actuarial Valuation. This report and CalSTRS audited financial information are publicly available reports that can be found on the CalSTRS website under Publications at: <http://www.calstrs.com/member-publications>.

#### Benefits Provided

The STRP provides retirement, disability and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age, and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service.

The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program, and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the state is the sponsor of the STRP and obligor of the trust. In addition, the state is both an employer and nonemployer contributing entity to the STRP.

The Program contributes exclusively to the STRP Defined Benefit Program, thus disclosures are not included for the other plans. The STRP provisions and benefits in effect at June 30, 2020, are summarized as follows:



	STRP Defined Benefit Program	
	On or before December 31, 2012	On or after January 1, 2013
Hire date	On or before December 31, 2012	On or after January 1, 2013
Benefit formula	2% at 60	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	60	62
Monthly benefits as a percentage of eligible compensation	2.0% - 2.4%	2.0% - 2.4%
Required employee contribution rate	10.25%	10.205%
Required employer contribution rate	17.10%	17.10%
Required state contribution rate	10.328%	10.328%

**Contributions**

Required member, Program and State of California contributions rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contributions rates are expressed as a level percentage of payroll using the entry age normal actuarial method. In accordance with AB 1469, employer contributions into the CalSTRS will be increasing to a total of 19.1 percent of applicable member earnings phased over a seven-year period. The contribution rates for each plan for the year ended June 30, 2020, are presented above and the Program's total contributions were \$0.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2020, the Program reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the Program. The amount recognized by the Program as its proportionate share of the net pension liability, the related state support and the total portion of the net pension liability that was associated with the Program were as follows:

Total net pension liability, including State share	
Proportionate share of net pension liability	\$ 1,631,644
State's proportionate share of the net pension liability	<u>890,171</u>
Total	<u>\$ 2,521,815</u>

The net pension liability was measured as of June 30, 2019. The Program's proportion of the net pension liability was based on a projection of the Program's long-term share of contributions to the pension plan relative to the projected contributions of all participating school Programs and the State, actuarially determined. The Program's proportionate share for the measurement period June 30, 2019 and June 30, 2018, respectively, was 0.0111 percent and 0.0121 percent, resulting in a net decrease in the proportionate share of 0.001 percent.

For the year ended June 30, 2020, the Program recognized pension expense of \$177,996. In addition, the Program recognized pension expense and revenue of \$132,566 for support provided by the State. At June 30, 2020, the Program reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 209,726	\$ -
Change in proportion and differences between contributions made and District's proportionate share of contributions	171,718	376,111
Differences between projected and actual earnings on pension plan investments	-	62,851
Differences between expected and actual experience in the measurement of the total pension liability	4,119	45,977
Changes of assumptions	<u>206,367</u>	<u>-</u>
Total	<u>\$ 591,930</u>	<u>\$ 484,939</u>

The deferred outflows of resources related to pensions resulting from Program contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period and will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2021	\$ (6,340)
2022	(49,896)
2023	(10,360)
2024	<u>3,745</u>
Total	<u>\$ (62,851)</u>

The deferred outflows/(inflows) of resources related to the change in proportion and differences between contributions made and District's proportionate share of contributions, differences between expected and actual experience in the measurement of the total pension liability, and changes of assumptions will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is seven years and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2021	\$ (38,517)
2022	(38,517)
2023	61,559
2024	39,725
2025	(37,109)
Thereafter	(27,025)
Total	<u>\$ (39,884)</u>

### Actuarial Methods and Assumptions

Total pension liability for STRP was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2018, and rolling forward the total pension liability to June 30, 2019. The financial reporting actuarial valuation as of June 30, 2018, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2018
Measurement date	June 30, 2019
Experience study	July 1, 2010 through June 30, 2015
Actuarial cost method	Entry age normal
Discount rate	7.10%
Investment rate of return	7.10%
Consumer price inflation	2.75%
Wage growth	3.50%

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2016) table, issued by the Society of Actuaries.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance-PCA) as an input to the process. The actuarial investment rate of return assumption was adopted by the board in February 2017 in conjunction with the most recent experience study. For each future valuation, CalSTRS consulting actuary (Milliman) reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometrically-linked real rates of return and the assumed asset allocation for each major asset class for the year ended June 30, 2019, are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return
Global equity	47%	4.8%
Fixed income	12%	1.3%
Real estate	13%	3.6%
Private equity	13%	6.3%
Risk mitigating strategies	9%	1.8%
Inflation sensitive	4%	3.3%
Cash/liquidity	2%	-0.4%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments and administrative expense occurred midyear. Based on these assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the Program's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net Pension Liability
1% decrease (6.10%)	\$ 2,429,653
Current discount rate (7.10%)	1,631,644
1% increase (8.10%)	969,943

**California Public Employees Retirement System (CalPERS)**

**Plan Description**

Qualified employees are eligible to participate in the School Employer Pool (SEP) under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law.

A full description of the pension plans regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2018 annual actuarial valuation reports, Schools Pool Actuarial Valuation, and the Risk Pool Actuarial Valuation Report, Safety. These reports and CalPERS audited financial information are publicly available reports that can be found on the CalPERS website under Forms and Publications at: <https://www.calpers.ca.gov/page/forms-publications>.

**Benefits Provided**

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or 52 for members hired on or after January 1, 2013), and has at least five years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The CalPERS provisions and benefits in effect at June 30, 2020, are summarized as follows:

	School Employer Pool (CalPERS)	
	On or before December 31, 2012	On or after January 1, 2013
Benefit formula	2% at 55	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	55	62
Monthly benefits as a percentage of eligible compensation	1.1% - 2.5%	1.0% - 2.5%
Required employee contribution rate	7.00%	7.00%
Required employer contribution rate	19.721%	19.721%

**Contributions**

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Total plan contributions are calculated through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Program is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contributions rates are expressed as percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2020, are presented above and the total Program contributions were \$81,644.

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

As of June 30, 2020, the Program reported net pension liabilities for its proportionate share of the CalPERS net pension liability totaling \$1,631,644. The net pension liability was measured as of June 30, 2019. The Program's proportion of the net pension liability was based on a projection of the Program's long-term share of contributions to the pension plan relative to the projected contributions of all participating school Programs, actuarially determined. The Program's proportionate share for the measurement period June 30, 2019 and June 30, 2018, respectively, was 0.0155 percent and 0.0150 percent, resulting in a net increase in the proportionate share of 0.0005 percent.

For the year ended June 30, 2020, the Program recognized pension expense of \$(3,287). At June 30, 2020, the Program reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 81,644	\$ -
Change in proportion and differences between contributions made and District's proportionate share of contributions	42,647	14,455
Differences between projected and actual earnings on pension plan investments	-	7,407
Differences between expected and actual experience in the measurement of the total pension liability	58,010	-
Changes of assumptions	<u>38,016</u>	<u>-</u>
Total	<u>\$ 220,317</u>	<u>\$ 21,862</u>

The deferred outflows of resources related to pensions resulting from Program contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period and will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2021	\$ 7,312
2022	(14,605)
2023	(2,214)
2024	<u>2,100</u>
Total	<u>\$ (7,407)</u>

The deferred outflows/(inflows) of resources related to the change in proportion and differences between contributions made and District’s proportionate share of contributions, differences between expected and actual experience in the measurement of the total pension liability, and changes of assumptions will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is 4.1 years and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2021	\$ 86,228
2022	22,569
2023	14,020
2024	1,401
Total	<u>\$ 124,218</u>

**Actuarial Methods and Assumptions**

Total pension liability for the SEP was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2018, and rolling forward the total pension liability to June 30, 2019. The financial reporting actuarial valuation as of June 30, 2018, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2018
Measurement date	June 30, 2019
Experience study	July 1, 1997 through June 30, 2015
Actuarial cost method	Entry age normal
Discount rate	7.15%
Investment rate of return	7.15%
Consumer price inflation	2.50%
Wage growth	Varies by entry age and service

The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries 90 percent of scale MP-2016.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first ten years) and the long term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return
Global equity	50%	5.98%
Fixed income	28%	2.62%
Inflation assets	0%	1.81%
Private equity	8%	7.23%
Real assets	13%	4.93%
Liquidity	1%	-0.92%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.15 percent. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Based on these assumptions, the School Employer Pool fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the Program's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net Pension Liability
1% decrease (6.15%)	\$ 1,151,136
Current discount rate (7.15%)	798,605
1% increase (8.15%)	506,156

**On Behalf Payments**

General Fund contributions to CalSTRS in the amount of \$92,981 (10.328 percent of annual payroll). Contributions are no longer appropriated in the annual Budget Act for the legislatively mandated benefits to CalPERS. Therefore, there is no on behalf contribution rate for CalPERS. Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements.

Senate Bill 90 (Chapter 33, Statutes of 2019), which was signed by the Governor on June 27, 2019, appropriated an additional 2019–2020 contribution on-behalf of school employers of \$1.1 billion for CalSTRS. A proportionate share of \$31,189 for these contributions have been recorded in these financial statements.



**Social Security**

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by social security or an alternative plan. The Program has elected to use the Social Security as its alternative plan.

**Note 12 - Commitments and Contingencies****Grants**

The Program received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Program at June 30, 2020.

**Litigation**

The Program is not currently a party to any legal proceedings.

**Note 13 - Participation in Joint Powers Authorities**

In 1996-1997, the Program became a member of three Joint Powers Authorities (JPA). The Program are members of:

1. Northern Orange County Self-Funded Workers' Compensation Insurance Agency (NOCSFWCA) whose purpose is to jointly provide for the establishment, operation and maintenance of self-insurance programs for claims against member Program's including, but not limited to, workers' compensation claims;
2. Northern Orange County Liability and Property Self-Insurance Authority (NOCLPSIA) which provide liability and property insurance coverage to member Program's; and
3. California Schools Employee Benefits Association (CSEBA), whose purpose is to provide dental and vision coverage for participating members.

Each member pays a premium commensurate with the level of coverage requested.

In fiscal year 2006-2007, the Program became a member of the Schools Association for Excess Risk JPA, whose purpose is to provide excess liability coverage to the Program.

These JPAs, established pursuant to the provisions of the California Government Code, have local school ROP's and ROP's as participants. Each participating district/ROP has one seat, one vote, in the Board of Directors, the governing body of the JPA.

These JPAs have budgeting and financial reporting requirements independent of member units and their financial statements are not presented in this report. However, fund transactions between these JPAs and the ROP are included in these statements.

During the year ended June 30, 2020, the Program paid \$25,272, \$49,106, and \$20,988, to NOCSFWCA, NOCLPSIA, and CSEBA, respectively.

#### **Note 14 - Subsequent Events**

Subsequent to year-end, the District has been negatively impacted by the effects of the world-wide coronavirus pandemic. The District is closely monitoring its operations, liquidity, and capital resources and is actively working to minimize the current and future impact of this unprecedented situation. As of the issuance date of these financial statements, the full impact to the District's financial position is not known beyond increased cash flow monitoring due to state apportionment deferrals.

Required Supplementary Information  
June 30, 2020

## College and Career Advantage

College and Career Advantage  
 Budgetary Comparison Schedule – General Fund  
 Year Ended June 30, 2020

	Budgeted Amounts		Actual	Variances -
	Original	Final		Positive (Negative)
				Final to Actual
<b>Revenues</b>				
Other State sources	\$ 107,850	\$ 1,674,125	1,792,330	118,205
Other local sources	2,258,821	2,290,273	2,289,319	(954)
<b>Total revenues <sup>1</sup></b>	<b>2,366,671</b>	<b>3,964,398</b>	<b>4,081,649</b>	<b>117,251</b>
<b>Expenditures</b>				
<b>Current</b>				
Certificated salaries	1,314,664	1,409,962	1,413,227	(3,265)
Classified salaries	383,941	423,808	422,878	930
Employee benefits	695,455	744,404	756,239	(11,835)
Books and supplies	300,948	327,067	306,824	20,243
Services and operating expenditures	734,202	1,023,090	1,091,898	(68,808)
Other outgo	-	-	(2)	2
Capital outlay	-	36,067	36,067	-
<b>Total expenditures <sup>1</sup></b>	<b>3,429,210</b>	<b>3,964,398</b>	<b>4,027,131</b>	<b>(62,733)</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(1,062,539)</b>	<b>-</b>	<b>54,518</b>	<b>54,518</b>
<b>Net Change in Fund Balances</b>	<b>(1,062,539)</b>	<b>-</b>	<b>54,518</b>	<b>54,518</b>
<b>Fund Balance - Beginning</b>	<b>234,320</b>	<b>234,320</b>	<b>234,320</b>	<b>-</b>
<b>Fund Balance - Ending</b>	<b>\$ (828,219)</b>	<b>\$ 234,320</b>	<b>\$ 288,838</b>	<b>\$ 54,518</b>

<sup>1</sup> On behalf payments of \$92,981 are included in the actual revenues and expenditures but have not been included in the budgeted amounts. In addition, on behalf payments of \$31,189 relating to Senate Bill 90 are included in the actual revenues and expenditures but have not been included in the budgeted amounts.

College and Career Advantage  
 Schedule of Changes in the Program's Total OPEB Liability and Related Ratios  
 Year Ended June 30, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability			
Service cost	\$ 38,717	\$ 34,919	\$ 33,984
Interest	8,640	6,958	6,049
Difference between expected and actual experience	(20,308)	-	-
Changes of assumptions	95,427	5,854	-
Benefit payments	(1,707)	(1,394)	(1,340)
Net change in total OPEB liability	120,769	46,337	38,693
Total OPEB Liability - Beginning	<u>228,361</u>	<u>182,024</u>	<u>143,331</u>
Total OPEB Liability - Ending	<u>\$ 349,130</u>	<u>\$ 228,361</u>	<u>\$ 182,024</u>
Covered Payroll	<u>N/A<sup>1</sup></u>	<u>N/A<sup>1</sup></u>	<u>N/A<sup>1</sup></u>
Total OPEB Liability as a Percentage of Covered Payroll	<u>N/A<sup>1</sup></u>	<u>N/A<sup>1</sup></u>	<u>N/A<sup>1</sup></u>
Measurement Date	June 30, 2020	June 30, 2019	June 30, 2018

<sup>1</sup> The OPEB Plan is not administered through a trust and contributions are not made based on a measure of pay. Therefore, no measure of payroll is presented.

*Note:* In the future, as data becomes available, ten years of information will be presented.

College and Career Advantage  
Schedule of the Program's Proportionate Share of the Net Pension Liability  
Year Ended June 30, 2020

	2020	2019	2018	2017	2016	2015
<b>CalSTRS</b>						
Proportion of the net pension liability	0.0018%	0.0020%	0.0021%	0.0019%	0.0016%	0.0026%
Proportionate share of the net pension liability	\$ 1,631,644	\$ 1,839,865	\$ 1,931,931	\$ 1,510,194	\$ 1,098,060	\$ 1,496,113
State's proportionate share of the net pension liability	890,171	1,053,409	1,142,914	859,726	580,752	903,418
Total	<u>\$ 2,521,815</u>	<u>\$ 2,893,274</u>	<u>\$ 3,074,845</u>	<u>\$ 2,369,920</u>	<u>\$ 1,678,812</u>	<u>\$ 2,399,531</u>
Covered payroll	<u>\$ 1,000,326</u>	<u>\$ 1,013,174</u>	<u>\$ 1,173,426</u>	<u>\$ 957,102</u>	<u>\$ 1,012,387</u>	<u>\$ 1,089,697</u>
Proportionate share of the net pension liability as a percentage of its covered payroll	<u>163.11%</u>	<u>181.59%</u>	<u>164.64%</u>	<u>157.79%</u>	<u>108.46%</u>	<u>137.30%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>73%</u>	<u>71%</u>	<u>69%</u>	<u>70%</u>	<u>74%</u>	<u>77%</u>
Measurement Date	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
<b>CalPERS</b>						
Proportion of the net pension liability	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%	0.0000%
Proportionate share of the net pension liability	\$ 798,605	\$ 706,208	\$ 668,652	\$ 416,571	\$ 996,694	\$ 802,263
Covered payroll	<u>\$ 373,884</u>	<u>\$ 342,463</u>	<u>\$ 353,471</u>	<u>\$ 341,538</u>	<u>\$ 759,315</u>	<u>\$ 781,217</u>
Proportionate share of the net pension liability as a percentage of its covered payroll	<u>213.60%</u>	<u>206.21%</u>	<u>189.17%</u>	<u>121.97%</u>	<u>131.26%</u>	<u>102.69%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>70%</u>	<u>71%</u>	<u>72%</u>	<u>74%</u>	<u>79%</u>	<u>83%</u>
Measurement Date	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014

Note : In the future, as data becomes available, ten years of information will be presented.

College and Career Advantage  
Schedule of the Program Contributions  
Year Ended June 30, 2020

	2020	2019	2018	2017	2016	2015
<b>CaSTRS</b>						
Contractually required contribution	\$ 209,726	\$ 162,853	\$ 146,201	\$ 147,617	\$ 102,697	\$ 89,900
Less contributions in relation to the contractually required contribution	209,726	162,853	146,201	147,617	102,697	89,900
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	<u>\$ 1,226,468</u>	<u>\$ 1,000,326</u>	<u>\$ 1,013,174</u>	<u>\$ 1,173,426</u>	<u>\$ 957,102</u>	<u>\$ 1,012,387</u>
Contributions as a percentage of covered payroll	<u>17.10%</u>	<u>16.28%</u>	<u>14.43%</u>	<u>12.58%</u>	<u>10.73%</u>	<u>8.88%</u>
<b>CaIPERS</b>						
Contractually required contribution	\$ 81,644	\$ 67,531	\$ 53,188	\$ 49,090	\$ 40,462	\$ 89,379
Less contributions in relation to the contractually required contribution	81,644	67,531	53,188	49,090	40,462	89,379
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	<u>\$ 413,995</u>	<u>\$ 373,884</u>	<u>\$ 342,463</u>	<u>\$ 353,471</u>	<u>\$ 341,538</u>	<u>\$ 759,315</u>
Contributions as a percentage of covered payroll	<u>19.721%</u>	<u>18.062%</u>	<u>15.531%</u>	<u>13.888%</u>	<u>11.847%</u>	<u>11.771%</u>

*Note* : In the future, as data becomes available, ten years of information will be presented.

**Note 1 - Purpose of Schedules****Budgetary Comparison Schedule**

The Program employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United State of America as prescribed by the Governmental Accounting Standards Board and provisions of the California *Education Code*. The governing board is required to hold a public hearing and adopt an operating budget no later than July 1 of each year. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for.

This schedule presents information for the original and final budgets and actual results of operations, as well as the variances from the final budget to actual results of operations.

**Schedule of Changes in the Program's Total OPEB Liability and Related Ratios**

This schedule presents information on the Program's changes in the total OPEB liability, including beginning and ending balances, and the total OPEB liability. In the future, as data becomes available, ten years of information will be presented.

- *Change in benefit terms* – There were no changes in the benefit terms since the previous valuation.
- *Change of assumptions* – The discount rate changed from 3.5 in 2019 to 2.2 in 2020.

**Schedule of the Program's Proportionate Share of the Net Pension Liability**

This schedule presents information on the Program's proportionate share of the net pension liability (NPL), the plans' fiduciary net position and, when applicable, the State's proportionate share of the NPL associated with the Program. In the future, as data becomes available, ten years of information will be presented.

- *Changes in Benefit Terms* – There were no changes in benefit terms since the previous valuations for both CalSTRS and CalPERS.
- *Changes of Assumptions* – There were no changes in economic assumptions for either the CalSTRS or CalPERS plans from the previous valuations.
- 

**Schedule of Program Contributions**

This schedule presents information on the Program's required contribution, the amounts actually contributed, and any excess or deficiency related to the required contribution. In the future, as data becomes available, ten years of information will be presented.



Supplementary Information

June 30, 2020

## College and Career Advantage

## ORGANIZATION

The College and Career Advantage was established in June 1970. The Program operates under a joint powers agreement for the purpose of providing occupational training for the Capistrano and Laguna Beach Unified School Districts.

## GOVERNING BOARD

MEMBER	OFFICE	TERM LIMIT
Mrs. Jan Vickers	President	2020
Mrs. Gila Jones	Vice President	2020
Mrs. Amy Hanacek	Member	2020
Mrs. Martha McNicholas	Member	2020
Mrs. Dee Perry	Member	2020

## ADMINISTRATION

Pati Romo Executive Director, Career Technical Education

College and Career Advantage  
Reconciliation of Annual Financial and Budget Report with Audited Financial Statements  
Year Ended June 30, 2020

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There were no adjustments to the Unaudited Actual Financial Report, which required reconciliation to the audited financial statements at June 30, 2020.

College and Career Advantage  
 Schedule of Financial Trends and Analysis  
 Year Ended June 30, 2020

	(Budget) 2021 <sup>1</sup>	2020	2019	2018
General Fund				
Revenues	\$ 3,839,697	\$ 4,081,649	\$ 3,354,198	\$ 3,801,538
Expenditures	<u>3,839,697</u>	<u>4,027,131</u>	<u>3,339,485</u>	<u>3,856,056</u>
Total Expenditures and Other Uses	<u>3,839,697</u>	<u>4,027,131</u>	<u>3,339,485</u>	<u>3,856,056</u>
Increase/(Decrease) in Fund Balance	<u>-</u>	<u>54,518</u>	<u>14,713</u>	<u>(54,518)</u>
Ending Fund Balance	<u>\$ 288,838</u>	<u>\$ 288,838</u>	<u>\$ 234,320</u>	<u>\$ 219,607</u>
Available Reserves <sup>2</sup>	<u>\$ 212,394</u>	<u>\$ 263,028</u>	<u>\$ 205,153</u>	<u>\$ 191,390</u>
Available Reserves as a Percentage of Total Outgo	<u>5.53%</u>	<u>6.53%</u>	<u>6.32%</u>	<u>4.96%</u>
Long-Term Liabilities	<u>N/A</u>	<u>\$ 2,835,165</u>	<u>\$ 2,814,328</u>	<u>\$ 2,816,837</u>

The General Fund balance has increased by \$69,231 over the past two years. The fiscal year 2020-2021 budget projects no change in fund balance. For a program this size, the State recommends available reserves of at least three percent of total General Fund expenditures, transfers out, and other uses (total outgo).

The Program has an incurred operating deficit in one of the past three years but does not anticipate incurring an operating deficit during the 2020-2021 fiscal year. Total long-term liabilities have increased by \$18,328 over the past two years.

<sup>1</sup> Budget 2021 is included for analytical purposes only and has not been subjected to audit.

<sup>2</sup> Available reserves consist of all unassigned fund balances including all amounts reserved for economic uncertainties contained with the General Fund.

## **Note 1 - Purpose of Schedules**

### **Local Education Agency Organization Structure**

This schedule provides information about the Program's boundaries and schools operated, members of the governing board, and members of the administration.

### **Reconciliation of Annual Financial and Budget Report With Audited Financial Statements**

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

### **Schedule of Financial Trends and Analysis**

This schedule discloses the Program's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the Program's ability to continue as a going concern for a reasonable period of time.

Independent Auditor's Reports  
June 30, 2020

## College and Career Advantage

**Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Directors  
College and Career Advantage  
San Juan Capistrano, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of College and Career Advantage, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise College and Career Advantage’s basic financial statements and have issued our report thereon dated \_\_\_\_\_, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered College and Career Advantage’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of College and Career Advantage’s internal control. Accordingly, we do not express an opinion on the effectiveness of College and Career Advantage’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether College and Career Advantage’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rancho Cucamonga, California  
\_\_\_\_\_, 2021



**Independent Auditor's Report on State Compliance**

To the Board of Directors  
College and Career Advantage  
San Juan Capistrano, California

**Report on State Compliance**

We have audited College and Career Advantage's (the Program) compliance with the types of compliance requirements described in the *2019-2020 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, applicable to the state laws and regulations listed in the table below for the year ended June 30, 2020.

***Management's Responsibility***

Management is responsible for compliance with the state laws and regulations as identified in the table below.

***Auditor's Responsibility***

Our responsibility is to express an opinion on the Program's compliance with state laws and regulations based on our audit of the types of compliance requirements referred to below. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of the *2019-2020 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements listed below has occurred. An audit includes examining, on a test basis, evidence about the Program's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on state compliance. However, our audit does not provide a legal determination of the Program's compliance.

**Compliance Requirements Tested**

In connection with the audit referred to above, we selected and tested transactions and records to determine the Program’s compliance with laws and regulations applicable to the following items:

	<u>Procedures Performed</u>
<b>LOCAL EDUCATION AGENCIES OTHER THAN CHARTER SCHOOLS</b>	
Attendance	No, see below
Teacher Certification and Misassignments	No, see below
Kindergarten Continuance	No, see below
Independent Study	No, see below
Continuation Education	No, see below
Instructional Time	No, see below
Instructional Materials	No, see below
Ratio of Administrative Employees to Teachers	No, see below
Classroom Teacher Salaries	No, see below
Early Retirement Incentive	No, see below
Gann Limit Calculation	No, see below
School Accountability Report Card	No, see below
Juvenile Court Schools	No, see below
Middle or Early College High Schools	No, see below
K-3 Grade Span Adjustment	No, see below
Transportation Maintenance of Effort	No, see below
Apprenticeship: Related and Supplemental Instruction	No, see below
Comprehensive School Safety Plan	No, see below
District of Choice	No, see below
<b>SCHOOL PROGRAMS, COUNTY OFFICES OF EDUCATION, AND CHARTER SCHOOLS</b>	
California Clean Energy Jobs Act	No, see below
After/Before School Education and Safety Program:	
General Requirements	No, see below
After School	No, see below
Before School	No, see below
Proper Expenditure of Education Protection Account Funds	No, see below
Unduplicated Local Control Funding Formula Pupil Counts	No, see below
Local Control Accountability Plan	No, see below
Independent Study - Course Based	No, see below
<b>CHARTER SCHOOLS</b>	
Attendance	No, see below
Mode of Instruction	No, see below
Non Classroom-Based Instruction/Independent Study for Charter Schools	No, see below
Determination of Funding for Non Classroom-Based Instruction	No, see below
Annual Instruction Minutes Classroom-Based	No, see below
Charter School Facility Grant Program	No, see below

Testing procedures are not applicable to regional occupational programs; therefore, we did not perform any related procedures.

Rancho Cucamonga, California  
\_\_\_\_\_, 2021

#### **FINANCIAL STATEMENTS**

Type of auditor's report issued	Unmodified
Internal control over financial reporting:	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Noncompliance material to financial statements noted?	No

None reported.

None reported.

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.